

NOTICE OF PUBLIC MEETING

LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT 809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

MEETING: Regular Board of Education Meeting
DATE: May 17, 2021
TIME: 6:00 p.m.
PLACE: Ludington High School Library (in-person meeting)
ADDRESS: 508 N. Washington Avenue, Ludington, Michigan 49431

REGULAR MEETING

1. CALL TO ORDER & ROLL CALL
 - Steve Carlson Bret Autrey Mike Nagle Stephanie Reed Josh Snyder Leona Ashley Scott Foster
2. AGENDA MODIFICATION
3. CITIZEN PARTICIPATION: Review Board Policy 0167.3: Public Participation at Board Meetings
4. CONSENT AGENDA
 - a. Ratification of Bill Payment - Per Summary Dated: May 17, 2021
 - b. Approval of Minutes – Regular Meeting Dated: April 19, 2021; Special Meeting Dated: May 12, 2021
5. BOARD COMMITTEE REPORTS: Committee meetings were not held in May
6. BUSINESS MANAGER'S REPORT
7. SUPERINTENDENT'S REPORT and COMMENTS
 - a. Review Owner, Architect, Construction Team Meeting Notes and Progress
 - b. Review Secondary School Complex Construction Phasing Plan
 - c. Review Summer Programming and Grant Application
8. DISCUSSION ITEMS
 - a. Elementary Bond Project Application and Certificate for Payment #13
 - b. Discussion of L-4029 Tax Rate Request Form
 - c. New Teacher Hiring Recommendations
 - d. Purchase of Water Sports and Fitness Equipment (8th grade camp)
 - e. Update on Extended COVID-19 Continuity of Learning Plan
 - f. Review Bid Proposals for the Sale of Lakeview Elementary School
9. ACTION ITEMS
 - a. Elementary Bond Project Application and Certificate for Payment #13
 - b. L-4029 Tax Rate Request Form
 - c. Teacher Teacher Hiring Recommendations
 - d. Purchase of Water Sports and Fitness Equipment (8th grade camp)
 - e. Extended COVID-19 Continuity of Learning Plan
 - f. Action on Bid Proposals for the Sale of Lakeview Elementary School
10. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
11. ADJOURNMENT

Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education
FROM: Jason J. Kennedy, Superintendent
RE: Regular Meeting ~ Agenda Notes

CITIZEN PARTICIPATION

Review Board Policy 0167.3: Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, or at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. The presiding officer may:
 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- G. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
 1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- I. Each Board agenda will include the following statement, "Public participation shall be permitted only as indicated on the order of business."

Revised: January 21, 2019

Legal: M.C.L.A. 15.263(4)(5)(6), 380.1808

SUPERINTENDENT'S REPORT

Review Owner, Architect, Construction Team Meeting Notes and Progress

We will review the most recent owner, architect, and construction team meeting notes for the elementary school project, as well as the construction progress update that has been provided to the District by the Christman Company, as a way to continue to keep the Board apprised of the work and progress being made at the elementary school project site.

Review Secondary School Complex Construction Phasing Plan

We will review the secondary school complex construction phasing plan so that the Board can begin to understand the process that will be followed to complete the construction of the secondary building in phases, with construction starting in March 2022 on the secondary complex.

Review Summer Programming and Grant Application

We will review the summer school programming plan that has been developed for each of our schools.

DISCUSSION ITEMS

Elementary Bond Project Application and Certificate for Payment #13

We will need an action item at the Board meeting on Monday to approve the certificate for payment on the elementary school bond project and to authorize the District to pay the certificate for payment in the amount of \$2,025,117.31 as certified by the architect and construction manager, and as outlined in the Certificate for Payment. The District received the pay application information from the construction manager to process on May 5, 2021. The certified pay application documents have been provided to the Board for review prior to the May 17, 2021 meeting.

Discussion of L-4029 Tax Rate Request Form

The District has received its taxable value information from the Mason County Equalization Department. The taxable value on all properties within the Ludington Area School District has increased from \$1,453,043,019 in 2020 to \$1,493,191,219 in 2021, representing an increase in taxable value on all properties of \$40,148,200. This is a 2.6% increase in property values across all properties in the District from 2020 to 2021. The L-4029 Tax Rate Request Form recommended for approval by the Board of Education maintains the same property tax levy as was approved in 2020.

New Teacher Hiring Recommendations

High School Mathematics Teacher

Noah Laman, a graduate of Ludington High School and the All-Around Senior for the Class of 2017, is currently completing a long term substitute position at Ludington High School for the District in mathematics for the third trimester. Noah is a graduate of Bethel College, where he earned a Bachelor's degree in Mathematics Education. He has earned his teacher certification in Michigan with an endorsement in secondary mathematics. This allows him to teach all mathematics classes at the secondary level. He will likely also assist us in coaching and serving as an advisor, which is always helpful. We are excited to welcome Noah to the District!

