

LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT
809 E. Tinkham Avenue, Ludington, Michigan 49431 - Phone 231-845-7303

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Mission: The Ludington Area Schools, in partnership with the community, will achieve excellence in a positive environment where motivation and quality instruction ensure learning and equip students for success in society.

MEETING: Regular Meeting
DATE: November 21, 2022
TIME: 6:00 p.m.
PLACE: Administration Office, 809 East Tinkham Avenue, Ludington, MI 49431

REGULAR MEETING

1. CALL TO ORDER & ROLL CALL
 Steve Carlson Bret Autrey Mike Nagle Stephanie Reed Josh Snyder Leona Ashley Scott Foster
2. PLEDGE OF ALLEGIANCE
3. AGENDA MODIFICATION
4. SPECIAL PRESENTATIONS
 - a. All State Student Athlete Recognition by Greg Pscodna, Athletic Director
 - b. LHS Report~ Dan Mesyar, LHS Principal and Steve Forsberg, Assistant Principal
5. CITIZEN PARTICIPATION
6. CONSENT AGENDA
 - a. Ratification of Bill Payment - Per Summary Dated: November 21, 2022
 - b. Approval of Minutes Dated: October 17, 2022
 - c. Hiring Approvals & Resignation Acceptances
7. BOARD COMMITTEE REPORTS
 - a. Personnel/Negotiation Committee Report
 - b. Finance Committee Report
 - c. Building/Site Committee Report
8. SUPERINTENDENT'S REPORT & COMMENTS
 - a. Soaring Oriole Award
 - b. Fall Athletic Awards
9. DISCUSSION ITEMS
 - a. Bond Project Application and Certificate for Payment #31
 - b. Neola Policy Updates Volume 37 Number 1
 - c. Tennis Court Resurfacing
 - d. Staff Retention Bonus
 - e. West Michigan Health Insurance Pool
 - f. Unbound Library Service
 - g. Sunday Facility Use Policy
 - h. Transportation Breakroom Work
 - i. 510 Sixth Street Bids
10. ACTION ITEMS
 - a. Bond Project Application and Certificate for Payment #31
 - b. Neola Policy Updates Volume 37 Number 1
 - c. Approve Spanish Classes' Trip to Peru
 - d. Approve Tennis Court Resurfacing
 - e. Approve Staff Retention Bonus
 - f. Approve West Michigan Health Insurance Pool
 - g. Approve Unbound Library Service
 - h. Approve Changes to Sunday Facility Use Policy
 - i. Transportation Breakroom Work Approval
 - j. Approve Sale of 510 Sixth Street
11. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
12. ADJOURNMENT

Memorandum - Office of the Superintendent

TO: Board of Education
FROM: Dr. Kyle Corlett, Superintendent
RE: Regular Meeting Agenda Notes

CITIZEN PARTICIPATION

Review Board Policy 0167.3: Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, or at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. The presiding officer may:
 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- G. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
 1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- I. Each Board agenda will include the following statement, "Public participation shall be permitted only as indicated on the order of business."

Revised: January 21, 2019

Legal: M.C.L.A. 15.263(4)(5)(6), 380.1808

Regular Meeting

CONSENT AGENDA

Hiring Approvals

- John Morningstar, OJ Aide
- Michelle McLain, Food Service Aide

Resignation Acceptances

- Ashley Flood, LES Aide
- Michelle Johnson, Food Service Aide

SUPERINTENDENT REPORT

Soaring Oriole Award for the month will be presented.

Fall Athletic Awards

We will review the athletic awards for the fall season.

DISCUSSION ITEMS

Bond Project Application and Certificate for Payment #31

We will need an action item at the Board meeting to approve the certificate for payment on the school bond project and to authorize the District to pay \$2,976,966.24, as certified by the architect and construction manager, and as outlined in the Certificate for Payment. The certified pay application has been shared with the Board.

Neola Policy Update Volume 37 Number 1

We will discuss the new Neola policy updates Volume 37 Number 1:

Bylaw 0144.1 - Compensation (Revised)

This policy revision is offered to accommodate the IRS guidance regarding payments to School Board members. See Legal Alert #5. This revision should be adopted to maintain accurate policies.

Policy 6108 - Authorization to Use Electronic Transfer of Funds and Automated Clearing House Arrangements (NEW)

This new policy is provided in response to client requests. In order to utilize electronic fund transfers and automated clearing house (ACH) arrangements and transactions, the District must have a written ACH policy in place. This policy includes the components required by Michigan statute. This policy should be adopted in order to utilize electronic fund transfers and automated clearing house arrangements and transactions.

Policy 6460 - Vendor Relations (Revised)

This policy has been revised at client request to provide optional language that allows for preferred vendor access to students and their parent/guardian for non-district purchases. This option is offered for consideration.

