

**LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT  
809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303**

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

Mission: The Ludington Area Schools, in partnership with the community, will achieve excellence in a positive environment where motivation and quality instruction ensure learning and equip students for success in society.

**MEETING: Regular Meeting**  
**DATE: August 21, 2023**  
**TIME: 6:00 p.m.**  
**PLACE: Administration Office, 809 East Tinkham Avenue, Ludington, MI 49431**

**REGULAR MEETING**

1. CALL TO ORDER & ROLL CALL  
    \_ Steve Carlson \_ Dr. Bret Autrey \_ Mike Nagle \_ Stephanie Reed \_ Josh Snyder \_ Leona Ashley \_ Scott Foster
2. PLEDGE OF ALLEGIANCE
3. AGENDA MODIFICATION
4. CITIZEN PARTICIPATION
5. CONSENT AGENDA
  - a. Ratification of Bill Payment - Per Summary Dated: August 21, 2023
  - b. Approval of Minutes Dated: July 17, 2023 Regular & Closed
  - c. Hiring Approvals, Non-Union Contracts & Resignation Acceptances
6. BOARD COMMITTEE REPORTS
  - a. Personnel/Negotiation Committee Report
  - b. Building/Site Committee Report
  - c. Finance Committee Report
7. SUPERINTENDENT'S REPORT & COMMENTS
  - a. State of the District
  - b. Design Award
8. DISCUSSION ITEMS
  - a. Unbound Library Program
  - b. Bond Project Application and Certificate for Payment #40
  - c. School Meal Prices 2023-2024
  - d. High School Principal Recommendation
  - e. High School Assistant Principal Recommendation
  - f. Van Purchase
  - g. L-4029
  - h. LEA Contract 2023-2025
9. ACTION ITEMS
  - a. Bond Project Application and Certificate for Payment #40
  - b. School Meal Prices 2023-2024
  - c. High School Principal Administrative Contract
  - d. High School Assistant Principal Administrative Contract
  - e. Van Purchase
  - f. L-4029
  - g. LEA Contract 2023-2025
  - h. Closed Session Pursuant to OMA Section 8(h) Exempt Material Attorney-Client Privilege
10. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
11. ADJOURNMENT

Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

# Memorandum - Office of the Superintendent

TO: Board of Education  
FROM: Dr. Kyle Corlett, Superintendent  
RE: Regular Meeting Agenda Notes

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## **CITIZEN PARTICIPATION**

### **Review Board Policy 0167.3: Public Participation at Board Meetings**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, or at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. The presiding officer may:
  1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- G. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
  1. No obstructions are created between the Board and the audience.
  2. No interviews are conducted in the meeting room while the Board is in session.
  3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- I. Each Board agenda will include the following statement, "Public participation shall be permitted only as indicated on the order of business."

**Revised:** January 21, 2019

Legal: M.C.L.A. 15.263(4)(5)(6), 380.1808

**Regular Meeting**

**CONSENT AGENDA**

- Hiring Approvals
  - Cindy Cooper, After School Program Lead Teacher
  - Melissa Carrier, After School Program Lead Teacher
  - Ermalinda Ortiz, After School Program Aide
- Non-Union Annual Contracts
  - Andy Hamilton, Middle School Social Studies
  - Heather Miletich, 3rd Grade
  - John Morningstar, Middle School Special Education
  - Melissa Russell, ELL Coordinator
- Resignation Acceptances
  - Gina Beck
  - Erin Gutowski
  - Amy McWilliams
  - Charlotte Nicholson
  - Pat Shinn

**SUPERINTENDENT REPORT**

**State of the District**

We will review the current status of the district including projected enrollment, budget, goals for this school year, and more.

**Design Award**

The district received an award from Learning By Design for the architectural design of the new Ludington Elementary School building.

**DISCUSSION ITEMS**

**Bond Project Application and Certificate for Payment #40**

We will need an action item at the Board meeting to approve the certificate for payment on the school bond project and to authorize the District to pay \$3,431,167.25 as certified by the architect and construction manager, and as outlined in the Certificate for Payment. The certified pay application has been shared with the Board.

**School Meal Prices 2023-2024**

The USDA Memo SP 11-2023 allows School Food Authorities that have a positive or zero fund balance as of June 30, 2022, to be exempt from Paid Lunch Equity requirements. Therefore, the district does not have to raise paid student meal prices for the 2023-2024 fiscal year. It is recommended that we keep our current meal pricing the same for the current school year.

	<b>2022-2023</b>	<b>2023-2024</b>	<b>Increase / Decrease</b>
Milk	\$0.65	\$0.65	-
Student Breakfast	\$2.00	\$2.00	-
Student Breakfast (reduced)	\$.030	\$.030	-
Student Lunch	\$3.25	\$3.25	-

Student Lunch (reduced)	\$0.40	\$0.40	-
Adult Breakfast	\$3.50	\$3.50	-
Adult Lunch	\$6.50	\$6.50	-

**High School Principal Recommendation**

The hiring committee interviewed three candidates out of 12 applicants and is recommending Steve Forsberg. Mr. Forsberg previously served as the assistant principal for seven years.

**High School Assistant Principal Recommendation**

Mr. Forsberg and Dr. Corlett are recommending Frank Marietta to be hired as the new LHS assistant principal. Mr. Marietta had initially interviewed for the principal position and went through a second round for consideration as the assistant principal. He had previously served as the middle school principal at Ravenna and prior to that was the high school assistant principal and athletic director at Fennville.

**Van Purchase**

Purchase of two Ford Transit Vans from Hoekstra for \$76,200 each to be used for athletic trips for a total of \$152,400.

**L4029**

We will discuss the need to update the L4029 form which informs townships of the tax levy amount.

**LEA Collective Bargaining Agreement 2023-2025**

We will review the contract changes as negotiated.



**ACTION ITEMS**

**Bond Project Application and Certificate for Payment #40**

**Board President:** We will need a motion to approve the certificate for payment on the school bond project and to authorize the District to pay the certificate for payment in the amount of \$3,431,167.25 as certified by the architect and construction manager, and as outlined in the Certificate for Payment.

**Motion by Member \_\_\_\_\_,** to approve the certificate for payment on the school bond project and to authorize the District to pay the certificate for payment in the amount of \$3,431,167.25 as certified by the architect and construction manager, and as outlined in the Certificate for Payment.

**Support by Member \_\_\_\_\_.**

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Josh Snyder (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster. AYES: \_\_\_\_ NAYES: \_\_\_\_ MOTION: Passes / Fails.

**School Meal Prices 2023-2024**

**Board President:** We will need a motion to approve the school meal prices for the current year as presented:

School Meal Prices	2022-2023	2023-2024	Increase / Decrease
Milk	\$0.65	\$0.65	-
Student Breakfast	\$2.00	\$2.00	-
Student Breakfast (reduced)	\$.030	\$.030	-
Student Lunch	\$3.25	\$3.25	-
Student Lunch (reduced)	\$0.40	\$0.40	-
Adult Breakfast	\$3.50	\$3.50	-
Adult Lunch	\$6.50	\$6.50	-

**Motion by Member \_\_\_\_\_,** to approve the school meal prices for the current year as presented.

**Support by Member \_\_\_\_\_.**

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Josh Snyder (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster. AYES: \_\_\_\_ NAYES: \_\_\_\_ MOTION: Passes / Fails.

**Administrative Contract LHS Principal**

**Board President:** We will need a motion to approve an administrative contract for Steve Forsberg serving as LHS Principal as presented.

**Motion by Member \_\_\_\_\_,** to approve an administrative contract for Steve Forsberg serving as LHS Principal as presented.

**Support by Member \_\_\_\_\_.**

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Josh Snyder (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster. AYES: \_\_\_\_ NAYES: \_\_\_\_ MOTION: Passes / Fails.

**Administrative Contract LHS Assistant Principal**

**Board President:** We will need a motion to approve an administrative contract for Frank Marietta serving as LHS Assistant Principal pending all background checks and inservice requirements per Board Policy and Michigan Law as presented.

**Motion by Member** \_\_\_\_\_, to approve an administrative contract for Frank Marietta serving as LHS Assistant Principal pending all background checks and inservice requirements per Board Policy and Michigan Law as presented.

**Support by Member** \_\_\_\_\_.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Josh Snyder (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster. AYES: \_\_\_\_NAYES: \_\_\_\_ MOTION: Passes / Fails.

**Van Purchase**

**Board President:** We will need a motion to approve the purchase of two vans from Hoekstra Transportation in the amount of \$152,400 per van as written and presented.

**Motion by Member** \_\_\_\_\_, approve the purchase of two vans from Hoekstra Transportation in the amount of \$152,400 per van as written and presented.

**Support by Member** \_\_\_\_\_.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Josh Snyder (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster. AYES: \_\_\_\_NAYES: \_\_\_\_ MOTION: Passes / Fails.

**L4029 Updated**

**Board President:** We will need a motion to approve the L4029 as written and presented.

**Motion by Member** \_\_\_\_\_, to approve the L4029 as written and presented.

**Support by Member** \_\_\_\_\_.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Josh Snyder (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster. AYES: \_\_\_\_NAYES: \_\_\_\_ MOTION: Passes / Fails.

**LEA Master Bargaining Agreement 2023-2025 Ratification**

**Board President:** We will need a motion to approve the 2023-2025 LEA Master Bargaining Agreement as written and negotiated. (We approved administrative, non-union and central office staff contract renewals at the June meeting to include increases approved for the LEA. The administrative, non-union staff and Superintendent will receive the same percent increase.)

**Motion by Member** \_\_\_\_\_, to approve the 2023-2025 LEA Master Bargaining Agreement as negotiated and presented. Administrative staff, non-union staff, the Superintendent and central office staff will receive the same percent increase.

**Support by Member** \_\_\_\_\_.

VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Josh Snyder (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster. AYES: \_\_\_\_NAYES: \_\_\_\_ MOTION: Passes / Fails.

**Closed Session Pursuant to Section 8(h) of the Open Meetings Act**

**Board President:** *We will need a motion to go into closed session pursuant to Section 8(h) of the OMA for Attorney-Client Privilege. (A Two-Thirds Roll Call Vote is required to convene in closed session.)*

**Motion by Member** \_\_\_\_\_, *to go into closed session pursuant to Section 8(h) of the OMA for Attorney-Client Privilege.*

**Support by Member** \_\_\_\_\_.

*TWO THIRDS ROLL CALL VOTE: (Y/N) Steve Carlson (Y/N) Bret Autrey (Y/N) Josh Snyder (Y/N) Mike Nagle (Y/N) Stephanie Reed (Y/N) Leona Ashley (Y/N) Scott Foster. AYES: \_\_\_\_ NAYES: \_\_\_\_ MOTION: Passes / Fails.*

# RATIFICATION OF BILL PAYMENT

August 21, 2023

Period: 7/1/23 through 8/11/23

## GENERAL OPERATING FUND

Payroll 7-7-23	611,640.74
Payroll 7-21-23	<u>605,802.60</u>

Total Payroll	1,217,443.34
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<b>Bills (07/01/23 through 08/11/23)</b>	<u>952,121.21</u>
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<b>TOTAL GENERAL OPERATING FUND</b>	<b>2,169,564.55</b>
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## TOTAL ATHLETIC FUND

<b>Bills (07/01/23 through 08/11/23)</b>	<b>36,027.87</b>
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## TOTAL FOOD SERVICE FUND

<b>Bills (07/01/23 through 08/11/23)</b>	<b>15,401.41</b>
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## GRAND TOTAL ALL FUNDS

<b>Bills (07/01/23 through 08/11/23)</b>	<b>2,220,993.83</b>
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**LUDINGTON AREA SCHOOLS  
BALANCE SHEET  
For the Month Ending July 31, 2023**

	<b>Current <u>Year</u></b>
<b><u>Assets</u></b>	
Savings/Checking Accounts	\$ 142,925
Investments	\$ -
Taxes Receivable	\$ -
Accounts Receivable	\$ 147,507
Due from Other Funds	\$ 3,605,973
Due from Other Governmental Units	\$ -
Inventory	\$ -
Prepaid Expenses	\$ 228,261
Other Assets	\$ -
Total Assets	<b><u>\$ 4,124,666</u></b>
 <b><u>Liabilities and Fund Equity</u></b>	
Liabilities:	
Accounts Payable	\$ 1,744
Payroll Liabilities	\$ 2,345,119
Accrued Expenses	\$ -
Due to Other Funds	\$ 1,661,637
Due to Other Governmental Units	\$ -
Deferred Revenue	\$ 111,767
Note Payable	\$ -
Total Liabilities	<b><u>\$ 4,120,268</u></b>
Fund Equity:	
Inventory (Reserved)	\$ -
Other Fund Balance	\$ 4,398
Total Fund Balance	<b><u>\$ 4,398</u></b>
Total Liabilities and Fund Equity	<b><u>\$ 4,124,666</u></b>

**LUDINGTON AREA SCHOOLS  
GENERAL FUND  
STATEMENT OF REVENUES AND EXPENDITURES  
For the Month Ending July 31, 2023**

<b>REVENUES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Rcvd</b>
Local	\$ 19,717,347	\$ 452,554	\$ 19,264,793	2.30%
State	\$ 6,363,672	\$ 15	\$ 6,363,657	0.00%
Federal	\$ 599,734	\$ -	\$ 599,734	0.00%
Transfers	\$ 651,724	\$ -	\$ 651,724	0.00%
<b>Total Revenue</b>	<b>\$ 27,332,477</b>	<b>\$ 452,569</b>	<b>\$ 26,879,908</b>	<b>1.66%</b>

