

LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT
809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Mission: The Ludington Area Schools, in partnership with the community, will achieve excellence in a positive environment where motivation and quality instruction ensure learning and equip students for success in society.

MEETING: Regular Meeting
DATE: February 19, 2024
TIME: 6:00 p.m.
PLACE: Administration Office, 809 East Tinkham Avenue, Ludington, MI 49431

REGULAR MEETING

1. CALL TO ORDER & ROLL CALL
 _ Dr. Bret Autrey _ Steve Carlson _ Mike Nagle _ Stephanie Reed _ Sarah Lowman _ Leona Ashley _ Scott Foster
2. PLEDGE OF ALLEGIANCE
3. AGENDA MODIFICATION
4. SPECIAL PRESENTATION
 - a. Student Government Update - Jack Jubar
 - b. Ludington High School Principals' Report ~ Steve Forsberg
5. CITIZEN PARTICIPATION
6. CONSENT AGENDA
 - a. Ratification of Bill Payment - Per Summary Dated: February 19, 2023
 - b. Approval of Minutes Dated: January 15, 2024
 - c. Hiring Approvals, Resignation Acceptances & Retirement Acceptances
7. SUPERINTENDENT'S REPORT & COMMENTS
 - a. Soaring Oriole Award Recipient
8. DISCUSSION ITEMS
 - a. Bond Project Application and Certificate for Payment #46
 - b. Purchase of McGraw Hill Social Studies Textbooks
 - c. Second Reading of NEOLA PERA Policy Special Updates
 - d. Auditorium Lighting Bids
 - e. Furniture Purchase for OJ DeJonge Middle/Ludington High Schools
 - f. School of Choice Window for 2024-2025
 - g. Baseball Field Updates
9. ACTION ITEMS
 - a. Bond Project Application and Certificate for Payment #46
 - b. Purchase of McGraw Hill Social Studies Textbooks
 - c. Second Reading of NEOLA PERA Policy Special Updates
 - d. Auditorium Lighting Bids
 - e. Furniture Purchase for OJ DeJonge Middle/Ludington High Schools
 - f. School of Choice Window for 2024-2025
 - g. Baseball Field Updates
 - h. Closed Session for the Purpose of the Personnel Evaluation of the Superintendent per MCL 15.268 Section 8(1)a, as requested by the Superintendent
 - i. Superintendent Midyear Evaluation for 2023/2024 School Year
10. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
11. ADJOURNMENT

Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education
FROM: Dr. Kyle Corlett, Superintendent
RE: Regular Meeting Agenda Notes

CITIZEN PARTICIPATION

Review Board Policy 0167.3: Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, or at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. The presiding officer may:
 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- G. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
 1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- I. Each Board agenda will include the following statement, "Public participation shall be permitted only as indicated on the order of business."

Revised: January 21, 2019

Legal: M.C.L.A. 15.263(4)(5)(6), 380.1808

Regular Meeting

CONSENT AGENDA

- Hiring Approvals
 - Raymond Dill - Bus Driver
- Resignation Acceptances
 - Sabrina Marshall - Student Aide
 - Courtney Wood - Student Aide
 - Katie Nimcheski - LHS Teacher
- Retirement Acceptances
 - Julie Keson - OJ Teacher
 - Frederick Lamm - LHS Teacher
 - Michael Leikert - LHS Counselor
 - Mary Marble - CBO Accounts Payable
 - JR Schoon - OJ DeJonge Teacher

SUPERINTENDENT REPORT

Soaring Oriole Award for the month will be presented.

DISCUSSION ITEMS

Bond Project Application and Certificate for Payment #46

We will need an action item at the Board meeting to approve the certificate for payment on the school bond project and to authorize the District to pay \$1,447,655.09 as certified by the architect and construction manager, and as outlined in the Certificate for Payment. The certified pay application has been shared with the Board.

McGraw Hill Social Studies Textbooks

The high school social studies department reviewed three different curriculum programs and are requesting to purchase McGraw Hill for \$87,096 for textbooks for the below classes as well as online access for six years. \$3,000 of the cost will be for the training of teachers from the textbook provider.

- US History
- World History
- Government
- Economics

Neola PERA Policy Special Updates (Second Reading)

Neola sent us an update for five policies to be revised due to recent legislation that went into effect related to PERA (Public Employee Relations Act). They relate to subjects that were previously prohibited from being bargained but are now allowable, such as teacher evaluations and placement. This will be the second reading.

Auditorium Lighting Bids

This summer the auditorium will be receiving significant updates as part of the bond project. The recommended bid is for \$59,514.43 (Drapery and Rigging), \$59,925.40 (Theatrical Lighting Systems), \$158,981.73 (Theatrical Lighting Fixtures) and Voluntary Alternate A (Automated Lighting Control Package) for a total of \$299,798.16.

Baseball Field Updates

The recommended bid to conduct baseball field updates is from Turf Services for \$153,395. We received two bids and the other one was over \$200,000.

Furniture Purchase for OJ DeJonge Middle School and Ludington High School

This furniture purchase of \$62,358.86 will be off cooperative bidding contracts which contain pre-negotiated pricing for public institutions. This allows school districts to legally purchase furniture without preparing a formal bid. One vendor needs an order to be placed for the Phase 2A installation period to guarantee pricing.

School of Choice Window for 2024-2025

The school of choice window for the 2024-2025 window will end on August 1, 2024.

ACTION ITEMS

Bond Project Application and Certificate for Payment #46

Board President: *We will need a motion to approve the certificate for payment on the school bond project and to authorize the District to pay the certificate for payment in the amount of \$1,447,655.09 as certified by the architect and construction manager, and as outlined in the Certificate for Payment.*

Motion by Member _____, *to approve the certificate for payment on the school bond project and to authorize the District to pay the certificate for payment in the amount of \$1,447,655.09 as certified by the architect and construction manager, and as outlined in the Certificate for Payment.*

Support by Member _____.

VOTE: (Y/N) Bret Autrey (Y/N) Steve Carlson (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman. AYES: ____ NAYES: ____ MOTION: Passes / Fails.

Purchase of Social Studies Textbooks

Board President: *We will need a motion to approve the purchase of the McGraw Hill Social Studies textbooks for \$87,096.00.*

Motion by Member _____, *to approve the purchase of the McGraw Hill Social Studies textbooks for \$87,096.00.*

Support by Member _____.

