

NOTICE OF PUBLIC MEETING

LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT 809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

MEETING: Regular Meeting

DATE: March 15, 2021

TIME: 6:00 p.m.

PLACE: Ludington High School Library/508 N. Washington Ave., Ludington, Michigan 4943
Electronic / Virtual Meeting Option: See Meeting Access Information for Details

REGULAR MEETING

1. CALL TO ORDER & ROLL CALL/MEMBER LOCATION:
 Steve Carlson/ _____ Bret Autrey/ _____ Josh Snyder/ _____ Mike Nagle/ _____
 Stephanie Reed/ _____ Leona Ashley/ _____ Scott Foster/ _____
2. SPECIAL PRESENTATION
 - a. Special Education Millage Renewal Request: Dr. Jason Jeffrey and WSESD Staff
3. AGENDA MODIFICATION
4. GOOGLE MEET PARTICIPANT CONTROLS
5. CITIZEN PARTICIPATION
6. CONSENT AGENDA
 - a. Ratification of Bill Payment - Per Summary Dated March 15, 2021
 - b. Approval of Minutes – February 15, 2021 Regular, Closed Meetings
 - c. Non-Union Annual Contract Approval - Operations Supervisor
7. BOARD COMMITTEE REPORTS
 - a. Co-Curricular Committee Report: March 9, 2021
 - b. Personnel Committee Report: March 10, 2021
 - c. Finance/Negotiation Committee Report: March 11, 2021
 - d. Building & Site Committee Report: March 12, 2021
8. BUSINESS MANAGER REPORT
 - a. General Fund Budget Amendment 2020-2021
9. SUPERINTENDENT'S REPORT
 - a. Retirement Notices Received from LEA and LESPA Staff Members
 - b. Hemlock Woolly Adelgid (HWA) School Forest Survey and Treatment
 - c. Review Owner, Architect, Construction Team Meeting Notes and Progress
 - d. Update on Secondary School Complex Schematic Design Meetings
 - e. Review Elementary Furniture Design Process and Staff Survey
 - f. Traffic Signal Bid Process and Bid Opening
10. DISCUSSION ITEMS
 - a. West Michigan Conference Letter of Acceptance and Communication
 - b. Elementary Bond Project Application and Certificate for Payment #11
 - c. Review Bid Received for Vacant School Property and Lot Valuation
 - d. Pool Project Bid Opening Results
 - i. Paint Bid Extension Process and Bid Opening
 - ii. Pool Equipment Controls System Bids
 - e. New Elementary School Entity Identification
 - f. First Reading of NEOLA Policy Updates - Released: February 2021
 - i. Volume 35, Number 2 Policy Update
 - ii. EDGAR Policy Update - Released
 - iii. Nondiscrimination and Anti-Harassment Policy Update
 - g. Updated Extended COVID-19 Continuity of Learning Plan
11. ACTION ITEMS
 - a. Approval and Acceptance of the Invitation to Join the West Michigan Conference
 - b. General Fund Budget Amendment 2020-2021
 - c. WSESD Designation of Representative
 - d. Elementary Bond Project Application and Certificate for Payment #11
 - e. New Elementary School Entity Identification
 - f. Bid Received for Vacant School Property from Todd Stowe
 - g. Pool Project Bid Awards

- h. Updated Extended COVID-19 Continuity of Learning Plan Approval
- i. Teacher Contract Approval
- j. Superintendent's Contract Amendments/Approval

12. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS

13. ADJOURNMENT

Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Meeting Notice and Meeting Access Information

This notice is given and published pursuant to the Epidemic Emergency Order issued by the Director of the Michigan Department of Health and Human Services. The Regular Meeting of the Board of Education for Ludington Area School District will be held on Monday, March 15, 2021 at 6:00 p.m. at the Ludington High School Library. This will be a hybrid meeting, providing for both an in-person meeting option (subject to limitations), and an electronic/virtual option for persons to attend and participate in the meeting. Board of Education members will attend the meeting in person.

Pursuant to the Michigan Department of Health and Human Services' Epidemic Order on Gatherings and Fask Masks issued on March 2, 2021, in-person attendees will be admitted on a first-come-first-serve basis until capacity in the high school library reaches 25 people (including the board, administration, and other school officials). Additional meeting attendees will be permitted to attend and participate in the meeting electronically/virtually. This is done to protect the health, safety, and welfare of the citizens of Ludington Area School District from Coronavirus/COVID-19, and is authorized pursuant to the Michigan Open Meetings Act, MCL 15.263a.

