

LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT
809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Mission: The Ludington Area Schools, in partnership with the community, will achieve excellence in a positive environment where motivation and quality instruction ensure learning and equip students for success in society.

MEETING: Regular Meeting
DATE: August 20, 2018
TIME: 6:00 p.m.
PLACE: Ludington Area Schools Central Business Office/Administration Building
 809 E. Tinkham Avenue, Ludington, Michigan

- I. CALL TO ORDER & ROLL CALL
 ☐ Steve Carlson ☐ Kelly Thomsen ☐ Bret Autrey ☐ Mary Jo Pung ☐ Mike Nagle ☐ Stephanie Reed ☐ Josh Snyder
- II. SPECIAL PRESENTATION ~ Introduction of New Staff
- III. AGENDA MODIFICATION
- IV. CITIZEN PARTICIPATION
- V. CONSENT AGENDA
 - A. Ratification of Bill Payment - Per Summary Dated August 20, 2018
 - B. Approval of Minutes July 16, 2018
- VI. BOARD COMMITTEE REPORTS
 - A. Finance Committee Report August 15, 2018
 - B. Building/Site Committee Report August 17, 2018
 - C. Personnel/Negotiation Committee Report August 17, 2018
- VII. BUSINESS MANAGER'S REPORT
- VIII. SUPERINTENDENT'S REPORT & COMMENTS
 - A. Superintendent Evaluation
 1. Smart goals and district priorities
 2. Evaluation cycle and timeline
 3. Student growth process and growth plan
 4. Self assessment and final evaluation profile
 - B. Old and Unused Equipment Sale
- IX. DISCUSSION ITEMS
 - A. Update on Facilities Planning
- X. ACTION ITEMS
 - A. New Teacher Contract
 - B. Milk & Bread Bid Awards
 - C. Request for Travel - LHS Band Trip to Chicago
 - D. Swimming Pool Starting Blocks and Touch Pads for Timing System
- XI. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
- XII. ADJOURNMENT

Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

FROM: Jason Kennedy, Superintendent
RE: Regular Meeting ~ Agenda Notes

Regular Meeting

SUPERINTENDENT REPORT

2018 - 2019 Superintendent Evaluation

A review of the following information, which will serve as the baseline of the superintendent's evaluation for the 2018 - 2019 school year, will be discussed and reviewed. This information will align with the School Advance framework and will focus on the development of these keys areas in the evaluation process.

- A. Smart goals and district priorities
- B. Evaluation cycle and timeline
- C. Student growth process and growth plan
- D. Self assessment and final evaluation profile

Old and Unused Equipment Sale

The District has recently completed its second old and unused equipment sale this summer. The first sale took place at South Hamlin (Oak Tree Academy) near the end of June, and the recent sale took place behind the Administration Building (CBO). We sold old tables, desks, chairs, bookcases, and books, and what we couldn't sell we scrapped at Padnos. We discarded all that remained afterward. We took in a little over \$960 from these sales. We spent approximately \$450 in extra labor (18 hours), and \$280 for refuse removal. In turn, we freed up a lot of extra room, namely for the robotics program.

DISCUSSION ITEMS

Update on Facilities Planning

The next Community Forum on facilities has been scheduled for September 25, 2018 at 6:00 PM at Ludington High School in the Library/Media Center. We will review an updated timeline should the Board decide to seek a ballot proposal in May 2019, and documents showing a sample bond election calendar for your reference.

ACTION ITEMS

New Teacher Contract

3rd Grade Teacher at Foster Elementary School - Sarah Hodges

Due to the resignation of a 3rd grade teacher this summer, we will need an action item to approve the hiring of Sarah Hodges. Mrs. Hodges received her bachelor of arts degree from Michigan State University in special education and learning disabilities, with an emphasis in elementary education. Mrs. Hodges taught in California in both special education classrooms and general education classrooms until she moved to Ludington in 2015. During Sarah's time in California she obtained her master's degree in educational leadership from San Jose State University. Sarah has participated in many relevant professional development opportunities such as: Kagan, Guided Reading, CPI, PBIS, Orton-Gillingham Phonics, and Fountas and Pinnell Leveled Literacy Intervention.

During Sarah's interview, she spoke on the importance of positive relationships teachers make with both students, families and staff. Her employment history has experiences in classrooms of students with cognitive impairments, emotional impairments, as well as, general education first grade and kindergarten classrooms.

Milk and Bread Bid Awards

A recommendation to approve the award of the milk bid to Prairie Farms, and the bread bid to Aunt Millie's will be presented to the Board. Bid information will be discussed. The Board received bids from Prairie Farms and Cedar Crest for milk, and from Aunt Millie's for bread. The Board will be asked to approve the bid award to Prairie Farms for milk in the amount of \$57,908.04, and the bid award to Aunt Millie's for bread in the amount of \$14,945.10. These vendors were approved by the Board and were used during the 2017-2018 school year also.

LHS Band Trip to Chicago - April 26-28, 2018

The Board has received a request from LHS Band Director, Keith Kuczynski, to take the high school band on a trip to Chicago from April 26-28, 2018. The cost per student is \$600 and will include visits to a Broadway Musical or the Chicago Symphony Orchestra, among other stops outlined in the itinerary provided to the Board. This trip has been taken and approved in the past by the Board of Education. It is my recommendation that the LHS band trip be approved so that the appropriate time to fundraise and make the necessary arrangements is provided to the students and Mr. Kuczynski.

Donald C. Baldwin Swimming Pool Starting Blocks and Touch Pads for Timing System

It is recommended that the District purchase six (6) of Xcellerator Platforms through Swim Shops of the Southwest in the amount of \$18,948 (plus shipping). These units are in stock and would ship shortly. The net cost to the School District for these platforms after the donations received by the District outlined in the memo from Bruce would be \$6,448. While this purchase is below the state threshold requiring approval, we will seek approval of the Board to make this purchase on Monday, August 18, 2018. Also, while not something that needs to be approved by the Board due to the cost of the system, we have purchased a new touch pad for the timing system for the pool, as our system has been malfunctioning and not working properly.