

Ludington Area Schools
Board of Education
Meeting Minutes January 15, 2018

ORGANIZATIONAL & REGULAR MEETING

I. Call to Order & Roll Call by Temporary Chairperson Superintendent Jason Kennedy called the meeting to order at 6:00 p.m., in the Administration Office Boardroom, 809 E. Tinkham Avenue, Ludington, Michigan.

Members Present: Steve Carlson, Bret Autrey, Kelly Thomsen, Mary Jo Pung,
Mike Nagle, Stephanie Reed, Josh Snyder

Members Absent: None

- II. Election of Board President - Member Pung nominated Steve Carlson for President. No other nominations were heard. Motion by Nagle, supported by Reed, to elect Steve Carlson as Board President. Ayes: All. Nays: None. Motion Carries. Steve Carlson was seated as the Board President.
- III. Election of Board Vice President - Motion by Nagle supported by Pung, to nominate Kelly Thomsen for Vice President. No other nominations were heard. Ayes: All. Nays: None. Motion Carries. Board President Carlson declares Kelly Thomsen Vice President of the Board.
- IV. Election of Secretary - Motion by Nagle, supported by Carlson, to nominate Mary Jo Pung for Secretary. No other nominations were heard. Ayes: All. Nays: None. Motion Carries. Board President Carlson declares Mary Jo Pung Secretary of the Board.
- V. Election of Treasurer - Motion by Snyder to nominate Bret Autrey for Treasurer, seconded by Nagle. No other nominations were heard. Ayes: All. Nays: None. Motion: Carries. Board President Carlson declares Bret Autrey Treasurer of the Board.
- VI. Appointment of Board Secretary Designee - Motion by Autrey, supported by Pung, to designate the Superintendent's Administrative Assistant, Penny Schultz as the Board Secretary Designee, who will, in place of the Board Secretary, post all notices and take minutes of the Board of Education meetings. Ayes: All. Nays: None. Motion: Carries.
- VII. Appointment of Board Member Representatives to ESD & MASB
- Josh Snyder will serve as a representative on the WSESD-WSASBA
 - Mike Nagle will serve as the MASB LRN Member
 - Bret Autrey will serve as the MASB Negotiations Liaison
- Motion by Pung, supported by Snyder to accept appointments as designated by Board President Carlson. Ayes: All. Nays: None. Motion: Carries.
- VIII. Committee Appointments - Board President Carlson appointed members to the following committees:
- Personnel/Policy Committee - Personnel Issues, Grievances, Policies
*(*Nagle, Snyder, Reed)*
 - Co-Curricular Committee - Athletics, Extra-curricular Activities, Coaches
*(*Pung, Snyder, Autrey)*
 - Finance/Negotiations Committee - Budget Development/Adjustments, Works with Community-Budget Planning, Negotiations
*(*Thomsen, Carlson, Autrey)*
 - Building and Site Committee - Facilities, Capital Improvements
*(*Nagle, Reed, Pung)*
- Motion by Autrey, supported by Reed, to accept committee appointments. Ayes: All. Nays: None. Motion: Carries.
- IX. Adjournment - Motion by Autrey, supported by Thomsen, to adjourn the Organizational Meeting at 6:05 p.m. Ayes: All. Nays: None. Motion: Carries.

REGULAR MEETING

- X. Regular meeting was called to order by Board President Steve Carlson at 6:05 p.m.
- XI. Special Presentations
- A. Mr. Jason Kennedy acknowledged the birthday of Martin Luther King, Jr. and shared how it was celebrated in various ways throughout the district.
- B. Mr. Kennedy shared Governor Rick Snyder's Certificate of Proclamation for Local School Board Recognition Month and expressed sincere appreciation for board member service.
- XII. Agenda Modification - None to report.
- XIII. Citizen Participation - None to report.
- XIV. Consent Agenda

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- A. Ratification of bill payment per summary dated January 15, 2018
 - General Operating Fund Total \$1,764,915.08
 - Athletic Fund Total \$8,889.61
 - Lunch Fund Total \$17,058.94
 - Total All Funds \$1,790,863.63
- B. Approval of minutes for the regular meeting December 11, 2017
- C. Approval of Section 152 Health Insurance Measurement Short Year, July 2017 through December 2017.