Policy 6700 - Fair Labor Standards Act (FLSA) (Revised)

More than a decade ago, Congress passed a law amending Section 7 of the Fair Labor Standards Act ("FLSA"), mandating that eligible employees be provided reasonable breaks and private facilities to express breast milk during the first year after the birth of their child. It is important to keep in mind that the FLSA overtime and lactation provisions only apply to certain employees in an organization, but not all of them. For public schools, typically non teaching employees, such as bus drivers, custodians, and secretaries, are covered by the FLSA. However, professional

employees like teachers, administrators, and IT staff are usually exempt from overtime and other FLSA provisions including those mandating breaks for lactation. However, school employers may elect to provide this type of benefit and support for exempt employees. Therefore, language has been added that summarizes a board of education's obligation to provide reasonable breaks and private facilities for FLSA-eligible employees to express breast milk. In the new AG 6700, optional language provides the same benefit to FLSA-exempt employees to the extent the employees may be accommodated without materially disrupting school operations or employee duties. Such an option is not required and in some cases may be difficult or nearly impossible to accommodate. Many employers attempt to provide similar accommodations/benefits for all employees, regardless of status or assignment.

Policy 7440.03 - Small Unmanned Aircraft Systems (sUAS) (Revised/Technical Correction)

Policy and AG 7440.03 have been updated to incorporate changes in Federal regulations pertaining to the operation of drones at night or over people. The proposed revision to the policy adds the new Federal regulation citation to the policy. If, in reviewing the policy template, a change to the current policy would be considered a revision or the addition of a new policy. Otherwise, the change would be considered a Technical Correction. The proposed revisions to the AG are consistent with the current state of the law and should be adopted.

Policy 8805 - Flags and Displays (NEW)

This new policy is offered at the request of clients. This is not a required policy and should only be considered after discussion with district leadership and legal counsel. Be sure to note that any prohibitions should not be "message-based" but rather restricting permission in a reasonable, school-oriented manner. In the case of districts that permit the display of "message-based" flags or displays, this policy should not be adopted.

Policy 9150 - School Visitors (Revised)

The proposed revision to this policy reflects the recent changes required by amendments, approved by the Governor, to the Sex Offender Registration Act (SORA). The change was made to Policy 8400 in a recent update. This revision should be considered in order to have consistent policies and to remain compliant with Michigan law.

Tennis Court Resurfacing Quote

The attached quote is below the threshold for a school board vote. However, there is a foundation grant dedicated to the upkeep of the tennis courts. To be reimbursed through that grant, any work done on the tennis courts needs approval by the school board.

Staff Retention Bonus

There were items included in our COVID relief grant, called ESSER III, that we have received other grants for, such as our school nurse. With those unused funds, I'd like to propose giving all staff a "retention bonus." It is extremely difficult right now to hire staff and a retention bonus right before Christmas would really improve morale. The bonus would be for \$500 for full time employees or 8 hour a day employees and then prorated based on the number of hours the employee is scheduled to work daily.

West Michigan Health Insurance Pool

We are switching who we get health insurance through for administrators and those who work in the central office who aren't in a union. It's still Blue Cross Blue Shield, however, we currently purchase it through SET SEG. The proposal to purchase it through the West Michigan Health Insurance Pool will

save the qualifying employees with families almost \$200 a month. The resolution provided by West Michigan Health Insurance Pool is an agreement for a minimum of three years.

Unbound Library Service

The Mason County Library offers a program where students can order books online and have those books delivered to their school building. A memo of understanding with the library will be shared at this meeting. Basically, this is a great opportunity for our students to have access to library books with limited burden on us, besides our librarians collecting the returned books.

Sunday Facility Use Policy

Our current board policy states that athletic teams shall not practice on Sundays unless there is a tournament on the following Monday. Our athletic director, Greg Pscodna, is proposing we change this policy as our new athletic league regularly has games on Mondays and other teams practice on Sundays. I would propose we change the policy language highlighted below with the following- **"In season high school teams may use facilities on Sundays if they have a competition on Monday, granted that practice is after 12:00 p.m., voluntary, and students who are not able to attend do not face consequences."**

7510.01 - SUNDAY FACILITY USE POLICY

The intent of this policy is to allow for facility use on Sundays in the most equitable manner.

The complex will remain available all day to local adult recreation groups free of charge provided they complete the proper paperwork and meet established criteria.

Youth Recreation Teams

The complex will be made available to out-of-season youth teams from noon to 9:00 p.m. for two-hour time slots. Out-of-season for youth sports will be determined and defined by the school district using the City of Ludington recreation schedule as a guide. Charges for use of facilities will be in accordance with the Facility Use Policy provided they complete the proper paperwork. A school employee must complete the building use request and that same school employee must be in attendance during the period of time in which the building is being used. The school employee is responsible for building security both during and at the conclusion of the activity.

