

Ludington Area Schools
Board of Education
Minutes of Regular Meeting

July 15, 2024

- I. Call to Order & Roll Call ~ The meeting was held Ludington Elementary School (STEAM classroom), 5771 W. Bryant Road, Ludington, Michigan, 49431. The meeting was called to order by Board President Autrey at six o'clock p.m.
Members Present: Dr. Bret Autrey, Mike Nagle, Stephanie Reed, Leona Ashley, Scott Foster, Sarah Lowman
Members Absent: Steve Carlson
- II. Pledge of Allegiance
- III. Agenda Modification ~ An agenda modification was made to include a discussion/action item related to a request for approval to purchase equipment for the middle school kitchen.
- IV. Special Presentation ~ Dr. Kyle Corlett recognized two All State Athletes from track and field and presented a certificate to one student athlete in attendance.
- V. Citizen Participation ~ One community member addressed the Board.
- VI. Consent Agenda
- A. Ratification of Bill Payment per Summary Dated July 15, 2024 approved by consent.
- B. Approval of Minutes - Budget Hearing/Regular Meeting, Closed Meeting Dated: June 17, 2024 were approved by consent.
- C. 2024-2025 Non-Union At-Will Contracts were approved by consent. Currently there are no individuals in the roles of OJ MS Dean of Students or LHS At-Risk Coordinator.
- D. 2024-2025 Student Handbooks were approved by consent.
- E. 2024-2025 Curriculum Guides were approved by consent.
- F. 2024-2025 Program & Curriculum DK-12 were approved by consent.
- G. 2024-2025 Distance/Virtual Learning was approved by consent.
- H. 2024-2025 Appointment of Legal Firm Thrun Law, P.C. was approved by consent.
- I. Hiring Approvals, Resignation Acceptances, & Retirement Acceptances were approved by consent.
Motion by Nagle, supported by Foster, to approve the consent agenda as written and presented.
Vote: Ayes: Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None. Motion: Carries 6-0.
- VII. Board Committee Reports
- A. Mike Nagle presented the Personnel/Policy Committee Report for July 10, 2024.
- B. Stephanie Reed presented the Finance/Negotiation Committee Report for July 10, 2024.
- C. Mike Nagle presented the Building/Site Committee Report for July 10, 2024.
- VIII. Superintendent's Reports & Comments
- A. Superintendent Dr. Kyle Corlett presented his monthly report which included updates on: construction project delay for Oriole Academy due to a necessary increase in the firewall rating per the fire marshal; an update on the legislature's funding proposal to the governor; the need for replacement kitchen equipment at the middle school and sharing a thank you note from the Mason County School Employee Credit Union for hosting them in our district since 1962.
- XIII. Discussion Items
- A. Bond Project Application and Certificate for Payment #51
- B. School District Depositories & Authorized Signatories Designated
- C. Electronic Transfer Officer Designees

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- XIV. D. Neola Policy Updates Volume 38, Number 2
Action Items
- A. Motion by Reed, supported by Nagle, to approve the certificate for payment on the school bond project and to authorize the District to pay the certificate for construction manager, and as outlined in the Certificate for Payment #51.
Vote: Ayes: Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None.
Motion: Carries 6 - 0.
- B. Motion by Lowman, supported by Ashley to designate West Shore Bank and UMB Bank as official depositories of the school district and to designate the Superintendent and Director of Business Services (Dr. Kyle B. Corlett, Laura Jacobs) to act as officials on behalf of the school district and as official signatories authorized to sign checks, contracts, agreements and purchase orders and/or authorize transfers in accounts.
Vote: Ayes: Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None.
Motion: Carries 6 - 0.
- C. Motion by Foster, supported by Lowman, to approve the Superintendent and Director of Business Services (Dr. Kyle B. Corlett, Laura Jacobs) as authorized agents of the District to complete such transactions on behalf of the Board, through Automatic Clearing House (ACH) process, be designated as the District's Electronic Transfer Officers (ETO) in accordance with the provisions of Board Policy #6144.
Vote: Ayes: Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None.
Motion: Carries 6 - 0.
- D. Motion by Reed, supported by Nagle, to approve Neola Policy Updates Volume 38 Number 2, as presented.
Vote: Ayes: Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None.
Motion: Carries 6 - 0.
- E. Motion by Reed, supported by Nagle, to approve the purchase of kitchen equipment for the kitchen at OJ DeJonge Middle School identified in the quote dated 07/15/2024 received from Great Lakes West but not to exceed \$120,000.
Vote: Ayes: Autrey, Nagle, Reed, Ashley, Foster, Lowman. Nays: None.
Motion: Carries 6 - 0.
- XV. Other Items of Business & Announcements ~ None to report.
- XVI. Adjournment ~ Motion by Foster, supported by Ashley, to adjourn the meeting at 6:26 p.m.
Vote: Ayes: Autrey, Nagle, Reed, Ashley, Lowman, and Foster. Nays: None.
Motion: Carries 6-0.

Michael W. Nagle, Secretary, Board of Education

Approved on _____

(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Administration Office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*