<b>EXPENDITURES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Spent</b>
Instruction/Basic	\$ 13,229,086	\$ 114,407	\$ 13,114,679	0.86%
/Added Needs	\$ 4,343,524	\$ 79,424	\$ 4,264,100	1.83%
Support Service/Pupil	\$ 1,124,422	\$ 30,827	\$ 1,093,595	2.74%
/Instructional	\$ 1,068,428	\$ 129,952	\$ 938,476	12.16%
/Gen. Admin.	\$ 499,519	\$ 85,692	\$ 413,827	17.15%
/School Admin.	\$ 1,972,954	\$ 216,646	\$ 1,756,308	10.98%
/Business	\$ 557,471	\$ 156,717	\$ 400,754	28.11%
/Oper. & Maint.	\$ 2,254,326	\$ 250,199	\$ 2,004,127	11.10%
/Transportation	\$ 1,209,012	\$ 110,803	\$ 1,098,209	9.16%
/Central Services	\$ 191,648	\$ 28,321	\$ 163,327	14.78%
/Athletics	\$ 851,677	\$ 123,883	\$ 727,794	14.55%
/Comm Services	\$ 217,390	\$ 8,981	\$ 208,409	4.13%
/Transfers	\$ 90,000	\$ -	\$ 90,000	0.00%
<b>Total Expenditures</b>	<b>\$ 27,609,457</b>	<b>\$ 1,335,852</b>	<b>\$ 26,183,605</b>	<b>4.84%</b>

\$ (883,283)  
net cash flow

Expected Fund Balance 6/30/23 \$ 2,776,463

Budgeted Ending Fund Balance \$ 2,499,483

Month End Fund Balance \$ 1,893,180

*Prepared by the Business Office*

**LUDINGTON AREA SCHOOLS**  
**Sinking Funds**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**For the Month Ending July 31, 2023**

<b>REVENUES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Rcvd</b>
Tax Revenue Sinking	\$ 378,143	\$ 14,801	\$ 363,342	3.91%
Interest Sinking Fund	\$ 17,300	\$ 5,474	\$ 11,826	
Other Income	\$ -	\$ -	\$ -	
Total Revenue	\$ 395,443	\$ 20,274	\$ 375,169	5.13%

<b>EXPENDITURES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Spent</b>
Equipment	\$ -	\$ -	\$ -	0.00%
Construction Sinking	\$ 855,000	\$ 238,034	\$ 616,966	27.84%
Tax Appeals		\$ 94	\$ (94)	#DIV/0!
Total Expense	\$ 855,000	\$ 238,127	\$ 616,873	27.85%

Expected Fund Balance 6/30/23 \$ 1,195,043

Budgeted Ending Fund Balance \$ 735,486  
Month End Fund Balance \$ 977,190

**LUDINGTON AREA SCHOOLS**  
**Technology Fund**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**For the Month Ending July 31, 2023**

<b>REVENUES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Rcvd</b>
Bond Issuance	\$ -	\$ -	\$ -	
Local	\$ -	\$ -	\$ -	
Interest	\$ 2,000	\$ 1,090	\$ 910	54.48%
Total Revenue	\$ 2,000	\$ 1,090	\$ 910	54.48%

<b>EXPENDITURES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Spent</b>
Issuance Costs	-	\$ -	\$ -	
Equipment	400,000	\$ -	\$ 400,000	0.00%
Construction	70,000	\$ -	\$ 70,000	0.00%
Total Expense	470,000	\$ -	\$ 470,000	

Expected Fund Balance 6/30/23 \$ 469,293

Budgeted Ending Fund Balance \$ 1,293  
Month End Fund Balance \$ 470,383

*Prepared by the Business Office*

**LUDINGTON AREA SCHOOLS**  
**2019 Capital Projects Fund**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**For the Month Ending July 31, 2023**

<b>REVENUES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Rcvd</b>
Bond Issuance	\$ -	\$ -	\$ -	
Interest Earnings 2019	\$ -	\$ 4,247	\$ (4,247)	#DIV/0!
Energy Rebates	\$ -	\$ -	\$ -	
Total Revenue	\$ -	\$ 4,247	\$ (4,247)	#DIV/0!

<b>EXPENDITURES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Spent</b>
Contracted Services	-	\$ -	\$ -	0.00%
School Bus Replacement	-	\$ -	\$ -	0.00%
Site Improvements	-	\$ -	\$ -	#DIV/0!
Consulting Services	-	\$ -	\$ -	#DIV/0!
Legal Fees	-	\$ -	\$ -	0.00%
Building Constr. / Imprvmt	-	\$ -	\$ -	#DIV/0!
Furniture,Fixtures & Equip.	-	\$ -	\$ -	0.00%
Bond Issuance Costs	-	\$ -	\$ -	0.00%
Transfer to fund 46	-	\$ -	\$ -	0.00%
Total Expense	-	-	\$ -	#DIV/0!

Expected Fund Balance 6/30/23 \$ -

Budgeted Ending Fund Balance \$ -

Month End Fund Balance \$ 4,247

**LUDINGTON AREA SCHOOLS**  
**2022 Capital Projects Fund**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**For the Month Ending July 31, 2023**

<b>REVENUES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Rcvd</b>
Bond Issuance	\$ -	\$ -	\$ -	
Interest Earnings 2022	\$ 80,000	\$ 162,084	\$ (82,084)	
Energy Rebates	\$ -	\$ -	\$ -	
Total Revenue	\$ -	\$ 162,084	\$ (162,084)	#DIV/0!

<b>EXPENDITURES:</b>	<b>Budget</b>	<b>Year-to-Date</b>	<b>Balance</b>	<b>% Spent</b>
Contracted Services	-	\$ -	\$ -	0.00%
Site Improvements	1,000,000	\$ -	\$ 1,000,000	0.00%
Consulting Services	3,000,000	\$ -	\$ 3,000,000	0.00%
Building Constr. / Imprvmt	19,000,000	\$ -	\$ 19,000,000	0.00%
Furniture,Fixtures & Equip.	3,000,000	\$ -	\$ 3,000,000	0.00%
Bond Issuance Costs	-	\$ -	\$ -	0.00%
Total Expense	26,000,000	-	\$ 26,000,000	0.00%

Expected Fund Balance 6/30/23 \$ 37,847,311

Budgeted Ending Fund Balance \$ 11,847,311

Month End Fund Balance \$ 38,009,395

*Prepared by the Business Office*





### Market Overview

	Current Period	Year-to-Date
	07/01/2023	01/01/2023
<b>Beginning Market Value</b>	<b>935,462.65</b>	<b>912,808.45</b>
Income		
Dividends	4,196.06	26,850.26
Change in Market Value	0.00	0.00
<b>Ending Market Value</b>	<b>939,658.71</b>	<b>939,658.71</b>

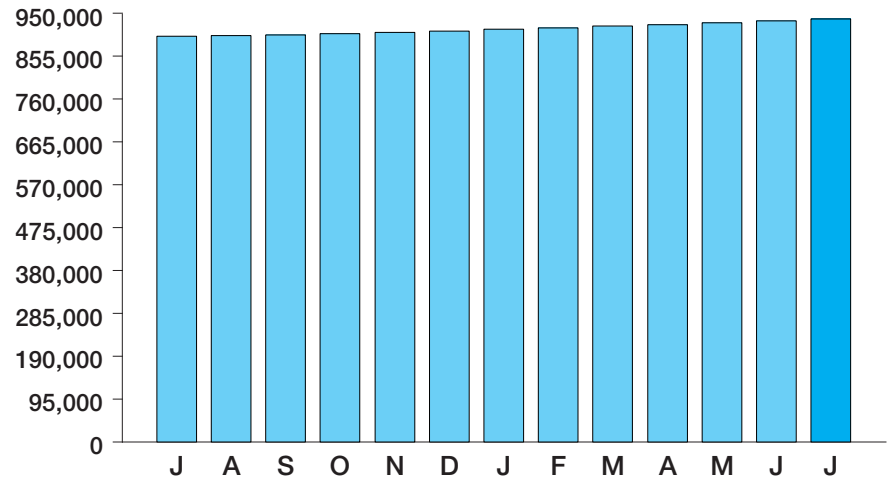
### Capital Gains

	Current Period	Year-to-Date
Short-term Capital Gain / (Loss)	0.00	0.00
Long-term Capital Gain / (Loss)	0.00	0.00

### Asset Allocation

	Account Value Percentage	Market Value
■ Money Markets and Cash	100%	\$939,659
	100%	\$939,659

### Historical Value





Account Name: Ludington Area Schools Custody Series  
2019

Account Number: 150363.1  
Statement Period: Jul. 1 - Jul. 31, 2023

### Portfolio(s) included in Statement

Portfolio Number: 150363.1      Portfolio Name: Ludington Area Schools Custody 2019

### Transaction Summary

	Income Cash	Principal Cash	Cost	Market Value Including Cash
<b>Beginning Market Value</b>	<b>0.00</b>	<b>0.00</b>	<b>935,462.65</b>	<b>935,462.65</b>
Income				
Interest		(4,196.06)	4,196.06	
Dividends		4,196.06		4,196.06
<b>Ending Market Value</b>	<b>0.00</b>	<b>0.00</b>	<b>939,658.71</b>	<b>939,658.71</b>





**Statement of Investment Position**

Units Description	Symbol Cusip	Cost Basis		Market Value		Unrealized Gain / (Loss)	Estimated Annual Income	Yield %
		Unit	Total	Unit	Total			
<b>Money Markets &amp; Cash</b>								
<b>Money Market Funds</b>								
939,658.71 Michigan Class Cooperative Liquid Asset	SF8888741	1.00	939,658.71	1.00	939,658.71		49,574	5.28
<b>Total Money Market Funds</b>			<b>939,658.71</b>		<b>939,658.71</b>	<b>0.00</b>	<b>49,574</b>	
<b>Total Money Markets and Cash</b>			<b>939,658.71</b>		<b>939,658.71</b>	<b>0.00</b>	<b>49,574</b>	
<b>Account Total</b>			<b>939,658.71</b>		<b>939,658.71</b>	<b>0.00</b>	<b>49,574</b>	



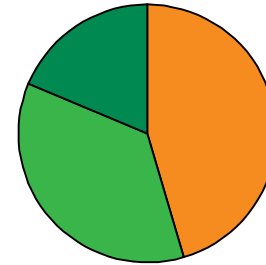
### Market Overview

	Current Period	Year-to-Date
	07/01/2023	01/01/2023
<b>Beginning Market Value</b>	<b>40,916,124.69</b>	<b>50,228,035.54</b>
Income		
Interest	73,225.00	918,439.93
Dividends	32,788.32	255,427.75
Net Contributions/Distributions		
Expenses/Fees		(10,374,544.30)
Change in Market Value	56,070.60	50,849.69
<b>Ending Market Value</b>	<b>41,078,208.61</b>	<b>41,078,208.61</b>

### Capital Gains

	Current Period	Year-to-Date
Short-term Capital Gain / (Loss)	0.00	(2,726.95)
Long-term Capital Gain / (Loss)	0.00	0.00

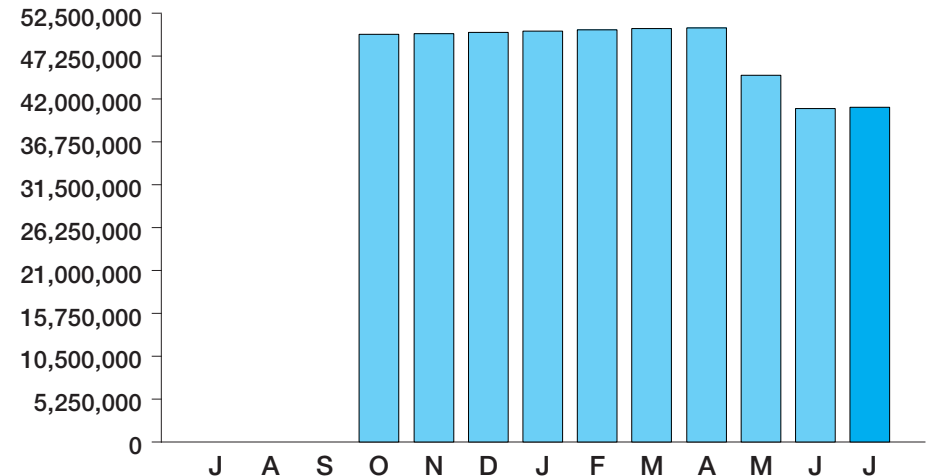
### Asset Allocation



- Fixed Income Securities
- Short Term Investments
- Money Markets and Cash

Account Value Percentage	Market Value
45%	\$18,663,486
36%	\$14,744,131
19%	\$7,670,592
<b>100%</b>	<b>\$41,078,209</b>

### Historical Value





### Portfolio(s) included in Statement

Portfolio Number: 158843.1      Portfolio Name: Ludington Area School District - USD

### Transaction Summary

	Income Cash	Principal Cash	Cost	Market Value Including Cash
<b>Beginning Market Value</b>	<b>0.00</b>	<b>(4,391,726.88)</b>	<b>45,288,226.11</b>	<b>40,916,124.69</b>
Income				
Interest		40,436.68	32,788.32	73,225.00
Dividends		32,788.32		32,788.32
Purchases		(12,888,700.00)	12,888,700.00	
Sales & Maturities		17,207,201.88	(17,207,201.88)	
Change in Market Value				56,070.60
<b>Ending Market Value</b>	<b>0.00</b>	<b>0.00</b>	<b>41,002,512.55</b>	<b>41,078,208.61</b>

