

Ludington Board of Education  
Public Meeting Notice

Please Post

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

**BUILDING & SITE COMMITTEE**

Date: January 14, 2022

Time: 7:00 a.m.

Place: Ludington Area School District Administration Office  
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
  - a) Quotes for Installing The Boot Security Device
  - b) LES Punch List
  - c) Design Updates for MS and HS
  - d) Updates from Other Committees
- 5) OTHER ITEMS OF BUSINESS AND ANNOUNCEMENTS
- 6) ADJOURNMENT

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Interim Superintendent Dr. Kyle B. Corlett at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

# Memorandum - Office of the Superintendent

TO: Board of Education  
FROM: Dr. Kyle Corlett, Superintendent  
RE: Committee Meeting – Agenda Notes

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## **CITIZEN PARTICIPATION**

### **Review Board Policy 0167.3: Public Participation at Board Meetings**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, or at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. The presiding officer may:
  1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- G. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
  1. No obstructions are created between the Board and the audience.
  2. No interviews are conducted in the meeting room while the Board is in session.
  3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- I. Each Board agenda will include the following statement, "Public participation shall be permitted only as indicated on the order of business."

**Revised:** January 21, 2019

Legal: M.C.L.A. 15.263(4)(5)(6), 380.1808

## **DISCUSSION ITEMS**

### **Quotes for Installing The Boot Security Device**

We received a quote for \$9,180 for the LockOut Company to install into the new elementary building the boots recovered from old LASD elementary buildings. The cost includes labor, brackets, and straps.

### **LES Punch List**

This list includes items that still need to be fixed at LES, with the majority of them having to wait until the Spring to do so.

### **Design Updates for MS and HS**

GMB has suggested some design changes that still meet the promises of the bond campaign and the needs of the building, while reducing the amount of major construction.

### **Updates from Other Committees**

We will review updates from each of the other committees in preparation for the Board meeting on Monday.

Project Name: Ludington Elementary School

Project No.: 19003-100

Architect: GMB

Date: 1/4/2022



### Ludington Elementary Completion List By Trade

Work Category	Contractor	Type	Completion date	Item
WC 02	Terra	Earthwork	Spring 2022	Re-grade soccer field. Need something from GMB on re-grade extents
			Spring 2022	Remove topsoil pile spoils from Jebavy drive entrance
WC 06	Rieth Riley	Asphalt	Spring 2022	Provide 2nd coat of striping summer 2022. Held off on coat due to weather
			Spring 2022	Fix pavement markings left/right turn lane on Bryant. Wait for moved stopped bar location
			Spring 2022	Punchlist items
WC 07	Straight Line Fence	Fencing	Spring 2022	Clean up some dirt piles
WC 08	Landscape Design	Landscaping	Spring 2022	Hydroseed strip along main roads throughout the whole site.
			Spring 2022	Irrigation finish in spring
			Spring 2022	Extra - Add drainage to standing water area's through topsoil. Track towards allowance
			January 2022	bike rack
			January 2022	8 Cafeteria Tables, 4 Courtyard Tables with benches
			February 2022	6 exterior trash litters, 5 entry bollards estimated ship 1/22/22
			February 2022	6 playground tables midstate recreation: New ship date 1/17/22
Spring 2022	Clean up pile in upper elementary playground. Spoils for stump install. Remove when ground is thawed.			
WC 08B	Play Environments	Playgrounds	Spring 2022	turf fixes. Review in spring if needed at large turf soccer field. Pull up corners in the courtyard to repair lumps on West side
			TBD	complete tree house - waiting on slide/pole. On backorder. Getting updated delivery date with Play environments 1/3/22
			TBD	Disc golf baskets. On backorder. Getting updated delivery date with Play environments 1/3/22
WC 10	Burgess Concrete	Concrete	Spring 2022	Caulk exterior sidewalks
WC 11	JK Masonry	Masonry		Nothing at this time
WC 12	FCC	Steel		Nothing at this time
WC 18	Grand Valley Glass	Glazing and Alluminum Doors	Jan. 22	Install all smart bridge pac bridge rectifiers electric latches.
			Jan. 22	B132C deeper housings (2) needed for new cores. Andrew should know whats needed. Will need to keyset: C from
			Jan. 22	Door at C120A. The door stop/electric strike needs to be more secured. They are pulling off of the frame when the door is locked.
			Jan. 22	G102A Removable mullion not locking. Cylinder housing needs to be adjusted. Key can't be removed when mullion is locked.
			Jan. 22	B127A and B126A and C109 strike plate needs to be cut so doors will latch at exterior bathroomrs. Deadbolt hitting top of strike plate
			Jan. 22	C108A needs new continuous hinge. Swap with (1) of the gym doors temporarily?
			Jan. 22	Caulk front entry desk glazing
			Jan. 22	Caulk all security film
			TBD	Doors B110B and B100D. Add push button to card reader side? Reviewing with owner. TBD
			TBD	Doors A106E. Add pull hardware per CBD request? Not shown on hardware schedule. TBD
WC 14	Certified Building Solutions		Jan. 22	Sheet metal coping at dumpster enclosure.
				Closeout Documen Roof warranty
WC 15	Reliable Sheet Metal		TBD	Front Entrance trims against siding. Review with Reliable
WC 19	Helms Caulking	Finish Caulking	Complete	Published Punchlist
			Spring 2022	Caulk all roof coping to siding/brick. Reference specific work scope item 11
			Jan. 22	Caulk mop sink in kitchen room. Extra
			Jan. 22	Caulk all three exterior bathroom doors. Caulk walls in exterior bathroom in C.
WC 20	MQB	General Trades	TBD	Bathroom Door lock indicator on wrong side of door and latch needs adjusting so lock can fully engage
			TBD	Warped toilet partition door in Boys E group and Girls G group bathrooms need to be replaced. ETA TBD
			1/5/22	Toilet accessories - Classroom soaps, sanitizers
			TBD	bollard sleeves
			TBD	25 marker holders missing. All classrooms currently stocked. A few ELA and conference room missing
			February 2022	Garage doors art and science - Schedule replacement with Baremen. Likely weekend work. ETA 1/24
			TBD	Measure for custom glass markerboards and glass at ELA wall - Confirm ETA of glass markerboard
			TBD	Measure for custom metal markerboard in media center - Confirm ETA of metal markerboard
			Jan. 22	Fill gap between green trim and plywood at ELA wall where gaps are too big. Otherwise, caulk smaller gaps
			TBD	Rockwall climbing parts given to owner?
1/5/22	Install egress hardware at art room from Arch. Hardware wed. 1/5/21			



