

LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT
809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Mission: The Ludington Area Schools, in partnership with the community, will achieve excellence in a positive environment where motivation and quality instruction ensure learning and equip students for success in society.

MEETING: Organizational & Regular Meeting
DATE: January 16, 2023
TIME: 6:00 p.m.
PLACE: Administration Office, 809 East Tinkham Avenue, Ludington, MI 49431

ORGANIZATIONAL MEETING

1. CALL TO ORDER & ROLL CALL: TEMPORARY CHAIRPERSON (SUPERINTENDENT)
 ROLL CALL: _ Steve Carlson _ Bret Autrey _ Mike Nagle _ Stephanie Reed _ Leona Ashley _ Scott Foster _ Sarah Lowman
2. PLEDGE OF ALLEGIANCE
3. CEREMONIAL OATH OF OFFICE NEW BOARD MEMBERS
4. ELECTION OF BOARD PRESIDENT; SEATING OF BOARD PRESIDENT
5. ELECTION OF VICE PRESIDENT
6. ELECTION OF SECRETARY
7. ELECTION OF TREASURER
8. APPOINTMENT BY BOARD SECRETARY & SECRETARY DESIGNEE
9. APPOINTMENT OF BOARD MEMBERS REPRESENTATIVES TO ESD, MASB, RECREATION BOARD
10. COMMITTEE APPOINTMENTS (Direction Given to Members by President)
11. ADJOURNMENT OF ORGANIZATIONAL MEETING

REGULAR MEETING (Following Adjournment of Organizational Meeting)

1. CALL TO ORDER
2. AGENDA MODIFICATION
3. SPECIAL PRESENTATIONS
 - a. Board of Education Recognition Month
 - b. Recognition of Martin Luther King, Jr. Birthday
 - c. Hungerford Nichols 2021-2022 Audit Exit Conference Presentation
 - d. Update from OJ Administration
4. CITIZEN PARTICIPATION
5. CONSENT AGENDA
 - a. Ratification of Bill Payment - Per Summary Dated: January 16, 2023
 - b. Approval of Minutes Dated: December 12, 2022
 - c. Hiring Approvals & Resignation Acceptances
 - d. Retainer Fee Agreement - Appointment of Thrun Law Firm, P.C.
6. BOARD COMMITTEE REPORTS
 - a. Finance Committee Report
 - b. Building/Site Committee Report
 - c. Personnel/Negotiation Committee Report
7. SUPERINTENDENT'S REPORT & COMMENTS
 - a. Soaring Oriole Award
 - b. Learning Goals and Addressing Learning Loss

8. DISCUSSION ITEMS
 - a. Bond Project Application and Certificate for Payment #33
 - b. Amended Financial Budget
 - c. Approve Purchase of Technology
 - d. Approve Purchase of Bleachers
 - e. Sub Rate Increase
9. ACTION ITEMS
 - a. Bond Project Application and Certificate for Payment #33
 - b. Approve Financial Audit
 - c. Amended Financial Budget
 - d. Approve Purchase of Technology
 - e. Approve Purchase of Bleachers
 - f. Approve Purchase of Softball Field Backstop System
 - g. Sub Rate Increase
10. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
11. ADJOURNMENT

Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education
FROM: Dr. Kyle Corlett, Superintendent
RE: Organizational & Regular Meeting Agenda Notes

CITIZEN PARTICIPATION

Review Board Policy 0167.3: Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, or at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. The presiding officer may:
 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- G. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
 1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- I. Each Board agenda will include the following statement, "Public participation shall be permitted only as indicated on the order of business."

Revised: January 21, 2019

Legal: M.C.L.A. 15.263(4)(5)(6), 380.1808

ORGANIZATIONAL FORMAT

TEMPORARY CHAIRPERSON

The Superintendent will act as Temporary Chairperson and call the meeting to order.

ROLL CALL:

__ Steve Carlson __ Bret Autrey __ Mike Nagle __ Stephanie Reed __ Leona Ashley __ Scott Foster __ Sarah Lowman

ELECTION OF BOARD PRESIDENT:

_____ nominated by _____

_____ nominated by _____

****MULTIPLE NOMINEES:** The Chairperson calls for voting on the nominees.

For _____: Members: _____

For _____: Members: _____

****MOTION FOR ONE NOMINEE:**

Motion by _____, seconded by _____, that nominations be closed and that _____ be elected President.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: ____ NAYES: ____ MOTION: Passes / Fails

The Chairperson declares _____ elected President of the Board. The Board President assumes the chair.

ELECTION OF VICE PRESIDENT: (following same format)

_____ nominated by _____

_____ nominated by _____

****MULTIPLE NOMINEES:** The Chairperson calls for voting on the nominees.

For _____: Members: _____

For _____: Members: _____

****MOTION FOR ONE NOMINEE:**

Motion by _____, seconded by _____, that nominations be closed and that _____ be elected Vice President.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: ____ NAYES: ____ MOTION: Passes / Fails

The President declares _____ elected Vice President of the Board.

ELECTION OF SECRETARY: (following same format)

_____ nominated by _____

_____ nominated by _____

****MULTIPLE NOMINEES:** The Chairperson calls for voting on the nominees.

For _____: Members: _____

For _____: Members: _____

****MOTION FOR ONE NOMINEE:**

Motion by _____, seconded by _____, that nominations be closed and that _____ be elected Secretary.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: ____ NAYES: ____ MOTION: Passes / Fails

The President declares _____ elected Secretary of the Board.

