

**LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT**  
**809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303**

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

Mission: The Ludington Area Schools, in partnership with the community, will achieve excellence in a positive environment where motivation and quality instruction ensure learning and equip students for success in society.

**MEETING: Regular Meeting**  
**DATE: March 20, 2023**  
**TIME: 6:00 p.m.**  
**PLACE: Ludington Elementary School, 5771 West Bryant Road, Ludington, MI 49431**  
 Location in building: STEAM Rooms 724/744

**REGULAR MEETING**

1. CALL TO ORDER & ROLL CALL  
     \_ Steve Carlson \_ Bret Autrey \_ Mike Nagle \_ Stephanie Reed \_ Leona Ashley \_ Scott Foster \_ Sarah Lowman
2. PLEDGE OF ALLEGIANCE
3. SPECIAL PRESENTATION
  - a. State Level Recognition Business Professionals of America
  - b. Recognition of National Merit Scholar Finalist Sophia Grierson
  - c. Youth Advisory Council, Beth Kirby
4. AGENDA MODIFICATION
5. CITIZEN PARTICIPATION
6. CONSENT AGENDA
  - a. Ratification of Bill Payment - Per Summary Dated: March 20, 2023
  - b. Approval of Minutes Dated: February 20, 2023
  - c. Hiring Approvals
  - d. Resignation Acceptances
  - e. Retirement Acceptances
7. BOARD COMMITTEE REPORTS
  - a. Personnel/Policy Committee Report
  - b. Finance Committee Report
  - c. Building & Site Committee Report
8. SUPERINTENDENT'S REPORT & COMMENTS
  - a. Soaring Oriole Award
  - b. Construction Update
9. DISCUSSION ITEMS
  - a. Bond Project Application and Certificate for Payment #35
  - b. WSESD Designation of Representative
  - c. Juul Litigation Settlement Resolution
  - d. Approve Furniture Purchase for LHS and OJ
  - e. BPA Travel to Nationals
10. ACTION ITEMS
  - a. Bond Project Application and Certificate for Payment #35
  - b. WSESD Designation of Representative
  - c. Juul Litigation Settlement Resolution
  - d. Approve Furniture Purchase for LHS and OJ
  - e. BPA Travel to Nationals
11. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
12. ADJOURNMENT

Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

# Memorandum - Office of the Superintendent

TO: Board of Education  
FROM: Dr. Kyle Corlett, Superintendent  
RE: Regular Meeting Agenda Notes

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## CITIZEN PARTICIPATION

### Review Board Policy 0167.3: Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, or at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. The presiding officer may:
  1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- G. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
  1. No obstructions are created between the Board and the audience.
  2. No interviews are conducted in the meeting room while the Board is in session.
  3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- I. Each Board agenda will include the following statement, "Public participation shall be permitted only as indicated on the order of business."

**Revised:** January 21, 2019

Legal: M.C.L.A. 15.263(4)(5)(6), 380.1808



**ACTION ITEMS**

**Bond Project Application and Certificate for Payment #35**

**Board President:** We will need a motion to approve the certificate for payment on the school bond project and to authorize the District to pay \$1,788,439.40, as certified by the architect and construction manager, and as outlined in the Certificate for Payment.

**Motion by Member** \_\_\_\_\_, to approve the certificate for payment on the school bond project and to authorize the District to pay \$1,788,439.40, as certified by the architect and construction manager, and as outlined in the Certificate for Payment.

**Support by Member** \_\_\_\_\_ .

*VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: \_\_\_\_ NAYES: \_\_\_\_ MOTION: Passes / Fails*

**West Shore Designation of Representative**

**Board President:** We will need a motion to designate Stephanie Reed as our representative to attend the West Shore Educational Service District budget hearing.

**Motion by Member** \_\_\_\_\_, to designate Stephanie Reed our representative to attend the West Shore Educational Service District budget hearing.

**Support by Member** \_\_\_\_\_ .

*VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: \_\_\_\_ NAYES: \_\_\_\_ MOTION: Passes / Fails*

**JUUL Litigation Settlement Resolution**

**Board President:** We will need a motion to approve the settlement of a class action lawsuit, with the amount to approve for Ludington Schools being \$37,499.

**Motion by Member** \_\_\_\_\_, to approve the settlement of a class action lawsuit, with the amount to approve for Ludington Schools being \$37,499.