VOTE: (Y/N) Bret Autrey (Y/N) Steve Carlson (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman. AYES: ____ NAYES: ____ MOTION: Passes / Fails.

Neola PERA Policy Special Updates

Board President: *We will need a motion to approve the Neola PERA Policy special updates as written and presented.*

Motion by Member _____, *to approve the Neola PERA Policy special updates as written and presented.*

Support by Member _____.

VOTE: (Y/N) Steve Carlson (Y/N) Dr. Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman. AYES: ____ NAYES: ____ MOTION: Passes / Fails.

Auditorium Lighting Bid

Board President: We will need a motion to approve the bid for rigging, drapery and lighting enhancements for Peterson Auditorium as prepared by Fantasee Integration and presented by Communication by Design for \$299,798.16.

Motion by Member _____, to approve the bid for rigging, drapery and lighting enhancements for Peterson Auditorium as prepared by Fantasee Integration and presented by Communication by Design for \$299,798.16.

Support by Member _____.

VOTE: (Y/N) Steve Carlson (Y/N) Dr. Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman. AYES: ____ NAYES: ____ MOTION: Passes / Fails.

Furniture Purchase for OJ DeJonge Middle School & Ludington High School

Board President: We will need a motion to approve the purchase of furniture for the middle and high schools for the Phase 2 installation period as written and presented by GMB Architecture + Engineering for \$62,358.86.

Motion by Member _____, to approve the purchase of furniture for the middle and high schools for the Phase 2 installation period as written and presented by GMB Architecture + Engineering for \$62,358.86.

Support by Member _____.

VOTE: (Y/N) Steve Carlson (Y/N) Dr. Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman. AYES: ____ NAYES: ____ MOTION: Passes / Fails.

School of Choice Form

Board President: We will need a motion to approve the School of Choice Application for Admittance window and the revised form for the 2024-2025 school year.

Motion by Member _____, to approve the School of Choice Application for Admittance window and the revised form for the 2024-2025 school year.

Support by Member _____.

VOTE: (Y/N) Steve Carlson (Y/N) Dr. Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman. AYES: ____ NAYES: ____ MOTION: Passes / Fails.

Closed Session for the Purpose of Personnel Evaluation

Board President: We will need a motion to convene in closed session pursuant to Section 8(a) of the Open Meetings Act for the purpose of periodic personnel evaluation, as requested by the Superintendent.

Motion by Member _____, to convene in closed session pursuant to Section 8(a) of the Open Meetings Act for the purpose of periodic personnel evaluation, as requested by the Superintendent.

Support by Member _____.

VOTE: (Y/N) Steve Carlson (Y/N) Dr. Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman. AYES: ____ NAYES: ____ MOTION: Passes / Fails.

RATIFICATION OF BILL PAYMENT

February 19, 2024

Period: 1/9/24 through 2/14/24

GENERAL OPERATING FUND

Payroll 1-5-24	731,662.70
Payroll 1-19-24	<u>729,715.71</u>

Total Payroll	1,461,378.41
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Bills (1/09/24 through 2/14/24)	<u>3,558,705.15</u>
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TOTAL GENERAL OPERATING FUND	5,020,083.56
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TOTAL ATHLETIC FUND

Bills (1/09/24 through 2/14/24)	3,806.53
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TOTAL FOOD SERVICE FUND

Bills (1/09/24 through 2/14/24)	112,698.57
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GRAND TOTAL ALL FUNDS

Bills (1/09/24 through 2/14/24)	5,136,588.66
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**LUDINGTON AREA SCHOOLS
BALANCE SHEET
For the Month Ending January 31, 2024**

	Current <u>Year</u>
<u>Assets</u>	
Savings/Checking Accounts	\$ 8,833,339
Investments	\$ -
Taxes Receivable	\$ -
Accounts Receivable	\$ 156,738
Due from Other Funds	\$ 3,807,328
Due from Other Governmental Units	\$ -
Inventory	\$ -
Prepaid Expenses	\$ 82,747
Other Assets	\$ -
Total Assets	<u>\$ 12,880,153</u>
 <u>Liabilities and Fund Equity</u>	
Liabilities:	
Accounts Payable	\$ 62,521
Payroll Liabilities	\$ 143,265
Accrued Expenses	\$ -
Due to Other Funds	\$ 437,631
Due to Other Governmental Units	\$ -
Deferred Revenue	\$ 179,764
Note Payable	\$ -
Total Liabilities	<u>\$ 823,182</u>
Fund Equity:	
Inventory (Reserved)	\$ -
Other Fund Balance	\$ 12,056,971
Total Fund Balance	<u>\$ 12,056,971</u>
Total Liabilities and Fund Equity	<u>\$ 12,880,153</u>

**LUDINGTON AREA SCHOOLS
GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
For the Month Ending January 31, 2024**

REVENUES:	Budget	Year-to-Date	Balance	% Rcvd
# Local	\$ 19,996,873	\$ 19,670,398	\$ 326,475	98.37%
# State	\$ 7,141,781	\$ 2,262,478	\$ 4,879,303	31.68%
# Federal	\$ 546,298	\$ 363,281	\$ 183,017	66.50%
# Transfers	\$ 741,551	\$ 283,204	\$ 458,347	38.19%
Total Revenue	\$ 28,426,503	\$ 22,579,361	\$ 5,847,142	79.43%

EXPENDITURES:	Budget	Year-to-Date	Balance	% Spent
# Instruction/Basic	\$ 13,667,840	\$ 6,164,818	\$ 7,503,022	45.10%
# /Added Needs	\$ 4,595,207	\$ 1,803,004	\$ 2,792,203	39.24%
# Support Service/Pupil	\$ 1,240,418	\$ 682,992	\$ 557,426	55.06%
# /Instructional	\$ 1,187,717	\$ 502,967	\$ 684,750	42.35%
# /Gen. Admin.	\$ 526,269	\$ 452,236	\$ 74,033	85.93%
# /School Admin.	\$ 1,972,954	\$ 1,101,279	\$ 871,675	55.82%
# /Business	\$ 557,471	\$ 246,050	\$ 311,421	44.14%
# /Oper., Maint., Security	\$ 2,254,326	\$ 1,186,011	\$ 1,068,315	52.61%
# /Transportation	\$ 1,221,517	\$ 773,960	\$ 447,557	63.36%
# /Central Services	\$ 191,648	\$ 153,976	\$ 37,672	80.34%
# /Athletics	\$ 851,677	\$ 586,954	\$ 264,723	68.92%
# /Comm Services	\$ 274,023	\$ 110,854	\$ 163,169	40.45%
# /Transfers	\$ 90,000	\$ 4,136	\$ 85,865	4.60%
Total Expenditures	\$ 28,631,067	\$ 13,769,236	\$ 14,775,967	48.09%