School Athletic Teams

In season high school teams may only use facilities on Sunday if they have a MHSAA Tournament competition on a Monday. *High school athletic teams who are out of season may use the district facilities. Out-of-season for high school athletic teams will be determined and defined by the school district using the MHSAA athletic calendar. Charges for use of facilities will be in accordance with the Facility Use Policy provided they complete the proper paperwork. A school employee must complete the building use request and the school employee must be in attendance during the period of time in which the building is being used. The school employee is responsible for building security both during and at the conclusion of the activity and must be present during the duration of the activities and time requested. Out-of-season high school/middle school coaches must still abide by the 3-4 player rule.*

Hawley gym will only be made available to Ludington athletic teams.

Priority scheduling will always be given to Ludington High School teams.

Transportation Breakroom Work

We were only able to receive one quote for this work, which was included as part of our 2019 Bond. The bid was from Pere Marquette Builders LLC for \$156,140 to build a new transportation breakroom.

510 Sixth Street Property

We received one bid for \$13,000 by Tom Failing of Thomas F. Construction LLC.

ACTION ITEMS

Bond Project Application and Certificate for Payment #31

Board President: We will need a motion to approve the certificate for payment on the school bond project and to authorize the District to pay \$2,976,966.24, as certified by the architect and construction manager, and as outlined in the Certificate for Payment. The certified pay application has been shared with the Board.

Motion by Member _____, to approve the certificate for payment on the school bond project and to authorize the District to pay the certificate for payment in the amount of \$2,976,966.24, as certified by the architect and construction manager, and as outlined in the Certificate for Payment.

Support by Member _____ .

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Josh Snyder (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster. AYES: ____NAYES: ____ MOTION: Passes / Fails.

Neola Policy Volume 37 Number 1 Updates

Board President: We will need a motion to approve the Neola Policy updates Volume 37 Number 1 as written and presented.

Motion by Member _____, to approve the Neola Policy updates Volume 37 Number 1 as written and presented.

Support by Member _____.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Josh Snyder (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster. AYES: ____NAYES: ____ MOTION: Passes / Fails.

Approve Spanish Classes' Trip to Peru

Board President: We will need a motion to approve the proposed Spanish Classes' Trip to Peru for the summer of 2024.

Motion by Member _____, to approve the proposed trip as presented.

Support by Member _____.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Josh Snyder (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster. AYES: ____NAYES: ____ MOTION: Passes / Fails.

Approve Tennis Court Resurfacing

Board President: We will need a motion to approve the proposed quote to resurface one of our tennis courts for \$12,500.

Motion by Member _____, to approve the proposed quote as presented.

Support by Member _____.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Josh Snyder (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster. AYES: ____NAYES: ____ MOTION: Passes / Fails.

Approve Staff Retention Bonus

Board President: We will need a motion to approve the staff retention bonus of \$500 for full time employees, with a prorated amount for all other employees.

Motion by Member _____, to approve the retention bonus as proposed.

Support by Member _____.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Josh Snyder (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster. AYES: ____NAYES: ____ MOTION: Passes / Fails.

Approve West Michigan Health Insurance Pool

Board President: We will need a motion to approve the resolution to authorize membership in the West Michigan Health Insurance Pool for a minimum of a three-year period.

Motion by Member _____, to approve the resolution as proposed.

Support by Member _____.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Josh Snyder (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster. AYES: ____NAYES: ____ MOTION: Passes / Fails.

Approve Unbound Library Service

Board President: We will need a motion to approve the MOU with Mason County Libraries for the Unbound Library Service.

Motion by Member _____, to approve the MOU with Mason County Libraries as proposed.

Support by Member _____.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Josh Snyder (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster. AYES: ____NAYES: ____ MOTION: Passes / Fails.

Approve Changes to Sunday Facility Use Policy

Board President: We will need a motion to update board policy 7510.01- Sunday Facility Use Policy to change the current language to allow “in season high school teams may use facilities on Sundays if they have a competition on Monday, granted that practice is after 12:00 p.m., voluntary, and students who are not able to attend do not face consequences.”

Motion by Member _____, to update board policy 7510.01 as presented.

Support by Member _____.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Josh Snyder (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster. AYES: ____NAYES: ____ MOTION: Passes / Fails.

Transportation Breakroom Work Approval

Board President: We will need a motion to approve the recommended bid by Pere Marquette Builders LLC for \$156,140 to build a new transportation breakroom.

Motion by Member _____, to approve the.

Support by Member _____.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Josh Snyder (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster. AYES: ____NAYES: ____ MOTION: Passes / Fails.

Approve Sale of 510 Sixth Street

Board President: We will need a motion to approve the bid for the sale of 510 Sixth Street in the amount of \$13,000 to Tom Failing, Thomas F. Construction LLC.

Motion by Member _____, to approve the bid as proposed.

Support by Member _____.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Josh Snyder (Y/N) Mike Nagle (Y/N) Stephanie Reed
(Y/N) Leona Ashley (Y/N) Scott Foster. AYES: ____NAYES: ____ MOTION: Passes / Fails.