Motion by Snyder, supported by Pung, to approve the consent agenda as written and presented. Ayes: All. Nays: None. Motion: Carries.
- XV. Board Committee Reports
 - A. Mike Nagle gave the Personnel Committee report. The committee reviewed the budget revision which is typically done in January. The committee discussed the middle school principal position and the district cancellation policy was reviewed. The committee was updated on the WSESD superintendent search and read the Thrun Law update.
 - B. Kelly Thomsen gave the Finance Committee report. The committee discussed the following topics: the 3% Healthcare Contribution refund to employees, the MESSA change of measurement year, request for Houghton Mifflin math materials, the Section 99H: Competitive FIRST Robotics Grant Award of \$9,000, discussed the school finance collaborative and the Mason County Promise Zone Authority update.
 - C. Mike Nagle gave the report for the Building and Site Committee. The committee received an update on the 21st Century Facilities Study and site visits, and evidenced based decision making.
- XVI. Business Manager Report
 - A. Mr. Bruce Doggett presented the general fund budget revision revenues and expenditures in detail along with an updated financial position of the District.
- XVII. Superintendent's Report and Comments
 - A. Mr. Kennedy presented an update on PA 75 and 3% Healthcare Contribution refund and process.
 - B. Mr. Kennedy presented Section 152 Health Insurance Caps and MESSA plan year changes. As of July, 2017, MESSA decided to change their plan year from a fiscal year, running from July through June, to a calendar year, beginning January 1, 2018. In order to help facilitate this, we were given insurance rates which are in effect for 18 months, spanning from July 1, 2017 through December 31, 2018. As part of our contract negotiations, we agreed to language stating that our health insurance cap amounts "will be adjusted to reflect the State-decreed cap amounts for 2018, to the extent allowed by law." In order to facilitate this, we are instituting a 'short year' spanning from July 2017 through December 2017, and subsequently our next plan measurement year will be calendar year 2018. The cost of this adjustment is already in the budget; and the cost will be recouped by stable health insurance rates for 18 months rather than 12 months.
 - C. The middle school principal position was posted and interviews are scheduled for January 22 and 23rd. A finalist will be brought to the board at the February meeting for approval. Mike Hart is filling the position as Interim Principal. We have high quality staff which will ensure a smooth transition for students.
 - D. Mr. Kennedy shared Michigan Department of Education Transparency Dashboard link that is now found on the district webpage and discussed the Revenue Conference.
 - E. Mr. Kennedy shared his Superintendent mid-year goals and evaluation review of progress.
- XVIII. Discussion Items
 - A. Mr. Kennedy gave a review of the 21st Century site visits. He discussed the Section 99H FIRST Robotics grant award and updated the board on the Houghton Mifflin math materials K-8. Mr.

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Kennedy gave an update on the Mason County Promise Zone Authority progress and thanked the media for sharing the plan.

XIX. Action Items

A. Motion by Autrey, supported by Snyder, to approve the General Fund Budget Revision 2017-2018 as written, presented and attached to the minutes. Ayes: All. Nays: None. Motion: Carries.

B. Motion by Pung, supported by Nagle, to award the snow plowing and mowing bid to Larsen's Landscaping, LLC in the amount of \$124,383. Ayes: All. Nays: None. Motion: Carries.

XX. Other Items Of Business - Pizza was provided following the meeting in honor of board appreciation month from the Ludington Education Association.

XXI. Adjournment

A. Motion by Autrey, supported by Pung, to adjourn the meeting at 7:16 p.m. Ayes: All. Nays: None. Motion: Carries.

Mary Jo Pung, Secretary, Board of Education

Approved On _____

(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's central business office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*