

NOTICE OF PUBLIC MEETING

LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT 809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

MEETING: Regular Meeting

DATE: February 17, 2020

TIME: 6:00 p.m.

PLACE: Ludington Area Schools Administration/Central Office, 809 E Tinkham Ave, Ludington, Michigan

REGULAR MEETING

1. CALL TO ORDER & ROLL CALL
☑ Steve Carlson ☑ Bret Autrey ☑ Mike Nagle ☑ Stephanie Reed ☑ Josh Snyder ☑ Scott Foster ☑ Leona Ashley
2. PLEDGE OF ALLEGIANCE
3. SPECIAL PRESENTATION
4. AGENDA MODIFICATION
5. CITIZEN PARTICIPATION
6. CONSENT AGENDA
 - a. Ratification of Bill Payment - Per Summary Dated February 17, 2020
 - b. Approval of Minutes – January 20, 2020 Organizational, Regular Special & Closed Meetings
 - c. Non-Union Hourly Contract
7. BOARD COMMITTEE REPORTS
 - a. Personnel Committee Report February 12, 2020
 - b. Finance/Negotiation Committee Report February 13, 2020
 - c. Building & Site Committee Report February 14, 2020
8. BUSINESS MANAGER REPORT
 - a. Executive Office FY 2021 Budget Proposal
9. PRINCIPAL'S REPORT -Jenn Mackey, Lakeview Elementary School Principal
10. SUPERINTENDENT'S REPORT
 - a. Oriole Foundation Grant Awards: Winter 2020
 - b. Ed Leader 21, Portrait of a Graduate, and Strategic Planning Process
 - c. Update on Implementation of MDE Read by Grade 3 Law
11. DISCUSSION ITEMS
 - a. Elementary School and Building Site Update
 - i. Traffic Impact Report
 - b. Special Meeting - Thursday, March 5, 2020 (Construction Bid Awards)
 - c. School Safety Legislation - Section 1264 Revised School Code (RSC)
 - d. Spring Supplemental Pupil Membership Count Update
12. ACTION ITEMS
 - a. WSESD Designation of Representative
 - b. Closed Session: Strategy and Negotiation of Collective Bargaining Agreements (LEA, LESPA) per MCL 15.268 Section 8(c), as requested by the District.
13. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
14. ADJOURNMENT

Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education
FROM: Jason Kennedy, Superintendent
RE: Regular Meeting ~ Agenda Notes

Regular Meeting

CONSENT AGENDA

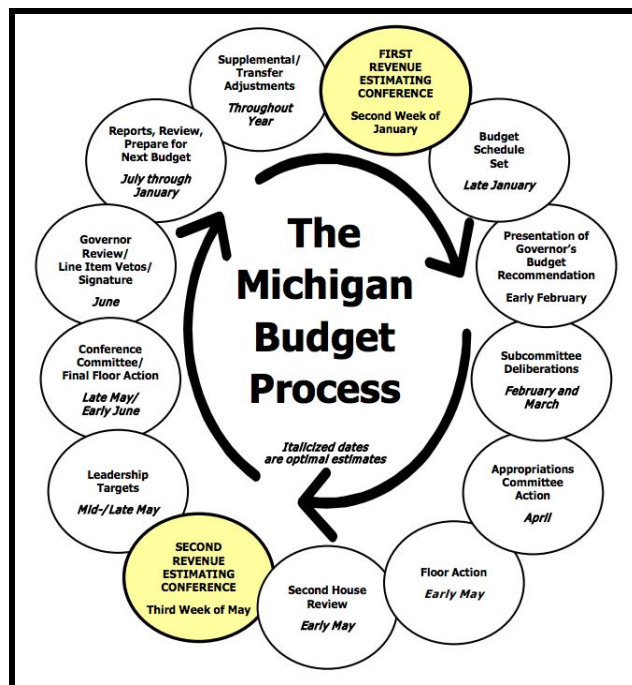
We will need to approve an hourly contract for Andrea Sargent who will be serving as Student Success Coordinator at Ludington High School for the remainder of the 2019-2020 school year.