ELECTION OF TREASURER: (following same format)

_____ nominated by _____

_____ nominated by _____

****MULTIPLE NOMINEES:** The Chairperson calls for voting on the nominees.

For _____: Members: _____

For _____: Members: _____

****MOTION FOR ONE NOMINEE:**

Motion by _____, seconded by _____, that nominations be closed and that _____ be elected Treasurer.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: ____ NAYES: ____ MOTION: Passes / Fails

The President declares _____ elected Treasurer of the Board.

APPOINTMENT BY BOARD SECRETARY ~ SECRETARY DESIGNEE: Recommendation

Motion by _____, seconded by _____, to designate the Superintendent's Administrative Assistant (Penny Schultz) as the *Board Secretary Designee*, who will, in place of the Board Secretary, post all notices and take minutes of Board of Education meetings.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: ____ NAYES: ____ MOTION: Passes / Fails

APPOINTMENT OF BOARD MEMBERS AS ESD AND MASB REPRESENTATIVES / RECREATION BOARD:

Each year, the Board is asked to designate one Board Member to each of several committees or organizations. It is recommended that the President request volunteers and designate members to the following committees/organizations (current member listed in parenthesis):

WSESD - WSASBA (West Shore Area School Boards Assoc.): _____ (_____)

MASB LRN Member - (Legislative Relations Network): _____ (Mike Nagle)

MASB Negotiations Liaison : _____ (Bret Autrey)

Ludington Recreation Board: _____ (Stephanie Reed)

Motion by _____, seconded by _____, to appoint Board Member Representatives as designated above.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: ____ NAYES: ____ MOTION: Passes / Fails

COMMITTEE APPOINTMENTS:

The Board President may direct Board members as to the process for the appointment of Ad Hoc Committee members, including the role of committee *Chairperson. These are appointed positions by the Board President.

Building and Site Committee Members: *Stephanie Reed, Scott Foster, Mike Nagle,

- Facilities, Capital Improvements

Finance/Negotiations Committee Members: *Bret Autrey, Steve Carlson, Stephanie Reed

- Budget Development/Adjustments, Works with Community-Budget Planning, Negotiations

Personnel Committee Members: *Mike Nagle, Leona Ashley, Sarah Lowman

- Personnel Issues, Grievances

Co-Curricular Committee Members: *Bret Autrey, Leona Ashley, Josh Snyder

- Athletics, Extra-curricular Activities, Coaches

ADJOURNMENT OF ORGANIZATIONAL MEETING:

Motion by _____, seconded by _____, to adjourn the Organizational Meeting.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: ____ NAYES: ____ MOTION: Passes / Fails

The organizational meeting adjourned at _____ p.m.

Regular Meeting

CONSENT AGENDA

Hiring Approvals

- Charlotte Nickelson, LES Aide

Non-Union Service Agreement Contract

- John Savage, Payroll/Business Services Part-Time Temporary Position

SUPERINTENDENT REPORT

I will present the monthly Soaring Oriole Award Recipient. Also, I'll present on Learning Goals and Addressing Learning Loss, which is a state requirement as part of the ongoing response to respond to COVID learning loss.

DISCUSSION ITEMS

Bond Project Application and Certificate for Payment #33

We will need an action item at the Board meeting to approve the certificate for payment on the school bond project and to authorize the District to pay \$1,065,782.13 as certified by the architect and construction manager, and as outlined in the Certificate for Payment. The certified pay application has been shared with the Board.

Purchase of Technology

We received one quote from Vector Tech Group for network electronics, power supplies, and wireless network for OJ and LHS as part of the bond project. The total is for \$184,455.71.

Purchase of Bleachers

Part of the bond project is to purchase new bleachers for the softball field. We have received two quotes. One is for \$22,064.88 and one is for \$23,496.00. We are recommending to approve the quote from Sightlines Athletic Facilities LLC for \$23,496.00 because, although it's higher, it includes delivery and assembly while the lower one doesn't. These bleachers are moveable, so they can also be used for the football/soccer field.

Purchase of Softball Field Backstop System

In September, the board approved \$46,000 for a backstop system to be installed. Unfortunately, the water table is too high to accommodate the support poles needed without spending more funds. We're requesting to accept a bid from Great Lakes Fencing for \$12,901.85 for a different backstop system.

Sub Rate

With the increasing difficulty of acquiring qualified long term subs, we are proposing to increase the sub rate for long term subs that are retired teachers by \$50, to \$200 a day.

ACTION ITEMS

Bond Project Application and Certificate for Payment #33

Board President: We will need a motion to approve the certificate for payment on the school bond project and to authorize the District to pay \$1,065,782.13 as certified by the architect and construction manager, and as outlined in the Certificate for Payment. The certified pay application has been shared with the Board.

Motion by Member _____, to approve the certificate for payment on the school bond project and to authorize the District to pay the certificate for payment in the amount of \$1,065,782.13, as certified by the architect and construction manager, and as outlined in the Certificate for Payment.

Support by Member _____ .

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: ____ NAYES: ____ MOTION: Passes / Fails

Approve Financial Audit

Board President: We will need a motion to approve the 2021-2022 Financial Audit as written and presented.

Motion by Member _____, to approve 2021-2022 Financial Audit as written and presented.

Support by Member _____ .

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: ____ NAYES: ____ MOTION: Passes / Fails

Amended Financial Budget

Board President: We will need a motion to approve the 2022/2023 Budget Amendment as written and presented.

Motion by Member _____, to approve the 2022/2023 Budget Amendment as written and presented.

Support by Member _____ .

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: ____ NAYES: ____ MOTION: Passes / Fails

Approve Purchase of Technology

Board President: We will need a motion to approve the technology purchase for network electronics, power supplies, and wireless network for OJ DeJonge Middle School and Ludington High School as part of the bond project in the amount of \$184,455.71 from Vector Tech Group as written and presented.