Public comment for electronic/virtual meeting attendees will be handled using the participant controls of the Google Meet platform. These will be discussed at the start of the meeting. If you are listening by telephone only, you will be called upon by the host during the time for public participation in the meeting. Those attending the meeting in-person will be provided a traditional opportunity to participate in the meeting.

To comply with the Americans with Disabilities Act (ADA), any citizen requesting accommodation to attend this meeting and/or to obtain this notice in an alternative format, should contact Superintendent Jason Kennedy, Ludington Area School District at (231) 845-7303 at least twenty-four (24) hours prior to this meeting.

Google Meet Instructions for Electronic/Virtual Meeting Participants

To join the conference by telephone:

1. On your phone, dial the teleconferencing number provided below:
 - Phone number: (US) +1 570-783-1343
2. Enter the meeting pin number below when prompted using your touch-tone (DTMF) keypad:
 - Pin number: 700 932 165#

Before the meeting:

1. You will need a computer, tablet, or smartphone with speakers or headphones. You will have the opportunity to check your audio immediately upon joining the meeting.

To join the meeting via video conference or technology device:

1. At the start time of the meeting, click on the link below to join via computer. You may be instructed to download the Google Meet application.

Meeting Link: meet.google.com/hek-hfri-snp

Memorandum - Office of the Superintendent

TO: Board of Education
FROM: Jason Kennedy, Superintendent
RE: Regular Meeting ~ Agenda Notes

CITIZEN PARTICIPATION

Review Board Policy 0167.3: Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, or at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. The presiding officer may:
 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- G. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
 1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- I. Each Board agenda will include the following statement, "Public participation shall be permitted only as indicated on the order of business."

Revised: January 21, 2019

Legal: M.C.L.A. 15.263(4)(5)(6), 380.1808

Regular Meeting

SPECIAL PRESENTATION

Special Education Millage Renewal Request - West Shore Educational Service District (WSESD)

Dr. Jason Jeffrey, Kerrie Harrie, and Kim Tiel will be present through a virtual connection at our Board meeting on Monday, March 15th, to discuss information pertaining to the renewal of the special education millage that the WSESD has placed on the May 4, 2021 ballot. Details will be forthcoming from the WSESD. The WSESD team will be joining us after they attend a Board meeting in another district on Monday evening, so we will have them provide the special presentation to the Board as soon as they are able to join the meeting.

CONSENT AGENDA

Non-Union Annual Contract ~ Tyrone Collins, serving as Operations Supervisor.

BUSINESS MANAGER'S REPORT

General Fund Budget Amendment 2020-2021

A presentation to the Board of Education will be made by Jesse Rickard, the Director of Business Services, highlighting the updated financial position of the District. We will discuss the changes in revenue, expenditures, and fund balance since the original budget was adopted in June 2021.

SUPERINTENDENT'S REPORT

Retirement Notices Received from LEA and LESPA Staff Members

As a part of the agreements that the District has with our associations (LEA and LESPA), employees qualify for a retirement incentive if they notify the District of their retirement prior to the start of the last trimester of the year. The 3rd trimester began on March 8, 2021, so employees needed to notify the District of their retirement by that date to qualify for this incentive. We have received retirement notices from the following individuals, all effective June 30, 2021:

- Julie Diesch - Special education teacher (Ludington High School)
- Kathy Larson - 4th grade teacher (Foster Elementary School)
- Christine Armstrong - Student supervision paraprofessional (O.J. DeJonge Middle School)
- Patricia Dalzell - Student supervision paraprofessional (Ludington High School)
- Robert Slawinski - District bus driver
- Jennie Vandervest - LHS Secretary

Hemlock Woolly Adelgid (HWA) School Forest Survey and Treatment

After learning of the HWA survey that was being conducted at Ludington State Park, the District reached out to the Conservation District in an effort to have our school forest site surveyed. The Eastern Hemlock is a near threatened species, and there are a few clusters of hemlock trees in the school forest. One of those clusters was preserved as a part of the elementary school project, and the trees sit at the corner of the tree line as you enter onto the property. We were also careful not to remove any hemlock trees from the site as we completed the site work for the new elementary school.