BUSINESS MANAGER'S REPORT

Executive Office FY 2021 Budget Proposal

We will discuss the Executive Office / Governor's budget recommendation for fiscal year 2021. As you can see from the image below that outlines the budget process used by the State of Michigan, this is one of the first steps in the State's budget process. This recommendation provides early direction to the District regarding the budget that will be established by the State for fiscal year 2021. The link below provides access to an interactive map of Michigan that has been developed by the Department of Transportation, Management, and Budget. The map outlines proposed school funding increases, as presented by the Executive Office, for Districts in Michigan. The following increases are proposed for Ludington Area School District: Total Increase Per Pupil \$292; (Foundation Increase Per Pupil \$225, Special Education Change Per Pupil \$20, At-Risk Change Per Pupil \$46, ELL Change Per Pupil \$1).

<https://michigan.maps.arcgis.com/apps/webappviewer/index.html?id=3344d0f459104e789373fa4d488e7130>



Source: Cleary, M. A. (2019). *A Legislator's Guide to Michigan's Budget Process*. House Fiscal Agency.

SUPERINTENDENT'S REPORT

Oriole Foundation Grant Awards: Winter 2020

The Oriole Foundation received ten (10) grant applications for the winter 2020 grant award cycle. The following grant requests were approved and funded by the Oriole Foundation:

Teacher's Name	Grant Project Title	Award Amount
Stacy Kraft	Economics	\$350.97
Heidi Urka	Celebrating Reading	\$1,000.00
Kris Anderson	OSMO Coding	\$250.00
Alison Helminski	Drum Fit	\$2,950.00
Tanya Gasaway	Escape Room; SE Collaborative Activities	\$270.00*
Rich Kirby	Making Hard Work Fun!	\$1,700.00
	Total Awarded:	\$6,520.97

The District has also funded the following projects that were requested:

Teacher's Name	Grant Project Title	Award Amount
Teresa Eriksen	3D Pens - Technology	\$2,004.73
Danielle Luce	Headphones, earbuds, and splitters, oh my!	\$93.00
Melanie Tomaski	Non-traditional seating for the Oriole Work Based Learning Academy	\$500.00
Tanya Gasaway	Escape Room; SE Collaborative Activities	\$270.00*
	Total Awarded:	\$2,867.73

Ed Leader 21, Portrait of a Graduate, and Strategic Planning Process

We will discuss the three (3) year roadmap process through Ed Leader 21 that will be used to develop a "Portrait of a Graduate" for LASD discussing the core 21st century learning competencies required of our graduates. This work will be used to inform the development of the District's next strategic plan, which will replace the current plan that expired at the end of January 2020. The first step in developing a new strategic implementation action plan is to create this portrait that outlines the core learning competencies, while also building community consensus around the plan.

Update on Implementation of MDE Read by Grade 3 Law

The District has worked through the creation of the documents that are required to be in compliance with the Read by Grade 3 Law this week, which impacts this year's third grade students. Our parent notification letters, resource materials, templates, tracking spreadsheet, among other documents are completed and ready to go. Students will be entering into the M-STEP testing window and we are to track students who score between 1253 - 1271 on the M-STEP. Using NWEA correlation data and M-STEP data for last year's 3rd graders, five (5) students scored in this range, with three (3) of those students having a good cause exemption. Using last year's scenario as an example, two (2) students would have been retained or had the ability to appeal the retention to the superintendent to authorize their placement in 4th grade. This year's

NWEA data is tracking the same number of students as the previous year. The M-STEP window opens on April 13, 2020 for grades 5, 8, and 11, and on May 4, 2020 for grades 3, 4, 6, and 7 so we are ahead of where we need to be with the development of our documentation. We are set to handle the implementation of this new law.