**Support by Member** \_\_\_\_\_ .

*VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: \_\_\_\_ NAYES: \_\_\_\_ MOTION: Passes / Fails*

**Approve Furniture Purchase for LHS and OJ**

**Board President:** We will need a motion to approve \$1,243,642.52 in new furniture for the middle and high school. All of the products were quoted using consortium pricing, which satisfies the bidding requirement for the state of Michigan.

**Motion by Member** \_\_\_\_\_, to approve \$1,243,642.52 in new furniture for the middle and high school.

**Support by Member** \_\_\_\_\_ .

*VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: \_\_\_\_ NAYES: \_\_\_\_ MOTION: Passes / Fails*

**Business Professionals of America Travel to National Competition**

**Board President:** We will need a motion to approve the Business Professionals of America students to travel out of state for national competition in Anaheim, California the week of April 26-30, 2023.

**Motion by Member** \_\_\_\_\_, to approve the Business Professionals of America to travel out of state for national competition in Anaheim, California the week of April 26-30, 2023.

**Support by Member** \_\_\_\_\_ .

*VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster (Y/N) Sarah Lowman AYES: \_\_\_\_ NAYES: \_\_\_\_ MOTION: Passes / Fails*

# RATIFICATION OF BILL PAYMENT

March 20, 2023

Period: 2/11/2023 through 3/13/2023

## GENERAL OPERATING FUND

Payroll 2-03-23	713,406.48
Payroll 2-17-23	712,788.92

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Total Payroll	1,426,195.40
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<b>Bills (2/11/23 through 03/13/23)</b>	<u>1,991,377.58</u>
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<b>TOTAL GENERAL OPERATING FUND</b>	<b>3,417,572.98</b>
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## TOTAL ATHLETIC FUND

<b>Bills (2/11/23 through 03/13/23)</b>	<b>7,388.82</b>
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## TOTAL FOOD SERVICE FUND

<b>Bills (2/11/23 through 03/13/23)</b>	<b>54,055.42</b>
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## GRAND TOTAL ALL FUNDS

<b>Bills (2/11/23 through 03/13/23)</b>	<b>3,479,017.22</b>
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**LUDINGTON AREA SCHOOLS  
BALANCE SHEET  
For the Month Ending February 28, 2023**

	<b>Current <u>Year</u></b>
<b><u>Assets</u></b>	
Savings/Checking Accounts	\$ 8,824,717
Investments	\$ 286,964
Taxes Receivable	\$ -
Accounts Receivable	\$ 147,507
Due from Other Funds	\$ 2,156,322
Due from Other Governmental Units	\$ -
Inventory	\$ -
Prepaid Expenses	\$ 184,867
Other Assets	\$ -
Total Assets	<b><u>\$ 11,600,376</u></b>
 <b><u>Liabilities and Fund Equity</u></b>	
Liabilities:	
Accounts Payable	\$ 1,445,170
Payroll Liabilities	\$ 196,842
Accrued Expenses	\$ -
Due to Other Funds	\$ 1,531,898
Due to Other Governmental Units	\$ -
Deferred Revenue	\$ 111,767
Note Payable	\$ -
Total Liabilities	<b><u>\$ 3,285,677</u></b>
Fund Equity:	
Inventory (Reserved)	\$ -
Other Fund Balance	\$ 8,314,700
Total Fund Balance	<b><u>\$ 8,314,700</u></b>
Total Liabilities and Fund Equity	<b><u>\$ 11,600,376</u></b>

**LUDINGTON AREA SCHOOLS  
GENERAL FUND  
STATEMENT OF REVENUES AND EXPENDITURES  
For the Month Ending February 28, 2023**

<b>REVENUES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Rcvd</b>
Local	\$ 19,250,090	\$ 19,161,644	\$ 88,446	99.54%
State	\$ 5,698,409	\$ 3,081,820	\$ 2,616,589	54.08%
Federal	\$ 5,179,894	\$ 2,369,369	\$ 2,810,525	45.74%
Transfers	\$ 649,643	\$ 275,692	\$ 373,951	42.44%
<b>Total Revenue</b>	<b>\$ 30,778,036</b>	<b>\$ 24,888,525</b>	<b>\$ 5,889,511</b>	<b>80.86%</b>

