

Ludington Board of Education
Public Meeting Notice

Please Post

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

Building & Site Committee Meeting

Date: November 16, 2017

Time: 8:30 a.m.

Place: Ludington Area School District Administration Office
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL
 Mike Nagle Stephanie Reed Mary Jo Pung
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
 - a) Update on Sinking Fund Projects - HVAC at Franklin
 - i) Test and Balance Report - Air Economics
 - b) Snow Plow Competitive Bid Process
 - c) 21st Century Education Study and Facilities Improvement Planning
 - i) Report on November 7th meeting and Review November 29th agenda
 - ii) Review Facilities Assessment data received from Owen Ames Kimball
 - iii) Review Facilities Assessment data received from Tower Pinkster
 - iv) Review preliminary data received from Public Financial Management
- 5) OTHER ITEMS OF BUSINESS AND ANNOUNCEMENTS
- 6) ADJOURNMENT

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education ☐
FROM: Jason Kennedy, Superintendent
RE: Building & Site Committee Meeting ~ Agenda Notes

Update on Sinking Fund Project - HVAC at Franklin

All the unit vent and cabinet units have been installed, as has all control software. The water pressure within the system was equalized last week by Air Economics, out of Grand Rapids. This company specializes in performing water pressure adjustments within boiler systems, and this was part of Van's bid price. We continue to make adjustments to the system, and are addressing a number of issues. First, the hallways are being heated now, and warm air is coming into the rooms, which increases the temperature registered by the thermostats which regulate heat in the rooms. This is because the thermostats are right by the door. This in turn causes cold air to be inserted into the room in order to adjust the room temperatures. There is a resulting temperature variance within the rooms. We have decreased the maximum damper position from 80% to 50%, slowed down the maximum motor speed from 100% to 80% (it is a variable speed motor), and we are moving one of the thermostats away from the hallway in order to address the thermostat variance issue. The air is moving at a slower rate, further modulating the rate of temperature flux. We continue to make adjustments. Furthermore, we will be making adjustments all throughout the heating season, all throughout the school district.

Snow Plow Competitive Bid Process

We will seek Board approval for the award of the snow plowing bid for the District in December. We will continue using our current contractor until a successor bid is awarded. The bid was issued on November 3rd, a walkthrough of the property was scheduled for November 17th, with a due date of December 4th as the deadline for the competitive bids. We have added some angle parking and the sidewalk along the playground at Foster, and the old tennis parking lot in front of the OJ main entrance to the bid.

Strategic Plan - Facilities Improvement Plan

We will review the minutes of the November 7th kick-off meeting for the discussion of 21st century educational skills and the master facilities planning process for the District. We will also review the agenda that has been established for the November 29th working group meeting, and the plan moving forward. We will discuss information that has been received from Owen Ames Kimball, a construction management company, Tower Pinkster, an architectural and engineering company, and Public Financial Management.