

Ludington Area Schools
Board of Education
Meeting Minutes July 17, 2017

BUDGET HEARING

I. Call to Order and Roll Call

President Carlson called the regular meeting to order at 6:00 p.m, in the Administration Office Boardroom, 809 E. Tinkham Avenue, Ludington, Michigan.

Members Present: Steve Carlson, Kelly Thomsen, Mike Nagle, Stephanie Reed, Josh Snyder

Members Absent: Bret Autrey, Mary Jo Pung

Administrators Present: Jason Kennedy, Bruce Doggett, Kristi Zimmerman

Others Present: Andy Klevorn; Faculty Judy Bussey, Brenda Massie, Michelle Lynn, Andrea Knowles, Emily Kanine, Cindy Hill; Media-Kevin B-LDN

II. Special Presentation

A. Moira O'Brien and Marissa Stickney were recognized for their Gold Medal placement at HOSA International Competition.

III. Agenda Modification – Action Item h.) LEA Collective Bargaining Agreement 2017-2018

IV. Citizen Participation – None heard.

V. Consent Agenda

A. Ratification of Bill Payment Per Summary Dated July 17, 2017, was approved by consent.

1. General Operating Fund Total \$1,674,191.25
2. Athletic Fund Total \$3,360.00
3. Lunch Fund \$33,942.35
4. Total All Funds \$1,711,493.60

B. Approval of Budget, Regular & Closed Meeting Minutes for June 26, 2017; Special Meeting June 30, 2017, were approved by consent.

C. 2017-2018 Student Handbooks were approved by consent.

D. K-12 Curriculum & Course Offerings for 2017-2018 were approved by consent.

E. Epi-Pen Renewals for the 2017-2018 school year were approved by consent.

F. Non-Union Contracts were approved by consent as follows:

- Mark Boon, LHS Student Enhancement Intervention Specialist, annual contract, 6 hours per day, salary not to exceed \$27,447
- Kirk Walden, LHS At-Risk Coordinator, 6 hours/day, salary not to exceed \$17,836
- Michelle Holtrust, LHS Student Success Coordinator, \$29,795 annual contract (plus full benefit package)
- Dennis Genson, LHS At-Risk, hourly contract \$21.02/hour, 2 hours/day, 3 days/week
- Becky Erickson, OJ At-Risk Behavioral Support Specialist, hourly contract, \$17.17/hour, 4 hours/day
- Michelle Kiessel, Foster At-Risk Specialist, annual salary \$34,131
- Brent Gillett, Foster Dean of Students, full-time, 8 hrs/day, annual salary \$50,500
- Sarah Mikesell, Foster At-Risk Interventionist, part-time, annual salary \$27,034
- Jennifer Shaw, Lakeview At-Risk Specialist, full-time annual contract \$34,814
- Deb Stephens - Franklin At Risk Specialist 2.5 days/week \$26.76/hour, 15 hours/week [\$16,362 per year]
- Susan Bogart, 2 days/week \$20.20/hour/ up to 15 hours/week (11,742 per year)
- Tricia Hale, PMECC 4 Yr P. Teacher, hourly contract, \$14.57/hour, 7 ½

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hours/day, M-TH

- Courtney Walters, PMECC 3 Yr P. Teacher, hourly contract, \$14.57/hour, 4 hours/day M-Th
 - Julie Marshall, PMECC Director, hourly contract, \$25.25/hour, 20 hours/week
- Motion by Nagle, supported by Snyder, to approve the consent agenda as written and presented. Ayes: All. Nays: None. Motion: Carries.

VI. Board Committee Reports

A. Steve Carlson presented the Finance Committee report for July 12, 2017. The committee discussed negotiation update, non-union contracts, NWEA student growth data, 3rd grade reading legislation, student handbooks were reviewed and the strategic plan in relation to facilities and improvements.

B. Mike Nagle presented the Personnel/Policy Committee topics for July 14, 2017. Neola Policies Volume 31, Number 2 and Tech Collection Phase II were reviewed. Policy updates and revisions are to maintain accurate policies and reflect the new laws such as restorative practices and due process and ADA Requirements.

C. Mike Nagle presented the Building and Site Committee report for July 14, 2017. The committee discussed the sinking fund projects, past, present and future. They reviewed summer project updates and asbestos removal at Franklin which was found during HVAC installation. The strategic plan and facilities study was discussed with an emphasis to include all stakeholders. Our buildings are in good shape thanks to the support of the community.

VII. Business Manager's Report

A. Mr. Bruce Doggett provided an overview of the historical use of sinking fund projects and revenues. He discussed current projects and indicated the list had not been updated in five years when the Strategic Plan was developed and he recommended revisiting the list in relation to the plan and to review facility needs for the future.

VIII. Superintendent's Report and Comments

A. Mr. Jason Kennedy presented hiring recommendations for Carl Lindenau and Jenn Mackey.

B. Mr. Jason Kennedy presented the MedNow at School Program partnership with Spectrum Health.

IX. Discussion Items

A. School Lunch Prices were discussed. A memorandum from the Director of Business Services was distributed with a recommendation to maintain current pricing for the 2017-2018 school year. Mr. Kennedy supports the recommendation.