<b>EXPENDITURES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Spent</b>
Instruction/Basic	\$ 14,252,072	\$ 7,695,562	\$ 6,556,510	54.00%
/Added Needs	\$ 3,928,195	\$ 2,255,039	\$ 1,673,156	57.41%
Support Service/Pupil	\$ 1,002,889	\$ 601,251	\$ 401,638	59.95%
/Instructional	\$ 1,766,965	\$ 1,359,886	\$ 407,079	76.96%
/Gen. Admin.	\$ 508,842	\$ 354,838	\$ 154,004	69.73%
/School Admin.	\$ 1,972,686	\$ 1,230,842	\$ 741,844	62.39%
/Business	\$ 613,201	\$ 424,189	\$ 189,012	69.18%
/Oper. & Maint.	\$ 2,127,411	\$ 1,251,728	\$ 875,683	58.84%
/Transportation	\$ 1,044,056	\$ 693,175	\$ 350,881	66.39%
/Central Services	\$ 374,833	\$ 277,036	\$ 97,797	73.91%
/Athletics	\$ 943,860	\$ 611,596	\$ 332,264	64.80%
/Comm Services	\$ 187,194	\$ 152,644	\$ 34,550	81.54%
/Transfers	\$ 7,080	\$ 7,080	\$ -	100.00%
<b>Total Expenditures</b>	<b>\$ 28,729,284</b>	<b>\$ 16,914,866</b>	<b>\$ 11,814,418</b>	<b>58.88%</b>

\$ 7,973,660  
net cash flow

Fund Balance 6/30/22           \$ 109,000

Budgeted Ending Fund Balance   \$ 2,157,752  
Month End Fund Balance           \$ 8,082,660

*Prepared by the Business Office*









### Market Overview

	Current Period	Year-to-Date
	02/01/2023	01/01/2023
<b>Beginning Market Value</b>	<b>916,454.06</b>	<b>912,808.45</b>
Income		
Dividends	3,325.98	6,971.59
Change in Market Value	0.00	0.00
<b>Ending Market Value</b>	<b>919,780.04</b>	<b>919,780.04</b>

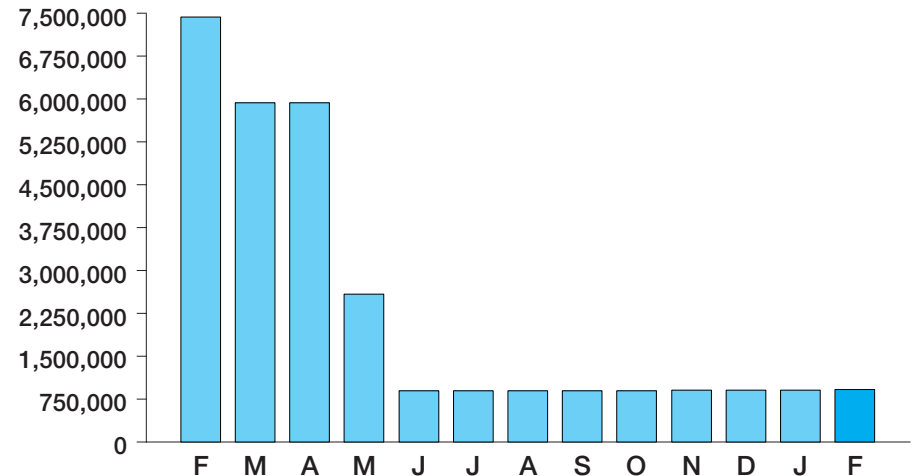
### Capital Gains

	Current Period	Year-to-Date
Short-term Capital Gain / (Loss)	0.00	0.00
Long-term Capital Gain / (Loss)	0.00	0.00

### Asset Allocation

	Account Value Percentage	Market Value
■ Money Markets and Cash	100%	\$919,780
	100%	\$919,780

### Historical Value





Account Name: Ludington Area Schools Custody Series  
2019

Account Number: 150363.1  
Statement Period: Feb. 1 - Feb. 28, 2023

### Portfolio(s) included in Statement

Portfolio Number: 150363.1      Portfolio Name: Ludington Area Schools Custody 2019

### Transaction Summary

	Income Cash	Principal Cash	Cost	Market Value Including Cash
<b>Beginning Market Value</b>	<b>0.00</b>	<b>0.00</b>	<b>916,454.06</b>	<b>916,454.06</b>
Income				
Interest		(3,325.98)	3,325.98	
Dividends		3,325.98		3,325.98
<b>Ending Market Value</b>	<b>0.00</b>	<b>0.00</b>	<b>919,780.04</b>	<b>919,780.04</b>