### Statement of Accruals

Units	Asset Description	Payable Date	Rate	Amount
<b>Interest</b>				
3,000,000	Charlotte-Mecklenburg NC Hosp Disc CP DTD 6/20/2023 0% 12/12/2023	12/12/2023	0.006	19,075.00
5,116,000	Farmer Mac DTD 4/22/2021 0.500% 4/22/2024 Call 10/22/2021 @ 100 Step Coupon	10/22/2023	0.002	10,551.75
4,000,000	Federal Home Loan Bank DTD 11/24/2021 0.610% 11/24/2023 Call 05/24/2023 @ 100	11/24/2023	0.001	4,541.11
5,000,000	Federal Home Loan Bank DTD 12/28/2021 0.950% 6/28/2024	12/28/2023	0.001	4,354.17
5,000,000	FEDERAL HOME LOAN BANKS DTD 3/15/2023 5.150% 9/15/2023 Call 06/15/2023 @ 100	09/15/2023	0.019	97,277.78
5,000,000	Norton Healthcare Inc CP DTD 5/2/2023 0% 8/1/2023	08/01/2023	0.013	65,090.28





**Statement of Accruals (continued)**

Units	Asset Description	Payable Date	Rate	Amount
<b>Interest</b>				
7,000,000	Toyota Motor Credit Corp Disc C/P DTD 2/28/2023 0% 11/1/2023	11/01/2023	0.002	14,700.00
<b>Total Interest</b>				<b>215,590.09</b>
<b>Total Accruals</b>				<b>215,590.09</b>

**Bond Maturity Schedule**

	Cost	Market Value	% of Fixed Income	Projected Annual Income
<b>Government &amp; Agency Bonds</b>				
Less than 1 year	13,693,850.00	13,728,030.00	38.28	329,400.00
<b>Total Government &amp; Agency Bonds</b>	<b>13,693,850.00</b>	<b>13,728,030.00</b>	<b>38.28</b>	<b>329,400.00</b>
<b>Corporate Bonds</b>				
Less than 1 year	4,915,452.80	4,935,456.36	13.76	38,370.00
<b>Total Corporate Bonds</b>	<b>4,915,452.80</b>	<b>4,935,456.36</b>	<b>13.76</b>	<b>38,370.00</b>
<b>Short Term Investments</b>				
Less than 1 year	14,744,130.54	14,744,130.54	41.11	810,097.26
<b>Total Short Term Investments</b>	<b>14,744,130.54</b>	<b>14,744,130.54</b>	<b>41.11</b>	<b>810,097.26</b>
<b>Cash</b>				
Less than 1 year	2,434,387.50	2,455,900.00	6.85	132,312.50
<b>Total Cash</b>	<b>2,434,387.50</b>	<b>2,455,900.00</b>	<b>6.85</b>	<b>132,312.50</b>
<b>Total</b>	<b>35,787,820.84</b>	<b>35,863,516.90</b>	<b>100.00</b>	<b>1,310,179.76</b>





### Statement of Investment Position

Units Description	Symbol Cusip	Cost Basis		Market Value		Unrealized Gain / (Loss)	Estimated Annual Income	Yield %	
		Unit	Total	Unit	Total				
<b>Fixed Income Securities</b>									
<b>Government &amp; Agency Bonds</b>									
4,000,000	Federal Home Loan Bank DTD 11/24/2021 0.610% 11/24/2023 Call 05/24/2023 @ 100 Aaa	3130APQT5	0.97	3,897,000.00	98.45	3,938,080.00	41,080.00	24,400	5.04
5,000,000	Federal Home Loan Bank DTD 12/28/2021 0.950% 6/28/2024 Aaa	3130AQ6V0	0.96	4,799,350.00	95.84	4,792,150.00	(7,200.00)	47,500	4.64
5,000,000	FEDERAL HOME LOAN BANKS DTD 3/15/2023 5.150% 9/15/2023 Call 06/15/2023 @ 100	3130AV5A6	1.00	4,997,500.00	99.96	4,997,800.00	300.00	257,500	5.25
<b>Total Government &amp; Agency Bonds</b>				<b>13,693,850.00</b>		<b>13,728,030.00</b>	<b>34,180.00</b>	<b>329,400</b>	
<b>Corporate Bonds</b>									
5,116,000	Farmer Mac DTD 4/22/2021 0.500% 4/22/2024 Call 10/22/2021 @ 100 Step Coupon	31422XER9	0.96	4,915,452.80	96.47	4,935,456.36	20,003.56	38,370	4.44
<b>Total Corporate Bonds</b>				<b>4,915,452.80</b>		<b>4,935,456.36</b>	<b>20,003.56</b>	<b>38,370</b>	
<b>Total Fixed Income Securities</b>				<b>18,609,302.80</b>		<b>18,663,486.36</b>	<b>54,183.56</b>	<b>367,770</b>	
<b>Short-term Investments</b>									
<b>Short Term Investments</b>									
3,000,000	Charlotte-Mecklenburg NC Hosp Disc CP DTD 6/20/2023 0% 12/12/2023	16085HZC3	0.97	2,920,520.82	97.35	2,920,520.82		165,771	5.69
5,000,000	Norton Healthcare Inc CP DTD 5/2/2023 0% 8/1/2023	66863EV11	0.99	4,934,909.72	98.70	4,934,909.72		261,076	5.30
7,000,000	Toyota Motor Credit Corp Disc C/P DTD 2/28/2023 0% 11/1/2023	89233HY16	0.98	6,888,700.00	98.41	6,888,700.00		383,250	5.56
<b>Total Short Term Investments</b>				<b>14,744,130.54</b>		<b>14,744,130.54</b>	<b>0.00</b>	<b>810,097</b>	
<b>Total Short Term Investments</b>				<b>14,744,130.54</b>		<b>14,744,130.54</b>	<b>0.00</b>	<b>810,097</b>	





Statement of Investment Position (continued)

Units Description	Symbol Cusip	Cost Basis		Market Value		Unrealized Gain / (Loss)	Estimated Annual Income	Yield %
		Unit	Total	Unit	Total			
<b>Money Markets &amp; Cash</b>								
<b>Money Market Funds</b>								
5,214,691.71	Michigan Class Cooperative Liquid Asset	SF8888741	1.00	5,214,691.71	1.00	5,214,691.71	275,111	5.28
<b>Total Money Market Funds</b>				<b>5,214,691.71</b>		<b>5,214,691.71</b>	<b>0.00</b>	<b>275,111</b>
<b>Cash</b>								
2,500,000	Treasury Bill DTD 12/1/2022 11/30/2023	912796ZD4	0.97	2,434,387.50	98.24	2,455,900.00	21,512.50	132,313 5.41
<b>Total Cash</b>				<b>2,434,387.50</b>		<b>2,455,900.00</b>	<b>21,512.50</b>	<b>132,313</b>
<b>Total Money Markets and Cash</b>				<b>7,649,079.21</b>		<b>7,670,591.71</b>	<b>21,512.50</b>	<b>407,424</b>
<b>Account Total</b>				<b>41,002,512.55</b>		<b>41,078,208.61</b>	<b>75,696.06</b>	<b>1,585,291</b>





Ludington Area Schools  
Board of Education  
Minutes of Regular Meeting

July 17, 2023

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Regular Meeting

- I. Call to Order & Roll Call ~ The meeting was held in the Administration Office 809 East Tinkham Avenue, Ludington, Michigan, 49431. The meeting was called to order by Board President Carlson at six o'clock p.m.  
Members Present: Steve Carlson, Dr. Bret Autrey, Mike Nagle, Stephanie Reed, Leona Ashley, Scott Foster, Sarah Lowman  
Members Absent: None
- II. Agenda Modification ~ Add math curriculum purchase to Discussion Item and Action Item.
- III. Citizen Participation ~ Five citizens addressed the Board.
- IV. Consent Agenda
- A. Ratification of Bill Payment Per Summary Dated July 17, 2023 was approved by consent.
- B. Approval of Minutes June 19, 2023 Regular, Budget Hearing & Closed Meeting were approved by consent.
- C. 2023-2024 Non-Union At-Will Contracts were approved by consent as listed:
- Mark Boon, LHS Student Enhancement Intervention Specialist
  - Misty Bolton - LECC Teacher
  - Trish Forfinski, LES At-Risk Interventionist
  - Dennis Genson, LHS At-Risk Math Support
  - Beth Gunsell, LES At-Risk Specialist
  - Michelle Holtrust - Director of Online Learning
  - Michelle Kiessel, LES At-Risk Specialist
  - Jasmine Mott - LECC Teacher
  - Andrea Sargent, LHS At-Risk Specialist
  - Jon Schoon - OJMS Dean of Students
  - Melanie Tomaski - Director of Oriole Work Based Learning Academy
  - Kirk Walden, LHS At-Risk Coordinator
  - Courtney Walters, LECC Teacher
- D. Resignation for Dan Mesyar was approved by consent
- E. 2023-2024 Student Handbooks were approved by consent.
- F. 2023-2024 Program & Curriculum DK-12 were approved by consent.
- G. 2023-2024 Distance/Virtual Learning was approved by consent.
- H. 2023-2024 Appointment of Legal Firm Thrun Law, P.C. was approved by consent.
- I. 2023-2024 Appointment of Hungerford Nichols Audit Firm was approved by consent
- Motion by Autrey, supported by Nagle, to approve the consent agenda as written and presented. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.
- V. Board Committee Reports
- A. Mike Nagle presented the Personnel/Policy Committee Report.
- B. Dr. Bret Autrey presented the Finance Committee Report.
- C. Stephanie Reed presented the Building and Site Committee Report.
- VI. Superintendent's Report and Comments
- A. Superintendent Dr. Kyle Corlett gave an update on summer projects.
- VII. Discussion Items - The following topics were submitted for discussion:
- A. Bond Project Application and Certificate for Payment #39 was discussed.
- B. The Board Meeting Schedule was presented for regular meetings of the Board of Education for 2023-2024 school year with a starting time at 6:00 p.m. for all regularly scheduled meetings, as listed:
- | <u>Date</u>        | <u>Meeting Type</u> | <u>Location/School Building</u>            |
|--------------------|---------------------|--|
| August 21, 2023    | Regular Meeting     | Administration Office, 809 E. Tinkham Ave. |
| September 18, 2023 | Regular Meeting     | Administration Office, 809 E. Tinkham Ave. |

Ludington Area Schools  
Board of Education  
Minutes of Regular Meeting

July 17, 2023

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October 16, 2023	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
November 20, 2023	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
*December 11, 2023	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
January 15, 2024	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
February 19, 2024	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
March 18, 2024	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
April 15, 2024	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
May 20, 2024	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
June 17, 2024	Budget & Regular	Administration Office, 809 E. Tinkham Ave.

- C. School District Depositories & Authorized Signatories were presented.
- D. Electronic Transfer Officer Designees were presented.
- E. A Probationary Teaching Contract recommendation for Brad Moelker was presented.
- F. Oriole Team Room Bid Project bids were reviewed by the board committees for work categories 02, 10, 11, 14, 10, 21, 24, 27, 28 and are recommended for approval as presented:

**WC 02 – Sitework**

-Recommended Firm: Hallack Excavating  
-Base Contract Amount: \$86,400

**WC 10 – Concrete**

-Recommended Firm: Schepers Concrete  
-Base Contract Amount: \$128,950

**WC 11 – Masonry**

-Recommended Firm: JK Masonry  
-Base Contract Amount: \$140,760  
-Notes: Voluntary alternates to remove spray foam by WC 20 at (\$3,000) and change size of brick to modular at (\$22,150) included in base bid.

**WC 14 – Roofing**

-Recommended Firm: At The Peak  
-Base Contract Amount: \$21,700

**WC 20 – General Trades**

-Recommended Firm: Christman Facility Solutions  
-Base Contract Amount: \$337,660

**WC 21 – Metal Framing/Drywall**

-Recommended Firm: Ritsema Associates  
-Base Contract Amount: \$76,800

**WC 24 – Painting**

-Recommended Firm: Vork Brothers  
-Base Contract Amount: \$13,500

**WC 27 – Mechanical Systems**

-Recommended Firm: Northwest Kent  
-Base Contract Amount: \$169,900

**WC 28 – Electrical**

-Recommended Firm: C & I Electric  
-Base Contract Amount: \$97,486

- G. Fencing for Oriole Field was presented and discussed.
- H. A recommendation for the purchase of math curriculum was presented.

VIII. Action Items

- A. Motion by Autrey, supported by Reed, to approve the certificate for payment on the school bond project and to authorize the District to pay \$2,856,447.45, as certified by the architect and construction manager, and as outlined in the Certificate for Payment #39 as presented. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.

Ludington Area Schools  
Board of Education  
Minutes of Regular Meeting

July 17, 2023

---

B. Motion by Ashley, supported by Foster, to approve the Board meeting schedule for the regular meetings of the Board of Education for 2023-2024 with a starting time at 6:00 p.m. for all regularly scheduled meetings and locations as presented:

<u>Date</u>	<u>Meeting Type</u>	<u>Location/School Building</u>
August 15, 2022	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
September 19, 2022	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
October 17, 2022	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
November 21, 2022	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
*December 12, 2022	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
January 16, 2023	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
February 20, 2023	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
March 20, 2023	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
April 17, 2023	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
May 15, 2023	Regular Meeting	Administration Office, 809 E. Tinkham Ave.
*June 19, 2023	Budget & Regular	Administration Office, 809 E. Tinkham Ave.

Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.

