

Ludington Area Schools  
Board of Education  
Meeting Minutes September 19, 2022

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

Mission: Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

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REGULAR MEETING

- I. Call to Order & Roll Call ~ The meeting was held in the Ludington Elementary School located at 5771 West Bryant Road, Ludington, Michigan. The meeting was called to order by Board President Steve Carlson at six o'clock p.m.

Members Present: Steve Carlson, Bret Autrey, Josh Synder, Mike Nagle, Stephanie Reed,  
Scott Foster

Members Absent: Leona Ashley

- II. Pledge of Allegiance

- III. Agenda Modification ~ None to report.

- IV. Special Presentations

A. Jennifer Rollenhagen, WSESD presented the Interconnected Systems Framework.

B. Katie Eisinger presented the Ludington Elementary School building report.

- V. Citizen Participation ~ Three citizens addressed the Board.

- VI. Consent Agenda

A. Ratification of Bill Payment - Per Summary Dated September 19, 2022 was approved by consent.

B. Approval of Minutes – Regular Meeting August 15, 2022 was approved by consent.

C. Hiring approval for the following staff were approved by consent:

- Taylor Brunette, LES Aide
- Kristal Copsey, Food Service
- Keegan Curtis, LES Aide
- Felicia Gilbert, Transportation
- Michele Heckenlaible, Food Service
- Sarah Knell, Food Service
- Caleb Lombard, Mechanic
- Jacklyn Martin, Food Service
- Amy McWilliams, Food Service
- Heather Miletich, LES Aide
- Nickole Petzak-Davis, Food Service
- Elise Russell, OJ Aide
- Marla Sanders, LES Aide
- Lindsay Siple, Food Service
- William Shinn, LHS Aide
- Thad Shank, MS Girls Basketball
- Mary Villalpando, Food Service
- Barry Webster, Transportation
- Allison Woolard, Transportation

Resignations of the following staff were accepted by consent:

Ludington Area Schools  
Board of Education  
Meeting Minutes September 19, 2022

- Nicole Benedict, Payroll Assistant
- Patricia Vos, LHS Food Service
- Deb Hillier, LES Food Service
- Sharilyn Rotta, Food Service
- Michael Seymour, Transportation

Motion by Autrey, supported by Nagle, to approve the consent agenda as presented.

Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Foster. Nays: None. Motion: Passes 6-0.

VII. Board Committee Reports

- A. The Finance Committee report was presented by Josh Snyder.
- B. The Building and Site Committee report was presented by Mike Nagle.
- C. The Personnel Committee report was presented by Stephanie Reed.

VIII. Superintendent Report and Comments

- A. Dr. Kyle B. Corlett presented the Soaring Oriole Award to Julie Ingison.
- B. He shared how the district plans to address COVID learning loss through multi level systems of support, working on math and reading instruction and an expansion of English Language Learner support with Melissa Russell at the middle school level and providing some support at the high school.
- C. Dr. Corlett discussed his evaluation goals, connecting goals to the strategic plan, making progress on all short term goals. One of the goals was improving communication. Administrators are sending weekly communication to parents/families either video and/or letters. Parents appreciate regular communication. He discussed options for his evaluation cycle and a May to May cycle was favored because May is when he was evaluated last year. He also attended a meeting in regard to planning for the 150th anniversary of Ludington to brainstorm ways to celebrate Ludington's history. The 150 anniversary is March 22, 2023.

IX. Discussion Items

- A. The Bond Project Application and Certificate for Payment #29 was received in the amount of \$477,214.49.
- B. The District Health Department #10 counselor assigned to work in our building under the E3 Grant was discussed.
- C. Bid proposals received for softball field projects were discussed.
- D. The MiDeal quote for two 10-passenger high roof vans in the amount of \$57,631 each was received. Vans are needed for athletics and they may also be utilized for special education transportation when needed.
- E. The snow plow bid was reviewed. One bid was received from Larsen's Landscaping.
- F. Payroll Assistant Services Agreement with West Shore Educational Service District was discussed. This is a two year contract providing payroll assistance and oversight.

X. Action Items

- A. Motion by Snyder, supported by Autrey, to approve the certificate for payment on the school bond project and to authorize the District to pay the certificate for payment in the amount of \$477,214.49 as certified by the architect and construction manager, and as outlined in the Certificate for Payment. Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Foster. Nays: None. Motion: Passes 6-0.
- B. Motion by Reed, supported by Nagle, to approve the District Health Department #10 Counselor E3 Grant as presented. Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Foster. Nays: None. Motion: Passes 6-0.
- C. Motion by Autrey, supported by Foster, to approve the softball field projects to Beacon

Ludington Area Schools  
Board of Education  
Meeting Minutes September 19, 2022

Athletics for the TUFFframe ELITE Outdoor batting cage in the amount of (\$11,699), Collegiate Foul Poles for outfield foul poles (\$2,305) and Backstop Netting System (\$23,000) and Ruggles & Son Masonry for the backstop knee wall in the amount of (\$23,200) for a total of \$60,204 as presented. Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Foster. Nays: None. Motion: Passes 6-0.

D. Motion by Foster, supported by Reed, to approve the purchase of two Ford 10 passenger, high roof vans, in the amount of \$57,631 each, from MiDeal, the State of Michigan's extended purchasing program for schools and public entities as presented. Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Foster. Nays: None. Motion: Passes 6-0.

E. Motion by Snyder, supported by Nagle, to approve the snow plowing bid award to Larsen's Landscaping & Lawncare as presented for a two year agreement. Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Foster. Nays: None. Motion: Passes 6-0.

F. Motion by Foster, supported by Autrey, to approve the two year Payroll Assistant Agreement with West Shore Educational Service District as presented. Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Foster. Nays: None. Motion: Passes 6-0.

XI. Other Items of Business and Announcements ~ Dr. Corlett thanked staff for handling the false alarm at the elementary school so well. Staff did a nice job staying collected. He thanked the complex staff for doing a great job working around construction. He noted the Spectrum Health Nurse Beth Standish went to 8th grade camp to assist with organizing medications.

XII. Adjournment ~ Motion by Autrey, supported by Reed, to adjourn the meeting at 6:48 p.m. Ayes: Carlson, Autrey, Snyder, Nagle, Reed, Foster. Nays: None. Motion: Passes 6-0.

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Michael W. Nagle, Secretary, Board of Education

Approved \_\_\_\_\_

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*(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's central business office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) The Ludington Area School District is an equal opportunity employer and provider.*