

Ludington Area Schools  
Board of Education  
Meeting Minutes August 15, 2022

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

Mission: Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

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REGULAR MEETING

- I. Call to Order & Roll Call ~ The meeting was held in the Ludington Area School District Administration Office Boardroom located at 809 East Tinkham Avenue, Ludington, Michigan. The meeting was called to order by Board President Steve Carlson at six o'clock p.m.

Members Present: Steve Carlson, Bret Autrey, Josh Snyder, Mike Nagle, Stephanie Reed,  
Leona Ashley

Members Absent: Scott Foster

- II. Pledge of Allegiance  
III. Agenda Modification ~ Add Discussion & Action Items: Probationary Teaching Contracts  
IV. Citizen Participation ~ Two citizens addressed the Board.

V. Consent Agenda

A. Ratification of Bill Payment - Per Summary Dated August 15, 2022 was approved by consent.

B. Approval of Minutes – Regular Meeting July 18, 2022 was approved by consent.

C. Appointment of Legal Firm Thrun Law, P.C. was approved by consent.

D. Appointment of Audit Firm Hungerford Nichols was approved by consent.

E. Approval for Distance/Virtual Learning 2022/2023 was approved by consent.

F. Hiring approval for Jeff Knapp, JV Tennis Coach was approved and the resignation of Cody Jensen, Ludington Elementary School Teacher was accepted by consent.

Motion by Snyder, supported by Autrey, to approve the consent agenda as presented.

Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Ashley. Nays: None. Motion: Passes 6-0.

VI. Board Committee Reports

A. The Finance Committee report was presented by Josh Snyder.

B. The Building and Site Committee report was presented by Mike Nagle.

C. The Personnel Committee report was presented by Stephanie Reed.

VII. Superintendent Report and Comments

A. Dr. Kyle B. Corlett presented a State of the District address that included updates on the District budget, enrollment, challenges, and strengths. He also gave an update on the most recent recommendations from DHD10 regarding COVID and ESSER III Funding. There was an opportunity for public comment relating to ESSER III Funding.

ESSER III Public Comment: None heard.

VIII. Discussion Items

A. The Bond Project Application and Certificate for Payment #28 was received in the amount of \$258,590.61.

B. School Meal Prices were discussed. The recommendation was to increase meal prices by \$0.45 cents per meal for breakfasts, and by \$0.70 cents for lunches for the upcoming school

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year. We are required to charge our full-pay students the federal reimbursement rate for meals. Adult meal prices are also being adjusted for the current year as shown in the chart.

	2021-2022	2022-2023	Increase / Decrease
Milk	\$0.65	\$0.65	-
Student Breakfast	\$1.55	\$2.00	\$0.45
Student Breakfast (reduced)	\$0.30	\$0.30	-
Student Lunch	\$2.55	\$3.25	\$0.70
Student Lunch (reduced)	\$0.40	\$0.40	-
Adult Breakfast	\$2.80	\$3.50	\$0.70
Adult Lunch	\$5.15	\$6.50	\$1.35

C. Appointment of UMB Bank as Depository - We currently contract with an investment firm named Baker Tilly to handle the sale of our bond as well as invest those funds until they are needed to pay for bond projects. Baker Tilly is recommending that we transfer the funds to UMB Bank, and Thrun Law has reviewed these agreements and approved them. Baker Tilly will then work with Laura Jacobs, Director of Business Services on actually investing those funds in various types of investments that align with our board policy and also meet cash flow needs for paying the monthly Christman bill and any other project bills.

D. Electrical Bid for Gas Storage Tanks - We are pursuing grants to purchase electric buses and install the infrastructure to support electric buses. In order to accommodate electric buses, we need to update the electrical work in the bus garage and have received one bid from C & I Electric to do so.

E. MS/HS Bid Proposals - A summary of the list of bids we received for the MS/HS Bond Projects was reviewed by the board committees and was recommended for approval.

F. Probationary teaching contracts for Chelsea Sobanski who will teach fifth grade and Meranda Stuart who will teach second grade, are recommended for approval.

IX. Action Items

A. Motion by Autrey, supported by Reed, to approve the certificate for payment on the school bond project and to authorize the District to pay the certificate for payment in the amount of \$258,590.61 as certified by the architect and construction manager, and as outlined in the Certificate for Payment. Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Ashley. Nays: None. Motion: Passes 6-0.

B. Motion by Nagle, supported by Autrey, to approve the school meal prices for the 2022-2023 school year as presented. Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Ashley. Nays: None. Motion: Passes 6-0.

C. Motion by Snyder, supported by Reed, to approve UMB Bank as an authorized depository for the District as presented. Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Ashley. Nays: None. Motion: Passes 6-0.

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D. Motion by Autrey, supported by Nagle, to approve the electrical bid to C & I Electric in the amount of \$19,625 for New 100 AMP panel and \$1,425 for meter change out as presented. Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Ashley. Nays: None. Motion: Passes 6-0.

E. Motion by Nagle, supported by Autrey, to approve Bid Package #3 as presented:

<b>Work Category</b>	<b>Bid Package #3 Work Category Description</b>	<b>Bid Package #3 Awarded To</b>	<b>Bid Award Amount</b>
01	Demolition	X-Treme Demolition	\$923,700
02	Earthwork & Site Utilities	Schultz Excavating & Asphalt	\$2,088,800
06	Bituminous Paving	Reith Riley Construction	\$566,407
07	Fencing	Straight Line Fencing	\$76,750
08	Landscaping	Landscape Design Services	\$243,200
10	Structural and Site Concrete	Schepers Concrete Construction	\$2,445,355
11	Masonry	JK Masonry	\$3,307,242
12	Structural Steel	Steel Supply and Engineering	\$1,558,000
14A	Roofing	J. Stevens Construction	\$1,351,900
18	Glass/Glazing/Aluminum	Grand Valley Glass & Glazing	\$1,742,109
19	Caulking/Sealants	Helms Caulking	\$62,005
20	General Trades/Carpentry	Muskegon Quality Builders	\$3,439,508
21	Metal Framing / Drywall / Acoustical/Insulation	Sobie Company	\$2,541,310
23	Flooring	Ritsema Associates	\$1,125,045
24	Painting	Vork Brothers	\$663,100
25	Signage	Universal Sign, Inc.	\$230,195
25A	Bleachers	Interkal	\$231,917
26	Fire Protection	Total Fire Protection	\$166,969
27	Mechanical Systems	B & V Mechanical	\$14,620,800
28	Electrical Systems	Allied electrical	\$5,831,005
28A	Structured Cabling	Pro-Tech Cabling Systems, Inc.	\$384,618
29	Food Service Equipment	Great Lakes West	\$443,402

Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Ashley. Nays: None. Motion: Passes 6-0.

F. Motion by Ashley, supported by Reed, to approve probationary teaching contracts to Chelsea Sobanski and Meranda Stuart pending successful completion of all in-service requirements and background checks per Board Policy and Michigan Law as presented. Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Ashley. Nays: None. Motion: Passes 6-0.

X. Other Items of Business and Announcements ~ None to report.

XI. Adjournment ~ Motion by Autrey, supported by Reed, to adjourn the meeting at 6:43 p.m.

Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Ashley. Nays: None. Motion: Passes 6-0.

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Michael W. Nagle, Secretary, Board of Education

Approved \_\_\_\_\_

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(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's central business office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*