

Ludington Area Schools
Board of Education
Meeting Minutes November 20, 2017

- I. CALL TO ORDER & ROLL CALL
President Carlson called the regular meeting to order at 6:00 p.m, in the Ludington Area School District Administration Office Boardroom, 809 East Tinkham Avenue, Ludington, Michigan.
- Members Present: Steve Carlson, Mike Nagle, Stephanie Reed, Josh Snyder, Bret Autrey, Mary Jo Pung, and Kelly Thomsen
- Members Absent: None
- II. SPECIAL PRESENTATIONS
- A. The Ludington High School Equestrian Team and members were recognized for their state championship and placements. The tennis, soccer and cross country athletes were recognized for all-state honors.
- B. Tim Keith and Wade Knoll presented their follow up report from their trip to Costa Rica.
- III. AGENDA MODIFICATION ~ Add Purchase of Mobile Heating Carts to Action Items.
- IV. CITIZEN PARTICIPATION ~ None heard.
- V. CONSENT AGENDA
- A. Ratification of Bill Payment - Per Summary Dated November 20, 2017
1. General Operating Fund Total \$2,265,009.44
2. Athletic Fund Total \$31,847.25
3. Lunch Fund Total \$47,103.12
4. Total All Funds \$2,343,959.81
- B. Minutes were approved for the regular board meeting on October 16, 2017.
- C. Non-union annual contract for Amy Wojcicki in the amount of \$5,000 for ELL Services for the 2017-2018 school year was approved by consent.
- D. The annual resolution and summer tax agreements were approved by consent. Motion by Snyder, supported by Autrey, to approve the consent agenda as written and presented. Ayes: All. Nays: None. Motion: Carries.
- VI. BOARD COMMITTEE REPORTS
- A. Kelly Thomsen presented the Finance Committee report for November 15, 2017. The committee discussed the following topics; receipt of MDE additional instruction grant award in the amount of \$34,320, the proposed purchase of a bus radio system, the food service fund balance and purchase of hot boxes, health insurance premium increases, the Mason County Promise initiative and school resource officer.
- B. The Personnel/Negotiation Committee Report for November 16, 2017, was presented by Mike Nagle. The committee discussed the following topics; hiring two teachers to fill the void from resignations of Chad Riffle and Austin Matthews, Neola policy updates first reading of Volume 32 Number 1, and reviewed the Thrun Law Notes to retainer clients.
- C. The Building & Site Committee Report for November 16, 2017, was presented by Mike Nagle. The committee discussed the Franklin HVAC update, reviewed competitive bids for mowing/plowing and facilities improvement plans.
- VII. PRINCIPAL'S REPORT
- A. Written reports were submitted to board members.
- VIII. SUPERINTENDENT'S REPORT & COMMENTS
- A. Mr. Kennedy shared that a donation was received and designated to 8th grade camp in memory of Dalton Holt, former teacher in the district. Mr. Kennedy reviewed the master facilities improvement plan, Transformation Think Tank meeting and the State Superintendent Brian Whiston's visit to the district.

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IX. DISCUSSION ITEMS

- A. Travel requests from the foreign language departments were presented by Susan Shoup, Wade Knoll and Tim Keith.
- B. The Snow Plowing/Mowing Bid process was reviewed by Mr. Kennedy.
- C. Mason County Promise Zone Authority was shared by Mr. Kennedy.
- D. Josh Snyder gave the first reading of the Neola Policy Updates Volume 32 Number 1; Technology Policies. These policies were reviewed by the Personnel/Policy Committee.

X. ACTION ITEMS

- A. New Teacher Contract Approvals
 - 1. Motion by Reed, supported by Autrey, to approve a probationary teaching contract for Hallie Utter to teach third grade at Foster School, pending successful completion of all inservice requirements and background checks per Board policy and Michigan law. Ayes: All. Nays: None. Motion: Carries.
 - 2. Motion by by Autrey, supported by Reed, to approve a probationary teaching contract for Kara Jensen to teach mathematics at OJ DeJonge Middle School, pending successful completion of all inservice requirements and background checks per Board policy and Michigan law. Ayes: All. Nays: None. Motion: Carries.
- B. Motion by Autrey, supported by Nagle, to approve Mason County Disc Golf Association to remove the shrubbery and brush located in the front of the parking lot to the disc golf course in the school forest at their own expense through the work of volunteers as presented at the board meeting in October. Ayes: All. Nays: None. Motion: Carries.
- C. Travel Requests (3) LHS Foreign Language Departments
 - 1. Motion by Pung, supported by Autrey, to approve a travel request to Peru as presented. Ayes: All. Nays: None. Motion: Carries.
 - 2. Motion by Autrey, supported by Pung, to approve a travel request to Montreal/Quebec as presented. Ayes: All. Nays: None. Motion: Carries.
 - 3. Motion by Autrey, supported by Nagle, to approve a travel request to Paris as presented. Ayes: All. Nays: None. Motion: Carries.
- D. Motion by Reed, supported by Autrey, to appoint Randy Fountain to a new two year term on the City Recreation Board as Athletic Director for the District. Ayes: All. Nays: None. Motion: Carries.
- E. Motion by Pung, supported by Reed, to approve the purchase of Motorola bus radio system from Technology Funds in the amount of \$21,650 from Tele-Rad as presented. Ayes: All. Nays: None. Motion: Carries.
- F. Motion by Autrey, supported by Pung, to approve the purchase eight (8) mobile heating cabinets (hot boxes) for the food service department from food service funds as presented in the amount of \$32,514.96 from HPS. Ayes: All. Nays: None. Motion: Carries.
- G. Motion by Nagle, supported by Autrey, to permanently expel Student Discipline Case 2017-2018-1 for 180 days; after 150 days they may appeal to the Board for reinstatement, criteria to be considered for reinstatement will be provided to the family by the building administrator. Ayes: All. Nays: None. Motion: Carries.
- H. Motion by Snyder, supported by Autrey, to permanently expel Student Discipline Case 2017-2018-1 for 180 days; after 150 days they may appeal in writing to the Board for reinstatement, criteria to be considered for reinstatement will be provided to the family by the building administrator. Ayes: All. Nays: None. Motion: Carries.

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- XI. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS - No other items of business were heard.
- XII. ADJOURNMENT - Motion by Autrey, supported by Nagle, to adjourn the meeting at 7:29 p.m.
Ayes: All. Nays: None. Motion: Carries.

Mary Jo Pung, Secretary, Board of Education

Approval Date _____

(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's central business office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*