\$ 8,810,125
net cash flow

Fund Balance 6/30/23 \$ 2,246,846

Budgeted 6/30/24 Fund Balance \$ 2,042,282
Month End Fund Balance \$ 11,056,971

Prepared by the Business Office

LUDINGTON AREA SCHOOLS
2019 Capital Projects Fund
STATEMENT OF REVENUES AND EXPENDITURES
For the Month Ending January 31, 2024

REVENUES:	Budget	Year-to-Date	Balance	% Rcvd
Bond Issuance	\$ -	\$ -	\$ -	
Interest Earnings 2019	\$ -	\$ 30,466	\$ (30,466)	
Energy Rebates	\$ -	\$ -	\$ -	
Total Revenue	\$ -	\$ 30,466	\$ (30,466)	#DIV/0!

EXPENDITURES:	Budget	Year-to-Date	Balance	% Spent
Contracted Services	-	\$ -	\$ -	0.00%
School Bus Replacement	-	\$ -	\$ -	0.00%
Site Improvements	-	\$ -	\$ -	0.00%
Consulting Services	-	\$ -	\$ -	0.00%
Legal Fees	-	\$ -	\$ -	0.00%
Building Constr. / Imprvmt	-	\$ -	\$ -	0.00%
Furniture,Fixtures & Equip.	-	\$ -	\$ -	0.00%
Bond Issuance Costs	-	\$ -	\$ -	0.00%
Transfer to fund 46	-	\$ -	\$ -	0.00%
Total Expense	-	-	\$ -	0.00%

Fund Balance 6/30/23	\$ 513,796	
Budgeted 6/30/24 Fund Balance	\$ 513,796	
Month End Fund Balance		\$ 544,262

LUDINGTON AREA SCHOOLS
2022 Capital Projects Fund
STATEMENT OF REVENUES AND EXPENDITURES
For the Month Ending January 31, 2024

REVENUES:	Budget	Year-to-Date	Balance	% Rcvd
Bond Issuance	\$ -	\$ -	\$ -	
Interest Earnings 2022	\$ 80,000	\$ 1,271,308	\$ (1,191,308)	
Energy Rebates	\$ -	\$ -	\$ -	
Tranfers from Fund 45	\$ -	\$ -	\$ -	
Total Revenue	\$ -	\$ 1,271,308	\$ (1,271,308)	#DIV/0!

EXPENDITURES:	Budget	Year-to-Date	Balance	% Spent
Contracted Services	-	\$ -	\$ -	0.00%
Site Improvements	1,000,000	\$ 151,895	\$ 848,105	15.19%
Consulting Services	3,000,000	\$ 370,252	\$ 2,629,748	12.34%
Building Constr. / Imprvmt	19,000,000	\$ 14,429,737	\$ 4,570,263	75.95%
Furniture,Fixtures & Equip.	3,000,000	\$ 2,900,964	\$ 99,036	0.00%
Bond Issuance Costs	-	\$ -	\$ -	0.00%
Total Expense	26,000,000	17,852,849	\$ 8,147,151	68.66%

Fund Balance 6/30/23	\$ 42,431,369	
Budgeted 6/30/24 Fund Balance	\$ 16,431,369	
Month End Fund Balance		\$ 25,849,828

Prepared by the Business Office



Market Overview

	Current Period	Year-to-Date
	01/01/2024	01/01/2024
Beginning Market Value	961,181.38	961,181.38
Income		
Dividends	4,406.01	4,406.01
Net Contributions/Distributions		
Disbursements	(300,000.00)	(300,000.00)
Change in Market Value	0.00	0.00
Ending Market Value	665,587.39	665,587.39

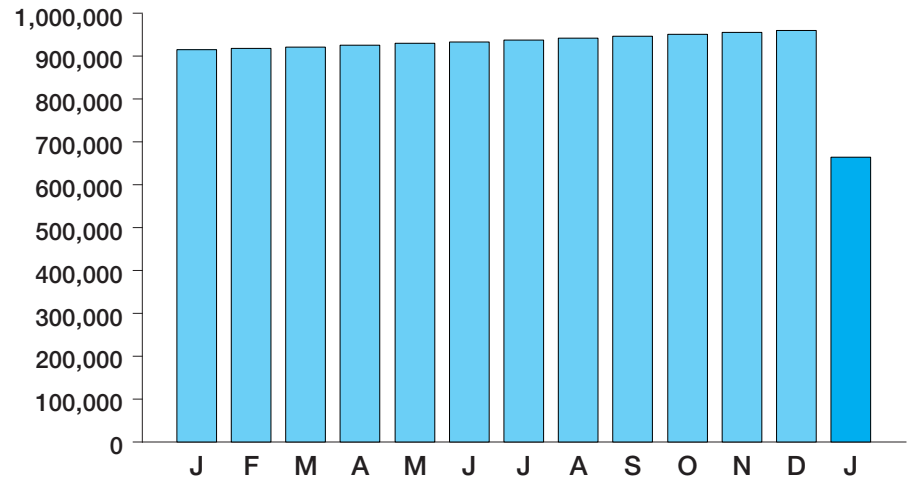
Capital Gains

	Current Period	Year-to-Date
Short-term Capital Gain / (Loss)	0.00	0.00
Long-term Capital Gain / (Loss)	0.00	0.00

Asset Allocation

	Account Value Percentage	Market Value
■ Money Markets and Cash	100%	\$665,587
	100%	\$665,587

Historical Value





Account Name: Ludington Area Schools Custody Series
2019

Account Number: 150363.1
Statement Period: Jan. 1 - Jan. 31, 2024

Portfolio(s) included in Statement

Portfolio Number: 150363.1 Portfolio Name: Ludington Area Schools Custody 2019

Transaction Summary

	Income Cash	Principal Cash	Cost	Market Value Including Cash
Beginning Market Value	0.00	0.00	961,181.38	961,181.38
Income				
Interest		(4,406.01)	4,406.01	
Dividends		4,406.01		4,406.01
Disbursements				
Other		(300,000.00)		(300,000.00)
Sales & Maturities		300,000.00	(300,000.00)	
Ending Market Value	0.00	0.00	665,587.39	665,587.39