### Statement of Investment Position

Units Description	Symbol Cusip	Cost Basis		Market Value		Unrealized Gain / (Loss)	Estimated Annual Income	Yield %
		Unit	Total	Unit	Total			
<b>Money Markets &amp; Cash</b>								
<b>Money Market Funds</b>								
919,780.04 Michigan Class Cooperative Liquid Asset	SF8888741	1.00	919,780.04	1.00	919,780.04		43,326	4.71
<b>Total Money Market Funds</b>			<b>919,780.04</b>		<b>919,780.04</b>	<b>0.00</b>	<b>43,326</b>	
<b>Total Money Markets and Cash</b>			<b>919,780.04</b>		<b>919,780.04</b>	<b>0.00</b>	<b>43,326</b>	
<b>Account Total</b>			<b>919,780.04</b>		<b>919,780.04</b>	<b>0.00</b>	<b>43,326</b>	



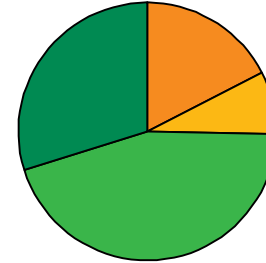
### Market Overview

	Current Period	Year-to-Date
	02/01/2023	01/01/2023
<b>Beginning Market Value</b>	<b>50,411,439.15</b>	<b>50,228,035.54</b>
Income		
Interest	84,747.20	166,394.20
Dividends	26,292.96	78,676.58
Net Contributions/Distributions		
Expenses/Fees	(4,427.40)	(4,427.40)
Change in Market Value	39,453.50	88,826.49
<b>Ending Market Value</b>	<b>50,557,505.41</b>	<b>50,557,505.41</b>

### Capital Gains

	Current Period	Year-to-Date
Short-term Capital Gain / (Loss)	0.00	0.00
Long-term Capital Gain / (Loss)	0.00	0.00

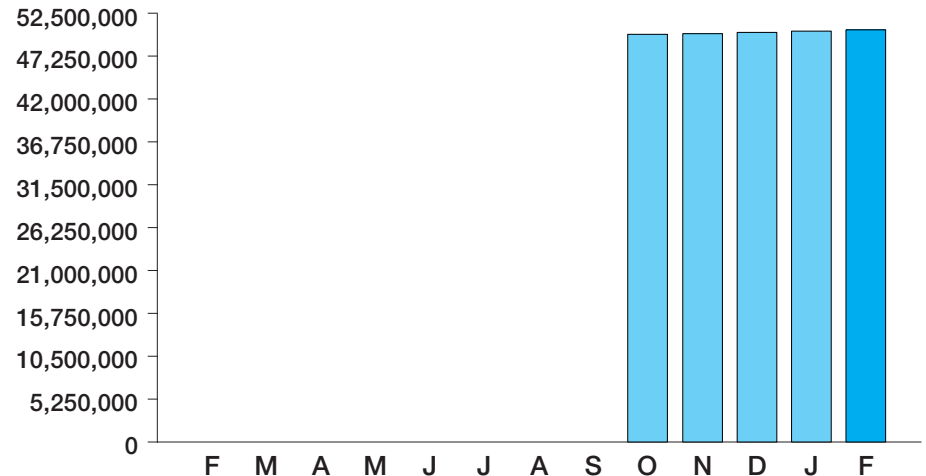
### Asset Allocation



- Fixed Income Securities
- Unique Assets
- Short Term Investments
- Money Markets and Cash

Account Value Percentage	Market Value
17%	\$8,805,329
8%	\$4,000,000
45%	\$22,652,867
30%	\$15,099,309
<b>100%</b>	<b>\$50,557,505</b>

### Historical Value





### Portfolio(s) included in Statement

Portfolio Number: 158843.1      Portfolio Name: Ludington Area School District - USD

### Transaction Summary

	Income Cash	Principal Cash	Cost	Market Value Including Cash
<b>Beginning Market Value</b>	<b>0.00</b>	<b>0.00</b>	<b>50,341,448.36</b>	<b>50,411,439.15</b>
Income				
Interest		58,454.24	26,292.96	84,747.20
Dividends		26,292.96		26,292.96
Disbursements				
Fees and Expenses		(4,427.40)		(4,427.40)
Purchases		(16,727,460.50)	16,727,460.50	
Sales & Maturities		16,647,140.70	(16,647,963.20)	(822.50)
Change in Market Value				40,276.00
<b>Ending Market Value</b>	<b>0.00</b>	<b>0.00</b>	<b>50,447,238.62</b>	<b>50,557,505.41</b>