Motion by Member _____, to approve the technology purchase for network electronics, power supplies, and wireless network for OJ DeJonge Middle School and Ludington High School as part of the bond project in the amount of \$184,455.71 from Vector Tech Group as written and presented.

Support by Member _____ .

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: ____ NAYES: ____ MOTION: Passes / Fails

Approve Purchase of Bleachers

Board President: We will need a motion to approve the purchase of bleachers for the softball field in the amount of \$23,496.00 from Sightlines Athletic Facilities LLC which includes delivery and assembly as presented.

Motion by Member _____, to approve the purchase of bleachers for the softball field in the amount of \$23,496.00 from Sightlines Athletic Facilities LLC which includes delivery and assembly as presented.

Support by Member _____ .

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: ____ NAYES: ____ MOTION: Passes / Fails

Approve Purchase of Softball Field Backstop System

Board President: We will need a motion to approve the bid from Great Lakes Fencing to install a backstop system in the amount of \$12,901.85.

Motion by Member _____, to approve the bid from Great Lakes Fencing to install a backstop system in the amount of \$12,901.85.

Support by Member _____ .

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: ____ NAYES: ____ MOTION: Passes / Fails

Sub Rate

Board President: We will need a motion to approve the sub rate for retired teachers to \$200 per day as presented.

Motion by Member _____, to approve the sub rate for retired teachers to \$200 per day as presented.

Support by Member _____ .

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: ____ NAYES: ____ MOTION: Passes / Fails

*The LEA will provide pizza following the meeting in recognition of Board Appreciation Month.
Thank you for serving on the Ludington Board of Education!*

RATIFICATION OF BILL PAYMENT

December 12, 2022

Period: 12/9/2022 through 1/12/2023

GENERAL OPERATING FUND

Payroll 12-09-22	849,542.21
Payroll 12-23-22	734,138.40

Total Payroll	1,583,680.61
---------------	--------------

Bills (12/09/22 through 01/12/23)	<u>487,070.19</u>
--	-------------------

TOTAL GENERAL OPERATING FUND	2,070,750.80
-------------------------------------	---------------------

TOTAL ATHLETIC FUND

Bills (12/09/22 through 01/12/23)	13,086.68
--	------------------

TOTAL FOOD SERVICE FUND

Bills (12/09/22 through 01/12/23)	24,473.72
--	------------------

GRAND TOTAL ALL FUNDS

Bills (12/09/22 through 01/12/23)	2,108,311.20
--	---------------------

**LUDINGTON AREA SCHOOLS
BALANCE SHEET
For the Month Ending December 31, 2022**

		Current Year
<u>Assets</u>		
Savings/Checking Accounts	\$	2,636,686
Investments	\$	-
Taxes Receivable	\$	-
Accounts Receivable	\$	147,507
Due from Other Funds	\$	7,764,455
Due from Other Governmental Units	\$	-
Inventory	\$	-
Prepaid Expenses	\$	279,764
Other Assets	\$	-
Total Assets		<u>\$ 10,828,412</u>
 <u>Liabilities and Fund Equity</u>		
Liabilities:		
Accounts Payable	\$	-
Payroll Liabilities	\$	253,721
Accrued Expenses	\$	-
Due to Other Funds	\$	1,411,491
Due to Other Governmental Units	\$	-
Deferred Revenue	\$	111,767
Note Payable	\$	-
Total Liabilities	\$	<u>1,776,979</u>
Fund Equity:		
Inventory (Reserved)	\$	-
Other Fund Balance	\$	<u>9,051,433</u>
Total Fund Balance	\$	<u>9,051,433</u>
Total Liabilities and Fund Equity		<u>\$ 10,828,412</u>

**LUDINGTON AREA SCHOOLS
GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
For the Month Ending December 31, 2022**

REVENUES:	Budget	Year to date	Balance	% spent
Local	\$ 17,844,645	\$ 18,969,860	\$ (1,125,215)	106.31%
State	\$ 4,721,649	\$ 275,767	\$ 4,445,882	5.84%
Federal	\$ 3,431,185	\$ 694,865	\$ 2,736,320	20.25%
Transfers	\$ 585,644	\$ 247,843	\$ 337,801	42.32%
 Total Revenue	 \$ 26,583,123	 \$ 20,188,335	 \$ 6,394,788	 75.94%
 EXPENDITURES:				
Instruction/Basic	\$ 13,854,537	\$ 5,491,896	\$ 8,362,641	39.64%
/Added Needs	\$ 3,447,369	\$ 1,622,697	\$ 1,824,672	47.07%
Support Service/Pupil	\$ 895,483	\$ 419,522	\$ 475,961	46.85%
/Instructional	\$ 858,646	\$ 361,631	\$ 497,015	42.12%
/Gen. Admin.	\$ 471,848	\$ 249,796	\$ 222,052	52.94%
/School Admin.	\$ 1,918,448	\$ 910,792	\$ 1,007,656	47.48%
/Business	\$ 635,875	\$ 230,399	\$ 405,476	36.23%
/Oper. & Maint.	\$ 2,055,111	\$ 862,014	\$ 1,193,097	41.94%
/Transportation	\$ 1,036,779	\$ 486,999	\$ 549,780	46.97%
/Central Services	\$ 240,421	\$ 226,499	\$ 13,922	94.21%
/Athletics	\$ 933,960	\$ 520,725	\$ 413,235	55.75%
/Comm Services	\$ 125,839	\$ 94,463	\$ 31,376	75.07%
/Transfers	\$ 7,900	\$ 7,080	\$ 820	89.62%
 Total Expenditures	 \$ 26,482,216	 \$ 11,484,514	 \$ 14,996,882	 43.37%
Excess of Revenue over Expenses		\$ 8,703,822		
 Fund Balance 6/30/22	 \$ 109,000	 \$ 1,602,806		
 Budgeted Ending Fund Balance	 \$ 209,907			