Statement of Investment Position

Units Description	Symbol Cusip	Cost Basis		Market Value		Unrealized Gain / (Loss)	Estimated Annual Income	Yield %
		Unit	Total	Unit	Total			
Money Markets & Cash								
Money Market Funds								
665,587.39 Michigan Class Cooperative Liquid Asset	SF8888741	1.00	665,587.39	1.00	665,587.39		36,019	5.41
Total Money Market Funds			665,587.39		665,587.39	0.00	36,019	
Total Money Markets and Cash			665,587.39		665,587.39	0.00	36,019	
Account Total			665,587.39		665,587.39	0.00	36,019	



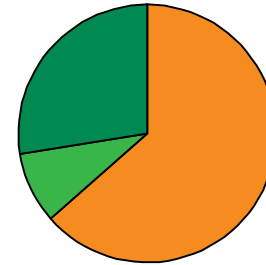
Market Overview

	Current Period	Year-to-Date
	01/01/2024	01/01/2024
Beginning Market Value	27,228,844.50	27,228,844.50
Income		
Interest	30,457.78	30,457.78
Dividends	9,531.95	9,531.95
Change in Market Value	62,912.91	62,912.91
Ending Market Value	27,331,747.14	27,331,747.14

Capital Gains

	Current Period	Year-to-Date
Short-term Capital Gain / (Loss)	0.00	0.00
Long-term Capital Gain / (Loss)	0.00	0.00

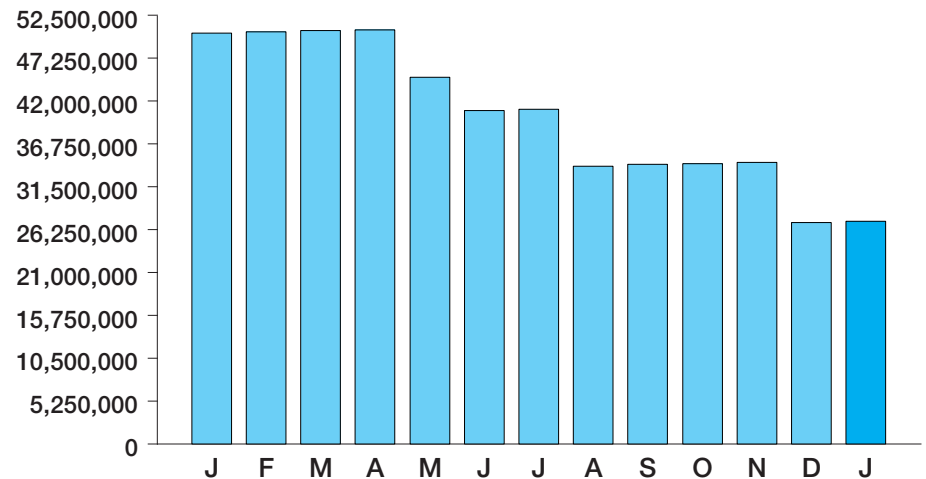
Asset Allocation



- Fixed Income Securities
- Short Term Investments
- Money Markets and Cash

Account Value Percentage	Market Value
64%	\$17,358,847
9%	\$2,447,199
28%	\$7,525,701
100%	\$27,331,747

Historical Value





Portfolio(s) included in Statement

Portfolio Number: 158843.1 Portfolio Name: Ludington Area School District - USD

Transaction Summary

	Income Cash	Principal Cash	Cost	Market Value Including Cash
Beginning Market Value	0.00	0.00	26,978,467.51	27,228,844.50
Income				
Interest		20,925.83	9,531.95	30,457.78
Dividends		9,531.95		9,531.95
Purchases		(2,002,500.00)	2,002,500.00	
Sales & Maturities		1,972,042.22	(1,972,042.22)	
Change in Market Value				62,912.91
Ending Market Value	0.00	0.00	27,018,457.24	27,331,747.14

Statement of Accruals

Units	Asset Description	Payable Date	Rate	Amount
Interest				
5,116,000	Farmer Mac DTD 4/22/2021 0.500% 4/22/2024 Call 10/22/2021 @ 100 Step Coupon	04/22/2024	0.002	10,551.75
3,435,000	Federal Home Loan Bank DTD 11/7/2022 4.875% 6/14/2024	06/14/2024	0.006	21,862.34
5,000,000	Federal Home Loan Bank DTD 12/28/2021 0.950% 6/28/2024	06/28/2024	0.001	4,354.17
3,000,000	Federal Home Loan Bank DTD 6/10/2022 2.750% 6/28/2024	06/28/2024	0.003	7,562.50
1,000,000	Federal Home Loan Bank DTD 7/26/2021 0.500% 7/26/2024 Call 01/26/2022 @ 100	07/26/2024	0.000	69.44
2,500,000	Toyota Motor Credit Corp CP DTD 7/24/2023 0% 3/20/2024	03/20/2024	0.014	34,567.36
	Total Interest			78,967.56
	Total Accruals			78,967.56





Bond Maturity Schedule

	Cost	Market Value	% of Fixed Income	Projected Annual Income
Government & Agency Bonds				
Less than 1 year	<u>12,154,310.60</u>	<u>12,294,621.05</u>	<u>51.71</u>	<u>302,456.25</u>
Total Government & Agency Bonds	12,154,310.60	12,294,621.05	51.71	302,456.25
Corporate Bonds				
Less than 1 year	<u>4,915,452.80</u>	<u>5,064,226.08</u>	<u>21.30</u>	<u>38,370.00</u>
Total Corporate Bonds	4,915,452.80	5,064,226.08	21.30	38,370.00
Short Term Investments				
Less than 1 year	<u>2,447,199.31</u>	<u>2,447,199.31</u>	<u>10.29</u>	<u>138,649.30</u>
Total Short Term Investments	2,447,199.31	2,447,199.31	10.29	138,649.30
Cash				
Less than 1 year	<u>3,947,113.83</u>	<u>3,971,320.00</u>	<u>16.70</u>	<u>212,125.85</u>
Total Cash	3,947,113.83	3,971,320.00	16.70	212,125.85
Total	23,464,076.54	23,777,366.44	100.00	691,601.40





