

## **PTC meeting Jan 9<sup>th</sup>, 2023**

### **Attendance:**

Barbie Eaton, Carrie Brandt, Andrew Frigon, Tiffany Heyse, Christine James, Andrea Knowles, Sarah Curtis, Charlotte Nickelson, Katie Eisinger, Carleen Shinn, Erin Wohlberg.

### **Call to order: 7:05pm**

### **Motion to approve minutes from December meeting:**

Carrie Brandt, 2<sup>nd</sup> Andrew Frigon. Motion carries.

### **Treasurer report:**

-Historically we have been provided an expenditure report for the month, Andrew may follow that in the meetings but can modify if he sees fit.

-Andrew needs a receipt for HOF overage from ice cream parties, he will follow up with Amanda St. Hilaire.

-Scholastic magazine order was paid, but no reflection in the check book, Andrew will look at the online statements to log that.

- Andrew tried to link our PTC debit card to Amazon, but we will use the LES Amazon account and we will reimburse LES from PTC.

- Receipt needed from 3<sup>rd</sup> grade field trip, Barbie has in her email and will forward on.

-83 envelopes are ready stuffed with \$100 for teacher support money. Receipts are to be turned in by Spring Break. Katie will disperse those on Monday's PD day.

- Barbie asked Andrew to do a transfer of funds, as our savings account was warned of going dormant. It is now a policy that we will transfer an amount into savings and then transfer right back to checking.

### **Teacher conference luncheon- March 1 & 2.**

-Catered or store bought? Pick someone to cater, and send out a sign up genius for donations. Drinks, sides, cutlery etc. can be donated. Charlotte will gather menu ideas for Feb meeting to approve and get the sign up genius out to parents.

Preschool is also this same time.

-PTC popcorn for LES popcorn Fridays, links were sent to Barbie to purchase. We are going to ask Lisa to order through the amazon account for LES and then we would reimburse. Check for reimbursement will be paid to LASD. -actual popcorn kernel, -More paper bags

Came at \$405 just over budget at \$400.

### **Old business:**

- PTC email will be available on the site for all. Access is only given to officers. [lesptc@lasd.net](mailto:lesptc@lasd.net)
- Square should be updated as of 3pm today, for donating towards the school PTC.

### **New Business:**

- Trustee positions:
  - o Jen Shaw and Kara Albrecht are ok stepping back as trustees, but also willing to stay on. The 7pm meeting time does not work for Jen Shaw.
  - o Jessica Sanders is also stepping down. Trustees will help to run the PTC. No official 'job', just what might be needed- eg. Chairing a committee, leading teacher luncheons, end of the year festivities etc.
  - o We will preferably have 3 other parents as trustees if needed.
- Community Foundation- doesn't look like it would work to be partnered with them.
  - o \$10k has to stay in an account at all times.
  - o Would not allow wishes from each school.
  - o Tax exempt- for donations while we are doing fundraisers- we cannot use the school tax exempt status as our funds are not in the same account as the school.
  - o 5013c status? We can file to complete this status.
  - o Preschool has 5013c status, but we cannot combine as they have to be separate.
  - o Andrea Large suggested partnering with The Oriole Foundation, as they are looking to bring back the Dancing with the Stars event- possible fundraising.
- Fundraiser- one major complaint was that they kids didn't complete anything for donations. We have done a book-a-thon in the past that was successful, that we could look at. We could continue with class prizes vs. going back to individual prizes. We wouldn't wait for reading month, as March would put a lot of financial strain on the PTC for the year.
- Thank You Carrie for looking into all that and getting all the information for us.

### **Board positions for next year:**

We will be looking for new members- we will send something to Christine James to post on facebook, school website and Katie will add into her weekly newsletter. Andrea suggested teachers adding to Remind to send to parents. Barbie will send that to teachers and admin to forward on.

### **Principals Report:**

-Thank you to PTC for movie and popcorn parties. Thank you to our parent volunteers for their time too.

- Teacher appreciation week- private LES PTC and Katie E meetings for this to discuss ideas.

-Budget for teacher appreciation: \$1500

- LES is in beginning stages of Robotics team for 4<sup>th</sup> and 5<sup>th</sup> grade. Hope to join first competition in May. We have 10 students on this first team. Thank You to Kathy Surd for pushing for this and advising.

-We are in the midst of our OSCAR reading program re-running. Community members come in and read with 3<sup>rd</sup> graders, and at the end they get trophies and a party. Optimist club is donating the trophies again.

If you know someone who would like to volunteer and has an ichat on file- please let Katie know.

- Heart month will be going on in gym.
- At our feb meeting Katie will share the questions that may be on the parent feedback survey that will be going out. Once the survey has been completed by families, she will share results with us too.
- Last week coming back from winter break, students completed PBIS expectations again- all did well and the first week was great.
- Old fun run prizes went to the O store, and have been very popular.
- Lost & Found:
  - o Our lost and found pile is becoming overwhelming. Tomorrow, Mrs. James' and Mrs. Rasbach's classes will out all the items out in the lunchroom tables for students to come and look at. Our hope is that if they are all spread out more, they will be able to see more clearly if anything is theirs. We will also have it all out at teacher conferences in March.
  - o Starting the week before spring break we will be looking for 4-5 parent volunteers (with ichat completed and on file) to come at the end of each month to sort through the pile and potentially donate all that is left and not claimed- we will be giving families notice of this in advance so they can come collect items if wanted.

#### **Message from Carleen Shinn-**

- Young 5 and K Christmas performance was a success! First and second grade spring performance will be held April 24 and 25.

#### **Info for future officers starting 23-24 school year:**

We will take nominations in April, vote in May and then in June officers leaving, and incoming officers will meet to transfer information. Barbie will send info to teachers, admin to see about new parents for officer positions,

Motion to adjourn: Barbie E, 2<sup>nd</sup> Charlotte N. Motion carries.

**Meeting adjourned 8:24pm.**