

**NOTICE OF MEETING**

**LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT  
809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303**

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

Mission: The Ludington Area Schools, in partnership with the community, will achieve excellence in a positive environment where motivation and quality instruction ensure learning and equip students for success in society.

**MEETING:** Special Meeting  
**DATE:** August 30, 2021  
**TIME:** 6:00 p.m.  
**PLACE:** Ludington High School, Peterson Auditorium, 508 N. Washington Avenue, Ludington, MI

- I. CALL TO ORDER & ROLL CALL  
Steve Carlson   Bret Autrey   Mike Nagle   Stephanie Reed   Josh Snyder   Leona Ashley   Scott Foster
- II. AGENDA MODIFICATION
- III. CITIZEN PARTICIPATION
- IV. DISCUSSION ITEMS
  - A. COVID-19 Return to Learn Safety Mitigation Plan Recommendations
  - B. Teacher Hiring Recommendations
- V. ACTION ITEMS
  - A. Approval of COVID-18 Return to Learn Safety Mitigation Plan
  - B. Teacher Contract Approvals
- VI. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
- VII. ADJOURNMENT

Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

# Memorandum - Office of the Superintendent

TO: Board of Education  
FROM: Jason Kennedy, Superintendent  
RE: Meeting Agenda Notes

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## CITIZEN PARTICIPATION

### Review Board Policy 0167.3: Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, or at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. The presiding officer may:
  1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- G. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
  1. No obstructions are created between the Board and the audience.
  2. No interviews are conducted in the meeting room while the Board is in session.
  3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- I. Each Board agenda will include the following statement, "Public participation shall be permitted only as indicated on the order of business."

**Revised:** January 21, 2019

Legal: M.C.L.A. 15.263(4)(5)(6), 380.1808

## DISCUSSION ITEMS

### COVID-19 Return to Learn Safety Mitigation Plan Recommendations

The Board will discuss the COVID-19 Return to Learn Safety Mitigation Plan recommendations considered for approval.

On August 16, 2021, the Board of Education met to review a draft return to school plan that addressed the following topics, as outlined below. This draft plan was subject to change.

- **Fever:** Low grade fevers will require students to stay home for 24 hours until fever free; Continue use of student sick rooms to isolate those that are ill at school.
- **Transportation:** Students who become ill at school will be required to be transported home, unless mandated by a special education IEP.
- **Handwashing and Respiratory Etiquette:** Will be emphasized and the appropriate protocols will be taught.
- **Contact tracing:** Will be conducted following the DHD10 protocol. People that have been fully vaccinated, or diagnosed with COVID-19 in the last three months will not be required to quarantine unless they develop symptoms.
- Continuous **deep cleaning** will continue to be implemented as best possible; Ensure proper cleaning and disinfection.
- **Vaccinations:** Vaccinations of students and staff are not required; however, the District will support and promote the DHD10 in the implementation of vaccination clinics to support students and families; but again, will not mandate vaccinations.
- **Weekly meetings with Dr. Morse:** Continue meeting with her team to review data pertinent to the District, our region, and receive updated guidance.
- **Facial coverings:** Strongly recommend and encourage the use of facial coverings for students and staff, with the District working to develop on and off ramps using data and metrics. Masks would be used as a safety mitigation measure if data warrants the need to do so in working with medical experts on this decision. Facial coverings are required on public transit, including school buses until lifted by the federal government.
- **Physical distancing:** The District will strive to support physical distancing in all daily activities of at least 3 feet to the best extent possible.
- **Ventilation and airflow:** The District will encourage practices that improve ventilation and air flow.

On August 19th and August 26th, educational leaders across the region met with Dr. Morse to hear updates on her recommendations and guidance for schools. Those recommendations strongly advise schools to:

- Promote vaccination for eligible students, staff, and families.
- Require universal masking for all students, staff, and visitors regardless of community transmission rate or vaccination status.
- Strive to maintain at least 3 feet of physical distance between students, and at least 6 feet between students and educators, and between educators/staff who are not fully vaccinated.
- Incorporate COVID-19 testing into their safer school prevention plans.
- Improve ventilation indoors and on buses.
- Educate and promote proper handwashing and respiratory etiquette.
- Send and keep sick staff and students home.
- Perform/cooperate with contact tracing and cooperate with enforcing recommended quarantine.
- Ensure proper cleaning and disinfection.

As we continue to monitor COVID-19 data trends and work with public health experts, our insurance company, and our legal team, the District has continued to develop its recommendations to ensure a safe in-person learning environment. It is our fundamental belief that we must do everything that we can to protect the safety and well-being of our students and staff so that our focus remains on providing the best, high quality in-person learning experience that we can for our students.