Statement of Investment Position

Units Description	Symbol Cusip	Cost Basis		Market Value		Unrealized Gain / (Loss)	Estimated Annual Income	Yield %	
		Unit	Total	Unit	Total				
Fixed Income Securities									
Government & Agency Bonds									
3,435,000	Federal Home Loan Bank DTD 11/7/2022 4.875% 6/14/2024 Aaa	3130ATVC8	1.00	3,426,618.60	99.88	3,430,981.05	4,362.45	167,456	5.33
5,000,000	Federal Home Loan Bank DTD 12/28/2021 0.950% 6/28/2024 Aaa	3130AQ6V0	0.96	4,799,350.00	98.31	4,915,400.00	116,050.00	47,500	4.64
3,000,000	Federal Home Loan Bank DTD 6/10/2022 2.750% 6/28/2024 Aaa	3130ASDS5	0.99	2,956,212.00	99.02	2,970,570.00	14,358.00	82,500	5.33
1,000,000	Federal Home Loan Bank DTD 7/26/2021 0.500% 7/26/2024 Call 01/26/2022 @ 100 Aaa	3130ANBD1	0.97	972,130.00	97.77	977,670.00	5,540.00	5,000	5.24
Total Government & Agency Bonds				12,154,310.60		12,294,621.05	140,310.45	302,456	
Corporate Bonds									
5,116,000	Farmer Mac DTD 4/22/2021 0.500% 4/22/2024 Call 10/22/2021 @ 100 Step Coupon	31422XER9	0.96	4,915,452.80	98.99	5,064,226.08	148,773.28	38,370	4.44
Total Corporate Bonds				4,915,452.80		5,064,226.08	148,773.28	38,370	
Total Fixed Income Securities				17,069,763.40		17,358,847.13	289,083.73	340,826	
Short-term Investments									
Short Term Investments									
2,500,000	Toyota Motor Credit Corp CP DTD 7/24/2023 0% 3/20/2024	89233GCL8	0.98	2,447,199.31	97.89	2,447,199.31		138,649	5.68
Total Short Term Investments				2,447,199.31		2,447,199.31	0.00	138,649	
Total Short Term Investments				2,447,199.31		2,447,199.31	0.00	138,649	
Money Markets & Cash									
Money Market Funds									
3,554,380.7	Michigan Class Cooperative Liquid Asset	SF8888741	1.00	3,554,380.70	1.00	3,554,380.70		192,347	5.41
Total Money Market Funds				3,554,380.70		3,554,380.70	0.00	192,347	





Statement of Investment Position (continued)

Units Description	Symbol Cusip	Cost Basis		Market Value		Unrealized Gain / (Loss)	Estimated Annual Income	Yield %
		Unit	Total	Unit	Total			
Money Markets & Cash (continued)								
Cash								
4,000,000 United State Treasury Bills DTD 3/16/2023 3/21/2024	912797LL9	0.99	3,947,113.83	99.28	3,971,320.00	24,206.17	212,126	5.33
Total Cash			3,947,113.83		3,971,320.00	24,206.17	212,126	
Total Money Markets and Cash			7,501,494.53		7,525,700.70	24,206.17	404,473	
Account Total			27,018,457.24		27,331,747.14	313,289.90	883,949	



Ludington Area Schools
Board of Education
Meeting Minutes January 15, 2024

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Mission: Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

ORGANIZATIONAL MEETING

- I. Call to Order & Roll Call ~ The meeting was held in the Ludington Area Schools Administration Office, 809 East Tinkham Avenue, Ludington, Michigan, 49431. The meeting was called to order by Temporary Chairperson, Superintendent Dr. Kyle Corlett at six o'clock p.m.
Members Present: Dr. Bret Autrey, Mike Nagle, Stephanie Reed, Leona Ashley, Scott Foster, Sarah Lowman. Members Absent: Steve Carlson
- II. Pledge of Allegiance
- III. Election of Board President - Member Nagle nominated Dr. Bret Autrey for Board President. No other nominations were heard. Motion by Nagle, supported by Reed, to close nominations and elect Dr. Bret Autrey for Board President. Vote: Ayes: Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nayes: None. Motion: Carries 6-0. Chairperson Corlett declared Dr. Bret Autrey President of the Board and the President assumed the chair.
- IV. Election of Vice President - Member Reed nominated Steve Carlson for Board Vice President. No other nominations were heard. Motion by Member Reed, supported by Member Nagle, to close nominations and elect Steve Carlson for Vice President. Vote: Ayes: Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nayes: None. Motion: Carries 6-0. The President declared Steve Carlson Vice President of the Board.
- V. Election of Secretary - Member Ashley nominated Mike Nagle for Board Secretary. No other nominations were heard. Motion by Ashley, supported by Foster, to close nominations and elect Mike Nagle for Board Secretary. Vote: Ayes: Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nayes: None. Motion: Carries 6-0. The President declared Mike Nagle Secretary of the Board.
- VI. Election of Treasurer - Member Foster nominated Stephanie Reed for Board Treasurer. No other nominations were heard. Motion by Member Foster, supported by Member Lowman, to close nominations and elect Stephanie Reed for Board Treasurer. Vote: Ayes: Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nayes: None. Motion: Carries 6-0. The President declared Stephanie Reed Treasurer of the Board.
- VII. Appointment of Board Secretary - Member Reed, supported by Member Foster, moved to designate the Superintendent's Administrative Assistant, Laura Kassanos, as Board Secretary Designee, who will, in place of the Board Secretary, post all notices and take minutes of Board meetings. Vote: Ayes: Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nayes: None. Motion: Carries 6-0.
- VIII. Appointment of Board Members as ESD and MASB Representatives/Recreation Board & Committee assignments as designated by the Board President. (Chairperson denoted by *)
 - WSESD/WSASBA Representative: Scott Foster
 - MASB LRN Member (Legislative Relations Network): Mike Nagle
 - MASB Negotiations Liaison: Steve Carlson
 - Ludington Recreation Board Representative: Stephanie Reed
 - Building and Site Committee Members: *Scott Foster, Mike Nagle, Stephanie Reed
 - Finance/Negotiations Committee Members: *Stephanie Reed, Steve Carlson, Dr. Bret Autrey
 - Personnel Committee Members: *Mike Nagle, Leona Ashley, Sarah Lowman
 - Co-Curricular Committee Members: * Leona Ashley, Scott Foster, Dr. Bret Autrey
- IX. Adjournment of Organizational Meeting - Motion by Nagle, supported by Ashley, to adjourn the organizational meeting at 6:08 p.m. Vote: Ayes: Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nayes: None. Motion: Carries 6-0.