X. Action Items

A. Board Meeting Schedule 2017-2018 School Year:

<u>Meeting Date</u>	<u>Time</u>	<u>Meeting Type</u>	<u>Location/School Building</u>
July 17, 2017	6:00 p.m.	Regular Meeting	Admin. Office, 809 E. Tinkham Ave.
August 21, 2017	6:00 p.m.	Regular Meeting	Admin. Office, 809 E. Tinkham Ave.
September 18, 2017	6:00 p.m.	Regular Meeting	OJ DeJonge MS, 706 E. Tinkham Avenue
October 16, 2017	6:00 p.m.	Regular Meeting	Ludington HS, 508 N. Washington Avenue
November 20, 2017	6:00 p.m.	Regular Meeting	Admin. Office, 809 E. Tinkham Ave.
*December 11, 2017	6:00 p.m.	Regular Meeting	PMECC, 1115 S. Madison Street
January 15, 2018	6:00 p.m.	Regular Meeting	Admin. Office, 809 E. Tinkham Ave.
February 19, 2018	6:00 p.m.	Regular Meeting	Lakeview School, 502 W. Haight Street
March 19, 2018	6:00 p.m.	Regular Meeting	Franklin School, 721 E. Anderson Street

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April 16, 2018 6:00 p.m. Regular Meeting Foster School, 505 E. Foster Street
May 21, 2017 6:00 p.m. Regular Meeting Admin.Office, 809 E. Tinkham Ave.
*June 25, 2018 6:00 p.m. Budget & Regular Admin. Office, 809 E. Tinkham Ave.

Motion by Snyder, supported by Reed, to approve the meeting schedule as presented. Ayes: All. Nays: None. Motion: Carries.

B. Motion by Nagle, supported by Reed, to maintain current pricing and approve lunch pricing for the 2017-2018 school year. Ayes: All. Nays: None. Motion: Carries.

Type-A Lunch	5	2.25
Third Entrée Type-A Lunch High School		2.50
Adult		3.25
Adult Third Entrée Type-A Lunch High School		3.50
Milk		.35
Breakfast		1.25
Adult Breakfast		2.25
Reduced Lunch		.40
Reduced Breakfast		.30

C. Motion by Nagle, supported by Reed, to appoint Hungerford Nichols as the district's audit firm for the 2017-2018 school year. Ayes: All. Nays: None. Motion: Carries.

D. Motion by Thomsen, supported by Nagle, to approve West Shore Bank as the School District depository and designate the Superintendent, Jason J. Kennedy and Director of Business, Bruce R. Doggett as authorized signatories. Ayes: All. Nays: None. Motion: Carries.

E. Motion by Reed, supported by Thomsen, to designate Superintendent, Jason J. Kennedy and Director of Business, Bruce R. Doggett as Electronic Transfer Officers for the School District. Ayes: All. Nays: None. Motion: Carries.

F. Motion by Snyder, supported by Nagle to approve the Neola Policies Volume 31 No. 2; Tech Collection Phase II as presented and listed in the minutes. Ayes: All. Nays: None. Motion: Carries.

Bylaw 0168.1 – Open Meeting (Revised)

Policy 2221 - Mandatory Courses (Revised)

Policy 2461 - Recording of District Meetings Involving Students and/or Parents (New)

Policy 2623 – Student Assessment (Revised)

Policy 3120.04 - Employment of Substitutes (Revised)

Policy 3121/4121 - Criminal History Record Check (Revised)

Policy 5330.02 – Opioid Antagonists (New)

Policy 5517.01 - Bullying and Other Aggressive Behavior toward Students (Revised)

Policy 5610 - Emergency Removal, Suspension, and Expulsion of Nondisabled Students (Revised)

Policy 5610.01 - Expulsions/Suspensions - Required by Statute (Revised)

Policy 7540.02 - Web Content, Services and Apps (Revised)

Policy 8330 – Student Records (Revised)

Policy 8400 – School Safety Information (Revised)

Policy 8510 – Wellness (Revised)

Policy 8300 – Continuity of Organizational Operations Plan (New)

Policy 8305 – Information Security (New)

Policy 5111.01 – Homeless Students (Replacement)

Policy 5111.03 – Children and Youth in Foster Care (New)

Policy 8340 – Letters of Reference (Revised)

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G. Motion by Nagle, supported by Reed, to approve probationary teaching contracts for Carl Lindenau and Jenn Mackey, pending successful completion of all in-service requirements and background checks per board policy and Michigan law. Ayes: All. Nays: None. Motion: Carries.

H. Motion by Nagle, supported by Thomsen, to approve the LEA Collective Bargaining Agreement for 2017-2018 school year as written and negotiated. Ayes: All. Nays: None. Motion: Carries.

President Carlson commended the LEA/LESPA bargaining teams. The LEA contract improves entry level salaries and ensures steps for all teachers. Superintendent Kennedy commended negotiating teams on both sides and is pleased to have worked collaboratively and creatively to develop a new salary schedule which stayed within cost parameters and which rewards teachers. Mike Nagle echoed remarks by President Carlson on the contract ratification by both parties. He expressed thanks to Jason Kennedy and welcomed him in the district and looks forward to working with him.

XI. Other Items of Business and Announcements – None to report.

XII. Adjournment - Motion by Reed, supported by Nagle, to adjourn the meeting at 6:32 p.m. Ayes: All. Nays: None. Motion: Carries.

Mary Jo Pung, Secretary, Board of Education

Approved _____

(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's central business office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*