

Ludington Board of Education
Public Meeting Notice

Please Post

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

Personnel/Policy Committee Meeting

Date: February 16, 2018

Time: 7:30 a.m.

Place: Ludington Area School District Administration Office
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL
 Mike Nagle Stephanie Reed Josh Snyder
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
 - a) Update on Middle School Assistant Principal's Position
 - b) Recommendation to Hire High School Special Education Teacher
 - c) MDE Memorandum: Certification Requirements for Library Media Staff
 - d) Personnel Specialist Retirement - Mary Jo Heyse
 - e) Varsity Girls' Basketball Coaching Position Update
 - f) Thrun Law Firm - Review of School Law Notes
 - g) Other
- 5) OTHER ITEMS OF BUSINESS AND ANNOUNCEMENTS
- 6) ADJOURNMENT

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education ☐
FROM: Jason Kennedy, Superintendent
RE: Personnel/Policy Committee Meeting ~ Agenda Notes

Middle School Assistant Principal's Position

The posting for the position close on February 16, 2018. First rounds interviews will take place on Wednesday, February 21, 2018, second round interviews will take place on Thursday, February 22, 2018, and a final recommendation to hire the top candidate for the position will appear no later than the March Board of Education meeting. In the meantime, Steve Forsberg will be assisting, along with other members of the complex administrative team, as needed. We have received 36 applicants interested in the position.

Recommendation to Hire High School Special Education Teacher

A committee made up of Dan Mesyar, Steve Forsberg, and three special education teachers completed interviews for the high school special education teaching position that was recently vacated by Erin Slater, as she accepted a position with Traverse City Area Public Schools. The committee has selected its top candidate, and it is our intention to have a final recommendation from the administration to discuss at our Personnel Committee on Friday. The recommendation will be to approve the hiring at our Board meeting on Monday evening. Details of the hire will be provided at the committee meeting, as we are still finalizing reference checks, etc.

MDE Memorandum: Certification Requirements for Library Media Staff

A memorandum from the Michigan Department of Education (MDE) will be provided to the Personnel Committee. We are investigating the impact to Ludington Area Schools at this time, but this serves as a communication with the committee to inform you of this communication from MDE with school districts in the state.

Personnel Specialist Retirement - Mary Jo Heyse

Mary Jo Heyse has submitted a letter of retirement from the District effective April 1, 2018. Mary Jo has more than 38 years of service credit in the retirement system, with the last 20 years serving in her role at Ludington. She has been an asset to Ludington Area Schools throughout her career, and she will be missed. The transition plan will be discussed with the committee.

Varsity Girls' Basketball Coaching Position Update

An update will be provided to the committee regarding the varsity girls' basketball coaching position, along with an update on the statement and position of the district on the matter.

Thrun Law Firm - Review of School Law Notes

We will discuss the most recent school law notes with the committee. This will provide the committee with the most recent developments in school law with regard to policy development.

Other

We will briefly review items from the other committee agendas so that all board members are aware of the topics covered in all meetings prior to the Board meeting Monday evening.