

Ludington Board of Education  
Public Meeting Notice

Please Post

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

Personnel/Policy Committee Meeting

Date: June 21, 2019

Time: 8:00 a.m.

Place: Ludington Area School District Administration Office  
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL  
 Stephanie Reed     Mike Nagle     Leona Ashley
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
  - a) Staffing and New Hire Recommendations
  - b) Non-Union Administrative and Central Office Contracts
  - c) Superintendent Formative Evaluation and Contract
  - d) Review NEOLA Updates: Volume 33, Number 2
  - a) District Specific Policy Update: Procedure for Educating Child - 9270
  - a) Community Recreation Programs and Staffing
  - b) Thrun Law Firm - Review of School Law Notes
  - e) Updates from Other Committees
  - f) OTHER ITEMS OF BUSINESS AND ANNOUNCEMENTS
- 5) ADJOURNMENT

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.*

## **Memorandum - Office of the Superintendent**

**TO:** Board of Education ☒  
**FROM:** Jason Kennedy, Superintendent  
**RE:** Personnel/Policy Committee Meeting ~ Agenda Notes

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**Staffing and New Hire Recommendations:** Interviews are currently being conducted for two teaching vacancies that the District will have for the 2019 - 2020 school year. We expect to have recommendations for the Board to consider approving at the Board meeting on Monday for the positions of high school social studies teacher and middle school health and physical education teacher. These vacancies were created with the retirement of Scott Stone and the resignation of Shelby Schittenhelm.

### **Non-Union Administrative and Central Office Contracts**

It is the recommendation of the superintendent to award all non-union and central office staff with cost of living increases equivalent to the cost of living increases that were awarded to the LEA and LESPA members through the contract negotiation process. Administrators Jesse Rickard, Dan Mesyar, Steve Forsberg, Mike Hart, Randy Fountain, Brian Dotson, Katie Eisinger, Jenn Mackey, Abby Schaperkotter and the other central office non-union staff of Jen Collins, Donna Garrow, Brent Gillett, Susie Hovey, Andy Klevorn, Mary Marble, Laura Kassanos, Carrie Moeggenberg, Penny Schultz and Deb Wilsey are recommended to receive a one (1) year extension of their contracts. I also recommend that these employees receive a 2% cost of living salary increase, and those employees qualifying for a schedule step be given a schedule step.

### **Superintendent's Formative Evaluation & Contract Approval**

The Board will present the evaluation of the superintendent and will consider an additional one year extension per the superintendent's contract. The Board will also consider applying a 2% increase to the superintendent's salary, as is recommended for all other administrative staff, and consistent with the Tentative Agreements reached with the LEA and LESPA.

### **Policy Committee Review: NEOLA Volume 33, Number 2**

We will review for one last time the NEOLA Volume 33, Number 2 policy update with the committee. The full Board will complete a second reading of the policy at Monday's Board meeting. The update will include updates to the following policies:

- 0100 - Definitions
- 0167.2 - Closed Session
- 1422.01 - Drug-Free Workplace
- 1430/3430/4430 - Leaves of Absence
- 2210 - Curriculum Development
- 2414 - Reproductive Health and Family Planning
- 3120 - Employment of Professional Staff
- 3120.04 - Employment of Substitutes

- 5113.01 - Schools of Choice
- 5113.02 - Schools of Choice Options
- 5200 - Attendance
- 6321 - New School Construction, Renovation
- 6325 - Procurement - Federal Grants / Funds
- 6605 - Crowdfunding
- 8400 - School Safety Information
- 8402 - Emergency Operations Plan
- 8500 - Food Services
- 8640 - Transportation for Field and Other District Sponsored Trips

**District Specific Policy Update: Second Reading of Procedure for Educating the Child - 9270**

We will review and discuss the second reading of policy 9270, Procedures for Educating the Child, with the committee and address an issue with cooperative programs that has come up in the District.

**Community Recreation Programs and Staffing**

The District has been working with the City of Ludington to transition the operation of recreation programs from the City to the District. The Director of Recreation for the City has resigned, effective at the end of June 2019. Transitional conversations have been expedited to ensure that programs continue for students in our community. Townships have expressed interest in continuing subsidies to support these programs, and we will discuss the staffing required to make this transition, effective July 1, 2019.

**Thrun Law Firm - Review of School Law Notes**

We will discuss the most recent school law notes with the committee. This will provide the committee with the most recent developments in school law with regard to policy development.

**Updates from Other Committees**

We will review updates from each of the other committees in preparation for the Board meeting on June 24, 2019.