A survey of our school forest property for the presence of HWA was completed at no cost to the District. Unfortunately, HWA was found on one (1) of the hemlock trees deep in the school forest property. We have caught this at an early enough stage that treatment options exist, again at no cost to the District, to preserve this tree and protect the Eastern Hemlock population within the school forest. The survey and treatment are covered through a state grant administered by the Ottawa County Conservation District. The District has been working closely with conservation officials to protect the hemlock species and treat the invasive HWA. The District has submitted the appropriate grant application materials to cover the

treatment cost.

Review Owner, Architect, Construction Team Meeting Notes and Progress

We will review the most recent owner, architect, and construction team meeting notes for the elementary school project, as well as the construction progress update that has been provided to the District by the Christman Company, as a way to continue to keep the Board apprised of the work and progress at the elementary school project site.

Update on Secondary School Complex Schematic Design Meetings

We will review an update on the secondary school complex schematic design meetings and progress that is being made on the schematic design of this project. We will review draft schematic design concepts, as well as draft site plans.

Review Elementary Furniture Design Process and Staff Survey

We will review and discuss the survey process that was used to collect feedback from staff regarding the selection of furniture and equipment for the elementary school project. The survey results will be shared with the Board and this information will be used to inform the furniture design and bid process.

Traffic Signal Bid Process and Bid Opening

The traffic signal bid opening has been scheduled for March 17th at 2:00 pm to open and review bids associated with the traffic signal work that will be done at the corner of Jebavy and Bryant. We will review the traffic signal design documents with the committee.

DISCUSSION ITEMS

West Michigan Conference Letter of Acceptance and Communication

The District has been notified in writing by the West Michigan Conference (WMC) that Ludington Area Schools has been accepted into the West Michigan Conference. The Letter of Acceptance outlines the alignment of schools in the conference at both the high school and middle school levels, if all schools that were accepted into the league move forward with joining the WMC. At the high school, the conference would be arranged by enrollment. Ludington High School would be the largest school by enrollment in the proposed conference alignment. Ludington would join Whitehall, Fremont, Orchard View, Oakridge, Manistee, and Montague in the top tier of the WMC. At the middle school, the league would be divided into a north and south division by geography to help with transportation costs and the time that middle school students spend traveling to games. This is a great benefit of this conference alignment, and will reduce lost instructional time due to travel for our middle school athletes.

We will discuss school alignment, travel and financial benefits, as well as competition and athletic offerings that would benefit LASD. We will also discuss our desire to align other extracurricular opportunities that may be of benefit to joining a league with the stability that the WMC has had.

In an updated communication from the WMC on February 25, 2021, each school board of the schools currently in the WMC have voted unanimously (8-0) to approve the proposed alignment at their Board meetings in February. Schools joining the conference are now asked to have their Boards approve the conference alignment no later than April 2021.

The co-curricular Board committee has reviewed the proposal during their committee meetings in February and March and supports moving this conference alignment to a meeting of the full Board for approval. It is the recommendation of the Co-curricular Committee and of the Superintendent to consider the following action item this evening:

To approve Ludington Area Schools joining the West Michigan Conference and beginning competition as a

member school of the West Michigan Conference starting with the 2022 - 2023 school year, effective July 1, 2022.

Elementary Bond Project Application and Certificate for Payment #11

We will need an action item at the Board meeting on Monday to approve the certificate for payment on the elementary school bond project and to authorize the District to pay the certificate for payment in the amount of \$1,520,211.69, as certified by the architect and construction manager, and as outlined in the Certificate for Payment. The District received the pay application information from the construction manager to process on March 4, 2021. This information was shared with the committee prior to the committee meeting.

Review Bids Received for Vacant School Properties and Lot Valuation

We will review and discuss the remaining bid that the District received for the Lakeview Elementary School building and site. The District has negotiated a new purchase price from Todd Stowe for the Lakeview Elementary school building and site in the amount of \$150,000. This is an increase of \$5,000 from the original bid that was submitted in the amount of \$145,000. The Board will be asked to take action on this bid on March 15, 2021.

