

Ludington Area Schools
Board of Education
Meeting Minutes May 15, 2023

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Mission: Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

REGULAR MEETING

- I. Call to Order & Roll Call ~ The meeting was held in Ludington High School, Peterson Auditorium, 508 North Washington Avenue, Ludington, Michigan, 49431. The meeting was called to order by Board President Steve Carlson at six o'clock p.m.
Members Present: Steve Carlson, Dr. Bret Autrey, Scott Foster, Stephanie Reed, Leona Ashley and Sarah Lowman
Members Absent: Mike Nagle
- II. Pledge of Allegiance
- III. Agenda Modifications - None to report.
- IV. Citizen Participation – Three citizens addressed the Board.
- V. Consent Agenda
 - A. Ratification of Bill Payment Per Summary dated May 15, 2023 was approved by consent.
 - B. Minutes for Regular Meeting April 17, 2023, May 10, 2023 Special & Closed Meetings were approved by consent.
 - C. Hiring approvals for the following position was approved by consent:
 - Deb Hillier, Food Service Aide
 - D. Resignation acceptances were approved by consent for Joan Allard, Mallory Sarnowski, Ryan Lewis, Cori Towns.
 - E. Retirement acceptance was accepted by consent for Susan Shoup.
 - F. L-4029 Tax Rate Request Form was approved by consent.
 - G. School of Choice for the 2023-2024 school year was approved by consent with the deadline of August 4, 2023 for accepting applications.
Motion by Autrey, supported by Reed, to approve the consent agenda as presented.
Vote: Ayes: Carlson, Autrey, Foster, Reed, Ashley, Lowman. Nays: None. Motion: Carries 6-0.
- VI. Board Committee Reports
 - A. Sarah Lowman presented the Personnel Committee Report.
 - B. Stephanie Reed presented the Building & Site Committee Report.
 - C. Dr. Bret Autrey presented the finance topics discussed at the special meeting on May 10, 2023.
- VII. Superintendent Report and Comments
 - A. Dr. Kyle Corlett shared the Soaring Oriole Award which was presented to Judy Bussey.
- VIII. Discussion Items
 - A. The bond project certificate for payment application in the amount of \$2,258,519.96 was presented. The project is at 24% completion.
 - B. West Shore Educational Service District Biennial Election Resolution was discussed. Three candidates are running for two seats; Vincent Greiner, Jim Riffle and Jason Wolven.
 - C. Neola Policy Updates Volume 37 Number 2 as listed were presented at the April meeting were recommended for approval:
 - Policy 2623 - Student Assessment (Revised)
 - Policy 6325 - Procurement - Federal Grants/Funds (Revised)

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- Policy 8390 - Animals on District Property (Revised)
- Policy 8400 - School Safety Information (Revised)
- Policy 7540.02 – Web Accessibility, Content, Apps, and Services (Revised)
- Policy 7540.03 - Student Technology Acceptable Use and Safety (Revised)
- Policy 7540.04 - Staff Technology Acceptable Use and Safety (Revised)
- Policy 8300 - Continuity of Organizational Operations Plan (Revised)
- Policy 8305 - Information Security (Revised)
- Policy 8315 - Information Management (Revised)
- Policy 9700.01 - Advertising and Commercial Activities (Revised)

- D. Professional Development Advisory Committee district representatives are the Building Network Teams. Dr. Corlett commented that he appreciates staff and the work they do serving on these committees.
- E. A generator for the transportation department was discussed. In the event there is a power outage it is needed to operate the fuel pumps for District use and Mason County emergency personnel. Three bids were received, the one from C & I Electric in the amount of \$14,810 is recommended for approval. The two other bids received were for smaller units.

IX. Action Items

- A. Motion by Autrey, supported by Foster, to approve the Bond Project Application and Certificate for Payment #37 in the amount of \$2,258,519.96 as presented.
Vote: Ayes: Carlson, Autrey, Foster, Reed, Ashley, Lowman. Nays: None. Motion: Carries 6-0.
- B. Motion by Ashley, supported by Lowman, to approve the West Shore Educational Service District Biennial Election Resolution designating Scott Foster as the District Board Representative and designate Mike Nagle as an alternate representative, to vote for Vincent Greiner for a six year term and Jim Riffle for a six year term at the WSESD meeting June 5, 2023.
Vote: Ayes: Carlson, Autrey, Foster, Reed, Ashley, Lowman. Nays: None. Motion: Carries 6-0.
- C. Motion by Reed, supported by Foster, to approve Neola Policy Update Volume 37 Number 2 as listed and presented:
- Policy 2623 - Student Assessment (Revised)
 - Policy 6325 - Procurement - Federal Grants/Funds (Revised)
 - Policy 8390 - Animals on District Property (Revised)
 - Policy 8400 - School Safety Information (Revised)
 - Policy 7540.02 – Web Accessibility, Content, Apps, and Services (Revised)
 - Policy 7540.03 - Student Technology Acceptable Use and Safety (Revised)
 - Policy 7540.04 - Staff Technology Acceptable Use and Safety (Revised)
 - Policy 8300 - Continuity of Organizational Operations Plan (Revised)
 - Policy 8305 - Information Security (Revised)
 - Policy 8315 - Information Management (Revised)
 - Policy 9700.01 - Advertising and Commercial Activities (Revised)
- Vote: Ayes: Carlson, Autrey, Foster, Reed, Ashley, Lowman. Nays: None. Motion: Carries 6-0.
- D. Motion by Autrey, supported by Reed, to designate and approve the Professional Development Advisory Committee as our Building Network Teams who plan professional development for the District as presented.
Vote: Ayes: Carlson, Autrey, Foster, Reed, Ashley, Lowman. Nays: None. Motion: Carries 6-0.

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- E. Motion by Foster, supported by Autrey, to approve the bid from C & I Electric for the purchase of a 22KW Generac Generator as presented in the amount of \$14,810.
Vote: Ayes: Carlson, Autrey, Foster, Reed, Ashley, Lowman. Nays: None. Motion: Carries 6-0.
- X. Other Items of Business and Announcements ~ Dr. Corlett thanked Emily Garland for the Mason County District Library Annual Report and the Unbound Program. Parents can Opt out of the program and those who utilize the service get notified of the materials their students are receiving. Teachers have the ability to remove materials as well.
- XI. Adjournment ~ Motion by Autrey, supported by Reed, to adjourn the meeting at 6:33 p.m.
Vote: Ayes: Carlson, Autrey, Foster, Reed, Ashley, Lowman. Nays: None. Motion: Carries 6-0.

Michael W. Nagle, Secretary, Board of Education

Approved _____

(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's central business office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*