

Ludington Area Schools  
Board of Education  
Meeting Minutes June 20, 2022

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

Mission: Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

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BUDGET HEARING

- I. Call to Order & Roll Call ~ The public budget hearing was held in the Ludington Area School District Administration Office Boardroom located at 809 East Tinkham Avenue, Ludington, Michigan. The meeting was called to order by Board President Steve Carlson at six o'clock p.m.

Members Present: Steve Carlson, Mike Nagle, Stephanie Reed, Josh Snyder, Leona Ashley, Scott Foster  
Members Absent: Bret Autrey

- II. Pledge of Allegiance  
III. Agenda Modification ~ None to report.  
IV. Citizen Participation ~ None heard.  
V. Public Hearing ~ Jesse Rickard, Director of Business presented the final budget amendment for Fiscal Year Ending June 30, 2022 and the proposed 2022/2023 Budget. A review of the property millage rates were presented as part of the budget presentation.  
VI. Adjournment ~ Motion by Snyder, supported by Nagle to adjourn the budget hearing at 6:25 p.m.  
Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.

REGULAR MEETING

- I. Call to Order ~ The regular meeting was called to order at 6:25 p.m.  
II. Special Presentation  
A. Ludington Police Department Chief Tim Kozal addressed the Board to share collaboration efforts between law enforcement and district staff on safety and security planning.  
B. Ludington Elementary School Principal Katie Eisinger presented an end of the year report for Ludington Elementary School. She shared information from the transition in January through collaboration successes between students and staff. She brought iPads to demonstrate how collaboration at the building led to an app that was developed to monitor and report social and emotional issues from students which in turn helps identify their emotions and ways to work through them. The app and in person support are tools for building staff to better understand needs of the students and getting support for their immediate needs and those ongoing.  
III. Agenda Modification ~ None to report.  
IV. Citizen Participation ~ One citizen addressed the Board.  
V. Consent Agenda  
A. Ratification of Bill Payment - Per Summary Dated June 20, 2022 was approved by consent.  
B. Approval of Minutes – Regular & Closed Meetings May 16, 2022 were approved by consent.  
C. Annual Summer Tax Resolution 2023 was approved by consent.  
D. Annual Michigan High School Athletic Association Membership Resolution 2022/2023 was approved by consent.  
E. MASB Membership Renewal 2022/2023 was approved by consent.  
F. Tuition Rate (Section 6 Non-Resident Students) 2022/2023 was approved by consent.  
G. Hiring Approvals for Gina Beck, Food Service Aide, Marla Sanders-Aide and Melissa Russell serving as ELL Coordinator were approved by consent. Resignation Acceptances for Peggy Bobrowski, Kaylyn Buckner, Danielle Hargett and Jesse Rickard were approved by consent.  
Motion by Foster, supported by Reed, to approve the consent agenda as written and presented.  
Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.

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- VI. Board Committee Reports
- A. The Finance Committee report was presented by Josh Snyder.
  - B. The Building and Site Committee report was presented by Mike Nagle.
  - C. The Personnel Committee report was presented by Stephanie Reed.
- VII. Superintendent Report and Comments
- A. The annual report on bullying for the 2021-2022 school year was presented. The definition of bullying was shared. There were two incidents for the District reported to the state for the current year meeting the definition of bullying.
  - B. COVID Return to Learn Plan Report 2021-2022 was presented.
  - C. A letter from West Shore Educational Service District Superintendent Dr. Jason Jeffrey was shared with the Board. He thanked Dr. Corlett and the District for the use of Peterson Auditorium for the graduation ceremony for their students.
- VIII. Discussion Items
- A. Waiver & Consent LASD ~ Uncollectible Personal Property Tax was presented by Carlos Alvarado.
  - B. Elementary Bond Project Application and Certificate for Payment #26 was presented.
  - C. Administrative Contract Approval Greg Pscodna, Athletic Director was presented.
  - D. Administrative Contract Approval Laura Jacobs, Director of Business Services was presented.
  - E. Teacher Contract Patrick Ruskowski was presented for approval.
  - F. Shoreline Cycling Club ~ Singletrack Showdown Race request was presented last month and set for action this month.
  - G. Bids for Replacing Gas Storage Tanks were shared.
  - H. Bids for Fixing CBO Roof were discussed.
  - I. Bus Purchases and bids were discussed.
  - J. Approval for Purchase of iPad Packages & Cases was discussed.
  - K. Purchase of Replacement VFD's was discussed. This was submitted to insurance but if it is not covered we need to schedule replacement.
  - L. EnviroClean Contract Renewal was discussed. The contract is one year and there was discussion about bringing custodial services back internally. The contract renewal will give the District time to research costs and staffing for next year.
  - M. Bids for Softball Field Work Diamond #3 Oriole Field was discussed.
  - N. Administrative & Central Office, Non-Union Contracts 2022/2023 were presented for discussion.
  - O. West Shore Educational Service District Parent Advisory Committee Appointment 2022/2023 Melissa Mutton was presented.
- IX. Action
- A. Motion by Nagle, supported by Reed, to approve the Waiver & Consent LASD ~ Uncollectible Personal Property Tax Resolution as presented. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.
  - B. Motion by Snyder, supported by Foster, to approve the certificate for payment on the elementary school bond project and to authorize the District to pay the certificate for payment in the amount of \$52,957.26 as certified by the architect and construction manager, and as outlined in the Certificate for Payment. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.
  - C. Motion by Ashley, supported by Reed, to approve a three year administrative contract for Greg Pscodna, serving as Athletic Director pending successful completion of all in-service requirements and background checks per Board Policy and Michigan Law. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.