Ludington Area Schools
Board of Education
Meeting Minutes January 15, 2024

REGULAR MEETING

- I. Call to Order - The regular meeting was called to order by Board President Autrey at 6:08 p.m.
- II. Agenda Modifications - None to report.
- III. Special Presentations - Board Appreciation Month and Martin Luther King Jr.'s Birthday were acknowledged. Jack Jubar gave a student government update. Ludington Elementary School Principal, Katie Eisinger, presented the elementary school building report.
- IV. Citizen Participation - One citizen addressed the Board.
- V. Consent Agenda
 - A. Ratification of Bill Payment Per Summary dated January 15, 2024 was approved by consent.
 - B. Minutes for December 11, 2023 were approved by consent.
 - C. Hiring Approvals: Ray Dill, Bus Driver; Carl Lindenau, Girls Middle School Basketball Coach; John Lipa, Girls Varsity Track Coach approved by consent.
 - D. The Non-Union Service Agreement for Kelly Carlsen, Student Success Coordinator at LHS, was approved by consent.
 - E. Resignation of Dylana Kelso, Aide, accepted by consent.
 - F. Thrun Law, P.C. Retainer Fee Agreement was approved by consent.Motion by Reed, supported by Nagle, to approve the consent agenda as presented. Vote: Ayes: Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 6-0.
- VI. Board Committee Reports
 - A. Dr. Bret Autrey presented the Finance Committee Report.
 - B. Stephanie Reed presented the Building & Site Committee Report.
 - C. Mike Nagle presented the Personnel Committee Report.
- VII. Superintendent Report and Comments
 - A. Dr. Kyle Corlett shared the Soaring Oriole Award was presented to Brandy Ruggero, Bus Driver.
 - B. Dr. Kyle Corlett gave a brief construction progress report at the secondary complex.
 - C. Dr. Kyle Corlett gave a brief report on the threshold for closing schools based on temperature and the windchill factor.
- VIII. Discussion Items
 - A. The bond project certification for payment application in the amount of \$2,753,542.14 was presented.
 - B. The amended budget for 2023-2024 was presented by Laura Jacobs, Director of Business Services.
 - C. NEOLA Policy Updates: The first reading of a group of policy revisions necessitated by recent legislation related to PERA (Public Employee Relations Act) was discussed.
- IX. Action Items
 - A. Motion by Reed, supported by Lowman, to approve the Bond Project Application and Certificate for Payment #45 in the amount of \$2,753,542.14 as presented. Vote: Ayes: Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 6-0.
 - B. Motion by Ashley, supported by Foster, to approve the 2023-2024 Budget Amendment as written and presented. Vote: Ayes: Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 6-0.
- X. Other Items of Business and Announcements ~ None heard.
- XI. Adjournment ~ Motion by Nagle, supported by Reed to adjourn the meeting at 6:37 p.m. Vote: Ayes: Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 6-0.

Ludington Area Schools
Board of Education
Meeting Minutes January 15, 2024

Michael W. Nagle, Secretary, Board of Education

Approved _____

(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's central business office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*



January-24
Ludington Schools

Pay App #46

Project Description

Current Payment
Due

Construction Management	Christman	\$	104,166.75
PS-Elementary School 19003-100	Trades		
PS-Middle/High School Additions 19003-300		\$	1,114,174.39
PS-Pool Equipment Upgrades 19003-350			
PS Athletic Field Improvements S2 19003-450		\$	229,313.95

Trade Contractors/CM Fee Current Amount Due 1,447,655.09

changes everything.®

OPTION/DIGITAL CONTACT:

Kyle Corlett
kcorlett@lasd.net

RES REP INFORMATION:

Scott Goddard
st.goddard@mheducallon.com
(269) 532-0327

Free Materials	Product Subtotal
\$0.00	\$0.00
\$0.00	\$0.00
\$0.00	\$0.00
(\$1,044.00)	\$15,780.00
(\$1,044.00)	\$21,060.00
(\$1,044.00)	\$22,020.00
(\$1,044.00)	\$21,060.00
\$0.00	\$0.00
\$0.00	\$0.00
(\$3,000.00)	\$0.00
(\$7,176.00)	\$79,920.00
	\$794.18
	TBD
	\$80,714.18

is.
not included in the quote total. If applicable, actual tax

[Redacted]

[Redacted]

[Redacted]

3-8691
EXPIRATION DATE: 05/24/2024
PAGE #: 1

changes everything.®

charges will be applied at time of order.

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Name of School Official (Please Print)

PLEASE INCLUDE THIS PROPOSAL WITH YOUR PURCHASE ORDER

SEND ORDER TO:

McGraw Hill LLC | PO Box 182605 | Columbus, OH 43218-2605

Email: orders_mhe@mheducation.com | Phone: 1-800-338-3987 | Fax: 1-800-955-1100

QUOTE DATE: 01/25/2024

ACCOUNT NAME: Ludington Area Sch Bd of Ed

QUOTE NUMBER: SGODD-01242024101027-001

ACCOUNT #: 330482

to be bound by the Terms of Service and any specific above, McGraw Hill LLC hereby grants to Subscriber a set forth above to access and use the Subscribed applicable links below. The subscription term for the) year from the date of this price quote (the "Initial ad MHE has chosen to renew the subscription and has

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Signature of School Official

3-8691

EXPIRATION DATE: 05/24/2024
PAGE #: 10

NEOLA PERA Policy Changes

The legislature made substantive changes to the Public Employment Relations Act ("PERA") as well as related changes to the Revised School Code ("RSC"). Neola legal counsel conducted a thorough review of the policies related to the issues and areas covered by the legislative changes and is publishing this Special Update to allow districts sufficient time to consider and, if appropriate, implement policy changes prior to the February 13, 2024 effective date of many of these statutory changes. This overview is designed to describe not only what has been changed and the rationale for such, but also what was reviewed and what was determined not to need changes. Additionally, as noted throughout, once policy decisions have been made, administration guideline changes should also be considered by districts and any changes to the administrative guidelines will be published in the next update packet.