			TBD	Holes in cafeteria doors for arch. to cover.
			TBD	F118/211 missing tackboard
WC 20	Dynamic/MQB	Casework	Jan. 22	Seat Cushions, D wing and ELA wall. Complete in January
WC 21	Ritsema	Drywall/Framing/Ceilings		Nothing at this time
WC 23	Ritsema	Carpet Flooring/Base		Nothing at this time
WC 22	Floor Care Concepts	Gym Floor	Jan. 22	Final floor transition pieces. Most complete. Need window pieces infilled
			Jan. 22	Base inside of gym partition
			Jan. 22	Fill gaps at joints between ends of wood boards (2) spots seen. Check whole floor
WC 24	Dave Cole	Paint		Punchlist complete. Nothing at this time
WC 25	Signage	Signage	Jan. 22	Exterior Crosswalk sign missing at front entry
WC 26	Blaze	Fire Suppression	Jan. 22	Nothing at this time.
WC 27	Andy Egan	Plumbing	Jan. 22?	Adjust hose bibs in group bathrooms to be flush or clean up caulk. May be complete?
WC 27	Andy Egan	Mechanical	Wk of 1/10/22	UV-46 3rd grade classroom. Needs a new controller and thermostat. Please address new controller to 12.
			Wk of 1/10/22	UV-32 Space sensor reading a Co2 level of 50ppm and is flashing error-81.
			Wk of 1/10/22	UV-32 unit is overheating space. Supply air temp is 91. Degrees with the heating value at 0%.
			TBD	Large Trim pieces at gaps in UV's. Handful
			TBD	Locks on all unit vents. Delayed due to covid. Continue to track
			Wk of 1/10/22	FCS deficiency list dated 12.23.21. Work in progress
WC 27	AMS	Ductwork	TBD	Missing grille in G Tech closet.
WC 28	Buist	Electrical	Feb. 2022	Gym projectors. Date pushed from Nov. 21 to Feb. 22
			TBD	Front Entry Vestibule TV's (Tracking to install Bridges TV's when they arrive). ETA for Bridges 65" TBD. (1) TV currently not working. Turns on but won't do anything else and needs to be replaced.
			TBD	Gym Cover plates at light switches
			TBD	Gym cover plates at Crestron control panels
			TBD	Modify exit lights per email. Need (3) new ones at exterior doors
			TBD	Main entrance canopy lense missing
			Jan. 22	Lighting Controls - School providing access to WML to review lights on at night remotely. Requested 12/17/21. IN progress as of 1/3/22
			TBD	Replace lighting controller in Prek classroom bathroom. Temporarily permanently on
			TBD	Gym scoreboard power switch. Locate directly next to light switch in storage room
			TBD	Kitchen Circuit K1 -45 outlet under hood needs new tag to read 45 instead of 43 currently.
			TBD	Outlet missing in bathroom in D126 or D127
			TBD	Review potential cabling options in cafeteria for full cable pathways
			TBD	Kiln. Are all kiln circuits on including added fan?
WC 28A	Klein Electric	Site Electrical	March 2022	4 light heads getting replaced. Not all LED's lighting up. Factory Warranty Issue. ETA on replacement heads March 2022.
WC 28B	Pro-Tech Cabling	Low Voltage	TBD	Missing data's at cafeteria TV's
			TBD	Missing data in H117 per Bulletin. Pro-Tech Knows
Not In Contract	MOSS	Security	Jan. 22	Door A106E main entrance. Get push button working.
			TBD	Mechanical Stair S-1 Door Hardware. ETA unknown ask for update 1/4/22
			TBD	Doors B130A and B131A need to be converted to panic hardware. Non-electrified hardware installed. Need electrified trims to be ordered
			Jan. 22	C108A door key spinning
WC 28C	J Ranck	Traffic Signal	Spring 2022	Add Request - 2nd traffic loop. Wade Trim providing updated documents to price
WC 29	Stafford Smith	Kitchen		Nothing at this time