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- D. Motion by Nagle, supported by Foster, to approve a three year administrative contract for Laura Jacobs, serving as Director of Business Services pending successful completion of all in-service requirements and background checks per Board Policy and Michigan Law. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.
- E. Motion by Snyder, supported by Reed, to approve a probationary teaching contract for Patrick Ruszkowski serving as second grade teacher at Ludington Elementary School pending successful completion of all in-service requirements and background checks per Board Policy and Michigan Law. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.
- F. Motion by Reed, supported by Nagle, to approve the Shoreline Cycling Club use of the School Forest Trails on Saturday, Nov. 26, 2022 for their annual Singletrack Showdown mountain bike race as presented. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.
- G. Motion by Ashley, supported by Nagle, to approve the bid award for the replacement of gas storage tanks to Rohr Gasoline Equipment who had the low bid of \$332,485.00 as presented. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.
- H. Motion by Snyder, supported by Ahsley, to award the low bid to At The Peak Roofing LLC in the amount of \$98,323 as presented. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.
- I. Motion by Nagle, supported by Reed, to approve the purchase of three Thomas buses from Hoekstra in the amount of \$313,128 as presented. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.
- J. Motion by Ashley, supported by Nagle, to approve the iPad device replacement in an amount of \$1,959,387 pending award of grant funds as presented. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.
- K. Motion by Nagle, supported by Snyder, to approve the VFD's from ControlNET in an amount of \$19,500 as presented. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.
- L. Motion by Reed, supported by Nagle, to approve the one year contract renewal for EnviroClean as presented. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.
- M. Motion by Foster, supported by Nagle, to approve the work on Softball Field Diamond #3 awarding the bid to Ruggles and Son in the amount of \$14,640 as presented. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.
- N. Motion by Reed, supported by Foster, to approve non-union administrative and central office contracts for all administrators (Dan Mesyar, Steve Forsberg, Mike Hart, Randy Fountain, Tim Hansen, Jenn Mackey, Katie Eisinger, Abby Schaperkotter) and other central office staff/supervisors and non-union staff (Susie Hovey, Andy Klevorn, Mary Marble, Laura Kassanos, Carrie Moeggenberg, Penny Schultz, Deb Wilsey, Brent Gillett, Tyrone Collins, Jen Collins, Caryn Elam, Nicole Benedict) receive a one year extension of their contracts. Salaries and benefits will be equivalent to the negotiated pay increase established for the LEA for the 2022/2023 school year. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.
- O. Motion by Snyder, supported by Nagle, to approve the resolution provided to amend our 2021/2022 budgets Fiscal Year Ending June 30, 2022 as written and presented. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.
- P. Motion by Nagle, supported by Reed, to approve the 2022/2023 Budget Resolution as written and presented. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.

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- Q. Motion by Reed, supported by Foster, to set the July regular meeting for 6:00 p.m. on July 18, 2022, at 809 East Tinkham Avenue, Ludington, Michigan. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.
- R. Motion by Reed, supported by Foster, to appoint Melissa Mutton as our representative on the WSESD SEPAC for the 2022/2023 school year. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.
- X. Other Items of Business and Announcements ~ The Superintendent and Board thanked Jesse Rickard for his service to the District.
- XI. Adjournment ~ Motion by Foster, supported by Snyder, to adjourn the meeting at 7:28 p.m.
- XII. Ayes: Carlson, Nagle, Reed, Snyder, Ashley, Foster. Nays: None. Motion: Passes 6-0.

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Michael W. Nagle, Secretary, Board of Education

Approved \_\_\_\_\_

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(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's central business office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*