Prepared by the Business Office

Sinking Funds
STATEMENT OF REVENUES AND EXPENDITURES
For the Month Ending December 31, 2022

REVENUES:	Budget	year to date	Balance	% spent
Tax Revenue Sinking	\$ 387,806	\$ 338,852	\$ 48,954	87.38%
Interest Sinking Fund	\$ -	\$ 1,545	\$ (1,545)	
Other Income	\$ -	\$ 23,358	\$ (23,358)	
Total Revenue	\$ 387,806	\$ 363,755	\$ 24,051	93.80%
 EXPENDITURES:				
Equipment	\$ -	\$ -	\$ -	0.00%
Construction Sinking	\$ 400,000	\$ 197,976	\$ 202,024	49.49%
Tax Appeals	\$ 6,000	\$ -	\$ 6,000	0.00%
Total Expense	\$ 406,000	\$ 197,976	\$ 208,024	48.76%
Fund Balance 6/30/22	\$ 1,102,366	\$ 1,102,366		
Ending Fund Balance	\$ 1,268,144			

LUDINGTON AREA SCHOOLS
Technology Fund
STATEMENT OF REVENUES AND EXPENDITURES
For the Month Ending December 31, 2022

REVENUES:	Budget	year to date	Balance	% spent
Bond Issuance	\$ -		\$ -	#DIV/0!
Interest	\$ 1,000	\$ 589	\$ 411	58.92%
Total Revenue	\$ 1,000	\$ 589	\$ 411	58.92%
 EXPENDITURES:				
Issuance Costs	-		\$ -	8.40%
Equipment	1,136,455	\$ 943,682	\$ 192,773	0.00%
Construction	25,000		\$ 25,000	0.00%
Total Expense	1,161,455	\$ 943,682	\$ 217,773	81.25%
Fund Balance 6/30/22	\$ 445,102	\$ 445,102		
Ending Fund Balance	\$ (497,991)			

Prepared by the Business Office

LUDINGTON AREA SCHOOLS
Capital Projects Fund
STATEMENT OF REVENUES AND EXPENDITURES

For the Month Ending December 31, 2022

REVENUES:	Budget	year to date	Balance	% spent
Bond Issuance	\$ -	\$ -	\$ -	
Interest Earnings 2019	\$ 50,586	\$ 21,898	\$ 28,688	43.29%
Interest Earnings 2022	\$ -	\$ 228,033	\$ (228,033)	#DIV/0!
Energy Rebates	\$ -	\$ -	\$ -	
Total Revenue	\$ 50,586	\$ 249,930	\$ (199,344)	494.07%

EXPENDITURES:

Bond Issuance Costs	-	\$ -	\$ -	0.00%
Contracted Services	-	\$ -	\$ -	0.00%
Site Improvements	1,650,000	\$ 205,271	\$ 1,444,729	0.00%
Consulting Services	1,556,389	\$ 419,591	\$ 1,136,798	26.96%
Legal Fees	5,000	\$ -	\$ 5,000	0.00%
Building Construction	2,000,000	\$ 2,229,933	\$ (229,933)	111.50%
Building Improvements	20,000,000	\$ 143,773	\$ 19,856,227	
Other Expense		\$ -	\$ -	0.00%
Total Expense	25,211,389	2,998,567	\$ 22,212,822	11.89%

Fund Balance 6/30/22	\$ 14,833,103	\$ 14,833,103	
----------------------	---------------	---------------	--

Ending Fund Balance		\$ 12,084,466	
---------------------	--	---------------	--

Prepared by the Business Office



Market Overview

	Current Period	Year-to-Date
	12/01/2022	01/01/2022
Beginning Market Value	909,633.10	12,741,860.94
Income		
Interest		2,822.60
Dividends	3,175.35	16,164.51
Net Contributions/Distributions		
Receipts		5,374,548.83
Disbursements		(17,222,201.43)
Expenses/Fees		(387.00)
Change in Market Value	0.00	0.00
Ending Market Value	912,808.45	912,808.45

Asset Allocation

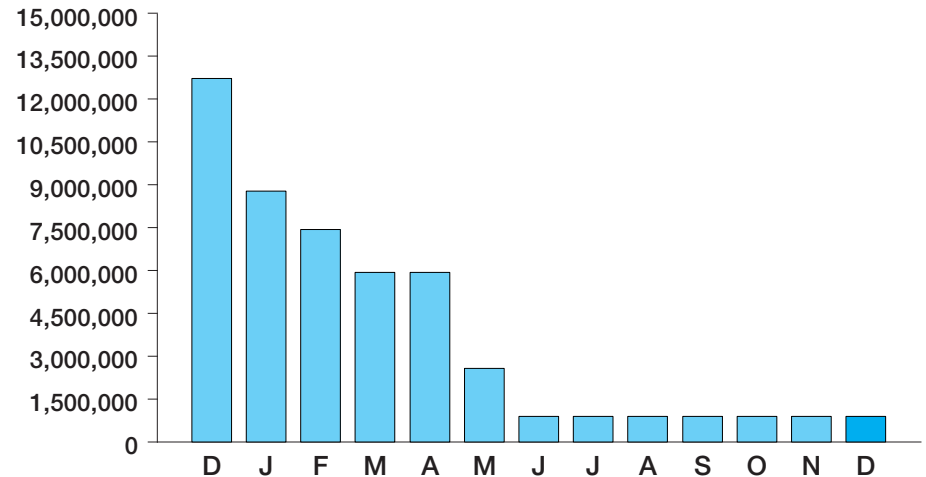
■ Money Markets and Cash

Account Value Percentage	Market Value
100%	\$912,808
100%	\$912,808

Capital Gains

	Current Period	Year-to-Date
Short-term Capital Gain / (Loss)	0.00	0.00
Long-term Capital Gain / (Loss)	0.00	0.00