C. Motion by Reed, supported by Lowman, to designate West Shore Bank and UMB Bank as official depositories of the school district and, further, to designate the Superintendent and Director of Business Services (Dr. Kyle B. Corlett, Laura Jacobs) to act as officials on behalf of the school district and as official signatories authorized to sign checks, contracts, agreements, purchase orders, and other appropriate documents, and/or authorize transfers in accounts as presented. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.

D. Motion by Autrey, supported by Ashley, to approve the Superintendent and Director of Business Services (Dr. Kyle B. Corlett, Laura Jacobs) as authorized agents of the District to complete such transactions on behalf of the Board, through Automatic Clearing House (ACH) process, be designated as the District's Electronic Transfer Officers (ETO) in accordance with the provisions of Board Policy #6144 as presented. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.

E. Motion by Autrey, supported by Ashley, to approve a probationary contract for Bradley Moelker teaching fourth grade pending successful completion of all in-service requirements and background checks per Board Policy and Michigan Law as presented. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.

F. Motion by Foster, supported by Reed, to approve the quote from Great Lakes Pet Fencing in the amounts of \$22,471 and \$24,574 as written and presented for fencing at Oriole Field. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.

G. Motion by Autrey, supported by Reed, to approve the bid package for work categories 02, 10, 11, 14, 10, 21, 24, 27, 28 as written and presented:

Ludington Area Schools  
Board of Education  
Minutes of Regular Meeting

July 17, 2023

---

**WC 02 – Sitework**

-Recommended Firm: Hallack Excavating  
-Base Contract Amount: \$86,400

**WC 10 – Concrete**

-Recommended Firm: Schepers Concrete  
-Base Contract Amount: \$128,950

**WC 11 – Masonry**

-Recommended Firm: JK Masonry  
-Base Contract Amount: \$140,760  
-Notes: Voluntary alternates to remove spray foam by WC 20 at (\$3,000) and change size of brick to modular at (\$22,150) included in base bid.

**WC 14 – Roofing**

-Recommended Firm: At The Peak  
-Base Contract Amount: \$21,700

**WC 20 – General Trades**

-Recommended Firm: Christman Facility Solutions  
-Base Contract Amount: \$337,660

**WC 21 – Metal Framing/Drywall**

-Recommended Firm: Ritsema Associates  
-Base Contract Amount: \$76,800

**WC 24 – Painting**

-Recommended Firm: Vork Brothers  
-Base Contract Amount: \$13,500

**WC 27 – Mechanical Systems**

-Recommended Firm: Northwest Kent  
-Base Contract Amount: \$169,900

**WC 28 – Electrical**

-Recommended Firm: C & I Electric  
-Base Contract Amount: \$97,486

Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.

H. Motion by Foster, supported by Reed, to approve the purchase of math curriculum in the amount of \$99,770 from Big Ideas as presented. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.

I. Motion by Autrey, supported by Foster, to go into Closed Session Pursuant to Open Meetings Act Section 8(k) for the Purpose of the Emergency Operations Planning MCL 15.268. at 6:33 p.m. Roll Call Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.

The Board returned to open session at 7:35 p.m.

IX. Other Items of Business and Announcements ~ None to report.

X. Adjournment ~ Motion by Autrey, supported by Reed, to adjourn the meeting at 7:36 p.m. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.

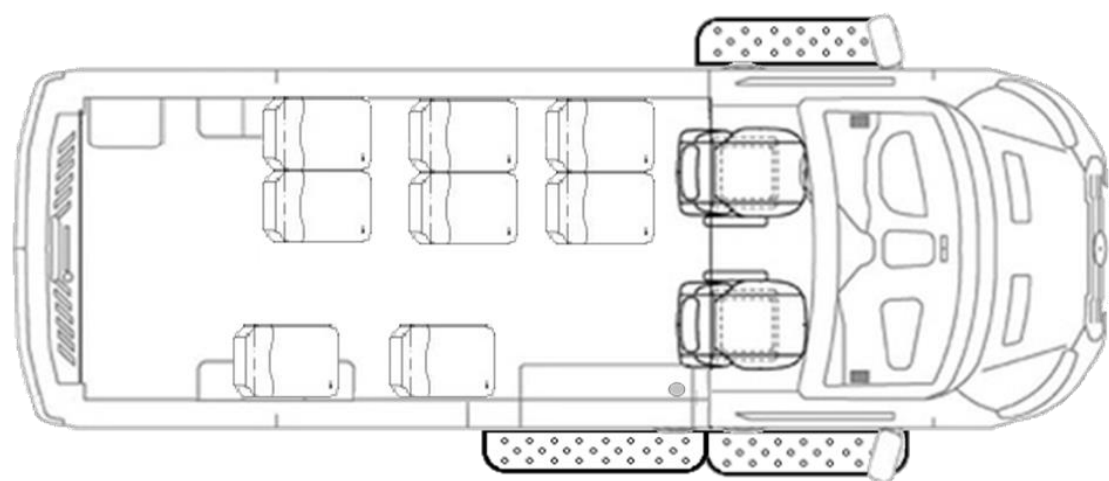
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Michael W. Nagle, Secretary, Board of Education

Approved on \_\_\_\_\_

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(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Administration Office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*





3741 Roger B. Chaffee Blvd.  
 Grand Rapids, MI 49548  
 Phone: (616) 245-7440

Account Name: Ludington Area Schools  
 Billing Address: 809 E Tinkham Ave, Ludington MI

Created Date: 7/26/2023.  
 Expiration Date: 8/26/2023

Contact Name: Deb Wilsey  
 Phone: (231) 845-7303  
 Email: dwilsey@lasd.net

Prepared By: James Murray  
 Phone: 616-430-3378  
 Email: jmurray@hoekstrainc.com

**VIN #:**

1FDAX2C84PKB69770			
Product Description	Quantity	Sales Price Per Each	Total Price
New Mid Roof Standard Length Ford Transit Van	1	\$76,200	\$76,200

*\* Delivery/vehicle orientation included*

*\*Delivery/Production dependent on Mobility Trans capabilities*

*\*While Supplies Lasts*

*\*Tax, Title, Document fees not included*

**Grand Total: \$76,200**

**Attention Used Vehicle Buyers:** If you are buying a used vehicle with this contract, federal regulations may require a special buyer's guide to be displayed on the window of the vehicle. THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISION IN THE CONTRACT OF SALE.

ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT THE DEALER'S, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES, UNLESS DEALER FURNISHES BUYER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF, DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE: (A) ON ALL GOODS AND SERVICES SOLD BY DEALER, AND (B) ON ALL USED VEHICLES WHICH ARE HEREBY SOLD "AS IS-NOT EXPRESSLY WARRANTED OR GUARANTEED".

The front and back of this Order comprise the entire agreement affecting this purchase and no other agreement or understanding of any nature concerning same has been made or entered into, or will be recognized. I hereby certify that no credit has been extended to me for the purchase of this motor vehicle except as appears in writing on the face of this agreement. I have read the matter printed on the back hereof and agree to it as part of this order the same as if it were printed above my signature. I certify that I am of legal age, and hereby acknowledge receipt of a copy of this order.

### Quote Acceptance

Signature:

Printed Name:

Title:

Date:

### Additional Terms and Conditions

1. As used in this Order the terms (a) "Dealer" shall mean the authorized Dealer to whom this Order is addressed and who shall become a party hereto by its acceptance hereof, (b) "Purchaser" shall mean the party executing this Order as such on the face hereof, and (c) "Manufacturer" shall mean the Corporation that manufactured the vehicle or chassis, it being understood by the Purchaser and Dealer that Dealer is in no respect the agent of Manufacturer, that Dealer and Purchaser are the sole parties to this Order and that reference to Manufacturer herein is for the purpose of explaining generally certain contractual relationships, existing between Dealer and Manufacturer with respect to new motor vehicles.
2. Manufacturer has reserved the right to change the price to Dealer of new motor vehicles without notice. In the event the price to Dealer of new motor vehicles of the series and body type ordered hereunder is changed by Manufacturer prior to delivery of the new motor vehicle ordered hereunder to Purchaser, Dealer reserves the right to change the cash delivered price of such motor vehicle to Purchaser accordingly. If such cash delivered price is increased by Dealer, Purchaser may, if dissatisfied therewith, cancel this order.
3. If the used motor vehicle which has been traded in as a part of the consideration for the motor vehicle ordered hereunder is not to be delivered to Dealer until delivery to Purchaser of such motor vehicle, the used motor vehicle shall be reappraised at that time and such reappraised value shall determine the allowance made for such used motor vehicle. If such reappraised value is lower than the original allowance therefore shown on the front of this Order, Purchaser may, if dissatisfied therewith, cancel this Order, provided, however, that such right to cancel is exercised prior to the delivery of the motor vehicle ordered hereunder to the Purchaser and surrender of the used motor vehicle to Dealer.
4. Purchaser agrees to deliver to Dealer satisfactory evidence of title to any used motor vehicle traded in as a part of the consideration for the motor vehicle ordered hereunder at the time of delivery of such used motor vehicle to Dealer. Purchaser

warrants any such used motor vehicle to be his property free and clear of all liens and encumbrances except as otherwise noted herein.

5. Manufacturer has reserved the right to change the design of any new motor vehicle, chassis accessories or parts thereof at any time without notice and without obligation to make the same or any similar change upon any motor vehicle, chassis, accessories or parts thereof previously purchased by or shipped to Dealer or being manufactured or sold in accordance with Dealer's orders. Correspondingly, in the event of any such change by Manufacturer, Dealer shall have no obligation to Purchaser to make the same or any similar change in any motor vehicle, chassis, accessories or parts thereof covered by this Order either before or subsequent to delivery thereof to Purchaser.

6. Dealer shall not be liable for failure to deliver or delay in delivering the motor vehicle covered by this Order where such failure or delay is due, in whole or in part, to any cause beyond the control or without the fault or negligence of Dealer.

7. The price for the motor vehicle specified on the face of this Order includes reimbursement for Federal Excise taxes, but does not include sales taxes, use taxes or occupational taxes based on sales volume, (Federal, State, or Local) unless expressly so stated. Purchaser assumes and agrees to pay, unless prohibited by law, any such sales, use or occupational taxes imposed on or applicable to the transaction covered by this Order, regardless of which party may have primary tax liability therefore.

8. PURCHASER SHALL NOT BE ENTITLED TO RECOVER FROM DEALER ANY CONSEQUENTIAL DAMAGES, DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFITS, OR INCOME, OR ANY OTHER INCIDENTAL DAMAGES.

9. The Purchaser, before or at the time of delivery of the motor vehicle covered by this Order will execute such forms of agreement or documents as may be required by the terms and conditions of payment indicated on the front of this Order.



# Ford Transit Chassis Equipment

## Chassis

2023 T-350 Mid Roof 148WB Sliding Door 9,250# GVWR
Oxford White Paint

## Engine

3.5L PFDi V6
Note: Includes port injection and E-85 Flex-Fuel capability.

## Exterior

16" Silver Steel Wheel with Black Hubcap-SRW For Std Front Axle
Tires - 235/65R16C 121/119 R BSW all-season
50/50 Hinged Rear Door, 180-degree Opening
Body Side Moldings - Carbon Black
Honeycomb Mesh Grille With Carbon Black Surround
Front License Plate Bracket
Front Bumper - Carbon Black, Body Colored with Lower Valence
Rear Bumper - Carbon Black, without Integral Step
Sliding Passenger-side Door
Halogen Headlamps
Head Lamp Courtesy Delay
Rear Center High Mount Stop Lamp
Auxiliary Fuel Port
Fuel Tank - Capless Fuel Fill, 25 U.S. gallons (midship)
Side Mirrors - Short Arm Power Adjustable Manual-Folding
Rear Tow Hook
Full-size Spare Tire and Wheel
Windows All-around
Rear-window
Solar Tinted Glass
Rear-Window Defroster

## Interior

Dark Palazzo Vinyl, 2-way Manual Driver And Passenger Seats With Armrests
Less Rear Seats
Power Equipment Group (Power Locks and Windows) with Remote Key less-Entry
Medium Center Console
Note: Includes an integrated shifter and a dual cup holder
Glove Box - Locking
Rear Cargo Door - Locking
Step Well Pads - Black
Vinyl, Front and Rear Floor Covering
Rearview Mirror
Front Dome Lamp with Map Lights and Theater Dimming
Rear Compartment Lighting
Accessory Delay - 30 minutes
A-Pillar Assist Handles (Driver and Passenger- side)

B-Pillar Assist Handle (Passenger-side)
Headliner - Cloth, Full-length
Rear View Camera
Sun Visors
Modified Vehicle Wiring System
<b>SYNC 3 with 4" multi-function display, AM/FM stereo, Bluetooth, and Dual USB ports</b>
8 speakers (4 front/4 rear)
Builder's Prep Package

### Functional

Transmission - 10-Speed Automatic Overdrive with Select Shift®. Auxiliary Transmission Oil Cooler is standard.
Alternator - 250 amp (3.5L PFDiV6 and 3.5L EcoBoost® V6 engines)
Horn - Single-note
Suspension: Front-Independent MacPherson-strut, Stabilizer Bar, Rear-Leaf Springs, Heavy-duty Gas Shock Absorbers
Suspension: Front-Independent MacPherson-strut, Stabilizer Bar, Rear-Leaf Springs, Heavy-duty Gas Shock Absorbers
Antenna - Fender Mounted
AM/FM stereo, Bluetooth, Dual USB ports and a 4.0" multi-function display (Audio Pack #18)
Brakes - 4-wheel Anti-lock Disc Brakes Note: Depending on driving habits and configuration, the brake pad life is up to 50% improved. In addition, brake pad wear indicators are now included and will send a warning message to the cluster if brake pads reach a certain wear threshold.
Tachometer, Fuel Level and Coolant Temperature
PowerPoint - 12V Note: One is located in the instrument panel and one in center console.
USB Ports - 5 amps Note: Depending on seating configuration, one each in 2nd row, 3rd row, 4th row and 5th row.
Electric Power Assisted Steering (EPAS)
Steering Wheel - Tilt and Telescoping
Front- Independent MacPherson-strut, Stabilizer Bar
Rear - Leaf Springs, Heavy-duty Gas Shock Absorbers
Front- Independent MacPherson-strut, Stabilizer Bar
Automatic Rain-Sensing Windshield Wipers
<b>Dual AGM Batteries. (70 amp-hr each)</b>
<b>Cruise Control. Includes Adjustable Speed Limiting Device (ASLD). Note: The ASLD feature is great for city driving; it allows the driver to set an upper speed limit for the vehicle. If the vehicle begins to approach the upper speed limit then audible and visual warning are given.</b>

### Safety/Security

Autolocking Drive Away with Crash Unlocking. Not available with Manual Locks.
AdvanceTrac® w/Roll Stability Control™ (RSC®) Safety Belts
Belts - 3-point , All Positions
SecuriLock® Passive Anti-Theft System (PATS) with engine immobilizer
SOS Post-Crash Alert System™. Not available with Radio Prep Package (58T) and Audio Pack #18 (58U). Note: Automatically flashes the hazard lights and intermittently sounds the horn when the airbag deploys.