DISCUSSION ITEMS

Elementary School and Building Site Update

We will discuss design updates to the new elementary school since our last Board meeting. The District's web page continues to be updated with all updated information as we receive it from GMB and Christman. The final traffic impact report from Wade Trim has been provided to the District and has been posted to the District's webpage. We will review the recommendations from the report with the Board.

Special Meeting - Thursday, March 5, 2020 (Construction Bid Awards)

We will need a special meeting for the Board to review bid proposal recommendations from the Christman Company and to award contracts to successful bidders for the Site Bid Package. Contracts that are approved by the Board on March 5, 2020 will then be issued to contractors on March 6, 2020 to begin the work on the site and building.

School Safety Legislation - Section 1264 Revised School Code (RSC)

Effective March 21, 2019, Section 1264 of the Revised School Code (RSC) states:

(1) A school district, intermediate school district, or public school academy shall not commence the construction of a new school building or the major renovation of an existing school building unless the school district, intermediate school district, or public school academy consults on the plans for the construction or major renovation regarding school safety issues with the law enforcement agency that is or will be the first responder for that school building.

Law enforcement officials, including first responders, consulted with the District on the plans for the new elementary school complex being built on Bryant Rd. Feedback was provided to the District on its plans, and this feedback has been provided to the District's architectural team. An additional meeting will be scheduled with the team of law enforcement officials and first responders to again consult with them prior to construction.

February Supplemental Pupil Membership Count Update

The calculation used to determine the funding that schools receive is based on a blend of both the supplemental spring count and the fall pupil membership count. The blend is based on the prior school year's spring count, and the current school year's fall count. The spring supplemental count occurs on the second Wednesday in February and represents 10% of the state funding that schools receive. The fall pupil membership count occurs on the first Wednesday in October and represents 90% of the state funding that schools receive. The supplemental spring pupil membership count was held on Wednesday, February 12, 2020. This count will be used in the blended count for next year's budget, representing 10% of the blended count for next year.

When comparing the spring 2019 supplemental pupil membership count to the same count for spring 2020, Ludington Area School District has seen an increase in enrollment from 2,100 full-time equivalent students on the spring 2019 count to 2,154 full-time equivalent students on the spring 2020 count. This represents a spring 2019 to spring 2020 increase of 54 students for LASD, and once audited, will represent 10% of the blended count for next year's budget. It is important to recognize that the spring 2020

supplemental pupil count is still subject to audit and will not be finalized until the pupil accounting and auditing process is completed.

ACTION ITEMS

WSESD Designation of Representative

According to Public Act 234 of 2004, it is required that a meeting be held to submit a proposed general operating fund budget of the West Shore Educational Service District (WSESD) to the constituent boards of education. Each board needs to designate a representative to attend this meeting. The budget proposal will be presented Tuesday, April 14, 2020, at 4:30 p.m., in WSESD's Mason-Lake Room. The evening will begin with light snacks at 4:00 p.m. We will need a motion to designate our board representative who will attend the meeting.

Closed Session: Strategy and Negotiation of Collective Bargaining Agreements (LEA, LESPA)

Per MCL 15.268, **Section 8(c)**, as requested by the District, we will need an action item to enter into closed session to discuss strategy connected to the negotiation of successor Collective Bargaining Agreements with the Ludington Education Association (LEA) and the Ludington Educational Support Personnel Association (LESPA). Below is the exact language from the law pertaining to the voting requirements for entering into a closed session.

15.267 Closed sessions; roll call vote; separate set of minutes.

Sec. 7. (1) A 2/3 roll call vote of members elected or appointed and serving is required to call a closed session, **except** for the closed sessions permitted under section 8(a), (b), **(c)**, (g), (i), and (j). The roll call vote and the purpose or purposes for calling the closed session shall be entered into the minutes of the meeting at which the vote is taken.