We will also review the valuation of the lots at the Lakeview Elementary School site, as if the existing building was removed from the site, and the necessary excavation work was completed to sell the lots for development, and use this as a target in accepting or rejecting property bids for the Lakeview Elementary site. The District has reviewed these numbers with the District's attorney, and has consulted local real estate agents to understand the local market impact to the valuation. Northern Michigan Real Estate Consultants, the firm that the District contracted with to provide the building and property appraisals, has also been consulted. We will discuss the lot valuation at the committee meeting and take action on the remaining bid received by the District.

If the Board rejects the bid, it will be recommended that the District reopen the process of accepting bid proposals through April 9, 2021. This would allow for any additional proposals that would be received to be reviewed with the Board committees the week of April 12, 2021 and the whole Board on April 19, 2021 to determine next steps in the event that the remaining bid is rejected by the Board.

Pool Project Bid Opening Results

We will discuss the bids that the District received from trade contractors for the pool project, review the project budget, and review the award recommendation from the Christman Company. The District received six (6) bids for work associated with the pool mechanical room upgrades. Post bid interviews were conducted with four (4) of the bidders, and it is recommended that the Board approve and award bids to the lowest compliant bidders. Bid award recommendations are as follows:

WC 12 – Misc. Steel -Recommended Firm: Bauer Sheet Metal -Contract Amount: \$13,316
WC 20 – General Trades -Recommended Firm: Muskegon Quality Builders -Contract Amount: \$49,982
WC 27 – Mechanical Systems -Recommended Firm: Andy Egan -Contract Amount: \$506,309
WC 28 – Electrical Systems -Recommended Firm: C&I Electric -Contract Amount: \$56,592

Paint Bid Extension Process and Bid Opening

The paint bid for the pool mechanical room was extended to March 17th at 2:30 pm. Bids received by the deadline will be opened at that time, with an award recommendation coming to the Board at the April Board meeting.

Pool Equipment Controls System Bids

We will discuss each of the bids for pool equipment controls systems that were received by the District.

New Elementary School Entity Identification

The Board of Education will be asked to approve the entity identity for the new elementary school complex, so that a building code can be requested and approved through the Center for Educational Performance and Information (CEPI) and the Educational Entity Master (EEM). The Board will be asked to approve Ludington Elementary School as the identity of the new building to be entered into the EEM.

First Reading NEOLA Policy Updates: Released February 2021

- **Volume 35, Number 2 Policy Update**

We will discuss the Volume 35, Number 2 NEOLA Policy Update that was released to the District after our board meeting in February 2021 by the District's policy adviser. Policy updates will be discussed for the following policies:

2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability

This policy update places particular emphasis on protections for students who are identified under Section 504 and ADA, including accessibility to qualified individuals with regard to facilities, programs and activities according to federal law. Revisions to this policy are based on recent Office for Civil Rights (OCR) investigations and reviews of compliance issues, particularly related to vocational education/Career-Technical education programs with particular emphasis on vocational education.

2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities

This policy has been revised to reflect the recognized definition of "Rape" as of January 2021, deleting the original reference to the definition required by the Clery Act at the time of the release of the regulations in May 2020. The revised definition is that provided by the National Incident-Based Reporting System (NIBRS). Also, there is a suggested revision in the Appeals section of the policy. While the current regulation does not specifically address the implementation of remedies during the appeals process, it seems to be inappropriate to impose disciplinary sanctions while an appeal is pending.

5341 - Emergency Medical Authorization

This revision is necessary to comply with the revisions to the Do Not Resuscitate (DNR) laws that allow DNR orders for minors under appropriate circumstances. This revision is required to remain compliant with Michigan law.

5342 - Do Not Resuscitate Orders (DNR) for Minor Students

This new policy is necessary to comply with revisions to the Do Not Resuscitate (DNR) laws that now allow DNR orders for minors under appropriate circumstances and require specific procedures school districts must follow if they receive such an order. The policy is in compliance with M.C.L. 380.1180.

5343 - Physician Order for Scope of Treatment (POST)

This new policy is necessary to comply with the new statute setting out specific procedures that school districts must follow if they receive a physician order for scope of treatment (POST) form for a student. This policy is compliant with M.C.L. 380.1181.

7440.01 – Video Surveillance and Electronic Monitoring

Due to the significant increase in the use of virtual/on-line learning, this policy has been revised to allow a District to use pre recorded lessons or observations of on-line or virtual learning sessions as part of an employee’s evaluation, in accordance with a collective bargaining agreement or Memorandum of Understanding approved by the Board. These revisions are provided to enable expanded use of technology monitoring for appropriate purposes.