High School Science Teacher

Lea Paparella is a graduate of Mona Shores High School, and recently completed her student teaching at Fruitport High School in Muskegon. She completed her Bachelor's Degree from Central Michigan University (CMU), with a concentration in Secondary Education. She holds an endorsement on her

teaching certificate in Integrated Science, which allows her to teach all science courses at Ludington High School. Her supervising professor from CMU shared that Lea is the best student teacher he has seen in more than 30 years of work at the university. This sentiment was echoed by her supervising teacher at Fruitport High School. We are excited to welcome Lea to the District!

High School Special Education Teacher

Erin Slater is a graduate of Grand Valley State University with a Bachelor's degree in special education. Erin holds endorsements in cognitive impairments and emotional impairments. Erin has ten years of teaching experience and taught at LHS from 2010-2018 before accepting a similar position at Traverse City Public Schools when her spouse was transferred to Traverse City for employment purposes. The family has been transferred back to Ludington, and we are excited to welcome Erin back to Ludington Area Schools!

It is the recommendation of Dan Mesyar, Ludington High School principal, and of myself, that we hire each of these teachers.

Purchase of Water Sports and Fitness Equipment (8th grade camp)

We will discuss the purchase of six (6) new Sunfish sailboats that are used during 8th grade camp. We may also consider the ability to use these new vessels as a part of a water sports and fitness curriculum, similar to the kayaks that were purchased with funds from the Oriole Foundation several years ago. The current sailboats are between thirty (30) to forty (40) years old and are now in need of replacement. These vessels have been donated to the District over the years from community members, or were purchased as used boats 23 years ago. The District has partnered with the Ludington Youth Sailing School so that these vessels are used to teach these skills to students throughout the summer as well. The agreement that has been in place is that the Ludington Youth Sailing School contributes half of the cost, and the District covers the other half. The District's cost of the six (6) new Sunfish Sailboats is \$13,631.50.

Update on Extended COVID-19 Continuity of Learning Plan

We will review the Extended Continuity of Learning Plan Reconfirmation Meeting template and reconfirm how instruction is going to be delivered during the 2020-2021 school year, accept public comment during the meeting from parents and/or guardians on the Extended Learning Plan, and review weekly 2-way interaction rates. We will also discuss any changes to the plan, along with any new guidance or recommendations that are expected to be made for schools. We will also complete each of these tasks at the Board meeting on Monday so that the Board can reconfirm the District's Extended Continuity of Learning Plan.

Review Bids Received for Vacant School Properties: Lakeview Elementary School

We will continue further discussion and review of the bid proposals that the District received for Lakeview Elementary School in preparation for possible recommendations on the bids received at the meeting on Monday. A summary of the bids was provided to the Board at the special meeting of the Board of Education held on Wednesday, May 12, 2021. The bids continue to be vetted with the District's legal counsel.

ACTION ITEMS

A. Elementary Bond Project Application and Certificate for Payment #13

We will need an action item at the Board meeting on Monday to approve the certificate for payment on the elementary school bond project and to authorize the District to pay the certificate for payment in the amount of \$2,025,117.31 as certified by the architect and construction manager, and as outlined in the Certificate for Payment. The District received the pay application

information from the construction manager to process on May 5, 2021. The certified pay application documents will be provided to the Board for review prior to the May 17, 2021 meeting.

B. Discussion of L-4029 Tax Rate Request Form

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We will need an action item to approve the L-4029 Tax Rate Request Form, as presented.

C. New Teacher Hiring Recommendations

- We will need an action item to approve the hiring of Noah Laman as a secondary mathematics teacher for the 2021-2022 school year, as discussed.
- We will need an action item to approve the hiring of Lea Paparella as a secondary science teacher for the 2021-2022 school year, as discussed.
- We will need an action item to approve the hiring of Erin Slater as a special education teacher for the 2021-2022 school year, as discussed.

D. Purchase of Water Sports and Fitness Equipment (8th grade camp)

We will need an action item to approve the purchase of six (6) new Sunfish Sailboats, as discussed.

E. Updated Extended COVID-19 Continuity of Learning Plan Approval

We need an action item to reconfirm the District's Extended Continuity of Learning Plan, as written and presented.

F. Action on Bid Proposals for the Sale of Lakeview Elementary School

It is the recommendation of the superintendent, in consultation with Gordon VanWieren, attorney at Thrun Law Firm, that the Board of Education consider an action item to reject each of the following bids that were received by the District for the sale of Lakeview Elementary School for the purpose of housing.

- Todd and Nicole Stowe: \$170,000 (housing, as previously discussed) - Original bid, no supplemental information or bid modifications received.
- Tim Ferwerda: \$50,000 (housing) - Original bid, no supplemental information or bid modifications received.