

Mason County School Emergency Drills Documentation Form

Reporting School:	Ludington Elementary School
School Year:	2021-2022
Drill # for The School Year: <small>(Example: #3/5 Fire; 1/2 Tornado; 1/3 Lockdown)</small>	#1/2 Tornado Drill

Type of Drill:

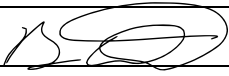
<input type="checkbox"/>	Fire Drill (5 required; 3 drills in the fall, 2 in the remaining school year)
<input checked="" type="checkbox"/>	Tornado Safety Drills (2 required in the school year; 1 in March)
<input type="checkbox"/>	Lock Down/Shelter-In-Place (3 required; 1 before December & 1 after January)
<input type="checkbox"/>	School Bus Emergency Evacuation Drill (3 required; Forward, rear, and both)

Time of Drill:

** At least one drill is required to not be during class time.*

<input type="checkbox"/>	During class time
<input type="checkbox"/>	In between classes/during class changes*
<input checked="" type="checkbox"/>	Recess or lunch time*
<input type="checkbox"/>	Other time when a significant number of the students are gathered but not in the classroom*

Date & Time of Drill:	3/2/22 9:30am		
Time required to evacuate/shelter/secure all personnel: <small>(i.e. Last person to check or leave building)</small>	3:30		
Total Number of Participants:	885 PreK-5 Students + Staff		
Enhancements Made To Drill: <small>Fire exit blocked, Scenario given, Missing Student, etc.</small>	First Drill at new school		
Drill Remarks or Observations:	Plenty of space available throughout the building for classes. 4th grade had more room in small group rooms for classes. 3rd grade had more room in their workroom.		

Name of School Principal (or designee):	Brian Dotson
Signature of School Principal:	
Name & Title of Person Conducting Drill: <small>If drill conducted by someone other than principal</small>	

Public Safety Agency Present For Drill

Name & Title

<input type="checkbox"/>	Emergency Management Coordinator:	
<input checked="" type="checkbox"/>	Law Enforcement Agency:	Officer Austin Morris - SRO
<input type="checkbox"/>	Fire Department:	

Submit Completed Forms to the Mason County Emergency Management Office
emergency.management@masoncounty.net