RATIFICATION OF BILL PAYMENT

November 21, 2022

Period: 10/13/2022 through 11/17/2022

GENERAL OPERATING FUND

Payroll 10-14-22	723,372.32
Payroll 10-28-22	1,091,901.89

Total Payroll	1,815,274.21
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Bills (10/13/22 through 11/17/22)	<u>1,189,526.24</u>
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TOTAL GENERAL OPERATING FUND	3,004,800.45
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TOTAL ATHLETIC FUND

Bills (10/13/22 through 11/17/22)	17,707.47
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TOTAL LUNCH FUND

Bills (10/13/22 through 11/17/22)	56,604.43
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GRAND TOTAL ALL FUNDS

Bills (10/13/22 through 11/17/22)	3,079,112.35
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**LUDINGTON AREA SCHOOLS
BALANCE SHEET
For the Month Ending October 31, 2022**

<u>Assets</u>	<u>Current Year</u>
Savings/Checking Accounts	\$ 9,028,969
Investments	\$ -
Taxes Receivable	\$ -
Accounts Receivable	\$ 144,667
Due from Other Funds	\$ 3,346,699
Due from Other Governmental Units	\$ -
Inventory	\$ -
Prepaid Expenses	\$ 147,470
Other Assets	\$ -
Total Assets	<u>\$ 12,667,805</u>
<u>Liabilities and Fund Equity</u>	
Liabilities:	
Accounts Payable	\$ -
Payroll Liabilities	\$ 601,806
Accrued Expenses	\$ -
Due to Other Funds	\$ 1,571,373
Due to Other Governmental Units	\$ -
Deferred Revenue	\$ 111,767
Note Payable	\$ -
Total Liabilities	<u>\$ 2,284,946</u>
Fund Equity:	
Inventory (Reserved)	\$ -
Other Fund Balance	\$ 10,382,860
Total Fund Balance	<u>\$ 10,382,860</u>
 Total Liabilities and Fund Equity	 <u>\$ 12,667,805</u>

**LUDINGTON AREA SCHOOLS
GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
For the Month Ending October 31, 2022**

REVENUES:	Budget	Year to date	Balance	% spent
Local	\$ 17,844,645	\$ 17,017,757	\$ 826,888	95.37%
State	\$ 4,721,649	\$ 275,023	\$ 4,446,626	5.82%
Federal	\$ 3,431,185	\$ 691,730	\$ 2,739,455	20.16%
Transfers	\$ 585,644	\$ 11,230	\$ 574,414	1.92%
 Total Revenue	 \$ 26,583,123	 \$ 17,995,740	 \$ 8,587,383	 67.70%
 EXPENDITURES:				
Instruction/Basic	\$ 13,854,537	\$ 3,469,731	\$ 10,384,806	25.04%
/Added Needs	\$ 3,447,369	\$ 997,605	\$ 2,449,764	28.94%
Support Service/Pupil	\$ 895,483	\$ 233,029	\$ 662,454	26.02%
/Instructional	\$ 858,646	\$ 246,150	\$ 612,496	28.67%
/Gen. Admin.	\$ 471,848	\$ 172,083	\$ 299,765	36.47%
/School Admin.	\$ 1,918,448	\$ 625,378	\$ 1,293,070	32.60%
/Business	\$ 635,875	\$ 190,113	\$ 445,762	29.90%
/Oper. & Maint.	\$ 2,055,111	\$ 525,731	\$ 1,529,380	25.58%
/Transportation	\$ 1,036,779	\$ 329,470	\$ 707,309	31.78%
/Central Services	\$ 240,421	\$ 80,509	\$ 159,912	33.49%
/Athletics	\$ 933,960	\$ 318,639	\$ 615,321	34.12%
/Comm Services	\$ 125,839	\$ 47,000	\$ 78,839	37.35%
/Transfers	\$ 7,900	\$ 7,080	\$ 820	89.62%
 Total Expenditures	 \$ 26,482,216	 \$ 7,242,518	 \$ 19,238,878	 27.35%
Excess of Revenue over Expenses		\$ 10,753,222		
 Fund Balance 6/30/22	 \$ 1,602,806	 \$ 1,602,806		
 Budgeted Ending Fund Balance	 \$ 1,703,713			

Prepared by the Business Office

LUDINGTON AREA SCHOOLS
Sinking Funds
STATEMENT OF REVENUES AND EXPENDITURES
For the Month Ending October 31, 2022

