

Ludington Board of Education
Public Meeting Notice

Please Post

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

Personnel/Policy Committee Meeting

Date: March 16, 2018

Time: 7:30 a.m.

Place: Ludington Area School District Administration Office
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL
 Mike Nagle Stephanie Reed Josh Snyder
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
 - a) Approval of Middle School Assistant Principal - Abby Schaperkotter
 - b) Recommendation to Hire High School Special Education Teacher - Postponed
 - c) Central Office Accounting / Pupil Accounting Position
 - d) Second Year Maternity Leave Request - Chelsea Feutz
 - e) Informal Discrimination Complaint Received and Resolved
 - f) Administrative Guidelines for Review - Informational
 - g) Discussion on Administrative Team Configuration
 - h) Thrun Law Firm - Review of School Law Notes
 - i) Other
- 5) OTHER ITEMS OF BUSINESS AND ANNOUNCEMENTS
- 6) ADJOURNMENT

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting

please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education ☐
FROM: Jason Kennedy, Superintendent
RE: Personnel/Policy Committee Meeting ~ Agenda Notes

Approval of Middle School Assistant Principal - Abby Schaperkotter

I support this recommendation and the hiring of Abby Schaperkotter as the next middle school assistant principal at OJ DeJonge Middle School. We are currently working out a transition plan for Ms. Schaperkotter. We will work with the secondary complex administrators to provide support for the middle school during this transition. MS. Schaperkotter currently serves as a middle school assistant principal in a very large middle school in Ohio, and holds a Master's Degree in Educational Leadership from Ohio State University. She is originally from Charlevoix, MI and loves Ludington and our region. She is in the process of purchasing a home in our community and preparing to make the transition to Ludington. We are excited to have her. More details are provided in the recommendation letter from Mike Hart.

Recommendation to Hire High School Special Education Teacher - Postponed

A committee made up of Dan Mesyar, Steve Forsberg, and three special education teachers completed interviews for the high school special education teaching position that was recently vacated by Erin Slater, as she accepted a position with Traverse City Area Public Schools. The committee selected a top candidate; however, the candidate decided to remain in his current district even though our offer was a much better financial offer. The candidate felt loyalty and a commitment to stay where he was for the remainder of the year. The other three candidates did not meet our expectations. The job was reposted and we are hopeful that we are able to attract more candidates at the end of the school year. We are using a long term substitute teacher to help fill the position for the time being.

Central Office Accounting / Pupil Accounting Position

With the retirement of Mary J Heyse in the payroll position, and Mary Marble being assigned to the payroll position, a vacancy was created with our central office accounting and pupil accounting position. Four (4) candidates were interviewed for the position. The top candidate for the position is Susie Hovey. Susie is the Central Office Pupil Accounting

Clerk at Hart Public Schools and is considered one of the top go to people for pupil accounting and state reporting in our region. Upon Susie's formal hiring, she will start at Ludington Area Schools on Monday, March 26, 2018. Susie also was a former mathematics and technology teacher for 11 years at a charter school in Muskegon that closed prior to being hired by Hart in this similar position. She holds a Bachelor's degree in Elementary Education with endorsements in Mathematics, Science, and Spanish, and she holds the following certifications: PowerSchool District Certification, Pupil Accounting Specialist Certification, and Educational Data Specialist Certification.

Second Year Maternity Leave Request - Chelsea Feutz

The District has received a request to extend the maternity leave to a second year for Chelsea Feutz. I have met with Chelsea to understand the circumstances for the request. This will be discussed with the Board committee. Article 12.6 - Maternity / Paternity Leave of the Collective Bargaining Agreement states, "...may extend to a maximum of one year and may be extended upon written request for a second year."

Informal Discrimination Complaint Received and Resolved

The District received two informal complaints from D'Ann Rohrer alleging that she has been discriminated against because of her gender. I have investigated the complaints, have worked with legal counsel, and have satisfactorily resolved the complaints with Mrs. Rohrer. The District responses and remedy actions will be shared with the committee.

Administrative Guidelines for Review - Informational

We will discuss Administrative Guidelines that are being developed by the Superintendent to address and resolve issues pertaining to the Girls' basketball coaching situation, as well as the informal complaints described above. Those guidelines are:

AG 2431 - Interscholastic Athletics

AG 5830 - Student Fundraising

Discussion on Administrative Team Configuration

With the retirement announcement of Jan Jackoviak, an opportunity to discuss reconfiguring the administrative team has presented itself. We will discuss a possible reconfiguration of the administrative team, with the creation of a director's position that could focus on all things curriculum, instruction, and assessment.

Thrun Law Firm - Review of School Law Notes

We will discuss the most recent school law notes with the committee. This will provide the committee with the most recent developments in school law with regard to policy development.

Other

We will briefly review items from the other committee agendas so that all board members are aware of the topics covered in all meetings prior to the Board meeting Monday evening.