

NOTICE OF PUBLIC MEETING

LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT 809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

MEETING: Regular Meeting
DATE: April 15, 2019
TIME: 6:00 p.m.
PLACE: Foster Elementary School, 505 E. Foster Street, Ludington, Michigan

AGENDA

1. CALL TO ORDER & ROLL CALL
 - Steve Carlson Josh Snyder Bret Autrey Mike Nagle Stephanie Reed Scott Foster Leona Ashley
2. AGENDA MODIFICATION
3. CITIZEN PARTICIPATION
4. CONSENT AGENDA
 - a. Ratification of Bill Payment - Per Summary Dated April 15, 2019
 - b. Approval of Minutes – Regular & Closed Meeting March 18, 2019; Special Meeting March 21, 2019
5. BOARD COMMITTEE REPORTS
 - a. Finance/Negotiation Committee Report April 11, 2019
 - b. Building & Site Committee Report April 12, 2019
 - c. Personnel/Policy Committee Report April 12, 2019
6. PRINCIPALS' REPORTS - Brian Dotson, Foster Elementary Principal
7. SUPERINTENDENT'S REPORT and COMMENTS
 - a. Preschool and Kindergarten Roundup
 - b. M-STEP, PSAT, and SAT Assessments
 - c. Michigan School Index System - Parent Dashboard and School Accountability
 - d. Staff Appreciation: Week of May 6-10, 2019
8. DISCUSSION ITEMS
 - a. BPA Travel Request National Competition
 - b. Oriole Work Based Learning Academy
 - c. Bond Sale and Pricing Selection Method (Competitive vs. Negotiated Sale)
9. ACTION ITEMS
 - a. WSESD 2019/2020 General Fund Budget Resolution
 - b. BPA Travel Request Nationals Competition
 - c. Oriole Work Based Learning Academy
 - a. LEA Master Bargaining Agreement Contract Ratification 2019-2020
 - d. Submission of 2019 State Clean Diesel Grant Agreement / Bus Bond Purchases
 - e. Technology Bond Purchases
 - f. Letter of Understanding: Annual Audit - Year Ending June 30, 2019
 - g. Tuition Rate (Section 6 Non-Resident Students); School of Choice 2019/2020
 - h. Sports Medicine Services Renewal - Spectrum Health
10. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS - Virtual Reality Grant Presentation following the meeting adjournment.
11. ADJOURNMENT

Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

□ **TO:** Board of Education □
FROM: Jason Kennedy, Superintendent
RE: Regular Meeting ~ Agenda Notes

Regular Meeting

SUPERINTENDENT'S REPORT

Preschool and Kindergarten Roundup

Preschool roundup will take place on April 18, 2019 at 6:00 PM in the cafeteria at Ludington High School. Kindergarten roundup took place at Lakeview Elementary School on April 10, 2019 at 6:00 PM. Families met in the gymnasium for a presentation led by Mrs. Eisinger, Mrs. Mackey, and Ms. Wilsey. After the presentation, families attended a presentation in one of our classrooms to learn more about what it is like to be a kindergarten student, as well as the expectations of school. Families also completed enrollment paperwork and had an opportunity to have copies made of the required enrollment documentation. Last year at this time, the District had 104 students registered and enrolled in kindergarten who had completed preschool. This year, 134 students are enrolled in preschool programs and will be enrolling in kindergarten at LASD. An additional 23 students attended kindergarten roundup in addition to these students, making our current projected kindergarten class size at 157 in comparison to last year being at 104 at this time of the year. This is great news.

M-STEP, PSAT, and SAT Assessments

A special thank you goes out to our technology department, all of our testing coordinators, our teaching and support staff, and our administrators for all of their hard work to help make the testing process a huge success, as a tremendous amount of coordination and effort has gone into preparing for all of our M-STEP, PSAT, and SAT testing. The state assessment calendar will be discussed with to the Board for all statewide summative assessments required of schools.

Michigan School Index System - School Accountability

We will discuss the release of the 2017 - 2018 Michigan School Index System, which is the accountability system and parent dashboard for schools. The index can be found online and our schools are doing a great job.

Staff Appreciation Week of May 6-10th

The week of May 6-10, 2019 marks the celebration of Staff Appreciation Week in schools throughout the country. I want to take a minute to thank all of our staff for the countless hours of hard work that is put forth on behalf of the success of our students.

DISCUSSION ITEMS

BPA Nationals Anaheim, California May 1-5, 2019 ~ Travel Request

BPA students qualifying for nationals this year are as follows:

Jaiden Rhodes, is a sixth grader representing the OJ DeJonge Middle School BPA Chapter as our Vice President and qualified to attend the National Leadership conference while attending the Middle Level BPA State Leadership Conference placing 2nd with his Digital Game Design Team, 4th place in Financial Literacy and 5th place in Computer Literacy. Jaiden has been an active member participating in the Annual Holiday Pie Fundraiser and Earth Day.