REVENUES:	Budget	year to date	Balance	% spent
Tax Revenue Sinking	\$ 387,806	\$ 311,355	\$ 76,451	80.29%
Interest Sinking Fund	\$ -	\$ 833	\$ (833)	#DIV/0!
Other Income	\$ -	\$ -	\$ -	#DIV/0!
Total Revenue	\$ 387,806	\$ 312,188	\$ 75,618	80.50%
EXPENDITURES:				
Equipment	\$ -	\$ -	\$ -	0.00%
Construction Sinking	\$ 400,000	\$ 160,050	\$ 239,950	40.01%
Tax Appeals	\$ 6,000	\$ -	\$ 6,000	0.00%
Total Expense	\$ 406,000	\$ 160,050	\$ 245,950	39.42%
Fund Balance 6/30/22	\$ 1,102,366	\$ 1,102,366		
Ending Fund Balance		\$ 1,254,504		

LUDINGTON AREA SCHOOLS
Technology Fund
STATEMENT OF REVENUES AND EXPENDITURES
For the Month Ending October 31, 2022

REVENUES:	Budget	year to date	Balance	% spent
Bond Issuance	\$ -		\$ -	#DIV/0!
Interest	\$ 1,000	\$ 490	\$ 510	49.02%
Total Revenue	\$ 1,000	\$ 490	\$ 510	49.02%
EXPENDITURES:				
Issuance Costs	-		\$ -	8.40%
Equipment	1,136,455	\$ 941,217	\$ 195,238	0.00%
Construction	25,000		\$ 25,000	0.00%
Total Expense	1,161,455	\$ 941,217	\$ 220,238	81.04%
Fund Balance 6/30/22	\$ 445,102	\$ 445,102		
Ending Fund Balance		\$ (495,625)		

Prepared by the Business Office

LUDINGTON AREA SCHOOLS
Capital Projects Fund
STATEMENT OF REVENUES AND EXPENDITURES
For the Month Ending October 31, 2022

REVENUES:	Budget	year to date	Balance	% spent
Bond Issuance	\$ -	\$ -	\$ -	
Interest Earnings	\$ 50,586	\$ 41,917	\$ 8,669	82.86%
Energy Rebates	\$ -	\$ -	\$ -	
Total Revenue	\$ 50,586	\$ 41,917	\$ 8,669	82.86%
EXPENDITURES:				
Bond Issuance Costs	-	\$ -	\$ -	0.00%
Contracted Services	-	\$ -	\$ -	0.00%
Site Improvements	1,650,000	\$ 54,129	\$ 1,595,871	0.00%
Consulting Services	1,556,389	\$ 17,960	\$ 1,538,429	1.15%
Legal Fees	5,000	\$ -	\$ 5,000	0.00%
Building Construction	2,000,000	\$ 1,876,077	\$ 123,923	93.80%
Building Improvements	20,000,000	\$ 899,615	\$ 19,100,385	
Other Expense		\$ -	\$ -	0.00%
Total Expense	25,211,389	2,847,780	\$ 22,363,609	11.30%
Fund Balance 6/30/22	\$ 14,833,103	\$ 14,833,103		
Ending Fund Balance		\$ 12,027,240		

Prepared by the Business Office



Market Overview

	Current Period	Year-to-Date
	10/01/2022	01/01/2022
Beginning Market Value	904,412.45	12,741,860.94
Income		
Interest		2,822.60
Dividends	2,416.97	10,185.48
Net Contributions/Distributions		
Receipts		5,374,548.83
Disbursements		(17,222,201.43)
Expenses/Fees		(387.00)
Change in Market Value	0.00	0.00
Ending Market Value	906,829.42	906,829.42

Asset Allocation

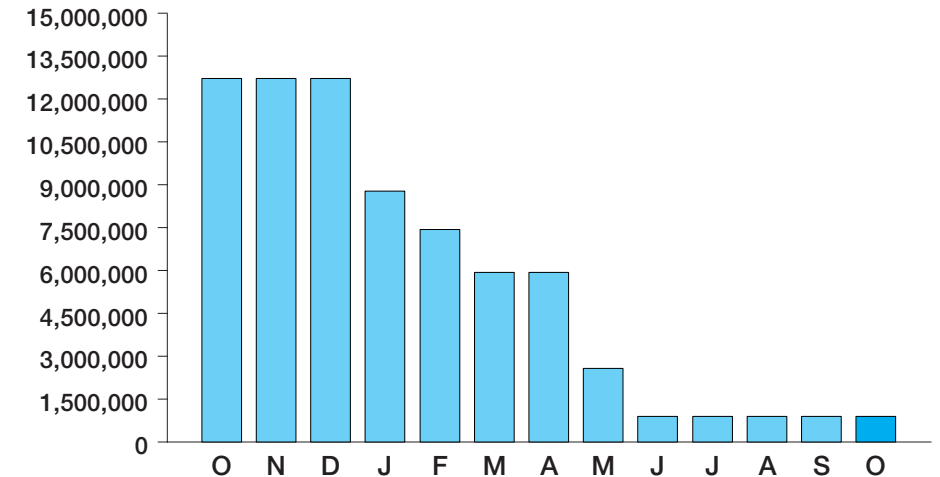
■ Money Markets and Cash

Account Value Percentage	Market Value
100%	\$906,829
100%	\$906,829

Capital Gains

	Current Period	Year-to-Date
Short-term Capital Gain / (Loss)	0.00	0.00
Long-term Capital Gain / (Loss)	0.00	0.00