As such, the following recommendations are being made to the Board of Education:

- **Fever:** Low grade fevers will require students to stay home for 24 hours until fever free; Continue use of student sick rooms to isolate those that are ill at school.
- **Transportation:** Students who become ill at school will be required to be transported home, unless mandated by a special education IEP.
- **Handwashing and Respiratory Etiquette:** Will be emphasized and the appropriate protocols will be taught.
- **Contact tracing:** Will be conducted following the DHD10 protocol. People that have been fully vaccinated, or diagnosed with COVID-19 in the last three months will not be required to quarantine unless they develop symptoms. Proper masking and social distancing will reduce student and staff quarantine requirements.
- Ensure proper **cleaning and disinfection.**
- **Vaccinations:** Vaccinations of students and staff are not required; however, the District will support and promote the DHD10 in the implementation of vaccination clinics to support students and families; but again, will not mandate vaccinations.
- **Weekly meetings with Dr. Morse:** Continue meeting with her team to review data pertinent to the District, our region, and receive updated guidance.
- **Facial coverings:** The District will rely on weekly reporting from the Centers for Disease Control seven (7) day test positivity rate for Mason County. The website that will be used to track test positivity rates can be found at: <https://www.mistartmap.info/cdc-indicators>. When the test positivity rate is greater than or equal to 10% (Risk Threshold is High / Red), the District will require pre-K through grade 12 universal indoor masking, as well as for staff. Masks will not be required when outdoors. When the test positivity rate falls below this threshold, the District will strongly recommend pre-K through grade 12 universal indoor masking, as well as for staff, but will not require it. The District will use its notification system to provide parents with an update each week. Facial coverings will be required on public transit, including school buses until lifted by the federal government.
- **Physical distancing:** The District will strive to support physical distancing in all daily activities of at least 6 feet when not masked, and at least 3 feet when masked, to the best extent possible.
- **Ventilation and airflow:** The District will encourage practices that improve ventilation and air flow.

### Teacher Hiring Recommendations

- K-2 STEAM Teacher - Scott Andersen

It is my recommendation that the Board of Education hire Scott Andersen as the District's K-2 STEAM teacher. Mr. Andersen holds a Bachelor of Science degree in Elementary Education, with minors in both Social Studies and Language Arts from Ferris State University. He also holds a master's degree in Educational Technology from the University of Michigan, and he is currently in the process of completing a second master's degree in Educational Leadership. Mr. Andersen is currently employed by Mason County Central Schools, where he has served as a first-grade teacher, as well as a teacher in the district's Spartan Connect Program. Prior to teaching at Mason County Central Schools, Mr. Andersen was a third and fourth grade teacher at Mason

County Eastern Schools. The District is excited to welcome Mr. Andersen pending Board approval and all required human resources requirements of the District, including the appropriate criminal history background checks.

- **Franklin Kindergarten - Lindsey Delpiere-Luce**

It is my recommendation that the Board of Education hire Lindsey Delpiere-Luce as a kindergarten teacher at Franklin Elementary School. Mrs. Delpiere-Luce has taught 2nd grade and kindergarten at Franklin Elementary Schools before taking this past year off to pursue a family business adventure with her husband. She is very excited about coming back to the Oriole family and will be a great fit for the kindergarten position at Franklin. Mrs. Delpiere-Luce has a Bachelor of Science degree in Elementary Education, with an early childhood endorsement on her teaching certificate. She has taught at Ludington, Reed City, and Roscommon Schools. The District is excited to welcome Mrs. Delpiere-Luce pending Board approval and all required human resources requirements of the District, including the appropriate criminal history background checks.

- **Lakeview First Grade - Jennifer MacDonald**

It is my recommendation that the Board of Education approved the hiring of Jennifer MacDonald as an elementary teacher at Lakeview. Mrs. MacDonald has taught for 21 years at Mason County Eastern Schools, where she currently teaches first grade. She holds a Bachelor of Arts degree from Ashbury University and a Master's degree from Grand Valley State University. Mrs. MacDonald brings a wealth of enthusiasm, experience, and skills to the table and comes highly recommended by former coworkers who are current LASD employees. The District is excited to welcome Mrs. MacDonald pending Board approval and all required human resources requirements of the District, including the appropriate criminal history background checks.

## **ACTION ITEMS**

- **Teacher Contract Approvals**

We will need an action item to approve the hiring of Scott Andersen, Lindsey Delpier-Luce, and Jennifer MacDonald, as presented and discussed.

- **Approval of COVID-19 Return to Learn Safety Mitigation Plan**

We will need an action item to approve the COVID-19 Return to Learn Safety Mitigation Plan as presented and discussed.