Nathan Biggs, is an eighth grader of the OJ DeJonge Middle School BPA Chapter who is a second-time qualifier to attend the National Leadership Conference while attending the Middle Level BPA State Leadership Conference placing 1st in Business Fundamentals, 2nd place in Financial Literacy and 8th Business Math. Nathan is a second-year, middle level member attending the NLC for the second time and will be joining Jaiden in the

Digital Game Design Team.

Conner Grant, is a junior representing the Ludington High School BPA Chapter as our Vice President of Outreach and is a two-time qualifier to attend the National Leadership conference while attending the Secondary BPA State Leadership by earning the BPA Torch Recognition Award for his contribution to volunteering and his service to others. Conner has been an active member participating in the Annual Holiday Pie Fundraiser, State Leadership Internship program, ML Mentor and many others as this has been his fourth year as a BPA member and continues to give back to the middle level chapter. He will be attending his second national conference.

Special Recognition Award

Ludington High School received the Michigan, "Chapter of the Year" award at the State Leadership Conference in March. this is the fifth time the Ludington High School BPA Chapter has been recognized for "one of the most active involvements in various BPA projects or volunteer services for betterment of the community and humanity."

Oriole Work Based Learning Academy

Last month at each committee meeting, Dan Mesyar and Steve Forsberg discussed a new school program that they would like to propose called the Oriole Work Based Learning Academy. This is a program that will focus on expanding work based learning experiences for students, while also enhancing partnerships with local employers with the intent of developing programs to help meet the needs of our students and community. The addition of the work based learning academy will allow the District to continue to strengthen work based learning experiences for students and to meet changes to the law requiring districts to offer the opportunity for work based learning. It is my recommendation that the Board approve the authorization and development of the Oriole Work Based Learning Academy, along with the hiring of appropriate staff as presented, with open student enrollment to begin May 1, 2019 for the fall 2019 semester.

Bond Sale and Bond Pricing Methodology

We will discuss true interest cost bond pricing, bond sale methods, bond sale attributes, and best practices for selecting and managing the method of bond sales. The Board will need to select whether it will use a negotiated or competitive bond sale methodology. It is the recommendation of the superintendent and the District's financial adviser that a competitive bond sale be used by the District should voters approve the bond proposal on May 7, 2019.

Attached is the present timetable for the 2019 bond issue should it be approved by voters. We must ensure that the bonds close prior to the July 1, 2019 tax bill being issued. Proposed key calendar dates for your review are below:

4/26/19: Due diligence call with Ludington, Baker Tilly, and Thrun to review preliminary official statement.

5/13/19: Board of Education completes a special meeting to adopt bond authorizing resolution.

TBD: Bond rating conference call with Standard & Poor's. This date will be determined once we know of the analyst assigned and reviewing all of our calendars.

6/10/19: Bond sale; Bonds awarded to low bidder.

6/24/19: Board of Education adopts bond issue ratification resolution.

6/27/19: Bond closing, bond proceeds received into construction account.

The above items reflect a competitive sale. Some items would change if the Board desires to pursue a negotiated sale. Again, this is not recommended.

ACTION ITEMS

WSESD 2019/2020 General Fund Budget Resolution

The 2019-2020 General Fund Budget for West Shore Educational Service District (WSESD) has been reviewed. Constituent districts must approve the ESD general fund budget each year. It is my recommendation that the Board of Education approve the 2019-2020 General Fund Budget for WSESD.

BPA Travel Request for Nationals Competition

We will need a motion to approve the request for students from OJ DeJonge Middle School and Ludington High School who qualified for the national Business Professionals of America competition in Anaheim, California from May 1-5, 2019.

Oriole Work Based Learning Academy

It is my recommendation that the Board approve the authorization and development of the Oriole Work Based Learning Academy, along with the hiring of appropriate staff as presented, with open student enrollment to begin May 1, 2019 for the fall 2019 semester. We will need an action item to approve this.

LEA Master Bargaining Agreement Contract Ratification 2019-2020

We have reached an agreement with collective bargaining team of the Ludington Education Association. I recommend that you approve the LEA Master Bargaining Agreement as negotiated for the 2019-2020 contract year.

Contract Changes Include:

Section 21.1 - Duration: Agreement is in effect until August 1, 2020 at midnight (one (1) year contract).

Section 22.1 - Salary Schedule: Applies a 2.0% salary increase to the salary schedule; Changes date from September 1 to August 1 for teachers to notify central office of completed college courses to count toward lane advancement on the salary schedule.

Section 22.2 - Salary Schedule: Teachers will receive a step on the salary schedule for the 2019-2020 school year.

Section 24.1 - Insurance: Adds new insurance plan that was added to help control costs for members and identifies each plan; Adds statement to allow either party to reopen the contract to negotiate insurance benefits.

