

Ludington Area Schools
Board of Education
Meeting Minutes January 16, 2023

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Mission: Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

ORGANIZATIONAL MEETING

- I. Call to Order & Roll Call ~ The meeting was held in the Ludington Area Schools Administration Office, 809 East Tinkham Avenue, Ludington, Michigan, 49431. The meeting was called to order by Temporary Chairperson, Superintendent Dr. Kyle Corlett at six o'clock p.m.
Members Present: Steve Carlson, Dr. Bret Autrey, Mike Nagle, Stephanie Reed, Leona Ashley, Scott Foster, Sarah Lowman
Members Absent: None
- II. Pledge of Allegiance
- III. The Ceremonial Oath of Office was administered for Stephanie Reed and Sarah Lowman.
- IV. Election of Board President - Member Autrey nominated Steve Carlson for Board President. No other nominations were heard. Motion by Autrey, supported by Ashley, to close nominations and elect Steve Carlson for Board President. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0. Chairperson Corlett declared Steve Carlson President of the Board and the President assumed the chair.
- V. Election of Vice President - Member Foster nominated Dr. Bret Autrey for Board Vice President. No other nominations were heard. Motion by Member Foster, supported by Member Nagle, to close nominations and elect Dr. Bret Autrey for Vice President. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0. The President declared Dr. Bret Autrey Vice President of the Board.
- VI. Election of Secretary - Member Autrey nominated Mike Nagle for Board Secretary. No other nominations were heard. Motion by Autrey, supported by Reed, to close nominations and elect Mike Nagle for Board Secretary. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0. The President declared Mike Nagle Secretary of the Board.
- VII. Election of Treasurer - Member Autrey nominated Stephanie Reed for Board Treasurer. No other nominations were heard. Motion by Member Autrey, supported by Member Foster, to close nominations and elect Stephanie Reed for Board Treasurer. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0. The President declared Stephanie Reed Treasurer of the Board.
- VIII. Appointment of Board Secretary - Member Nagle, supported by Member Autrey, moved to designate the Superintendent's Administrative Assistant, Penny Schultz, as Board Secretary Designee, who will, in place of the Board Secretary, post all notices and take minutes of Board meetings. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.
- IX. Appointment of Board Members as ESD and MASB Representatives/Recreation Board & Committee assignments as designated by the Board President. (Chairperson denoted by *)
 - WSESD/WSASBA Representative: Scott foster
 - MASB Negotiations Liaison: Dr. Bret Autrey
 - Ludington Recreation Board Representative: Stephanie Reed
 - Building and Site Committee Members: *Stephanie Reed, Mike Nagle, Scott Foster
 - Finance/Negotiations Committee Members: *Dr. Bret Autrey, Steve Carlson, Stephanie Reed
 - Personnel Committee Members: *Mike Nagle, Leona Ashley, Sarah Lowman
 - Co-Curricular Committee Members: *Dr. Bret Autrey, Leona Ashley, Scott Foster
- X. Adjournment of Organizational Meeting - Motion by Autrey, supported by Foster, to adjourn the organizational meeting at 6:08 p.m. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.

Ludington Area Schools
Board of Education
Meeting Minutes January 16, 2023

REGULAR MEETING

- I. Call to Order - The regular meeting was called to order by Board President Carlson at 6:08 p.m.
- II. Agenda Modifications - None to report.
- III. Special Presentations ~ Board Appreciation Month and Martin Luther King Jr.'s Birthday were acknowledged. Marc Sawyers from Hungerford Nichols presented the audit report. OJ DeJonge Middle School Principal Mike Hart presented the middle school building report.
- IV. Citizen Participation – Two citizens addressed the Board.
- V. Consent Agenda
 - A. Ratification of bill Payment Per Summary dated January 16, 2023 was approved by consent.
 - B. Minutes for December 12, 2022 were approved by consent.
 - C. Hiring Approvals for Charlotte Nickelson, LES Aide was approved by consent.
 - D. Non-Union Service Agreement for John Savage, Payroll/Business Services was approved by consent.
 - E. Thrun Law, P.C. Retainer Fee Agreement was approved by consent.Motion by Reed, supported by Autrey, to approve the consent agenda as presented. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.
- VI. Board Committee Reports
 - A. Dr. Bret Autrey presented the Finance Committee Report.
 - B. Stephanie Reed presented the discussion topics from the Building & Site Committee Report.
 - C. Mike Nagle presented the Personnel Committee report.
- VII. Superintendent Report and Comments
 - A. Dr. Kyle Corlett shared the Soaring Oriole Award was presented to Karen Hamilton. He presented Learning Goals and addressed learning loss. This is a state requirement as part of the ongoing response to COVID learning loss. This information was posted to the District website.
- VIII. Discussion Items
 - A. The bond project certificate for payment application in the amount of \$1,065,782.13 was presented.
 - B. The amended budget for 2022-2023 was presented by Laura Jacobs, Director of Business Services.
 - C. One quote was received from Vector Tech Group for network electronics, power supplies, and wireless network for OJ and LHS as part of the bond project. The total is for \$184,455.71.
 - D. Part of the bond project is to purchase new bleachers for the softball field. We have received two quotes. One is for \$22,064.88 and one is for \$23,496.00. The recommendation is to approve the quote from Sightlines Athletic Facilities LLC for \$23,496.00 because, although it's higher, it includes delivery and assembly while the lower one doesn't. These bleachers are moveable, so they can also be used for the football/soccer field.
 - E. Sub Rate was presented. With the increasing difficulty of acquiring qualified long term subs, we are proposing to increase the long-term substitute teaching rate for retired teachers to \$200 per day.
- IX. Action Items
 - A. Motion by Autrey, supported by Foster, to approve the Bond Project Application and Certificate for Payment #33 in the amount of \$1,065,782.13 as presented. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.

Ludington Area Schools
Board of Education
Meeting Minutes January 16, 2023

- B. Motion by Autrey, supported by Nagle, to approve the Financial Audit 2021-2022 as written and presented. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.
- C. Motion by Reed, supported by Ashley, to approve the Amended Financial Budget 2022-2023 as written and presented. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.
- D. Motion by Ashley, supported by Lowman, to approve Purchase of Technology from Vector Tech Group in the amount of \$184,455.71 as presented. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.
- E. Motion by Nagle, supported by Reed, to approve the purchase of bleachers from Sightlines Athletic Facilities LLC in the amount of \$23,496.00 which includes delivery and assembly as presented. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.
- F. In September, the board approved \$46,000 for a backstop system to be installed. Unfortunately, the water table is too high to accommodate the supported poles needed without spending more funds. The recommendation is to accept a bid from Great Lakes Fencing for \$12,901.85 for a different backstop system. Motion by Autrey, supported by Nagle, to approve the backstop system from Great Lakes Fencing in the amount of \$12,901.85 as presented. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.
- G. Motion by Autrey, supported by Nagle, to approve the sub rate increase for retired teachers serving in long term assignments to \$200 per day as presented.
- X. Other Items of Business and Announcements ~ None heard.
- XI. Adjournment ~ Motion by Autrey, supported by Ashley, to adjourn the meeting at 7:17 p.m. Vote: Ayes: Carlson, Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 7-0.

Michael W. Nagle, Secretary, Board of Education

Approved _____

(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's central business office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*