Tire Pressure Monitoring System (TPMS).
Driver and Passenger Airbags

### **Ford Co-Pilot360™**

Forward Collision Warning
Hill Start Assist
Post-Collision Braking Note: Can potentially lessen the severity of a secondary collision by automatically applying moderate brake pressure when an initial collision event is detected.
Side Wind Stabilization
Pre-Collision Assist with Automatic Emergency Braking (AEB) Note: If a potential collision is detected, a warning flashes and an alert sounds, and if the driver's response is not sufficient, the system can automatically apply the brakes to help minimize a frontal collision.
Lane-Keeping System Note: Includes Lane-Keeping Alert and Driver Alert. This feature can alert the driver, during day or night, if their vehicle is unintentionally leaving its intended lane.
Auto High-Beam Headlamps
Rear View Camera with Trailer Hitch Assist. Note: Camera will be high-mount for Medium Roof and High Roof.

### **Warranty**

Powertrain Limited Warranty - 5 years or 60,000 miles, whichever comes first
3-year/36,000-mile (whichever comes first) bumper-to-bumper; no deductible
5-year/unlimited-mileage (whichever comes first) Corrosion Perforation
5-year/60,000-mile (whichever comes first) Safety Restraint Warranty

**2023 Tax Rate Request** (This form must be completed and submitted on or before September 30, 2023)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes <b>Mason</b>	2023 Taxable Value of ALL Properties in the Unit as of 5-22-2023 <b>\$1,665,022,652</b>
Local Government Unit Requesting Millage Levy <b>Ludington Area School District</b>	For LOCAL School Districts: 2023 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. <b>\$1,063,037,516</b>

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2023 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2022 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2023 Current Year "Headlee" Millage Reduction Fraction	(7) 2023 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Voted	Operating	5/6/14	18.3930	18.3930	1.000	18.3930	1.000	18.3930	18.0000		12/23
Voted	Sinking	5/22	0.2500	0.2500	1.000	0.2500	1.000	0.2500	0.2500		12/32
Voted	B&S Series 1	5/7/19	n/a	n/a	n/a	n/a	n/a	n/a	1.1300		12/48
Voted	Tech Bond	5/8/12	n/a	n/a	n/a	n/a	n/a	n/a	0.3500		12/25
Voted	B&S Series 2	5/7/19	n/a	n/a	n/a	n/a	n/a	n/a	1.8700		12/51

Prepared by <b>Laura Jacobs</b>	Telephone Number <b>(231) 845-7303</b>	Title of Preparer <b>Director of Business Services</b>	Date <b>08/08/2023</b>
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**CERTIFICATION:** As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

**Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2023 for instructions on completing this section.**

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		<b>Michael W. Nagel</b>	<b>08/08/2023</b>

<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		<b>Steve Carlson</b>	<b>8/8/2023</b>

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	<b>1.0000</b>
For Commercial Personal	<b>6.0000</b>
For all Other	<b>18.0000</b>

\* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

\*\* **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

# Instructions For Completing Form 614 (L-4029) 2023 Tax Rate Request, Millage Request Report To County Board Of Commissioners

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

**Column 1: Source.** Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

**Column 2:** Purpose of millage. Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 2 of 2023 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

**Column 3: Date of Election.** Enter the month and year of the election for each millage authorized by direct voter approval.

**Column 4: Millage Authorized.** List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

**Column 5: 2022 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback.** Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The 2022 permanently reduced rate can be found in column 7 of the 2022 Form L-4029. For operating millage approved by the voters after April 30, 2022, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

**Column 6: Current Year Millage Reduction Fraction.** List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2023 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2023 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2023. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

**Column 7: 2023 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback.** The number in column 7 is found by multiplying column 5 by column 6 on this 2023 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

**Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization).** List the millage rollback fraction for 2023 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 2 of 2023. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

**Column 9: Maximum Allowable Millage Levy.** Multiply column 7 (2023 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

**Column 10/Column 11: Millage Requested to be Levied.** Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 2 of 2023. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004, regarding the change in the collection date of certain county taxes.

**Column 12: Expiration Date of Millage.** Enter the month and year on which the millage will expire.

ARTICLE 3  
TEACHER AND ASSOCIATION RIGHTS

Section 3.7  
Association Business Leave.

The Association Executive Board members and committee chairpersons shall be permitted a combined total of ~~eight (8)~~ **ten (10)** days of release time from school responsibilities to transact official Association business without loss of salary or other benefits. The financial responsibility for such days will be assumed by the Association at the current substitute rate. The Association shall reimburse the District on a current basis those sums paid to the Office of Retirement Service for Association release time. The Association representative will assume the responsibility of notifying the building principal when he/she **they** expects to be absent and when he/she **they** expects to return.

B. 1M  
4/20/22

TA YJB 7/20/23



Proposal to the Ludington Board of Education  
Presented: July 31, 2023  
Time: 9:00 AM

ARTICLE 5  
PROFESSIONAL COMPENSATION

Section 5.2

Pay Periods & Schedule B Activities Pay Periods.

The salary schedule is based upon a normal week teaching load, as hereinafter defined, for the school calendar year during normal teaching hours.

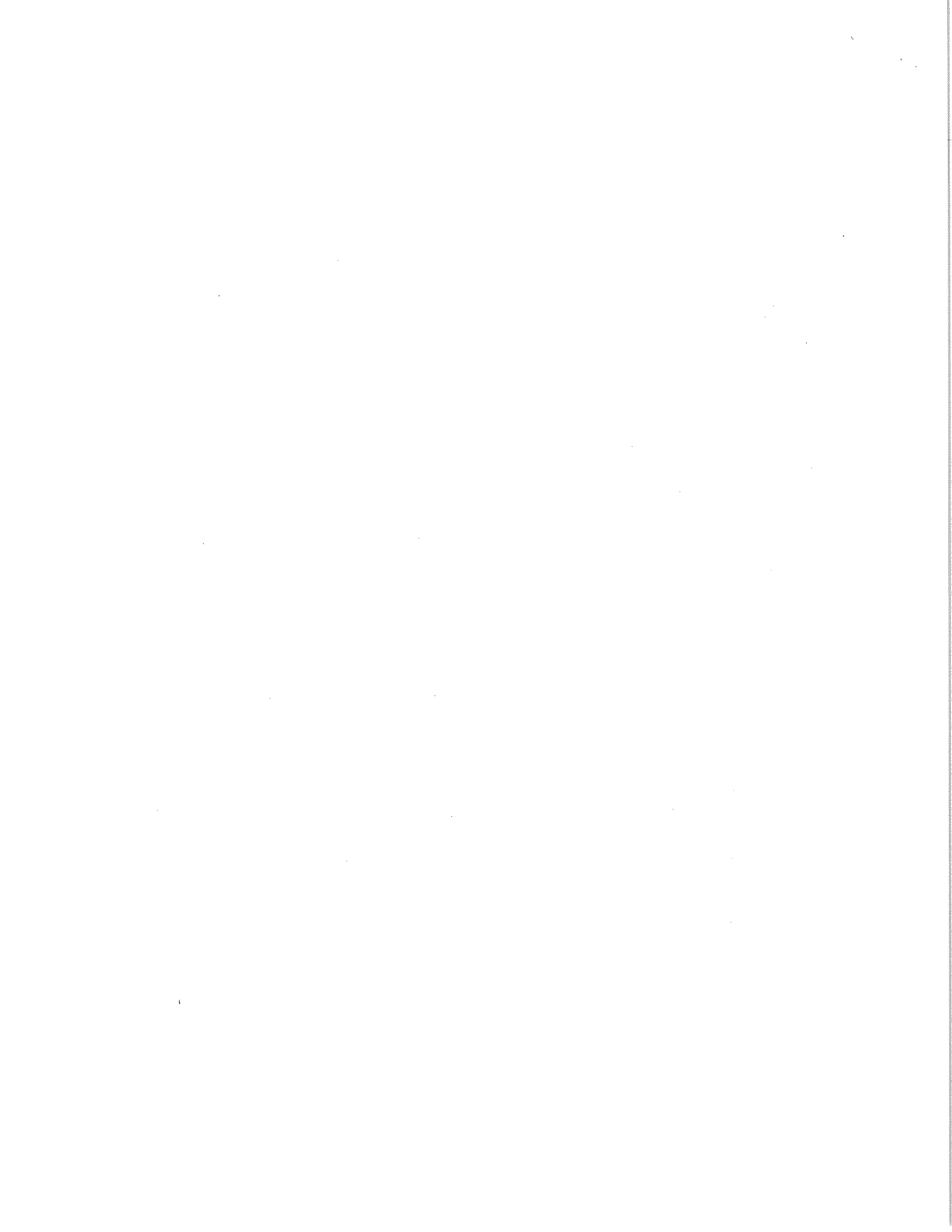
Teachers shall be paid in equal installments distributed bi-weekly throughout the calendar year. A teacher may apply to have pay prorated over twenty-one (21) pays instead of twenty-six (26). Such a request must be filed no later than thirty (30) days prior to the beginning of the first day of school. Any new teacher hired with less than thirty (30) before the beginning of school may make such determination at the time of hire. The first installment will be paid two weeks following the last pay of the previous contract.

Seasonal Schedule B assignments will be paid in the following manner: Seasonal Schedule B assignments shall not be included in the teacher's daily rate. Year long Schedule B assignments will be included in the teacher's bi-weekly pay. **Teachers may elect to receive the Schedule B stipend in two ways. (1) in two payments (beginning of the season and at the finish of the season) or (2) prorated based on the length of the season and paid bi-weekly starting with the first regular paycheck after the start of the athletic season. Payment will begin the first payroll date after practices for an athletic season begin and with the final pay on the payroll after the last regular season game.** If a seasonal Schedule B assignment, for which an employee earns compensation, does not commence due to circumstances beyond the control of the Board, the employee shall be entitled to no greater than 25% of the total compensation for the Schedule B assignment to cover pre-planning and preparation for the Schedule B activity. An employee who starts an activity for which they earn Schedule B compensation, but completes no greater than 50% of the season, the employee will be entitled to receive 50% of the Schedule B compensation for that position. If an employee completes more than 50% of the season, the employee will be entitled to 100% of the Schedule B compensation for that position. This compensation will be paid at the time that the Schedule B activity would normally have commenced. The Board and the Association agree that payroll deductions are acceptable for charitable contributions, insurance, credit unions, savings bonds or any other plans or programs jointly approved and permitted by law.

7/31/23  
B-AM

JCBWA 7/31/23  
TA





Proposal LASD Proposal- 8/1/23

Proposal- Special Ed. Ratio

Contract Location- Article 7- Teaching Conditions, 7.2- Student-Teacher Ratio

It is recommended that the number of special education students, students identified as having an attention deficit disorder (ADD), attention deficit hyperactivity disorder (ADHD), and habitually disruptive students comprise no more than 25% of a Young 5's, K-5 classroom population, **when possible**. It is further recommended that the number of special education students comprise no more than 25% of a 6-12 classroom population, **when possible**. Also, the number of special education students will comprise no more than 49% of any Young 5's, K-12 inclusion special education room, **when possible**.

When scheduling elementary students, every reasonable effort will be made to balance numbers of special education, at-risk, and Title I students across grade-level classrooms within a building.

TENTATIVELY AGREED

For the District ALBLO Its superintendent Date 8/2/23

For the LEA BAM Its XCA Date 8/2/23



**Counter Proposal to the Ludington Board of Education**  
**Presented: July 20, 2023**  
**Time: 9:00 AM**

Section 7.3  
Equipment and Supplies and Facilities.