Historical Value





Account Name: Ludington Area Schools Custody Series
2019

Account Number: 150363.1
Statement Period: Dec. 1 - Dec. 31, 2022

Portfolio(s) included in Statement

Portfolio Number: 150363.1 Portfolio Name: Ludington Area Schools Custody 2019

Transaction Summary

	Income Cash	Principal Cash	Cost	Market Value Including Cash
Beginning Market Value	0.00	0.00	909,633.10	909,633.10
Income				
Interest		(3,175.35)	3,175.35	
Dividends		3,175.35		3,175.35
Ending Market Value	0.00	0.00	912,808.45	912,808.45





Statement of Investment Position

Units Description	Symbol Cusip	Cost Basis		Market Value		Unrealized Gain / (Loss)	Estimated Annual Income	Yield %
		Unit	Total	Unit	Total			
Money Markets & Cash								
Money Market Funds								
912,808.45 Michigan Class Cooperative Liquid Asset	SF8888741	1.00	912,808.45	1.00	912,808.45		40,389	4.42
Total Money Market Funds			912,808.45		912,808.45	0.00	40,389	
Total Money Markets and Cash			912,808.45		912,808.45	0.00	40,389	
Account Total			912,808.45		912,808.45	0.00	40,389	



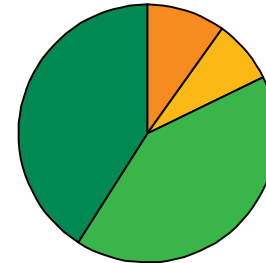
Market Overview

	Current Period	Year-to-Date
	12/01/2022	01/01/2022
Beginning Market Value	50,113,900.20	0.00
Income		
Interest	25,000.00	15,979.45
Dividends	68,460.34	191,381.09
Net Contributions/Distributions		
Receipts		50,000,000.00
Change in Market Value	20,675.00	20,675.00
Ending Market Value	50,228,035.54	50,228,035.54

Capital Gains

	Current Period	Year-to-Date
Short-term Capital Gain / (Loss)	0.00	0.00
Long-term Capital Gain / (Loss)	0.00	0.00

Asset Allocation



- Fixed Income Securities
- Unique Assets
- Short Term Investments
- Money Markets and Cash

Account Value Percentage	Market Value
10%	\$4,948,850
8%	\$3,999,943
41%	\$20,707,418
41%	\$20,571,825
100%	\$50,228,036

Historical Value





Portfolio(s) included in Statement

Portfolio Number: 158843.1 Portfolio Name: Ludington Area School District - USD

Transaction Summary

	Income Cash	Principal Cash	Cost	Market Value Including Cash
Beginning Market Value	0.00	0.00	50,113,900.20	50,113,900.20
Income				
Interest		(43,460.34)	68,460.34	25,000.00
Dividends		68,460.34		68,460.34
Purchases		(12,453,175.00)	12,453,175.00	
Sales & Maturities		12,428,175.00	(12,428,175.00)	
Change in Market Value				20,675.00
Ending Market Value	0.00	0.00	50,207,360.54	50,228,035.54

Statement of Accruals

Units	Asset Description	Payable Date	Rate	Amount
Interest				
4,000,000	California ST Taxable IAM Comlns CP DTD 10/25/2022 4.250% 1/23/2023	01/23/2023	0.032	128,444.44
5,000,000	Charlotte-Mecklenburg NC Hosp Disc CP DTD 11/15/2022 0% 2/14/2023	02/14/2023	0.006	28,069.43
5,000,000	Export Development Corp Disc C/P DTD 9/27/2022 0% 3/20/2023	03/20/2023	0.007	34,650.00
5,000,000	Kaiser FNDTN Hosps CP DTD 11/10/2022 0% 1/4/2023	01/04/2023	0.006	28,744.47
5,000,000	Toyota Motor Credit Corp Disc C/P DTD 11/15/2022 0% 5/4/2023	05/04/2023	0.006	31,463.89
1,000,000	University Calif Revs Ser B CP DTD 10/28/2022 0% 1/26/2023	01/26/2023	0.006	6,375.00
	Total Interest			257,747.23
	Total Accruals			257,747.23





Bond Maturity Schedule

	Cost	Market Value	% of Fixed Income	Projected Annual Income
Government & Agency Bonds				
Less than 1 year	<u>4,928,175.00</u>	<u>4,948,850.00</u>	<u>16.69</u>	<u>224,069.44</u>
Total Government & Agency Bonds	4,928,175.00	4,948,850.00	16.69	224,069.44
Unique Assets				
Less than 1 year	<u>3,999,942.80</u>	<u>3,999,942.80</u>	<u>13.49</u>	<u>170,000.00</u>
Total Unique Assets	3,999,942.80	3,999,942.80	13.49	170,000.00
Short Term Investments				
Less than 1 year	<u>20,707,418.05</u>	<u>20,707,418.05</u>	<u>69.82</u>	<u>941,395.90</u>
Total Short Term Investments	20,707,418.05	20,707,418.05	69.82	941,395.90
Total	29,635,535.85	29,656,210.85	100.00	1,335,465.34