### Statement of Accruals

Units	Asset Description	Payable Date	Rate	Amount
<b>Interest</b>				
4,000,000	California ST Taxable IAM Comlns CP DTD 1/23/2023 4.620% 4/20/2023	04/20/2023	0.005	18,733.15
3,000,000	Charlotte-Mecklencurg NC Hosp Disc CP DTD 2/14/2023 0% 6/20/2023	06/20/2023	0.002	5,975.00
5,000,000	Export Development Corp Disc C/P DTD 9/27/2022 0% 3/20/2023	03/20/2023	0.015	72,508.33
5,000,000	Kaiser FNDTN Hosps CP DTD 1/4/2023 0% 4/4/2023	04/04/2023	0.007	35,388.89
5,000,000	Norton Healthcare Inc CP DTD 2/23/2023 0% 5/2/2023	05/02/2023	0.000	659.72
5,000,000	Toyota Motor Credit Corp Disc C/P DTD 11/15/2022 0% 5/4/2023	05/04/2023	0.014	70,961.11
	<b>Total Interest</b>			<b>204,226.20</b>
	<b>Total Accruals</b>			<b>204,226.20</b>





### Bond Maturity Schedule

	Cost	Market Value	% of Fixed Income	Projected Annual Income
<b>Government &amp; Agency Bonds</b>				
Less than 1 year	<u>8,746,548.00</u>	<u>8,805,329.00</u>	<u>19.83</u>	<u>409,124.44</u>
<b>Total Government &amp; Agency Bonds</b>	<b>8,746,548.00</b>	<b>8,805,329.00</b>	<b>19.83</b>	<b>409,124.44</b>
<b>Unique Assets</b>				
Less than 1 year	<u>4,000,000.00</u>	<u>4,000,000.00</u>	<u>9.01</u>	<u>184,800.00</u>
<b>Total Unique Assets</b>	<b>4,000,000.00</b>	<b>4,000,000.00</b>	<b>9.01</b>	<b>184,800.00</b>
<b>Short Term Investments</b>				
Less than 1 year	<u>22,652,866.94</u>	<u>22,652,866.94</u>	<u>51.01</u>	<u>1,095,405.56</u>
<b>Total Short Term Investments</b>	<b>22,652,866.94</b>	<b>22,652,866.94</b>	<b>51.01</b>	<b>1,095,405.56</b>
<b>Cash</b>				
Less than 1 year	<u>8,899,914.21</u>	<u>8,951,400.00</u>	<u>20.16</u>	<u>407,826.72</u>
<b>Total Cash</b>	<b>8,899,914.21</b>	<b>8,951,400.00</b>	<b>20.16</b>	<b>407,826.72</b>
<b>Total</b>	<b>44,299,329.15</b>	<b>44,409,595.94</b>	<b>100.00</b>	<b>2,097,156.72</b>





### Statement of Investment Position

Units Description	Symbol Cusip	Cost Basis		Market Value		Unrealized Gain / (Loss)	Estimated Annual Income	Yield %	
		Unit	Total	Unit	Total				
<b>Fixed Income Securities</b>									
<b>Government &amp; Agency Bonds</b>									
5,000,000	Federal Home Loan Bank Disc Nts DTD 1/3/2022 0.000% 3/29/2023 Aaa	313384DR7	0.99	4,928,175.00	99.66	4,982,900.00	54,725.00	224,069	4.51
3,900,000	Federal Home Loan Bank Disc Nts DTD 1/3/2023 0.000% 7/26/2023 Aaa	313384JQ3	0.98	3,818,373.00	98.01	3,822,429.00	4,056.00	185,055	4.82
<b>Total Government &amp; Agency Bonds</b>				<b>8,746,548.00</b>		<b>8,805,329.00</b>	<b>58,781.00</b>	<b>409,124</b>	
<b>Total Fixed Income Securities</b>				<b>8,746,548.00</b>		<b>8,805,329.00</b>	<b>58,781.00</b>	<b>409,124</b>	
<b>Unique Assets</b>									
<b>Unique Assets</b>									
4,000,000	California ST Taxable IAM Comlnts CP DTD 1/23/2023 4.620% 4/20/2023	13068BJF5	1.00	4,000,000.00	100.00	4,000,000.00		184,800	4.62
<b>Total Unique Assets</b>				<b>4,000,000.00</b>		<b>4,000,000.00</b>	<b>0.00</b>	<b>184,800</b>	
<b>Total Unique Assets</b>				<b>4,000,000.00</b>		<b>4,000,000.00</b>	<b>0.00</b>	<b>184,800</b>	
<b>Short-term Investments</b>									
<b>Short Term Investments</b>									
3,000,000	Charlotte-Mecklenburg NC Hosp Disc CP DTD 2/14/2023 0% 6/20/2023	16085HTL0	0.98	2,949,810.00	98.33	2,949,810.00		145,392	4.93
5,000,000	Export Development Corp Disc C/P DTD 9/27/2022 0% 3/20/2023	30215HQL7	0.98	4,915,300.00	98.31	4,915,300.00		234,208	4.76
5,000,000	Kaiser FNDTN Hosps CP DTD 1/4/2023 0% 4/4/2023	48306BR49	0.99	4,943,125.00	98.86	4,943,125.00		230,660	4.67
5,000,000	Norton Healthcare Inc CP DTD 2/23/2023 0% 5/2/2023	66863ES23	0.99	4,958,437.50	99.17	4,958,437.50		240,799	4.78
5,000,000	Toyota Motor Credit Corp Disc C/P DTD 11/15/2022 0% 5/4/2023	89233HS47	0.98	4,886,194.44	97.72	4,886,194.44		244,347	5.00
<b>Total Short Term Investments</b>				<b>22,652,866.94</b>		<b>22,652,866.94</b>	<b>0.00</b>	<b>1,095,406</b>	
<b>Total Short Term Investments</b>				<b>22,652,866.94</b>		<b>22,652,866.94</b>	<b>0.00</b>	<b>1,095,406</b>	







