

Ludington Board of Education
Public Meeting Notice

Please Post

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

PERSONNEL/POLICY COMMITTEE

Date: July 13, 2022

Time: 7:00 a.m.

Place: Ludington Area School District Administration Office
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
 - a) Staffing Update
 - b) Wellness Policy Update
 - c) Handbook Changes
 - d) Thrun Law Firm - Review of School Law Notes
 - e) Legislative Update
 - f) Updates from other Committees
- 5) OTHER ITEMS OF BUSINESS AND ANNOUNCEMENTS
- 6) ADJOURNMENT

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Dr. Kyle B. Corlett at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education
FROM: Dr. Kyle B. Corlett, Superintendent
RE: Committee Meeting – Agenda Notes

CITIZEN PARTICIPATION

Review Board Policy 0167.3: Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, or at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. The presiding officer may:
 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- G. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
 1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- I. Each Board agenda will include the following statement, "Public participation shall be permitted only as indicated on the order of business."

Revised: January 21, 2019

Legal: M.C.L.A. 15.263(4)(5)(6), 380.1808

DISCUSSION ITEMS

Staffing Update

I will share a staffing update.

Wellness Policy Update

We will discuss the recommended update to our wellness policy. Caryn Elam, Food Service Director, summarized the changes below- "The LASD Wellness Policy complies with nearly all current requirements. The Wellness Committee is very active and involved in the district, making real, appreciable changes that improve the health of its students, staff and community.

In order to be compliant, the Wellness Committee recommends adding the following items to the Wellness Policy:

- Parents and guardians whose children attend LASD will be educated about the importance of providing healthy treats and rewards and will be encouraged to do so via student handbooks and various family communications.
- Recess before lunch will be implemented at all applicable grade levels, which is shown to increase the consumption of fruits, vegetables and milk and thus reduce waste."

Handbook Changes

The major changes for the high school handbook include linking board policies in code of conduct sections where appropriate. There were minor language changes surrounding the closure of the LHS library during renovations. The section on credit/no credit was also updated to better clarify the process for students and families.

The major changes for the middle school and elementary handbook include syncing the wording for medication disbursement, updating the wording for the appeal of suspension to mirror the Board policy, and for the middle school updating the dress code to include wearing of capes (which became an issue at the end of the year).

Thrun Law Firm - Review of School Law Notes

The notes include updates on a variety of topics.

Legislative Update

Legislative Updates include supplemental spending on Mental Health and COVID testing.

Updates from Other Committees

We will review updates from each of the other committees in preparation for the Board meeting on Monday.