

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

In-Person Meeting: Building & Site Committee

Date: July 16, 2021

Time: 7:00 a.m.

Place: Ludington Area School District Administration Office
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL
Mike Nagle Bret Autrey Stephanie Reed
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
 - a) Review Owner, Architect, Construction Team Meeting Notes, and Project Progress
 - b) Reopening of Baldwin Pool: Update on Equipment Upgrades
 - c) Elementary School Furniture Bid Awards
 - d) Updates from Other Committees
- 5) OTHER ITEMS OF BUSINESS AND ANNOUNCEMENTS
- 6) ADJOURNMENT

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

CITIZEN PARTICIPATION

Review Board Policy 0167.3: Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, or at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. The presiding officer may:
 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- G. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
 1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- I. Each Board agenda will include the following statement, "Public participation shall be permitted only as indicated on the order of business."

Revised: January 21, 2019

Legal: M.C.L.A. 15.263(4)(5)(6), 380.1808

DISCUSSION ITEMS

Review Owner, Architect, Construction Team Meeting Notes and Construction Progress

We will review the most recent owner, architect, and construction team meeting notes for the elementary school project as a way to continue to keep the Board apprised of the work and progress at the elementary school project site. The meeting notes are posted to the District's webpage for community transparency.

Reopening of Baldwin Pool: Update on Equipment Upgrades

We will review progress and updates to the timeline for the opening of the Baldwin Pool after the improvements and upgrades have been made in the pool basement. After solidifying dates with the pool installer and contractors, the timeline below for the reopening of the pool is below:

- Week of July 19, 2021: Light infills and pool repairs/cleaning
- Week of July 26, 2021: Equipment startup and filling of the pool
- Week of August 2, 2021: Commissioning and owner training on new equipment
- Week of August 9, 2021: Opening of the pool; ready for use

Elementary School Furniture Bid Awards

On June 2, 2021, bids were received for the new elementary building. A total of nine (9) bids were received for seven (7) different bid categories. Bidders were required to bid complete categories for six of the seven categories. The seventh bid category was not required to be bid in its entirety and those items are recommended to be awarded on a line item or item code grouping basis. All recommendations are considered low and qualified ensuring compliance with the basis of design bid specifications.

On behalf of GMB, our recommendation is to award furniture purchasing contracts as follows:

- Custer, Inc. \$541,829.50
- Dew-El \$366,496.28
- Great Lakes Furniture Supply \$46,380.00
- Holland Desk & Chair \$135,663.05
- Interphase Interiors \$149,090.95
- Lakeshore Learning \$19,621.30
- **Total Base Bid for Contract Award: \$1,259,081.08**

No bids were received for metal storage shelving as part of the seventh bid category, and we are in process for selecting furniture finishes for all products to be ordered. **GMB recommends that we hold our not to exceed costs for furniture at \$1,304,475.00** through the first ninety (90) days of occupancy to capture metal shelving, minor fluctuations in unit costs due to finish selections, and to hold contingency for any missed items or needs that arise post occupancy. We will need an action item on Monday evening to approve these purchases.

Updates from Other Committees

We will review updates from each of the other committees in preparation for the Board meeting on July 19, 2021.