

Ludington Board of Education
Public Meeting Notice

Please Post

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

Building & Site Committee Meeting

Date: September 14, 2018

Time: 8:30 a.m.

Place: Ludington Area School District Administration Office
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL
 Mike Nagle Stephanie Reed Mary Jo Pung
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
 - a) South Hamlin Building Roof Replacement
 - b) Staffing and Enrollment Update
 - c) Update on Facilities Planning
 - i) Review Draft Community Survey
 - ii) Reminder: Next Community Forum: September 25, 2018 at 6:00 PM
 - d) Emergency Operations Plan
 - e) Updates from Other Committees
- 5) OTHER ITEMS OF BUSINESS AND ANNOUNCEMENTS
- 6) ADJOURNMENT

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education

FROM: Jason Kennedy, Superintendent

RE: Building & Site Committee Meeting ~ Agenda Notes

South Hamlin Building Roof Replacement

After the most recent storm, the South Hamlin Building sustained damage to the roof. This led to water damage in the building. We have received a request from the tenant renting the building space to consider repair or replacement of the roof. The original sinking fund plan called for the replacement of the roof in 2019-2020. The roof replacement is estimated to cost between \$80,000 and \$100,000 (\$4-\$5 per square foot x 20,000 square feet). The tenant is interested in investing additional money into the building to update the spaces that they are using. We will discuss prioritizing this repair and the potential to move this project up a year within our original sinking fund plan.

Staffing and Enrollment Update

We will review staffing and enrollment projections for the opening week of school, in comparison to budgeted projections.

Update on Facilities Planning

- Review Draft Community Survey
 - We will review a draft community survey that has been developed and encourage Board of Education members to develop additional questions that they may have regarding important information that the Board would want to know prior to making any decisions about facilities.
- Reminder: Next Community Forum
 - The next community forum is scheduled for September 25, 2018 at 6:00 PM in the high school library.

Emergency Operations Plan

We will update the Board on the progress of the development of the District's Emergency Operations Plan. Due to the sensitive nature of the information in the plan, not all components will be shared with the Board. However, it is important that the Board has knowledge of the District's plan.

Updates from Other Committees

We will discuss items from the other committee agendas so that all board members are aware of the topics covered in all meetings prior to the Board meeting Monday evening. The memorandum detail can be found for each of these items on the agendas for the other committee meetings.