8321 - Criminal Justice Information Security (Non-Criminal Justice Agency)

This policy is revised to include the latest review of procedures by the Department of Homeland Security (DHS) of implementation reviews by the Michigan State Police (MSP) and the qualified use of criminal records information by school employers. These revisions should be adopted in order to maintain accurate policies.

8330 - Student Records

This policy has been revised to comply with the obligation not to disclose the address of a student who provides the District with notice that they have received a participation card issued by the attorney general under the address confidentiality program act. This revision should be adopted in order to remain compliant with Michigan law.

8400 - School Safety Information

This policy has been revised to reflect the changes required by amendments, approved by the Governor, to the Sex Offender Registration Act (SORA). These revisions should be adopted in order to remain compliant with Michigan law.

8450.01 – Protective Facial Coverings During Pandemic/Epidemic Events

This policy is revised to reflect the changes in recommended exemptions enacted by the Center for Disease Control and Prevention (CDC). The guidance and content of this revised policy may be included in the District’s Restart/Reopening plan for the 2020-21 school year. The policy provides coverage for students, district employees, and volunteers/visitors. This revised policy is not currently required by statute or regulation, however is provided for district consideration.

8500 – Food Services

This policy has been revised to add the emphasis being sought by the United States Department of Agriculture (USDA) to prohibit stigmatizing students who lack the funds to pay for their meal or with unpaid meal charges. This revision is recommended for adoption.

8510 - Wellness

Revisions to this policy reflect updated requirements for evaluation and review of district wellness policies (at least every three years) and the updated regulations issued by the U.S. Department of Agriculture (USDA). These regulations provide the basis for USDA review and monitoring of district compliance with the Health and Hunger-Free Kids Act. WELLSAT:3.0 is the assessment tool widely used to audit school wellness policies. These revisions reflect the updated USDA regulations and are recommended for adoption.

- **EDGAR Policy Update - Released: February 2021**

The update includes the following documents:

- Policy 6114 - Cost Principles - Spending Federal Funds (reissued)

- Policy 6325 - Procurement - Federal Grants/Funds (reissued)
 - Policy 7450 - Property Inventory
 - Policy 7455 - Accounting System for Capital Assets
- **Nondiscrimination and Anti-Harassment Policy Update - Released: February 2021**
These policies have been revised to reflect changes in terminology and definitions, terms, and processes that are consistent with the latest regulations released by the United States Department of Education (USDOE), specifically Title IX regulations released in May 2020; effective August 2020.

While these revisions are substantially technical in nature, they should be considered as policy revisions. The update includes the following documents:

- 1422/3122/4122 - Nondiscrimination and Equal Employment Opportunity
- 1623/3123/4123 - Section 504/ADA Prohibition Against Disability Discrimination Based in Employment
- 1662/3362/4362 - Anti-Harassment
- 2260 - Nondiscrimination and Access to Equal Educational Opportunity
- 5517 - Anti-Harassment

Update on Extended COVID-19 Continuity of Learning Plan

On August 20, 2020, Governor Whitmer signed House Bill 5913 into law as Public Act 149. Section 98a states that in order to receive state aid for 2020-2021, districts must provide for instruction under an extended COVID-19 Learning Plan (“Plan”) that has been approved by an intermediate district or authorizing body. The Plan does not replace the District’s/PSA’s COVID-19 Preparedness and Response Plan, it is an additional plan that includes new assurances and sections on educational goals, instructional delivery, grading, and equitable access.

Section 98a(1)(c) states, “Thirty days after the approval of the plan under subsection (2), and every 30 days thereafter, the district must, at a meeting of the board or board of directors, as applicable, of the district, reconfirm how instruction is going to be delivered during the 2020-2021 school year. Public comment must be solicited from the parents or legal guardians of the pupils enrolled in the district during a meeting described in this subdivision.” Section 98a(1)(i) states, “The district shall publicly announce its weekly interaction rates under this subdivision at each reconfirmation meeting described in subdivision (c) and make those rates accessible through the transparency reporting link located on the district’s website each month.”