This Update includes the following documents:

BYLAWS AND POLICIES

Revised:

Policy 0122 - BOARD POWERS

The attached revision to Policy 0122 is necessary due to the elimination of many topics from the list of prohibited subjects of bargaining. The topics that are no longer prohibited subjects have been deleted from this bylaw. These changes should be adopted to make Board policy consistent with the statutory changes that go into effect on February 13, 2024.

Policy 1420 - SCHOOL ADMINISTRATOR EVALUATION

This policy relates to administrator evaluations. There are many changes to the statute, M.C.L. 380.1249b, which go into effect July 1, 2024. The appropriate revisions were made to Policy, although the full statutory changes should be reviewed prior to the effective date.

Policy 3131 - STAFF REDUCTIONS/RECALLS

This policy relates to staff reductions and recalls which are no longer a prohibited subject of bargaining. Additionally, the legislature amended section 1248 of the RSC relating to what can be used as decision-making factors in staffing situations. **Please note that the changes to the RSC are not effective until July 1, 2024.** Due to the changes to the RSC, PO3131 has been revised to make some of the formerly required language optional in the event districts wish to retain this in policy. Additionally, prospective changes to the rating system, effective July 1, 2024, are contained in the revision for early adoption. Neola will consider whether changes to the administrative guidelines should also be made and, if so, present those changes after policy decisions have been made in the next update. Please also carefully read the drafting notes in the revisions to this policy.

Policy 3142 - PROBATIONARY TEACHERS

The new laws changed the rating system, effective July 1, 2024, which, in turn, created the need to revise the probationary teacher policy to accurately reflect the new rating system.

Policy 3220 - PROFESSIONAL STAFF EVALUATION

Senate Bill 395 and 396 were recently signed into law by Governor Whitmer. These bills dramatically change the evaluation system effective July 1, 2024. The revised policy incorporates those changes. Please review the drafting notes related to collective bargaining and other issues.

Reissued:

Policy 3120 - EMPLOYMENT OF PROFESSIONAL STAFF

This policy relates to employment of professional staff. Although the changes to PERA removed the issue of hiring after a staffing or program reduction from the list of prohibited subjects of bargaining, the changes do not affect this policy. Additionally, the Neola policy already references the possibility of a negotiated collectively bargained agreement that could affect employment terms. Therefore, the policy as written is compliant with law and is not being revised. This policy does, however, include optional sections, so Neola has reissued this policy to allow districts to review their current selections in comparison with available optional language in the event that they wish to make any changes.

Policy 3139 - STAFF DISCIPLINE

Teacher discipline and discharge is no longer a prohibited subject of bargaining and the changes to the statute removed the reference to arbitrary or capricious as the standard for discipline and discharge. However, the Teacher Tenure Act still requires that a tenured teacher may only be demoted or discharged for a reason that is not arbitrary or capricious. Therefore, while districts will have to bargain over these issues, they are still statutorily bound by the language in the Teacher Tenure Act. Since the current policy already references the currently negotiated bargaining agreement and includes the language from the Teacher Tenure Act regarding arbitrary or capricious, it does not need to be amended. However, Neola is reissuing this policy in the event a district wishes to review the previously offered options in comparison with policy as adopted.

Review:

Policy 3130 - ASSIGNMENT AND TRANSFER

Teacher placement and its impact on an individual or the unit is no longer a prohibited subject of bargaining. The existing policy already references the fact that the district will conform with any applicable contractual requirements. Therefore, there is no need to amend this policy to make it compliant with the statutory changes. Neola will continue to review the administrative guideline and, if appropriate, issue a revision with the regular update once policy decisions have been made.

Policy 3132 - VACANCIES

This policy relates to vacancies. Although decisions about hiring after a staffing or program reduction or other personnel determination resulting in the elimination of a position is no longer a prohibited subject of bargaining, this policy does not need to be changed.

Policy 3140 - TERMINATION AND RESIGNATION

This policy addresses the termination and resignation of professional staff. It also already references the negotiated collectively bargained agreement, the Teacher Tenure Act, and individual contracts as governing these decisions and, therefore, is compliant with the changes to the law. Also, as noted above, discharge or demotion of a tenured teacher may only be made for reasons that are not arbitrary or capricious under the Teacher Tenure Act despite its removal from the Section of PERA related to discharge and discipline. As this policy is already compliant, it does not need to be revised.

February 7, 2024

To Whom It May Concern:

On January 12, 2024, Ludington Area School District released a request for bid document for rigging, drapery and lighting enhancements for Peterson Auditorium.

One qualified bid in three (3) bid categories (Drapery and Rigging, Theatrical Lighting Systems and Theatrical Lighting Fixtures) was opened January 25th, 2024 and evaluated for bid compliance. The evaluation team has reviewed the proposals and has conducted the following due diligence:

- Adherence to original bid requirements
- Evaluated proposed alternate equipment (Automated Lighting Control Package)
- Checked bidder references
- Evaluated equipment performance
- Evaluated overall proposed design

After careful consideration, the team determined that the proposal from Fantasee Integration of Detroit, Michigan meets the requirements of the bid documents. Therefore, the team recommends the district proceed with awarding the projects to Fantasee Integration in the amount of \$59,514.43 (Drapery and Rigging), \$59,925.40 (Theatrical Lighting Systems), \$158,981.73 (Theatrical Lighting Fixtures) and Voluntary Alternate A (Automated Lighting Control Package) for a total of \$299,798.16.

Sincerely,

Doug Ransom
Project Manager, Communications by Design



January 18, 2023

Dr. Kyle B. Corlett
Superintendent of Schools
Ludington Area School District
809 E. Tinkham Ave.
Ludington, MI 49431

RE: Ludington Area Schools – Furniture for purchase off Cooperative Bidding Contracts at OJ DeJonge Middle School and Ludington High School.

Dear Dr. Corlett,

In June 2024, OJ DeJonge Middle School will be receiving new furnishings for the administration addition in conjunction with the Phase 2A series of work in the building.

It is the recommendation of GMB that the furniture for these buildings are purchased off cooperative bidding contracts, which contain pre-negotiated pricing for public institutions. This allows school districts to legally purchase furniture without preparing a formal bid.

In March 2023, pricing was been solicited for all phases of furniture installation, including 2024 installations. However, certain manufacturers are only able to guarantee pricing for certain periods of time. Therefore, there is one vendor that still needs an order to be placed for the Phase 2A installation period.