Statement of Investment Position

Units Description	Symbol Cusip	Cost Basis		Market Value		Unrealized Gain / (Loss)	Estimated Annual Income	Yield %	
		Unit	Total	Unit	Total				
Fixed Income Securities									
Government & Agency Bonds									
5,000,000	Federal Home Loan Bank Disc Nts DTD 3/29/2010 0.000% 3/29/2023 Aaa	313384DR7	0.99	4,928,175.00	98.98	4,948,850.00	20,675.00	224,069	4.51
Total Government & Agency Bonds				4,928,175.00		4,948,850.00	20,675.00	224,069	
Total Fixed Income Securities				4,928,175.00		4,948,850.00	20,675.00	224,069	
Unique Assets									
Unique Assets									
4,000,000	California ST Taxable IAM Comlns CP DTD 10/25/2022 4.250% 1/23/2023	13068BHW0	1.00	3,999,942.80	100.00	3,999,942.80		170,000	4.25
Total Unique Assets				3,999,942.80		3,999,942.80	0.00	170,000	
Total Unique Assets				3,999,942.80		3,999,942.80	0.00	170,000	
Short-term Investments									
Short Term Investments									
5,000,000	Charlotte-Mecklenburg NC Hosp Disc CP DTD 11/15/2022 0% 2/14/2023	16085HPE0	0.99	4,945,652.80	98.91	4,945,652.80		217,986	4.41
5,000,000	Export Development Corp Disc C/P DTD 9/27/2022 0% 3/20/2023	30215HQL7	0.98	4,915,300.00	98.31	4,915,300.00		234,208	4.76
5,000,000	Kaiser FNDTN Hosps CP DTD 11/10/2022 0% 1/4/2023	48306BN43	0.99	4,969,597.20	99.39	4,969,597.20		201,764	4.06
5,000,000	Toyota Motor Credit Corp Disc C/P DTD 11/15/2022 0% 5/4/2023	89233HS47	0.98	4,886,194.44	97.72	4,886,194.44		244,347	5.00
1,000,000	University Calif Revs Ser B CP DTD 10/28/2022 0% 1/26/2023	91411UNS0	0.99	990,673.61	99.07	990,673.61		43,090	4.35
Total Short Term Investments				20,707,418.05		20,707,418.05	0.00	941,396	
Total Short Term Investments				20,707,418.05		20,707,418.05	0.00	941,396	





Statement of Investment Position (continued)

Units Description	Symbol Cusip	Cost Basis		Market Value		Unrealized Gain / (Loss)	Estimated Annual Income	Yield %
		Unit	Total	Unit	Total			
Money Markets & Cash								
Money Market Funds								
20,571,824.69	Michigan Class Cooperative Liquid Asset	SF8888741	1.00	20,571,824.69	1.00	20,571,824.69	910,246	4.42
Total Money Market Funds				20,571,824.69		20,571,824.69	0.00	910,246
Total Money Markets and Cash				20,571,824.69		20,571,824.69	0.00	910,246
Account Total				50,207,360.54		50,228,035.54	20,675.00	2,245,712



Ludington Area Schools
Board of Education
Minutes of Meeting
December 12, 2022

REGULAR MEETING

- I. Call to Order & Roll Call ~ The meeting was held at the Administration Office Boardroom, 809 East Tinkham Avenue, Ludington, Michigan, 49431. The meeting was called to order by Board President Steve Carlson at 6:00 p.m.
Members Present: Steve Carlson, Bret Autrey, Josh Snyder, Mike Nagle, Stephanie Reed, Scott Foster
Members Absent: Leona Ashley
- II. Pledge of Allegiance
- III. Agenda Modification ~ None to report.
- IV. Special Presentation
A. Jenn Mackey, Assistant Principal presented the building report for Ludington Elementary School.
- V. Citizen Participation ~ Four citizens addressed the Board.
- VI. Consent Agenda
A. Ratification of Bill Payment Per Summary Dated December 12, 2022, was approved by consent.
B. Approval of Minutes for November 21, 2022 Regular, Special and Closed Meeting was approved by consent.
C. Hiring approvals for the following staff were approved by consent:
■ Deb Dodak, Food Service Aide
Resignations accepted by consent:
■ Elise Russell, OJ Aide
Retirements accepted by consent:
■ Sue Smith, Accounts Payable
Motion by Autrey, supported by Nagle, to approve the consent agenda as written and presented.
Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Foster. Nays: None. Motion: Passes 6-0.
- VII. Board Committee Reports
A. Dr. Bret Autrey presented the Finance Committee Report.
B. Stephanie Reed presented the Personnel Committee Report.
C. Mike Nagle presented the Building and Site Committee Report.
- VIII. Superintendent's Report and Comments
A. This month's recipient of the Soaring Oriole Award was presented to Josh Snyder for his six years of service on the school board at Ludington Area Schools.
- IX. Discussion Item
A. The Board discussed the monthly bond project certificate for payment, the book review process, resolution for the sale of 510 sixth street to allow the superintendent to sign the closing documents, and an update on the deer cull, Board Policy 7465 possible modifications to Subsections D and H.
- X. Action Items
A. Motion by Snyder, supported by Foster, to approve the certificate for payment on the school bond project and to authorize the District to pay the certificate for payment in the amount of \$897,004.38 as certified by the architect and construction manager, and as outlined in the Certificate for Payment #32.
Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Foster. Nays: None. Motion: Passes 6-0.
B. Motion by Autrey, supported by Reed, to approve the Resolution for the Sale of 510 Sixth Street authorizing the superintendent to sign closing documents as written and prepared by Thrun Law, P.C.