Historical Value





Account Name: Ludington Area Schools Custody Series
2019

Account Number: 150363.1
Statement Period: Oct. 1 - Oct. 31, 2022

Portfolio(s) included in Statement

Portfolio Number: 150363.1 Portfolio Name: Ludington Area Schools Custody 2019

Transaction Summary

	Income Cash	Principal Cash	Cost	Market Value Including Cash
Beginning Market Value	0.00	0.00	904,412.45	904,412.45
Income				
Interest		(2,416.97)	2,416.97	
Dividends		2,416.97		2,416.97
Ending Market Value	0.00	0.00	906,829.42	906,829.42





Statement of Investment Position

Units Description	Symbol Cusip	Cost Basis		Market Value		Unrealized Gain / (Loss)	Estimated Annual Income	Yield %
		Unit	Total	Unit	Total			
Money Markets & Cash								
Money Market Funds								
906,829.42 Michigan Class Cooperative Liquid Asset	SF8888741	1.00	906,829.42	1.00	906,829.42		29,338	3.24
Total Money Market Funds			906,829.42		906,829.42	0.00	29,338	
Total Money Markets and Cash			906,829.42		906,829.42	0.00	29,338	
Account Total			906,829.42		906,829.42	0.00	29,338	





Market Overview

	Current Period	Year-to-Date
	10/01/2022	01/01/2022
Beginning Market Value	0.00	0.00
Income		
Dividends	26,810.83	26,810.83
Net Contributions/Distributions		
Receipts	50,000,000.00	50,000,000.00
Change in Market Value	0.00	0.00
Ending Market Value	50,026,810.83	50,026,810.83

Capital Gains

	Current Period	Year-to-Date
Short-term Capital Gain / (Loss)	0.00	0.00
Long-term Capital Gain / (Loss)	0.00	0.00

Asset Allocation

	Account Value Percentage	Market Value
■ Money Markets and Cash	100%	\$50,026,811
	100%	\$50,026,811

Historical Value





Portfolio(s) included in Statement

Portfolio Number: 158843.1 Portfolio Name: Ludington Area School District - USD

Transaction Summary

	Income Cash	Principal Cash	Cost	Market Value Including Cash
Beginning Market Value	0.00	0.00	0.00	0.00
Income				
Interest		(26,810.83)	26,810.83	
Dividends		26,810.83		26,810.83
Additions				
Receipts		50,000,000.00		50,000,000.00
Purchases		(50,000,000.00)	50,000,000.00	
Ending Market Value	0.00	0.00	50,026,810.83	50,026,810.83





Statement of Investment Position

Units Description	Symbol Cusip	Cost Basis		Market Value		Unrealized Gain / (Loss)	Estimated Annual Income	Yield %
		Unit	Total	Unit	Total			
Money Markets & Cash								
Money Market Funds								
50,026,810.83 Michigan Class Cooperative Liquid Asset	SF8888741	1.00	50,026,810.83	1.00	50,026,810.83		1,618,455	3.24
Total Money Market Funds			50,026,810.83		50,026,810.83	0.00	1,618,455	
Total Money Markets and Cash			50,026,810.83		50,026,810.83	0.00	1,618,455	
Account Total			50,026,810.83		50,026,810.83	0.00	1,618,455	