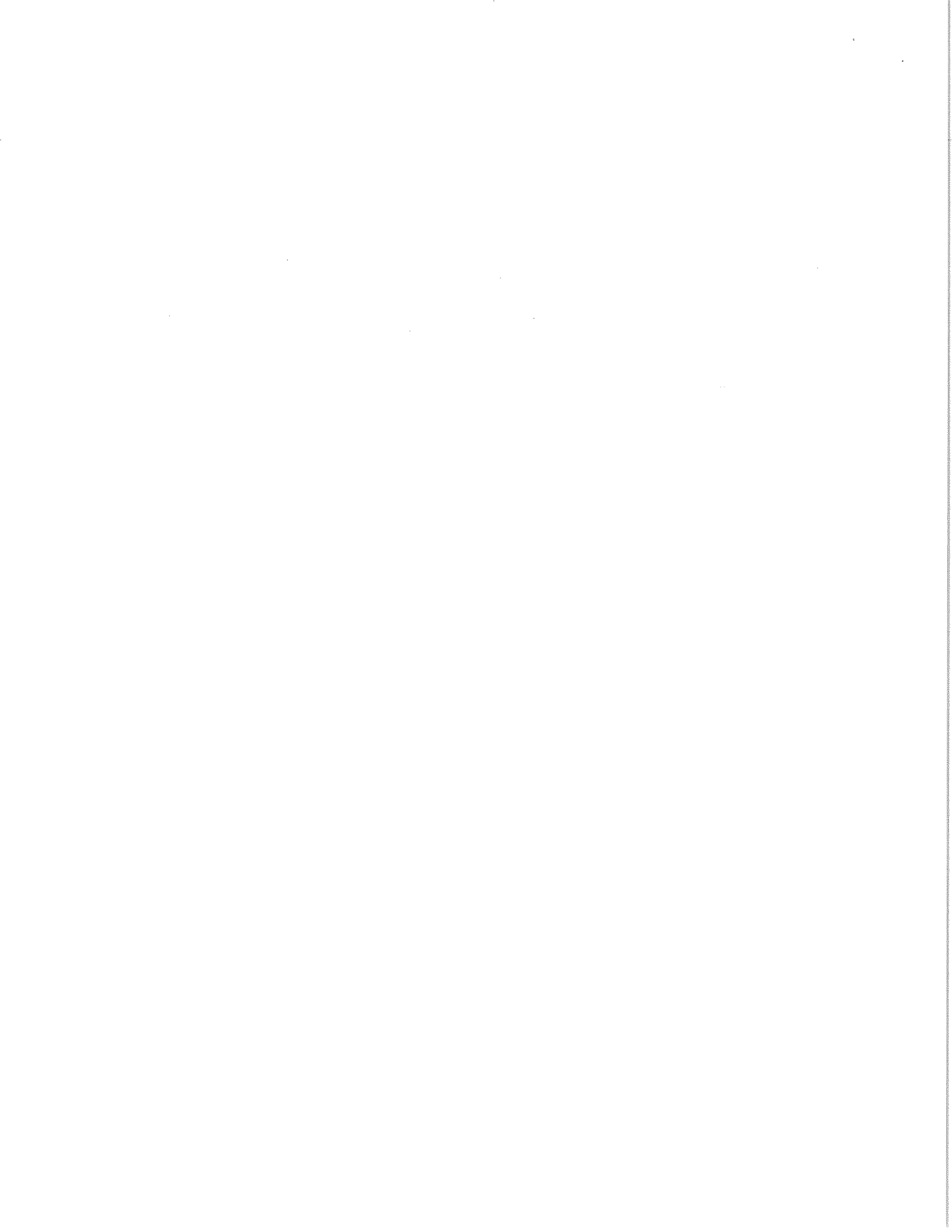
The board recognizes that appropriate equipment and supplies are necessary to facilitate a sound educational program. Accordingly, teachers, either individually or through their departments, shall be given the opportunity to request and make recommendations concerning supplies and equipment they deem necessary to fulfill their daily teaching responsibilities. Such requests and recommendations will be made at the end of the preceding school year, and/or whenever it becomes apparent to the teacher that such supplies and equipment are needed.

**The Board shall make efforts to provide and make available:**

- 1) Adequate restroom facilities exclusively for staff use in each building.

B. J. M.  
7/20/23

TA- JLBW 7/20/23



Counterproposal - 7/25/23  
Proposal 7 - Retirement Language

**ARTICLE 13  
RETIREMENT**

**Section 13.1**  
**Retirement Benefits**

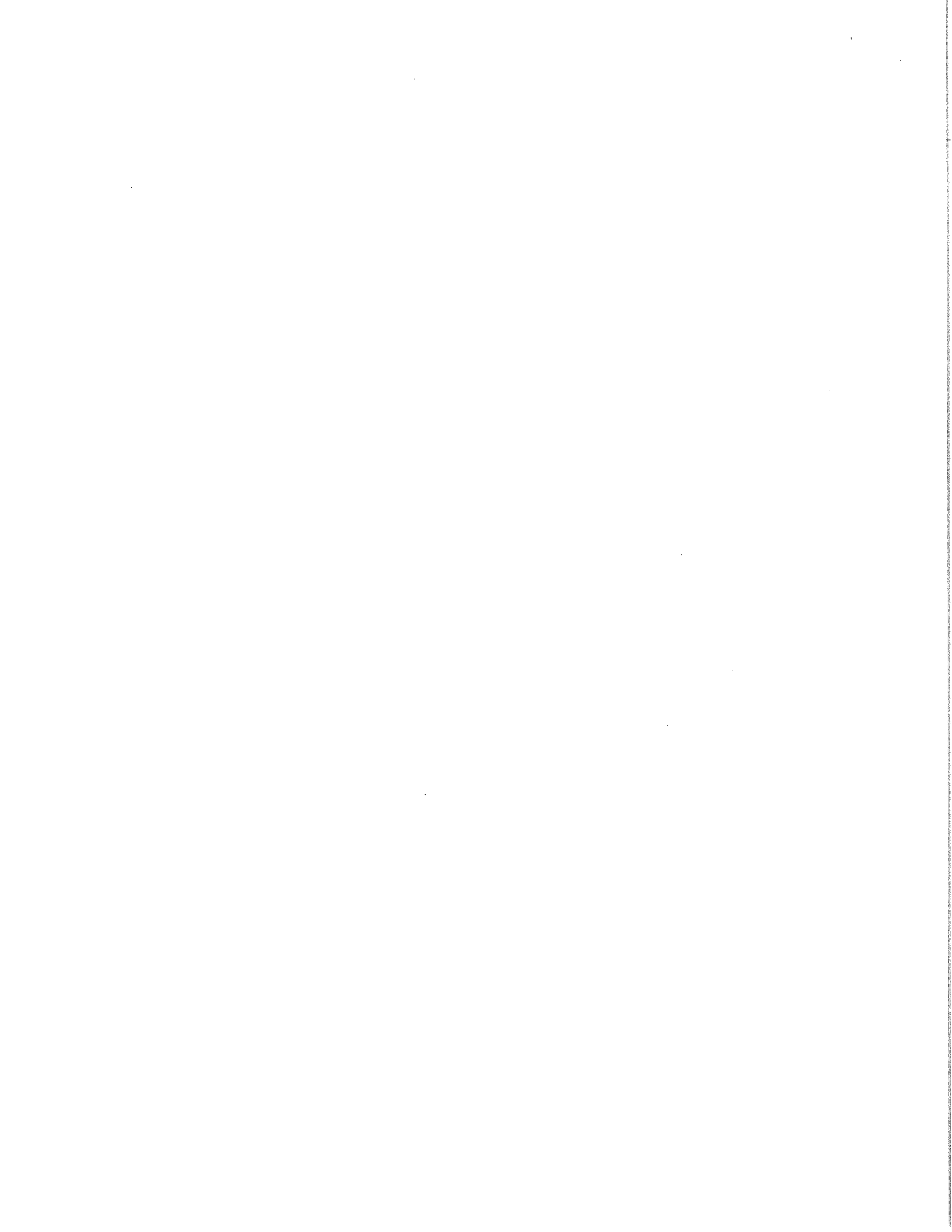
Upon retirement from the Ludington Area School District, a retiree will be given retirement pay according to the following schedule for years of service, to be deposited into a tax-sheltered plan identified by the employee.

- \$100 per year for years 1 through 10 of service **as a teacher** to the LASD;
- \$150 per year for years 11 through 20 of service **as a teacher** to the LASD;
- \$200 per year for years 21 and over of service **as a teacher** to the LASD thereafter.

In order to qualify for this benefit, an employee must inform the Superintendent of her/his retirement in writing no later than the last day of the trimester prior to the employee's final trimester of service.

BAM  
7/25/23

JFLA 7/25/23 TA



ARTICLE 13  
RETIREMENT

Section 13.3

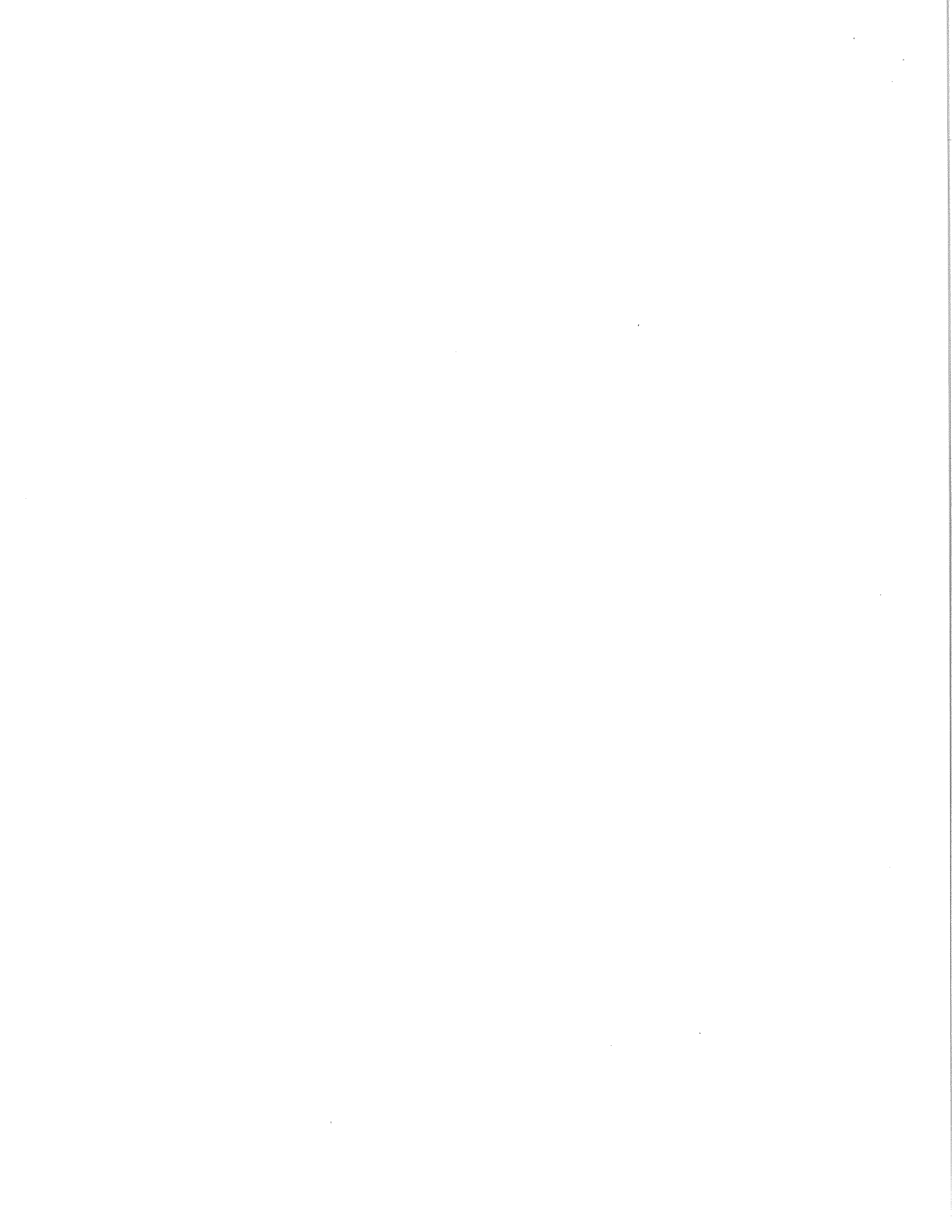
Purchase of Retirement Years.

~~Public Act 92 of 2017 amended the Public School Employees Retirement Act, effective September 29, 2017, to discontinue the option to purchase retirement service credit, except for active duty military service, repayment or refund, weekly worker's compensation, payment for MIP window, Act 88.~~

B.M.  
7/20/23

TA - Y/L/L 7/20/23





Proposal LASD Proposal- 8/2/23

Proposal - Financials and 2 Year Contract

Contract Location-

ARTICLE 21

TERMS OF AGREEMENT

Section 21.1

Duration.

This Agreement shall be effective prospectively upon ratification by the parties and shall continue in effect until midnight, the 1st day of August, ~~2023~~ 2025. This Agreement shall not be extended orally, and is expressly understood that it shall expire on the date indicated.

In the event that in any given year the revenue to the District is reduced by ten percent (10%) or more than that received in the prior school year, the Board of Education may terminate the balance of this Agreement by serving written notice to the Association. If such notice is served, the parties shall forthwith commence negotiations concerning wages, hours, terms and conditions of employment.

Approved and signed this ~~July 20, 2021~~ August 2, 2023.

BAM 8/2/23

JFB 8/2/23

ARTICLE 22

SCHEDULE A

Section 22.1

2023-2024 2022-2023 Salary Schedule

The 2023-2024 2022-2023 Salary Schedule will be increased by 3% on this 2023-2024 2022-2023 Salary Schedule.

2023-2024 2022-2023 Salary Schedule

Teachers will receive a step on the salary schedule above for the 2023-2024 2022-2023 school year.