Statement of Investment Position (continued)

Units Description	Symbol Cusip	Cost Basis		Market Value		Unrealized Gain / (Loss)	Estimated Annual Income	Yield %		
		Unit	Total	Unit	Total					
<b>Money Markets &amp; Cash</b>										
<b>Money Market Funds</b>										
6,147,909.47	Michigan Class Cooperative Liquid Asset			1.00	6,147,909.47	1.00	6,147,909.47	289,595	4.71	
	SF8888741									
<b>Total Money Market Funds</b>				<b>6,147,909.47</b>	<b>6,147,909.47</b>	<b>0.00</b>	<b>289,595</b>			
<b>Cash</b>										
5,000,000	Treasury Bill Sec DTD 3/24/2022 3/23/2023			0.99	4,956,611.10	99.74	4,986,800.00	30,188.90	223,056	4.44
	912796U31									
4,000,000	United State Treasury Bills DTD 1/10/2023 5/9/2023			0.99	3,943,303.11	99.12	3,964,600.00	21,296.89	184,771	4.52
	912797FD4									
<b>Total Cash</b>				<b>8,899,914.21</b>	<b>8,951,400.00</b>	<b>51,485.79</b>	<b>407,827</b>			
<b>Total Money Markets and Cash</b>				<b>15,047,823.68</b>	<b>15,099,309.47</b>	<b>51,485.79</b>	<b>697,421</b>			
<b>Account Total</b>				<b>50,447,238.62</b>	<b>50,557,505.41</b>	<b>110,266.79</b>	<b>2,386,751</b>			





Ludington Area Schools  
Board of Education  
Meeting Minutes February 20, 2023

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

Mission: Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

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REGULAR MEETING

- I. Call to Order & Roll Call ~ The meeting was held in Ludington High School, Classroom 430, 508 North Washington Avenue, Ludington, Michigan, 49431. The meeting was called to order by Board President Steve Carlson at six o'clock p.m.  
Members Present: Steve Carlson, Dr. Bret Autrey, Mike Nagle, Stephanie Reed, Scott Foster, Sarah Lowman  
Members Absent: Leona Ashley
- II. Pledge of Allegiance
- III. Agenda Modifications - None to report.
- IV. Special Presentations ~ Ludington High School French Teacher Susan Shoup gave a presentation on the student trip to France. Ludington Elementary School Principal Katie Eisinger gave a building report to the board.
- V. Citizen Participation – Two citizens addressed the Board. State Representative Curt Vanderwall addressed the Board.
- VI. Consent Agenda
  - A. Ratification of Bill Payment Per Summary dated February 20, 2023 was approved by consent.
  - B. Minutes for January 16, 2023 were approved by consent.
  - C. Hiring Approvals for the following positions were approved by consent:
    - Adam Ball, MS Wrestling Coach
    - Andy Hamilton, Girls JV Soccer Coach
    - Elizabeth Helfrich, Food Service Aide
    - Haily Petersen, LES Aide
    - Jennifer Robinson, LES Aide
    - Lanae Rockwell, LES Aide
    - Linda Soblewski, OJ Aide
  - D. Retirement Acceptances were approved by consent for Sue VanGills, LES Aide.
  - E. Resignation Acceptances were approved by consent for Michelle McLain, Food Service Aide
  - F. Motion by Autrey, supported by Nagle, to approve the consent agenda as presented. Vote:  
Ayes: Carlson, Autrey, Nagle, Reed, Foster, Lowman. Nays: None. Motion: Carries 6-0.
- VII. Board Committee Reports
  - A. Sarah Lowman presented the Personnel Committee Report.
  - B. Stephanie Reed presented the discussion topics from the Finance and Building & Site Committee meetings.
- VIII. Superintendent Report and Comments
  - A. Dr. Kyle Corlett shared the Soaring Oriole Award was presented to School Resource Officers David Barnett and Austin Morris.
  - B. Oriole Foundation approved 12 grant applications for the winter grant cycle.
  - C. Dr. Kyle Corlett reviewed the use of ESSER III Funds. He also shared that on the Budget and Transparency Page of the District website is where the Learning Goals and learning loss are posted. This is a state requirement as part of the ongoing response to COVID learning loss. This information has been posted to the District website and will be updated throughout the year.