Ludington Area Schools
Board of Education
Minutes of Meeting

October 17, 2022

REGULAR MEETING

- I. Call to Order & Roll Call ~ The meeting was held at OJ DeJonge Middle School Library, 706 East Tinkham Avenue, Ludington, Michigan, 49431. The meeting was called to order by Board President Carlson at 6:00 p.m.
Members Present: Steve Carlson, Josh Snyder, Mike Nagle, Stephanie Reed, Leona Ashley, Scott Foster
Members Absent: Bret Autrey
- II. Pledge of Allegiance
- III. Agenda Modification ~ Addition of Approval of Deer Cull Use of School Forest Discussion & Action.
- IV. Special Presentation ~ Mike Hart, OJ DeJonge Middle School Principal presented the building report. Jon Schoon presented a report on 8th Grade Camp. Tim Keith proposed a travel request for students in the Spanish class.
- V. Citizen Participation ~ Three citizens addressed the Board.
- VI. Consent Agenda
A. Ratification of Bill Payment Per Summary Dated October 17, 2022, was approved by consent.
B. Approval of Minutes for September 20, 2022 Regular Meeting was approved by consent.
C. Hiring approvals for the following staff were approved by consent:
 ■ Lauren Ward, OJ Aide
 ■ Arielle Buza, Bus Driver
 ■ Julie Deisch, LHS Special Education
 ■ Magdalena Cazarez-Brandel, LECC Aide
Resignations accepted by consent:
 ■ Felicia Gilbert, Bus Driver
 ■ Jeffrey Knapp, LHS Special Education Teacher
Motion by Nagle, supported by Snyder, to approve the consent agenda as written and presented. Ayes: Carlson, Snyder, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Passes 6-0.
- VII. Board Committee Reports
A. Stephanie Reed presented the Personnel Committee Report.
B. Josh Snyder presented the Finance Committee Report.
C. Dr. Kyle Corlett presented the Building and Site Committee Report.
- VIII. Superintendent's Report and Comments ~
A. This month's recipient of the Soaring Oriole Award is Allison Helminski.
B. Dr. Corlett gave a construction update and shared a color-coded document that maps out the construction at the secondary complex in phases over the next 2 years. He also informed the Board of safety measures taken to ensure that students and staff can feel confident in their personal safety. All onsite workers are to visibly display an identification badge that authorizes them to be on property.
- IX. Discussion Item
A. The Board discussed bond project certificate for payment, school safety liaison designee, Neola Policy Volume 37 Number 1, technology bids for Ludington High School and OJ DeJonge Middle School, the sale of property 510 sixth street, transportation fuel paving and approval of the deer cull use of the school forest. Dr. Corlett requested that Discussion Item c (Neola Policy Updates Volume Number 1) be moved to the meeting of the Board in November, 2022 for the second reading.
- X. Action Items
A. Motion by Reed, supported by Foster, to approve the certificate for payment on the school bond project and to authorize the District to pay the certificate for payment in the amount of \$437,860.87 as certified by the architect and construction manager, and as outlined in the Certificate for Payment. Ayes: Carlson, Snyder, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Passes 6-0.
B. Motion by Nagle, supported by Ashley, to designate Superintendent as the School Safety Liaison for the District to work with the school safety commission and the office of school safety to

Ludington Area Schools
Board of Education
Minutes of Meeting

October 17, 2022

identify model practices for determining school safety measures. Ayes: Carlson, Snyder, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Passes 6-0.

C. Motion by Snyder, supported by Reed, to approve contracts with Bridges of AV of Marcellus, Michigan in the amount of \$643,000 for multimedia systems including post bid clarifications, and with Moss of Grand Rapids, Michigan in the amount of \$1,083,253.30 inclusive of combined award and warranty bid alternates, for clocks, public address building access and video monitoring systems, to be paid with funds from the 2019 bond proceeds as presented. Ayes: Carlson, Snyder, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Passes 6-0.

D. Motion by Nagle, supported by Reed, to approve listing the property located at 510 Sixth Street for sale as presented. Ayes: Carlson, Snyder, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Passes 6-0.

E. Motion by Ashley, supported by Foster, to approve the transportation asphalt paving around the new fuel station to the low bid received from Reith Riley in the amount of \$31,700 as presented. Ayes: Carlson, Snyder, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Passes 6-0.

F. Motion by Foster, supported by Nagle, to approve the the City of Ludington's use of the school forest for the purpose of the deer cull performed by the USDA pending evidence of insurance. Ayes: Carlson, Snyder, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Passes 6-0.

XI. Other Items of Business and Announcements ~ None to report.

XII. Adjournment ~ Motion by Nagle, supported by Reed to adjourn the meeting at 6:48 p.m. Ayes: Carlson, Snyder, Nagle, Reed, Ashley, Foster. Nays: None. Motion: Passes 6-0.

Michael W. Nagle, Secretary, Board of Education

Approved _____

(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Administration Office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*

Fall 2022 Ludington High School Sports Finishes

Boys Cross Country

Finished 3rd in Conference

Jose Flores- 1st Team All Conference

Trey Keson- 1st All Conference

David Reisterer- HM All Conference

Girls Cross Country

1st Place in Conference

2nd at Regionals

19th at State Meet

Summer Brower- 1st Team All Conference (**ALL-STATE**)

Nadia Grierson- 1st Team All Conference

Christina Theis- 1st Team All Conference

Olivia Andersen- 1st Team All Conference

Annie Kline- HM All Conference

Autumn Brower-HM All Conference

Mackenzie Keillor- HM All Conference

Girls Golf

1st Place Conference

2nd Place Regionals

9th Place States

Emma McKinley- 1st Team All Conference (**ALL STATE**)

Sophia Sarto- 1st Team All Conference

Reya Dila- 1st Team All Conference

Boys Tennis

1st Place in Conference

Tie 13th at States

Charles Kolb- 1st Team All Conference

Robby Killips- 1st Team All Conference

Jack Stidham- 1st Team All Conference

Reece Ward- 2nd Team All Conference

Andrew Barz/Nathan Reisterer- 2nd Team All Conference

Chaz Leonard/Andre' Walden- HM All Conference

Will James/ Rylan Mirretti-HM All Conference

Football

3rd Place in Conference

Playoffs- Lost in Districts

Aidan Gilchrist- 1st Team All Conference
Levi Laman- 1st Team All Conference
Trey Forfinski- 1st Team All Conference (Twice)
Kohlbe Nelson- 1st Team All Conference
Adam Keffer- HM All Conference