2024-2025 2023-2024 Salary Schedule

The 2024-2025 2023-2024 Salary Schedule will be increased by 3% on this 2024-2025 2023-2024 Salary Schedule.

Section 22.2

2024-2025 2023-2024 Salary Schedule

Teachers will receive a step on the salary schedule above for the 2024-2025 2023-2024 school year.

TENTATIVELY AGREED

For the District \_\_\_\_\_ Its \_\_\_\_\_ Date \_\_\_\_\_

For the LEA BJM Its LEA Date 3/2/23

ARTICLE 22

SCHEDULE A

**Section 22.1**

**2023-2024 ~~2022-2023~~ Salary Schedule**

The 2023-2024 ~~2022-2023~~ Salary Schedule will be increased by 3% on this 2023-2024 ~~2022-2023~~ Salary Schedule.

**2023-2024 ~~2022-2023~~ Salary Schedule**

Teachers will receive a step on the salary schedule above for the 2023-2024 ~~2022-2023~~ school year.

**2024-2025 ~~2023-2024~~ Salary Schedule**


The 2024-2025 ~~2023-2024~~ Salary Schedule will be increased by 3% on this 2024-2025 ~~2023-2024~~ Salary Schedule.


**Section 22.2**

**2024-2025 ~~2023-2024~~ Salary Schedule**

Teachers will receive a step on the salary schedule above for the 2024-2025 ~~2023-2024~~ school year.

TENTATIVELY AGREED

For the District  Its 8/2/23 Date \_\_\_\_\_

For the LEA  Its 8/2/23 Date \_\_\_\_\_

Proposal LASD Proposal- 8/2/23

Proposal - Financials and 2 Year Contract

Contract Location-

ARTICLE 21

TERMS OF AGREEMENT

Section 21.1

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In the event that in any given year the revenue to the District is reduced by ten percent (10%) or more than that received in the prior school year, the Board of Education may terminate the balance of this Agreement by serving written notice to the Association. If such notice is served, the parties shall forthwith commence negotiations concerning wages, hours, terms and conditions of employment.

Approved and signed this ~~July 20, 2021~~ August 2, 2023.

ARTICLE 22  
SCHEDULE A

Section 22.15

2021-2022 Salary Schedule

~~Teachers will receive a one-time, off-schedule, stipend of 5% of their salary for the 2021-2022 school year to be paid after the District receives its first state-aid payment for the 2021-2022 school year. The payment will be made to teachers no later than November 18, 2021.~~

2022-2023 Salary Schedule

~~Teachers will receive a one-time, off-schedule, stipend of 3% of their salary for the 2022-2023 school year to be paid after the District receives its first state-aid payment for the 2022-2023 school year. The payment will be made to teachers no later than November 17, 2022.~~

BJM 7/20/23

TA- YJB. W

7/20/23





## ARTICLE 25 SCHEDULE B

### Section 25.2

#### Supplemental Pay for Schedule B Activities.

#### F. OTHER

1. Assignments not included in Schedule B assigned by the Principal, which are in addition to the normal load (such as teaching additional classes beyond the contract requirement) will be reimbursed at their normal hourly rate.

2. A teacher who substitutes for another teacher (during their conference period) shall have the option of being paid at a substitute rate of .102% of the BA base or banking the class period and receiving a compensatory day upon reaching five (5) compensatory substitute class periods. No more than three (3) compensatory days may be earned in any one year. This/These day(s) may be used at any time, subject to twenty-four (24) hours advance notice, availability of substitutes, and may be used in conjunction with other personal days found in the contract, but may not be used in conjunction with personal days to extend a scheduled school vacation. These days may not be used the day before spring break, but may be used at any other time. Two (2) days may be carried over into the next year. The third unused day or portion thereof shall be paid at the substitute rate or ERC rate, whichever applies, in the teacher's last check of the year.

Elementary teachers shall receive one (1) hour compensatory time for each two (2) periods of Physical Education and General Music they cover because no substitute is available for a teacher in one of the named areas.

An elementary teacher grades Young 5's, K-5 shall receive compensatory time for each scheduled period of Elementary Specials they cover because no substitute is available.

3. Notwithstanding any item in Schedule B, any teacher may volunteer to cover a regularly or irregularly scheduled activity that is of benefit to our students or school system. If the activity is not listed in Schedule B, the teacher may arrive at a method of compensatory time with the building principal, subject to final approval by the Association Representative and Superintendent.

4. Certified First Aid persons (including CPR) shall be assigned according to the following formula and will receive 1.5% of the BA base for such assignment. This/These person(s) shall be first-call individuals in emergency medical situations.

Building Size:

0- 200- one (1) person

200 - 400 - two (2) persons

400- 600- three (3) persons

600 - four (4) persons

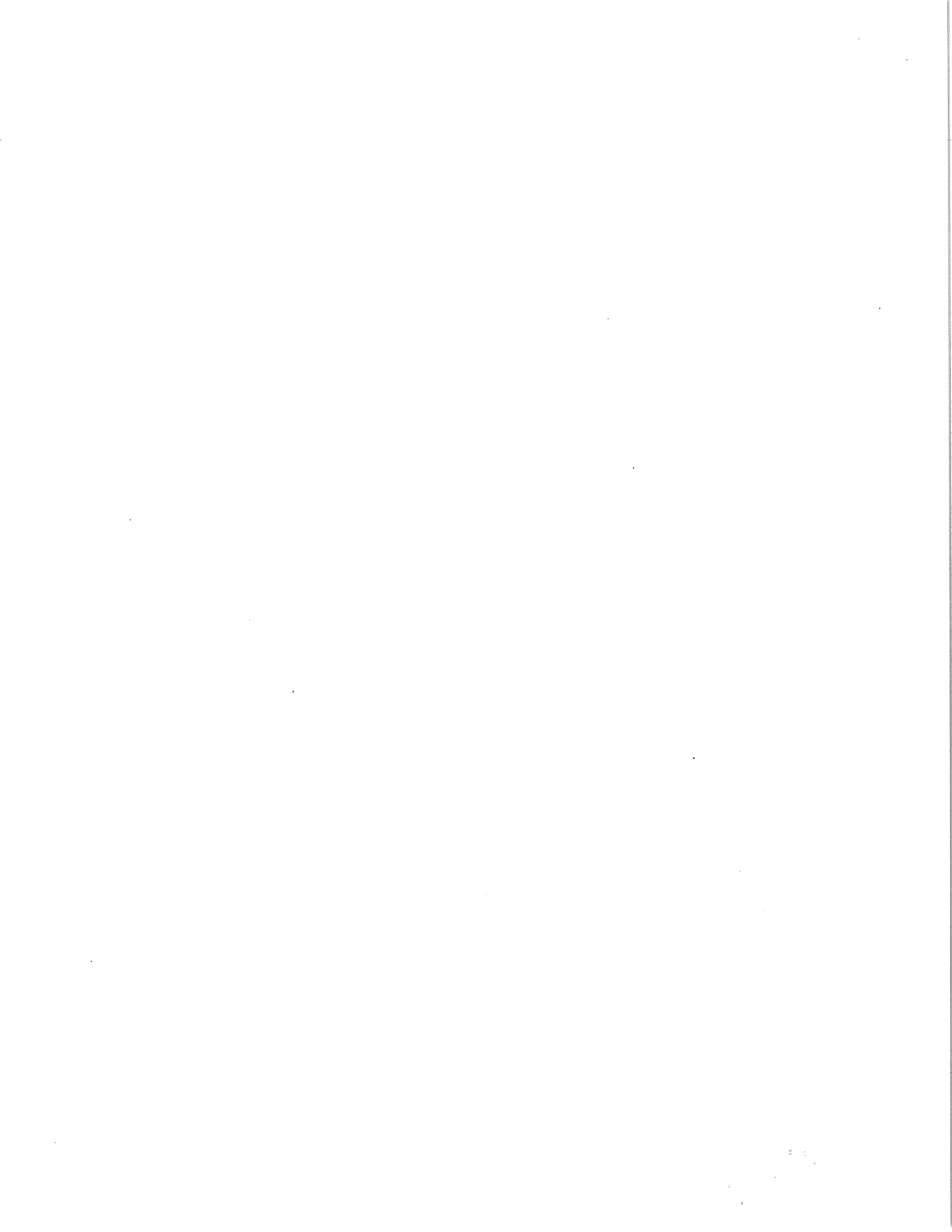
#### 5. Special Education Stipend

All teachers who have the majority of their schedule dedicated to teaching special education courses and that have a caseload of special education IEPs will receive an \$800 stipend.

B-1 M  
7/20/23

TA- JLB  
7/20/23





Proposal 5- LES Robotics

Add LES Robotics to Schedule B

Contract Location- Section 25.2 Supplemental Pay for Schedule B Activities.

- D. ELEMENTARY
1. Safety Patrol - 5%
  2. Service Club - 2%
  3. Building Network Team Leadership - 12% per building

4. Robotics- Each of two (2) coaches will receive 2%

TENTATIVELY AGREED

For the District [Signature] Its superintendent Date 7/25/23

For the LEA BM Its LEA Date 7/25/23

Proposal 4- Sideline Cheer

Add Sideline Cheer to Schedule B

Contract Location- Section 25.2 Supplemental Pay for Schedule B Activities.

A. ATHLETICS BOYS & GIRLS

1. Head Varsity Coaches for Basketball (boys and girls), Football, Swimming (boys and girls), Track (boys and girls), and Wrestling:
  - a. 13% + 2% for Junior Varsity Program + 1% for Freshman Program.
  - b. All Assistant Coaches: 9%
2. Head Varsity Coaches for Baseball, Softball, Volleyball, and Soccer:
  - a. 11% + 2% for Junior Varsity Program + 1% for Freshman Program.
  - b. All Assistant Coaches: 8%
3. Head Varsity Coaches for Bowling (boys and girls), Tennis (boys and girls), Golf (boys and girls), Cross Country, Strength & Conditioning:
  - a. 9% + 2% for Junior Varsity Program + 1% for Freshman Program.
  - b. All Assistant Coaches: 7%
  - c. Summer Strength & Conditioning: 5%
4. All Middle School Coaches - 7%
  - a. Cheerleading:
  - b. Varsity Football - 6%
  - c. Junior Varsity Football - 3%
  - d. Competitive Cheer - 7%
  - e. Middle School Competitive Cheer - 2%

**f. Sideline Cheer- 2%**

TENTATIVELY AGREED

For the District \_\_\_\_\_ Its \_\_\_\_\_ Date \_\_\_\_\_

For the LEA \_\_\_\_\_ Its \_\_\_\_\_ Date \_\_\_\_\_

## Proposal 3- HSA

Contract Location- Section 24.1Section 24.1Insurance.

The Board agrees to contribute toward the cost of insurance for all teachers electing medical coverage for MESSA ABC Plan 1 \$1400/\$2800 HSA 0% MESSA ABC Rx, MESSA ABC Plan 2 \$2000/\$4000 HSA 0% MESSA ABC Rx, MESSA ABC Plan 2 \$2000/\$4000 HSA 0% 3-Tier Rx with Mandatory Mail, MESSA ABC Plan 2 \$2000/\$4000 HSA 20% 3-Tier Rx with Mandatory Mail, and other benefits as described below. **If MESSA offers a new plan before the open-enrollment period of this contract, the District agrees to offer this plan.** The District will pay the State decreed cap amounts the current calendar year, to the extent allowed by law. Any amounts in excess of the Board contributions will be payroll deducted.

In January each year, and where permitted under Internal Revenue Service rules and regulations, the District will advance a contribution of \$1,400 for a single subscriber and \$2,800 for a two party or full family subscriber deductibles. The advanced contributions are included in the above referenced annual contributions made by the district. If the teacher leaves employment with the district, is laid off or goes on an unpaid leave (where benefits are not required to be continued under the Family Medical Leave Act) before the end of the deductible year, the teacher must repay 1/12 of the deductible amount for each month remaining in the deductible year. Such amounts will be repaid by the teacher through payroll withholdings under this agreement and if insufficient funds exist, the teacher will remit the balance due within thirty (30) calendar days.

The District will offer voluntary HSA contributions to staff that qualify for an HSA account as a result of enrolling in the District high deductible health insurance plan. Voluntary contributions beyond the districtBoard-funded HSA contribution are subject to the annual contribution limits set by the IRS. At the start of employment, or prior to December 1 of each year, an HSA election form will be provided to staff to make contribution changes for the new calendar year. Contribution changes will be accepted by the payroll department throughout the year, but will be effective in payroll as described below. The below effective dates do not apply to a new employee, or if the Superintendent determines the change to be time sensitive.

- Election forms received by December 20 will become effective on the first pay in January.
- Election forms received after December 20, but by March 20, will become effective on the first pay in April.
- Election forms received after March 20, but by June 20, will become effective on the first pay in July.
- Election forms received after June 20, but after September 20, will become effective on the first pay in October.

Sponsored dependents may be enrolled in the hospitalization, dental and vision plans at teachers expense if afforded by the underwriters rules and regulations.