Section 25.1 - Procedure for Hiring Schedule B Personnel: Changes reference from complex principal and assistant principal to high school principal and athletic director in the hiring of athletic positions, as we no longer have a complex principal.

Section 25.2 - Supplemental Pay: Changes quiz bowl pay from 3.5% to 7%; Removes reference to basketball cheerleading and adds competitive cheer. Keeps the pay at 7% for the high school program and 2% for the middle school program.

Section 25 (f) - Other: Allows teachers who substitute teach during their preparation time to earn no more three (3) comp days for serving in this role. This is changed from 2 to 3 to help offset the demand that is placed on the District to find competent people to serve as substitute teachers.

Submission of 2019 State Clean Diesel Grant Agreement / Bus Bond Purchases

The Michigan Department of Environmental Quality (MDEQ) has completed the review process of applications submitted for funding under the 2019 Clean Diesel Grant Program. Our project, titled *Ludington DERA Project* has been awarded \$135,000, which will cover 25% of the cost of the purchase of six (6) buses that were originally planned using proceeds from the District's Bus Bond. This award is subject to a finalized grant agreement between LASD and the MDEQ, which will contain terms and conditions for the expenditure of funds. It is important to note that the project will need to be completed by August 31, 2019 to be able to use the funds on the purchase of buses. We will need an action item to approve the submission of the 2019 State Clean Diesel Grant Agreement and to purchase the buses associated with the grant agreement.

Nine (9) 2019 Conventional 77 Passenger Buses

Vendor - Hoekstra Transportation Total Cost - \$779,310.00

Technology Bond Purchases

The district would like to make the following technology purchases in preparation for the upcoming school year using funds from our 2016 Technology Bond. We are required by Section 149(g) of the Code of Federal Regulations to spend 85% of the bond proceeds within three (3) years of issuance. We originally planned to make these purchases this coming summer, but in order to meet this federal requirement, we are making the purchases in this fiscal year, rather than the upcoming fiscal year that begins in July. We will need board action to approve these purchases that exceed the state purchasing threshold.

Classroom Long Throw Projectors & Installation

Vendor - Bridges Audio/Visual Total Cost - \$18,782.00

Classroom Short Throw Projectors & Accessories

Vendor - CDW-G Total Cost - \$27,430.00

Student Device (iPad) Cases

Vendor - CDW-G Total Cost - \$117,600.00

Student Learning Management System (Canvas)

Vendor - Instructure Total Cost - \$44,931.25

3D Printing Equipment

Vendor - 3D Universe Total Cost - \$39,820.71

Content Filtering System & Network Services

Vendor - Vector Tech Group Total Cost - \$125,045.57

Mobile Device Manager

Vendor - JAMF Total Cost - \$90,072.00

Bus Surveillance System

Vendor - Hoekstra Transportation Total Cost - \$104,865.00

Chromebook & Chromebox Devices

Vendor - CDW-G Total Cost - \$46,509.00

CNC Plasma Table

Vendor - Shop Sabre Total Cost - \$23,260.00

Staff iPad & Apple Computer Replacement

Vendor - Apple Total Cost - \$96,505.00

Technology Department Van

Vendor - Hoekstra Transportation Total Cost - \$43,087.00

Letter of Understanding: Annual Audit - Year Ending June 30, 2019

We will discuss the letter of understanding between Ludington Area Schools and Hungerford Nichols, the District's Auditing Firm. The Board Treasurer will be required to sign the letter of understanding to move the process forward. The audit will take place according to the following timeline:

Pre-Audit Meetings: June 4, 2019

Final Audit Meetings: August 28-29, 2019

The engagement administration, costs, and fees are outlined within the letter of understanding provided by Hungerford Nichols. It is my recommendation that we continue to use the auditing services of Hungerford Nichols and that the Board Treasurer be authorized to sign the letter of engagement on behalf of the Board of Education.

Tuition Rate (Section 6 Non-Resident Students) / School of Choice 2019/2020

By state law, tuition cannot be charged for non-resident students under Section 105 or 105c, Schools of Choice. However, also required by state law, tuition must be charged to non-resident students who are released by their resident district after the Section 105 or 105c, Schools of Choice application deadline has passed. These are called Section 6 non-resident students.

“Motion to accept School of Choice students and set the tuition charge for Section 6 non-resident students, as accepted by the Ludington Superintendent of Schools and released by their resident district, at \$1.00 per student for the 2019/2020 school year, such tuition due and payable upon final acceptance for attendance in the Ludington Area Schools.”

Sports Medicine Services Renewal

We will review the renewal agreement between Spectrum Health and Ludington Area Schools for athletic training services that are provided to the District. The renewal keeps the cost of the service at \$15,000 for the 2019-2020 and 2020-2021 schools years, and increases the cost of the service to \$20,000 for the 2021-2022 school year. I recommend that the Board approve the agreement between Spectrum Health and Ludington Area Schools for athletic training services.