Page 2 includes an overall estimate of all furniture installation phases, based on current pricing and including an additional percentage for escalation. Pricing for future phases will be validated closer to the installation dates. The recommended award totals for January 2024 are as follows:

Vendor	Installation Phase 1 (August 2023)	Installation Phase 2 (December 2023)	Installation Phase 2A (June 2024)	Installation Phase 3 (August 2024)	Installation Phase 4 (December 2024)	Grand Total:
Great Lakes Furniture Supply	-	-	-	-	-	-
Custer	-	-	-	-	-	-
Interphase	-	-	\$61,136.14	-	-	-
Holland Desk and Chair	-	-	-	-	-	-
Wenger Corporation	-	-	-	-	-	-
Dew El Corporation	-	-	-	-	-	-
Meyer Music	-	-	-	-	-	-
2% Contingency	-	-	\$1,222.72	-	-	\$1,222.72
Grand Total:	-	-	\$62,358.86	-	-	\$62,358.86

Sincerely,

Emily Beuschel, NCIDQ
Interior Designer
GMB Architecture + Engineering

Total Award Amounts Per Vendor
Including confirmed and estimated totals

Vendor	Installation Phase 1 (August 2023)	Installation Phase 2 (December 2023)	Installation Phase 2A (June 2024)	Installation Phase 3 (August 2024)	Installation Phase 4 (December 2024)	Grand Total (Estimate):
Great Lakes Furniture Supply	\$232,368.00	\$232,970.00	-	\$222,542.00	\$76,407.00	\$764,287.00
Custer	\$179,658.98	Combined with Phase 1	-	\$95,571.77*	Combined with Phase 3	\$275,230.75
Interphase	\$97,709.05	\$21,157.95	\$61,136.14	\$17,918.14*	\$5,938.63*	\$203,859.91
Holland Desk and Chair	-	\$13,595.60	-	\$32,761.96	-	\$46,357.56
Wenger Corporation	\$28,931.83	-	-	-	-	\$28,931.83
Dew El Corporation	\$66,153.07	-	-	\$74,619.09	-	\$140,772.16
Meyer Music	\$7,898.35	-	-	-	-	\$7,898.35
2% Contingency	\$12,254.39	\$5,354.47	\$1,222.72	\$8,868.26	\$1,646.91	\$29,346.75
Grand Total (Estimate):	\$624,973.67	\$273,078.02	\$62,358.86	\$452,280.22	\$83,992.54	\$1,496,684.31

**Items highlighted in gray have already been approved per March 2023 and September 2023 board meetings.*

**Items highlighted in orange indicate current estimates. Pricing will be validated prior to issuing POs for each phase.*

**LUDINGTON AREA SCHOOL DISTRICT SCHOOL OF CHOICE - APPLICATION FOR ADMITTANCE
NON-RESIDENT STUDENTS **2024-2025** SCHOOL YEAR**

Submit To: Superintendent of Schools, Ludington Area School District
Administration Office, 809 E Tinkham Avenue, Ludington MI 49431

SCHOOL OF CHOICE DEADLINE: AUGUST 1, 2024

NOTICE: Applicants will be notified as soon as possible of the status of their admittance in order for enrollment arrangements to be made. In accordance with Board Policy and statutory restrictions, the Superintendent shall make the final decision regarding School of Choice applications. Students enrolling under Schools of Choice, 105c, "contiguous district students" whose legal residence is in a district outside WSED will be accepted only if there is a separate written agreement between the district of resident and the Ludington Area School District for the payment of added costs of special education programs/services. This application must be completed by the parent/legal guardian (or by the student, if 18 years of age or over or otherwise legally emancipated) for requested enrollment as a nonresident student in Ludington Area School District, in accordance with Section 105 or 105c of the State School Aid Act of 1979, as amended.

Name of Applicant Student: _____ **Date of Birth:** _____

Name of Parent/Legal Guardian #1: _____ **Phone #:** _____

Address of Parent/Legal Guardian #1: _____

Street

Resident School District: _____

City

State

Zip Code

Name of Parent/Legal Guardian #2: _____ **Phone #:** _____

Address of Parent/Legal Guardian #2: _____

Street

Resident School District: _____

City

State

Zip Code

With whom does the student primarily live?: _____

Name of Previous School Attended: _____ **Last Grade Completed:** _____

Grade Requested to Attend by Student (**Grade student will attend in 2024-2025**): _____

Has student ever been expelled/suspended for disciplinary reasons: (**circle one**) **NO** **YES*** (provide explanation on a separate sheet)

By submitting and signing this Application for Admittance, the parent(s)/legal guardian(s) (or student 18 years of age or over) agree and represent as follows:

1. **Release of Records** - To authorize the current district to release student record information (academic &/or behavioral) to administrative and clerical personnel of Ludington Area Schools where attendance is desired for the purpose of verifying the contents of this Application.
2. **Birth Certificate & Immunization Records** - To provide a birth certificate for the student (or other reliable proof of identity and age, together with an Affidavit) and immunization records upon enrollment in this District.
3. **Transportation** - To accept full responsibility for transporting the student to and from classes in Ludington Area School District while he/she is in attendance at LASD, in accordance with the terms of 105 or 105c. (The LASD Board of Education has approved transportation within the LASD boundary lines, provided that the same occurs along previously established bus routes and stops within the district. Parents/guardians/students should contact the Transportation Department to inquire where the nearest bus route/stop is to their residence.)
4. **Proof of Residency** - To provide proof of residency upon enrollment in this District.
5. **Verification** - That the information contained in this Application is truthful.

Signature of Parent/Legal Guardian #1 (or student if 18 years of age or older)

Date

Signature of Parent/Legal Guardian #2 (or student if 18 years of age or older)

Date

*(Applicants for admission as nonresident students and their parents/guardians are hereby notified that the Ludington Area School District does not discriminate on the basis of race, color, national origin, sex, religion or disability in admission or access to programs, activities or policies. Any person having inquiries concerning the district's compliance with the regulations implementing Title VI, Title IX, Section 504 of the Rehabilitation Act or the Americans With Disabilities Act are directed to contact the *Title IX/Civil Rights Coordinator who has been designated by the District to coordinate the District's efforts to comply with the regulations implementing the above statutes.) *To obtain the name and address of the Title IX/Civil Rights Coordinator, contact the central business office, Superintendent's Office, 809 E. Tinkham Avenue, Ludington, MI 49431, phone 231-845-7303.)*