Teachers electing not to enroll in Plan A will be enrolled in Plan B benefits described below and will receive at least \$242.00/ month that may be retained as cash or may be used to purchase options available through the Business Office on conditions that: (1) the employee voluntarily and in writing opts out of health benefits coverage available under Plan A; and (2) provides documentation to the Board that the employee has other health coverage that meets the minimum value and coverage requirements of the

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D&BC

Affordable Care Act. This amount will be increased as follows depending upon the number of teachers electing Plan B:

Number of teachers enrolled	Monthly Cash Amount
17	\$ <del>242</del> 300
20	<del>300</del> 325
23	<del>325</del> 350
26	<del>350</del> 375
29	<del>375</del> 400
33	<del>400</del> 425
35	<del>425</del> 450
38	<del>450</del> 475

TENTATIVELY AGREED

For the District DocuSigned by: Dr. Kyle B. Corlett Its Superintendent Date 8/2/2023  
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For the LEA DocuSigned by: Brenda Massie, LEA Its Lea Date 8/2/2023  
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Proposal 1- Curriculum Rate

Increase Curriculum Rate from \$15 to \$25 an hour

Contract Location- Article 25 Schedule B, Section 25.2 E.

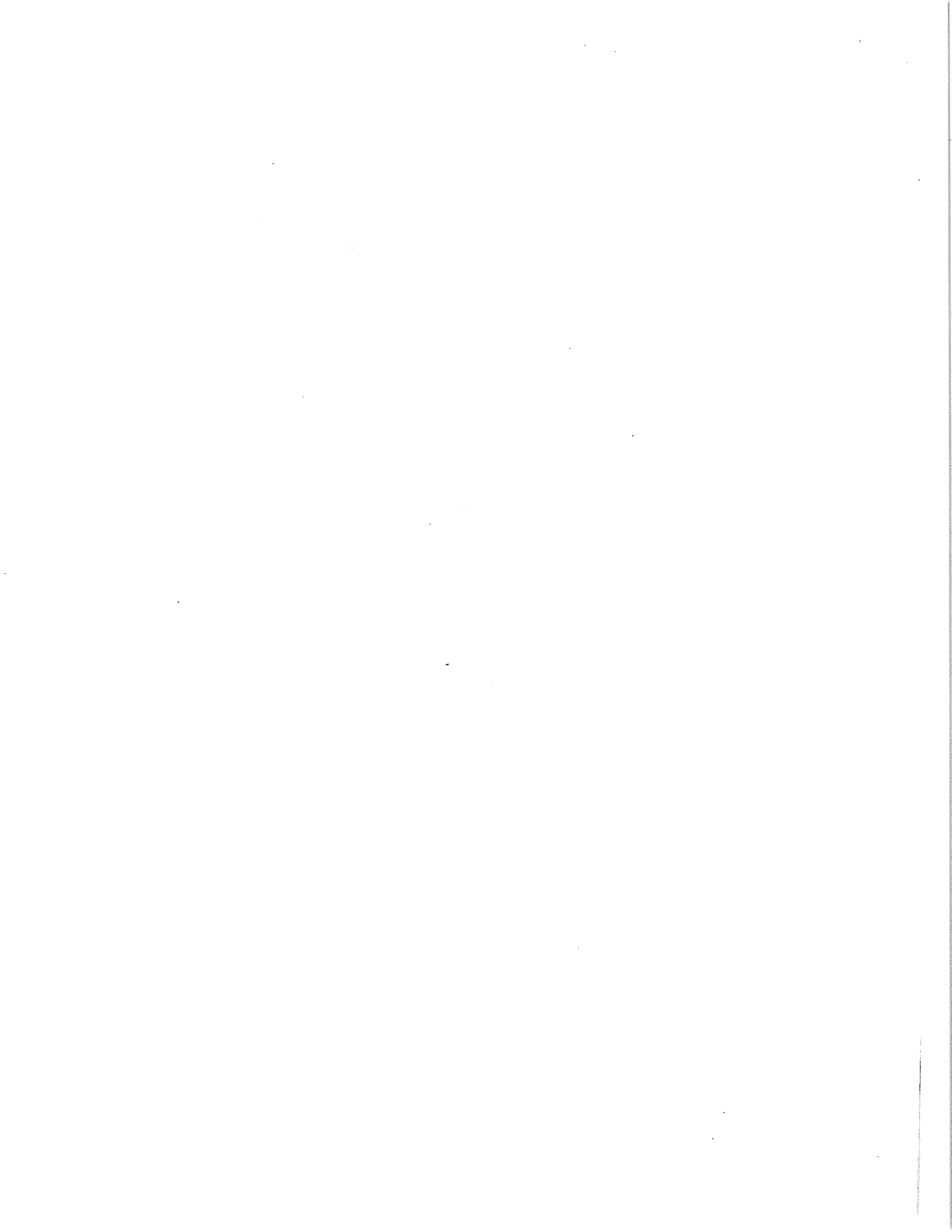
E. CURRICULUM WORK

1. There shall be allotted 1,800 staff hours for curriculum work and other committees such as PA 25, Drug Free, etc.
2. 700 hours shall be allotted to grades 6-12 and 700 to Young 5's, K-5. 400 hours shall be reserved for other committees.
3. Pay shall be at a rate of ~~\$15.00 per hour~~ **\$25.00 per hour**
4. Curriculum study committees may be administrator or staff initiated. A plan must be submitted to the Superintendent for approval. Plan shall include:
  - a. statement of problem;
  - b. number of members on the committee;
  - c. number of hours needed by each committee member;
  - d. deadline for final report;
  - e. any other pertinent information.
5. District Red Cross/ CPR Instructor - \$20 per hour.
6. In addition to the stipend of ~~\$15.00~~ **\$25.00**, the chairperson of each committee shall be granted one (1) day of release time to complete the final report.

TENTATIVELY AGREED

For the District JBLA Its superintendent Date 7/31/23

For the LEA B/M Its SEA Date 7/31/23





Proposal LASD Proposal- 7/25/23

Proposal 1- Supplemental Pay

Contract Location- Section 25.2

Section 25.2

Supplemental Pay for Schedule B Activities.

The salary is computed by multiplying the percentage listed for each activity times the step on the BA Salary Schedule corresponding to years of experience in that particular activity giving one full step credit for each two (2) years of experience, to a maximum of twelve (14) full years or to Step 8 on the BA Schedule, except the following items which shall be computed by multiplying the BA base salary by the percentage listed:

- B-6 – Outside School Day Educational Interventions
- B-13 – Lunch Duty, Senior High
- C-6 – Lunch Duty, Middle School
- F-2 – Other (substituting for another teacher)

**These items will also follow the Procedure for Hiring Schedule B Personnel outlined in 25.1. However, the rate of pay for non-bargaining unit members will be different for: Lunch Duty, Senior High, Lunch Duty, Middle School, and Other (substituting for another teacher).**

Section E – Curriculum Work pay shall be computed by multiplying the number of hours by a straight hourly rate.

Half credit will be given for years of experience on, a lower level in the same activity when that person assumes the head position in the activity.

Salary for non-bargaining unit members shall not exceed that of a bargaining unit member who might serve in the same capacity.

All positions listed may not necessarily be filled.

TENTATIVELY AGREED

For the District DocuSigned by: Dr. Kyle B. Corlett Its Superintendent Date 8/2/2023  
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For the LEA DocuSigned by: Brenda Massie, LEA LEA Date 8/2/2023  
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Counterproposal to the Ludington Board of Education  
Presented: July 25, 2023  
Time: 9:00 AM

Section 25.2

Supplemental Pay for Schedule B Activities.

A. ATHLETICS - BOYS & GIRLS

1. Head Varsity Coaches for Basketball (boys and girls), Football, Swimming (boys and girls), Track (boys and girls), and Wrestling:
  - a. 13% + 2% for Junior Varsity Program + 1% for Freshman Program.
  - b. All Assistant Coaches: 9%
  
2. Head Varsity Coaches for Baseball, Softball, Volleyball, and Soccer:
  - a. 11% + 2% for Junior Varsity Program + 1% for Freshman Program.
  - b. All Assistant Coaches: 8%
  
3. Head Varsity Coaches for Bowling (boys and girls), Tennis (boys and girls), Golf (boys and girls), Country, Strength & Conditioning:
  - a. 9% + 2% for Junior Varsity Program + 1% for Freshman Program.
  - b. All Assistant Coaches: 7%
  - c. Summer Strength & Conditioning: 5%
  
4. All Middle School Coaches - 7%
  
5. Cheerleading:
  - a. Varsity Football: 6%
  - b. Junior Varsity Football: 3%
  - c. Competitive Cheer: 7%
  - d. Middle School Competitive Cheer: 2%
  - e. Sideline Cheer: 2%

B/M  
7/25/23

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7/25/23



TA

Proposal LASD Proposal- 8/2/23

Proposal- 25.2

Contract Location- Section 25.2 Supplemental Pay for Schedule B Activities.

F. OTHER

1. Assignments not included in Schedule B assigned by the Principal, which are in addition to the normal load (such as teaching additional classes beyond the contract requirement) will be reimbursed at their normal hourly rate.
2. A teacher who substitutes for another teacher (during their conference period) shall have the option of being paid at a substitute rate of .102% of the BA base or banking the class period and receiving a compensatory day upon reaching five (5) compensatory substitute class periods. No more than three (3) compensatory days may be earned in any one year used for the purpose of taking leave within one school year. Teachers will be paid out for earned compensatory days at the end of each trimester or teachers may elect to receive payment at the end of the school year. This/ These day(s) may be used at any time, subject to twenty-four (24) hours advance notice, availability of substitutes, and may be used in conjunction with other personal days found in the contract, but may not be used in conjunction with personal days to extend a scheduled school vacation. These days may not be used the day before spring break, but may be used at any other time. Two (2) days may be carried over into the next year. The third unused day or portion thereof shall be paid at the substitute rate or ERC rate, whichever applies, in the teacher's last check of the year.
3. Elementary teachers shall receive one (1) hour compensatory time for each two (2) periods of Physical Education and General Music they cover because no substitute is available for a teacher in one of the named areas.
4. An elementary teacher grades Young 5's, 1<-5 shall receive compensatory time for each scheduled period of Elementary Specials they cover because no substitute is available.
5. Notwithstanding any item in Schedule B, any teacher may volunteer to cover a regularly or irregularly scheduled activity that is of benefit to our students or school system. If the activity is not listed in Schedule B, the teacher may arrive at a method of compensatory time with the building principal, subject to final approval by the Association Representative and Superintendent.
6. Certified First Aid persons (including CPR) shall be assigned according to the following formula and will receive 1.5% of the BA base for such assignment. This/ These person(s) shall be first-call individuals in emergency medical situations.
7. Building Size:
  - 0 - 200 - one (1) person
  - 200 - 400 - two (2) persons
  - 400 600 - three (3) persons
  - 600 - four (4) persons
  - >800 - five (5) persons
8. High School online content area mentors- \$500 each for certified teachers to be available to answer content specific questions for students taking online courses for the entire school year. The teacher will not be responsible for delivering instruction in these online courses and will not be evaluated based on these students' performance in the online courses.

TENTATIVELY AGREED

For the District SLBLA Its LASD Date 8/2/23

For the LEA BJM Its LEA Date 8/2/23

**ARTICLE 26**  
**SCHEDULE C - ADDENDUM**

**Section 26.1**

**2023-2024 Calendar**

**2023-2024 DISTRICT CALENDAR**

**K-12 TEACHERS**

8/28 New Teacher Orientation - Half Day New Teachers Only  
8/29 **LASD Professional Development Day (K-12 Staff); 3 hours of PD ½ Day**  
8/30 **LASD Professional Development Day (K-12 Staff); All LASD Staff Opening Day**

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**TEACHERS & STUDENTS**

9/05 First Day of School  
9/05-06 Kindergarten Students Half Day  
9/29 **No School; LASD Professional Development Day (K-12 Staff)**  
10/04 Pupil Membership Count Day  
10/06 Homecoming  
10/18 Half Day School K-5 Only; Elementary Conferences  
10/19 Half Day School K-12; Elementary & Secondary Conferences  
10/20 Half Day School K-12; Afternoon Professional Work 1/2 day 6-12 Staff (K-5 Staff Off)  
11/10 **LASD Professional Development Day (K-12 Staff)\***  
11/21 Half Day School 6-12 Only; Secondary Exams  
11/22 Half Day School K-12; Secondary Exams; (Afternoon All Staff Off)  
11/22 End of First Trimester  
11/23-24 No School; Thanksgiving Break

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11/27 Second Trimester Begins  
12/15 **No School: LASD Professional Development Day (K-12 Staff)**  
12/20 Winter Break Begins  
1/03 **No School: LASD Professional Development Day (K-12 Staff)**  
1/04 School Resumes  
1/25 Half Day School 6-12 Only; Secondary Conferences  
1/26 Half Day School K-12; Professional Work 1/2 Day  
2/07 Supplemental Pupil Membership Count Day  
2/28 Half Day School K-12 Elementary Conferences/ Secondary Exams  
2/29 Half Day School K-12 Elementary Conferences/ Secondary Exams  
3/01 Half Day School K-12: Afternoon Professional Work 1/2 day 6-12 Staff (K-5 Staff Off)  
3/01 End of Second Trimester

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3/04 Third Trimester Begins  
3/15 **No School: LASD Professional Development Day (K-12 Staff)**  
3/22 No school; Spring Break Begins  
4/01 No School due to Good Friday/Easter Sunday occurring during Spring Break  
4/02 School Resumes  
4/17 New PSAT/SAT Testing Schedule: 6-12 Half Day of School;  
Virtual day for Seniors on 4/17  
K-5 in session (6-12 Staff Afternoon Off)  
5/24 Half Day of School K-12 Staff and Students; Districtwide Graduation  
5/27 No School; Memorial Day  
6/06-07 Half Day School K-12; Secondary Exams  
6/07 Last Half Day for Students; End of Third Trimester

*B.M.*  
*5/25/23*

*TA YLB W 5/25/23*