Ludington Area Schools
Board of Education
Minutes of Meeting
December 12, 2022

Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Foster. Nays: None. Motion: Passes 6-0.

C. Motion by Nagle, supported by Reed to deny the deer cull and modify Policy 7465 subsections D and H as presented.

Ayes: Nagle, Reed. Nays: Carlson, Autrey, Snyder, Foster. Motion: Fails 2-4.

D. Motion by Carlson, supported by Autrey, to approve the modify Policy 7465 Subsections D and H as written and presented:

D. No hunting is permitted, except for approved wildlife management practices, in the School Forest or contiguous school owned properties.

H. Safety and district liability must be considered. Private organizations using the properties must provide the association will maintain liability insurance for at least \$1,000,000 per occurrence for its sponsored activities on school premises. Ludington Area Schools will be named as additional insured for these purposes.

Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Foster. Nays: None. Motion: Passes 6-0.

XI. Other Items of Business and Announcements ~ None to report.

XII. Adjournment ~ Motion by Snyder, supported by Autrey, to adjourn the meeting at 6:52 p.m.

Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Foster. Nays: None. Motion: Passes 6-0.

Michael W. Nagle, Secretary, Board of Education

Approved _____

(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Administration Office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*



LUDINGTON AREA SCHOOL DISTRICT
DISTRICT TECHNOLOGY RENOVATIONS
(ERATE)

ISSUED: OCTOBER 24, 2022
OPENED: NOVEMBER 22, 2022

BID REVIEW REPORT

REVIEW DATE	December 19, 2022
SELECTED BIDDERS	Vector Tech Group (Uninterruptable Power Supplies, Network Electronics, Wireless Network)
CONTRACT	Vector Tech Group (\$16,714,47, \$105,264.42, \$62,476.82)
DESIGNER APPROVAL	Doug Ransom
OWNER APPROVAL	Andy Klevorn

IN REVIEW OF BID(S), THE FOLLOWING DUE DILIGENCE WAS PERFORMED:

A	Conducted post bid interviews with low bidder on December 15 th , 2022
B	Conducted multiple follow-ups to clarify questions, document compliance and confirm configuration matters, on multiple dates via both telephone and email communication.
C	Received written confirmations of variance from bid documents with Contractor.
D	Verified and discussed five (5) year warranty alternate using a cost/benefit analysis.
F	Discussed and review missing Owner's allowance dollars
G	
H	
I	
J	

RECOMMENDATION	Board Motion
	To approve contracts with Vector Tech Group of Holland, Michigan in the amount of \$16,714.47, \$105,264.42 and \$62,476.82, for Uninterruptable Power Supplies, Network Electronics including post bid clarifications, and Wireless Network Equipment with to be paid with funds from the 2019 bond proceeds.



Ludington Area School District
Bid Tabulation

Name: District Technology Renovations
Date: December 5, 2022 at 10:00am

#	Bidder Name	Contract Form (Y/N)	Security (Bond/Check)	Familial Statement (Y/N)	References (Y/N)	Contract Exceptions (Y/N)	Electronic Version (Y/N)	Section 27 21 19 Network Electronics	Section 27 21 33 Wireless Networks	Section 26 33 53 Uninterruptible Power Supplies	NOTES:
1	Vector Tech	Y	Y	Y	Y	Y	Y	\$95,264.42	\$62,476.82	\$16,714.47	Network Electronics - Owners allowance missing (\$10,000.00)
2											
3											
4											
5											
6											
7											
8											
9											
10											



Memorandum - Ludington Area Schools

Tyrone Collins
Operations Supervisor

December 19, 2022

Dr. Kyle Corlett:

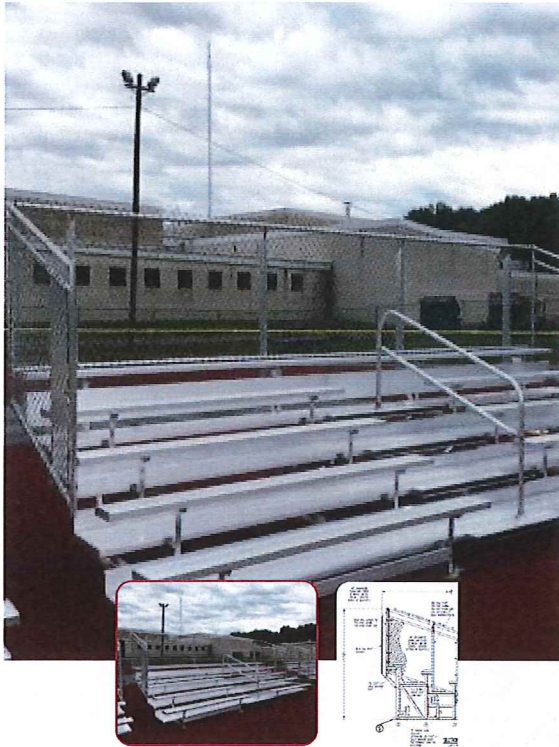
I have put together a couple of quotes for our Diamond 3 bleachers. In both cases they are a 5 row 27 foot long transportable bleacher. They both have a safety hand rail and also safety fence so one cannot fall off the back. We would have seating capacity for the Softball diamond at a max of 148, and the bleachers would also be easy to transport around Oriole Field to add additional seating at other locations if needed such as the Football field. I have a quote from SFG for a total of \$22,064.88.

I also have a quote from SAF for a total of \$23,496.00. This quote from SAF does include delivery and also set up.

It is my recommendation that we accept the quote from SAF for the amount of \$23,496.00 for the bleachers at the Diamond 3 Softball field.