Boys Soccer

Conference Champions

Playoffs-Lost in Districts

Parker Wendt- 1st Team All Conference
Spencer Holmes- 1st Team All Conference
Kyle Stidham- 1st team All Conference
Lucas Peterson- 1st Team All Conference
Kyle Wendt- 1st Team All Conference
Nate Wagner- HM All Conference

Girls Swimming

2nd in Conference

Qualified 6 Swimmers for State Meet

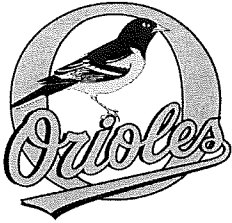
Izzie Lundberg-1st Team All-Conference
Madison Bearup-1st Team All-Conference (2Times)
Cora Mahler-1st Team All-Conference
Erika Hatch- 1st Team All-Conference
Reese Willis- 1st Team -All Conference

Volleyball

1st Place Conference

Playoffs- Lost in Districts

Maddy Vaara- 1st Team All Conference
Keelyn Laird-1st Team All Conference
Jordyn Anderson- 1st Team All Conference
Ashley McPike- HM All Conference



LUDINGTON AREA SCHOOLS
ADMINISTRATIVE OFFICES

Dr. Kyle B. Corlett
Superintendent

Tyrone Collins
Operations Supervisor

November 17, 2022

Dr. Corlett,

I have asked several companies to quote the remodel work that is needed at our Transportation building. The only proposal that I received was from Pere Marquette Builders. I have reviewed the proposal and I am pleased with the quote. I would recommend that we approve Pere Marquette Builders to do the work associated with the transportation drivers lounge.

Respectfully Submitted,

Tyrone Collins
Operations Supervisor



PROPOSAL

11/17/2022

To: Ludington Area School District

Re: Bus Barn Driver Lounge

Provide labor and material for the following:

-Demo the existing driver lounge also removing one side of existing steel, concrete and excavation of bus barns connecting the driver lounge.
-Construct new 12'x50' lounge

-Excavating the ground re-routing the required plumbing and electrical.

-Pour cement floor.

-Construct new driver lounge per plan (PMB will provide) to include drywall finish, electrical and plumbing per code, fire spread prevention and kitchenette. Also, to include one office space with the remainder considered a lounge. Floor to be finished concrete. Metal to be white roof and blue metal on walls to match existing.

-Removal of all construction debris.

-Draw schedule will be provided upon acceptance of this proposal along with contract terms.

*Start Date on or around 2-1-2023

*Finish Date to be on or around 7-1-2023

***** Dates are subject to change dependent on material availability*****

TOTAL=\$156,140.00

Thank you for your business!

Scot Latimer

Bid Form
510 Sixth Street, Ludington, Michigan

Bid Amount: \$ 13,000.00

Bidder agrees to the Property sale terms and conditions stated in the Notice of Bid Solicitation for Property Sale dated November 2, 2022 and the Purchase Agreement attached to that Notice, which concern property located at 510 Sixth Street, Ludington, Michigan 49431, Parcel No. 051-452-001-00 (the "Property"). The Bidder's representative signing below represents that the representative is duly authorized to sign on behalf of the Bidder.

Bidder Name: Thomas E. Construction LLC

Bidder Representative Name: Tom Failing

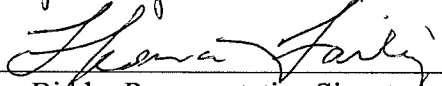
Bidder Street Address: 1021 S. Madison Ave.

Bidder City, State, & Zip Code: Ludington MI 49431

Bidder Telephone Number: (231) 301-1411

Bidder Proposed Use of the Property: _____

Excavation of site including removal of existing concrete & light poles, future construction of single family residential home.


Bidder Representative Signature

November 13, 2022
Signature Date

Please send bids to: Kyle Corlett, Superintendent
Ludington Area Schools
809 Tinkham Avenue
Ludington, Michigan 49431

Bids must be received by the District on or before 4:00 p.m. on November 15, 2022, at the address specified above. Bids received after that time will not be accepted. All bids must be accompanied by documentation demonstrating financial capability to pay the bid amount and a certified or cashier's check in the amount of \$1,000.00 or the bid amount, whichever is less. The check shall be forfeited if a bid is selected and the bidder fails to timely execute the Purchase Agreement or close the transaction in accordance with the Purchase Agreement.

The Board of Education reserves the right to accept or reject any or all bids received, extend the bid deadline, allow supplemental bids, negotiate with any or all bidders, and accept the bid which the Board, in its sole discretion, determines best serves the interests of the District.