Ludington Area Schools  
Board of Education  
Meeting Minutes February 20, 2023

IX. Discussion Items

- A. The bond project certificate for payment application in the amount of \$1,332,573.07 was presented.
- B. The School Resource Officer Agreement was shared. It outlines that the district will contribute \$76,890 a year for three years towards a sheriff deputy that will be dedicated to Ludington Elementary. The county will cover all extra costs. Our contribution for the first two years will be completely covered by grants and the third year \$51,890 will be covered by a grant, with the remaining \$25,000 covered by general funds. Thank you to Sheriff Kim Cole to find a way to staff this position prior to securing the grant.
- C. The Oriole Field turf bids were reviewed. Four bids were received and the recommendation is to accept the low bid from Astroturf in the amount of \$1,351,582.
- D. The asbestos abatement bids were received and reviewed. The recommended award for Dore Associates was the lower of two bids at \$246,400 compared to \$367,812.

X. Action Items

- A. Motion by Autrey, supported by Reed to approve the Bond Project Application and Certificate for Payment #33 in the amount of \$1,332,573.07 as presented. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Foster, Lowman. Nays: None. Motion: Carries 6-0.
- B. Motion by Nagle supported by Foster, to approve the School Resource Officer Agreement as written and presented. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Foster, Lowman. Nays: None. Motion: Carries 6-0.
- C. Motion by Autrey, supported by Reed to approve Oriole Field Turf Bid award to Astroturf in the amount of \$1,351,582 as written and presented. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Foster, Lowman. Nays: None. Motion: Carries 6-0.
- D. Motion by Autrey, supported by Nagle, to approve the abatement bid of Dore Associates for \$246,400 as presented. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Foster, Lowman. Nays: None. Motion: Carries 6-0.

XI. Other Items of Business and Announcements ~ None heard.

XII. Adjournment ~ Motion by Autrey, supported by Reed, to adjourn the meeting at 6:49 p.m. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Foster, Lowman. Nays: None. Motion: Carries 6-0.

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Michael W. Nagle, Secretary, Board of Education

Approved \_\_\_\_\_

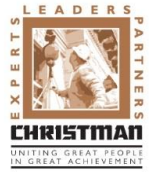
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(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's central business office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*



# UNDER CONSTRUCTION

## Ludington Area Schools MSHS Additions and Renovations



Project is 18% Complete



HS Classroom Addition



HS Classroom



HS Classroom Hallway

### WORK IN PROGRESS

#### This Month

- Finish steel erection in the HS office
- Install roof on HS office
- Install windows in HS classrooms
- Complete a majority of block in MS
- Frame exterior of HS office
- MEP rough in at MS and HS

#### Next Month

- Install roof on MS
- Dry in MS addition
- Prep and pour floor in HS office
- Paint inside of HS classrooms

### PROJECT MANAGEMENT UPDATE

#### Safety

- This month's Safety Goal focuses on ladder safety

#### Schedule

- The project is on schedule

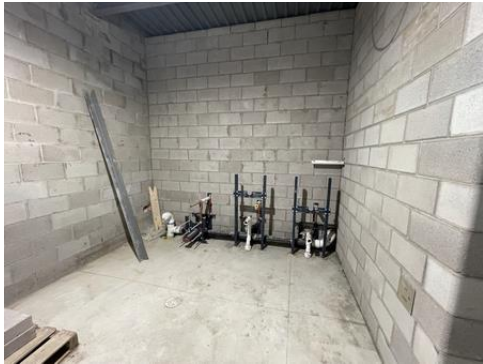
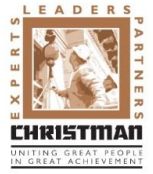
#### Other Progress

- Oriole field turf in coordination phase
- Modifying site / building phasing plans to provide additional classrooms and drop off access during renovations.
- Finalizing team room layout as design progresses.