Respectfully,

Tyrone Collins
Operations Supervisor
Ludington Area Schools



TDLW05-27 • 5 Row Transportable Bleacher • Seats 74

\$8,651.00

- 5 Row Transportable
- Length: 27'
- Weight: 1365 lbs.
- Seating Capacity: 74
- Purchase of Bleacher Transport Kit model#:WS1/T27 recommended (/product.php?productid=17549&cat=280&page=1)
- MEETS IBC CODES (/code-compliance/)

1000 in stock

- 1 +

ADD TO CART

SKU: TDLW05-27

Categories: Aluminum Bleachers

(https://www.sightlinesbleachers.com/product-category/aluminum-bleachers/), Transportable Bleachers

(https://www.sightlinesbleachers.com/product-category/aluminum-bleachers/transportable-bleachers/)

Description

Additional information



Home



View Cart



Wishlist



Account

- Welded Aluminum Angle Frame Understructure
- Double Footboards on all rows
- Rail System on sides to row three and across the back
- Risers on all rows
- One 5' wide aisle with aisle handrail
- Purchase of Bleacher Transport Kit model#:WS1/T27 recommended (/product.php?productid=17549&cat=280&page=1)
- MEETS IBC CODES (/code-compliance/)
- Download Product Drawing PDF (/wp-content/uploads/2017/02/TDLWA-05-27.pdf)
- Download Elevated Product Drawing PDF (/wp-content/uploads/2017/02/TDLWE-05-27.pdf)

RELATED PRODUCTS



(https://www.sightlinesbleachers.com/product/aluminum-bleachers/transportable-bleachers/tdlw10-21-10-row-transportable-bleacher-seats-104/)



(https://www.sightlinesbleachers.com/product/aluminum-bleachers/transportable-bleachers/tdlw10-15-10-row-transportable-bleacher-seats-82/)

TDLW10-15 • 10 Row Transportable Bleacher • S...
\$12,204.00

TDLW10-21 10 Row Transportable Bleacher Sea...
\$14,466.00



Home



View Cart



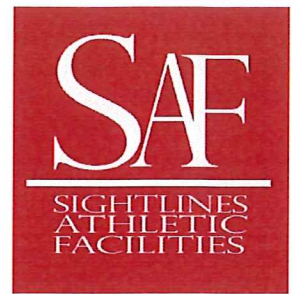
Wishlist



Account

Sightlines Athletic Facilities LLC

1902 Brooke Stone Ct
 Crestwood, KY 40014
 (800) 609-1545
 jeff@bleacherexperts.com
 www.bleacherexperts.com



Proposal

ADDRESS

Tyrone Collins
 Ludington Area Schools
 809 E. Tinkham Ave.
 Ludington, Michigan 49431
 (231) 845-7303 Ext. 2820

SHIP TO

Tyrone Collins
 Ludington Area Schools
 809 E. Tinkham Ave.
 Ludington, Michigan 49431
 (231) 845-7303 Ext. 2820

PROPOSAL # 2022-1876**DATE** 12/13/2022**EXPIRATION DATE** 12/22/2022**SHIP VIA**

Best way

SALES REP

Chris Clark

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
TDLW 5-27	All-Aluminum Non-Elevated Transportable Welded Angle Frame Bleacher, 5 rows high x 27' long. - Non-elevated; first seat 17" above grade. - 8" rise x 24" tread depth - 2x10 anodized aluminum seats - Double 2x10 mill finish footboards all rows - 1x6 mill finish riser rows 2-4; 2x10 mill finish riser last row only - Located within the unit is a vertical aisle with center handrail and contrasting nose markers. - Guardrail system on back and sides to row 3 with clf. - Transportable tongue guide - Transportable axle sleeves - There are no provisions for handicap accessibility. - Net seating capacity of 74 @ 18" per seat.	2	7,988.00	15,976.00
TK-27	Transport kit for 27' long bleachers	1	1,170.00	1,170.00
Installation	Installation Cost	1	4,500.00	4,500.00
LTL Shipping	Freight cost via LTL Freight	1	2,450.00	2,450.00
Disclaimer	Unless otherwise noted, this proposal does not include site preparation, concrete pad under bleacher system, demolition of existing bleacher, permits, fees, bonds, ADA compliance, engineered drawings, anchoring or taxes. Designed to meet SAF's interpretation of current IBC Codes, local codes may be different.	1	0.00	0.00
Discount		1	-600.00	-600.00

Please be sure to pay your invoice on time.

Overdue invoices will have a grace period of 30 days before a 5% fee will be applied to your remaining balance.

TOTAL**\$23,496.00**

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.



Sports Facilities Group, Inc.
 PO Box 7024
 Riverside, CA 92503
 (877) 497-6671
 Fax: 951-637-8406
 Sales@SportsFacilitiesGroup.com

Quote

Date	Quote Number	Sales Rep	Terms
12/12/2022	0006760	Lori Smith	Credit Card/Check/School Dist PO

Bill To

Ship To

Tyrone Collins
 231-845-7303
 809 E Tinkham Ave

Ludington, MI 49431
 tcollins@lasd.net

Quoted Item(s):

Quote is valid until 01/11/2023

Product Name	SKU	Price	Qty	Extended
BSN Standard Bleachers With Fencing NB0527 Note: Please allow approx 2-3 weeks to ship. 5 Row 27" Bleacher	NB0527	\$9,060.42	2	\$18,120.84
BSN Transport Kit NBTK5	NBTK5	\$3,477.56	1	\$3,477.56

Sub-Total	\$21,598.40
Shipping	\$466.48
Sales Tax	\$0.00
Total	\$22,064.88

We look forward to doing business with you.