We will review the Extended Continuity of Learning Plan Reconfirmation Meeting template and reconfirm how instruction is going to be delivered during the 2020-2021 school year, accept public comment during the meeting from parents and/or guardians on the Extended Learning Plan, and review weekly 2-way interaction rates. We will also discuss any changes to the plan. We will also complete each of these tasks at the Board meeting on Monday so that the Board can reconfirm the District’s Extended Continuity of Learning Plan.

ACTION ITEMS

Approval and Acceptance of the Invitation to Join the West Michigan Conference

The Board will need an action item to consider the recommendation that has been made by the Co-Curricular Committee and the Superintendent, as follows:

To approve Ludington Area Schools joining the West Michigan Conference and beginning competition as a member school of the West Michigan Conference starting with the 2022 - 2023 school year, effective July

1, 2022.

General Fund Budget Amendment 2020/2021

It is recommended the Board approve the March 2021 budget amendment, as presented and discussed by Jesse Rickard, the Director of Business Services, with the Board of Education.

WSESD Designation of Representative

According to Public Act 234 of 2004, it is required that a meeting be held to submit a proposed general operating fund budget of the West Shore Educational Service District (WSESD) to the constituent boards of education. Each board needs to designate a representative to attend this meeting. The budget proposal will be presented Tuesday, April 13, at 4:30 p.m., in WSESD's Mason-Lake Room virtually via Google Meet. We will need a motion to designate our board representative who will attend the meeting. It is recommended that Josh Snyder, the Board Treasurer, be appointed to serve in this capacity.

Elementary Bond Project Application and Certificate for Payment #11

We will need an action item at the Board meeting on Monday to approve the certificate for payment on the elementary school bond project and to authorize the District to pay the certificate for payment in the amount of \$1,520,211.69, as certified by the architect and construction manager, and as outlined in the Certificate for Payment. The District received the pay application information from the construction manager to process on March 4, 2021. This information will be shared with the committee prior to the committee meeting.

New Elementary School Entity Identification

The Board will need an action item to approve Ludington Elementary School as the identity of the new elementary school building to be requested, approved, and entered into the Center for Educational Performance and Information (CEPI) and the Educational Entity Master (EEM), as discussed.

Review Bid Received for Vacant School Property from Todd Stowe

The Board will need an action item to take action on the bid received from Todd Stowe for the purchase of the Lakeview Elementary School building and site. The District has negotiated a new purchase price from Todd Stowe for the Lakeview Elementary school building and site in the amount of \$150,000. This is an increase of \$5,000 from the original bid that was submitted in the amount of \$145,000. A recommendation will be made on Monday at the meeting after reviewing the newly negotiated offer from the bidder.

Pool Project Bid Awards

We will need an action item to approve the lowest compliant bidders for the work categories associated with the pool mechanical room upgrades, as recommended by the Christman Company, and as follows:

<p>WC 12 – Misc. Steel -Recommended Firm: Bauer Sheet Metal -Contract Amount: \$13,316</p>
<p>WC 20 – General Trades -Recommended Firm: Muskegon Quality Builders -Contract Amount: \$49,982</p>
<p>WC 27 – Mechanical Systems -Recommended Firm: Andy Egan -Contract Amount: \$506,309</p>
<p>WC 28 – Electrical Systems -Recommended Firm: C&I Electric -Contract Amount: \$56,592</p>

Updated Extended COVID-19 Continuity of Learning Plan Approval

We need an action item to reconfirm the District’s Extended Continuity of Learning Plan, as written and presented.

Teacher Contract Approval ~ Keri Hansen

The Board will need to consider an action item to approve the hiring of Keri Hansen as a special education teacher. Keri Hansen was one of three applicants for the special education position that was posted by the District. Keri is currently in her seventeenth year of teaching and holds a Bachelor Degree in Special Education from Calvin College, and a Master’s Degree from Grand Valley State University in Special Education / Administration. Keri is currently employed by West Shore Educational Service District, and she teaches in one of the categorical classrooms that is housed at Lakeview Elementary School. She is familiar with our District and the staff at Lakeview Elementary School, where she will be housed in the position as an elementary school special education teacher. Keri is a highly respected special education educator, and the District is excited to welcome her to Ludington Area Schools!

Superintendent’s Contract Amendments/Approval

The Board will need an action item to consider the amendments proposed by the Board of Education to the Superintendent's Contract, with an effective date of March 15, 2021.