# UNDER CONSTRUCTION

## Ludington Area Schools MSHS Additions and Renovations



HS Bathroom Group



MS Classrooms



HS Classroom Roof



HS Classroom Roof



HS Office Steel Framing



Exterior HS Classrooms

DESIGNATION OF REPRESENTATIVE

A \_\_\_\_\_ meeting of the Board of Education of the \_\_\_\_\_ School District was held at the \_\_\_\_\_ on \_\_\_\_\_, 2023, at \_\_\_\_\_.

Members present were: \_\_\_\_\_  
\_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_ and seconded by Member \_\_\_\_\_.

WHEREAS:

The West Shore Educational Service District (WSESD) Board has called a special meeting on Tuesday, April 11, 2023 in the Mason-Lake Room of WSESD, 2130 West US 10, Ludington, Michigan. The purpose of the meeting will be to review the 2023-2024 Proposed General Fund Operating Budget of the West Shore ESD.

THEREFORE BE IT RESOLVED THAT:

\_\_\_\_\_ be designated to represent the Board of Education of the \_\_\_\_\_ School District at said meeting in the Training Room of the WSESD, 2130 W. US 10, Ludington, Michigan, on **Tuesday, April 11, 2023 at 4:30 p.m.**

Ayes:           Members \_\_\_\_\_

Nayes:          Members \_\_\_\_\_

Motion declared \_\_\_\_\_.

Signed:

\_\_\_\_\_  
Secretary





March 6, 2023

Dr. Kyle B. Corlett  
Superintendent of Schools  
Ludington Area School District  
809 E. Tinkham Ave.  
Ludington, MI 49431

**RE: Ludington Area Schools – Furniture for purchase off Cooperative Bidding Contracts at OJ DeJonge Middle School and Ludington High School.**

Dear Dr. Corlett,

OJ DeJonge Middle School and Ludington High School will be receiving new building-wide furnishings to be installed starting in August 2023. The intent is to have these rooms ready for use prior to the first day of school for Fall 2023.

It is the recommendation of GMB that the furniture for these buildings are purchased off cooperative bidding contracts, which contain pre-negotiated pricing for public institutions. This allows school districts to legally purchase furniture without preparing a formal bid.

Pricing has been solicited for all phases of furniture installation, including 2024 installations. However, certain manufacturers are only able to guarantee pricing for certain periods of time. Therefore, the recommended totals below encompass only guaranteed pricing for each phase as determined by vendor.

Page 2 includes an overall estimate of all furniture installation phases, based on current pricing and including an additional percentage for escalation. Pricing for future phases will be validated closer to the installation dates. The recommended award totals for March 2023 are as follows:

Vendor	Installation Phase 1 (August 2023)	Installation Phase 2 (December 2023)	Installation Phase 2A (June 2024)	Installation Phase 3 (August 2024)	Installation Phase 4 (December 2024)	Grand Total:
Great Lakes Furniture Supply	\$232,368.00	\$232,970.00	-	\$222,542.00	\$76,407.00	\$764,287.00
Custer	\$179,658.98	Combined with Phase 1	-	-	-	\$179,658.98
Interphase	\$97,709.05	-	-	-	-	\$97,709.05
Holland Desk and Chair	-	-	-	-	-	-
Wenger Corporation	\$28,931.83	-	-	-	-	\$28,931.83
Dew El Corporation	\$66,153.07	-	-	\$74,619.09	-	\$140,772.16
Meyer Music	\$7,898.35**	-	-	-	-	\$7,898.35
2% Contingency	\$12,254.39	\$4,659.40	-	\$5,943.22	\$1,825.14	\$24,385.15
<b>Grand Total:</b>	<b>\$624,973.67</b>	<b>\$237,629.40</b>	<b>-</b>	<b>\$303,104.31</b>	<b>\$77,935.14</b>	<b>\$1,243,642.52</b>

\*\*Items are not available from contract pricing. Total amount is lower than the current bid threshold of \$28,048.

Sincerely,

Emily Beuschel, NCIDQ  
Interior Designer  
GMB Architecture + Engineering