

Ludington Board of Education
Public Meeting Notice

Please Post

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

Finance Committee Meeting

Date: April 11, 2019

Time: 5:30 p.m.

Place: Ludington Area School District Administration Office
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL
 Josh Snyder Steve Carlson Scott Foster
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
 - a) WSESD 2019/2020 General Fund Budget Resolution
 - b) Update on Paid Medical Leave Act
 - c) Submission of 2019 State Clean Diesel Grant Agreement / Bus Bond Purchases
 - d) Technology Bond Purchases
 - e) LEA Master Bargaining Agreement Contract Ratification 2019-2020
 - f) Letter of Understanding: Annual Audit - Year Ending June 30, 2019
 - g) Tuition Rate (Section 6 Non-Resident Students); School of Choice 2019/2020
 - h) Sports Medicine Services Renewal
 - i) Updates from Other Committees
- 5) ADJOURNMENT

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education ☒
FROM: Jason Kennedy, Superintendent
RE: Finance Committee Meeting ~ Agenda Notes

WSESD 2019/2020 General Fund Budget Resolution

The 2019-2020 General Fund Budget for West Shore Educational Service District (WSESD) will be reviewed with constituent districts on April 9, 2019 at 4:30 p.m. Constituent districts must approve the ESD budget each year. It is my recommendation that the Board of Education approve the 2019-2020 General Fund Budget for WSESD.

Update on Paid Medical Leave Act

Letters of agreement have been signed with both LEA/LESPPA groups for PMLA identifying increments for paid leave so that the District is compliant with the changes in the law effective, March 29, 2019.

Submission of 2019 State Clean Diesel Grant Agreement / Bus Bond Purchases

The Michigan Department of Environmental Quality (MDEQ) has completed the review process of applications submitted for funding under the 2019 Clean Diesel Grant Program. Our project, titled *Ludington DERA Project* has been awarded \$135,000, which will cover 25% of the cost of the purchase of six (6) buses that were originally planned using proceeds from the District's Bus Bond. This award is subject to a finalized grant agreement between LASD and the MDEQ, which will contain terms and conditions for the expenditure of funds. It is important to note that the project will need to be completed by August 31, 2019 to be able to use the funds on the purchase of buses.

Technology Bond Purchases

We will discuss the remaining technology bond purchases with the Board and will seek Board approval at the regular meeting on Monday. Communications by Design (CBD) is still compiling the final bid packet that will be submitted to the committee on Thursday for discussion.

LEA Master Bargaining Agreement Contract Ratification 2019-2020

We have reached an agreement with collective bargaining team of the Ludington Education Association. I recommend that you approve the LEA Master Bargaining Agreement as negotiated for the 2019-2020 contract year.

Contract Changes Include:

Section 21.1 - Duration: Agreement is in effect until August 1, 2020 at midnight (one (1) year contract).

Section 22.1 - Salary Schedule: Applies a 2.0% salary increase to the salary schedule; Changes date from September 1 to August 1 for teachers to notify central office of completed college courses to count toward lane advancement on the salary schedule.

Section 22.2 - Salary Schedule: Teachers will receive a step on the salary schedule for the 2019-2020 school year.

Section 24.1 - Insurance: Adds the new insurance plan that was negotiated earlier in the year that was added to help control costs for members; Identifies each plan in the language; Adds statement to allow either party to reopen the contract to negotiate insurance benefits.

Section 25.1 - Procedure for Hiring Schedule B Personnel: Changes reference from complex principal and assistant principal to high school principal and athletic director in the hiring of athletic positions, as we no longer have a complex principal.

Section 25.2 - Supplemental Pay: Changes quiz bowl pay from 3.5% to 7%; Removes reference to basketball cheerleading and adds competitive cheer. Keeps the pay at 7% for the high school competitive cheer program and 2% for the middle school competitive cheer program.

Section 25 (f) - Other: Allows teachers who substitute teach during their preparation time to earn no more three (3) comp days for serving in this role. This is changed from 2 to 3 to help offset the demand that is placed on the District to find competent people to serve as substitute teachers.

Letter of Understanding: Annual Audit - Year Ending June 30, 2019

We will discuss the letter of understanding between Ludington Area Schools and Hungerford Nichols, the District's Auditing Firm. The Board Treasurer will be required to sign the letter of understanding to move the process forward. The audit will take place according to the following timeline:

Pre-Audit Meetings: June 4, 2019

Final Audit Meetings: August 28-29, 2019

The engagement administration, costs, and fees are outlined within the letter of understanding provided by Hungerford Nichols. It is my recommendation that we continue to use the auditing services of Hungerford Nichols and that the Board Treasurer be authorized to sign the letter of engagement on behalf of the Board of Education.

Tuition Rate (Section 6 Non-Resident Students): School of Choice 2019/2020

By state law, tuition cannot be charged for non-resident students under Section 105 or 105c, Schools of Choice. However, also required by state law, tuition must be charged to non-resident students who are released by their resident district after the Section 105 or 105c, Schools of Choice application deadline has passed. These are called Section 6 non-resident students.

"Motion to accept School of Choice students and set the tuition charge for Section 6 non-resident students, as accepted by the Ludington Superintendent of Schools and released by their resident district, at \$1.00 per student for the 2019/2020 school year, such tuition due and payable upon final acceptance for attendance in the Ludington Area Schools."

Sports Medicine Services Renewal

We will review the renewal agreement between Spectrum Health and Ludington Area Schools for athletic training services that are provided to the District. The renewal keeps the cost of the service at \$15,000 for the 2019-2020 and 2020-2021 schools years, and increases the cost of the service to \$20,000 for the 2021-2022 school year. I recommend that the Board approve the agreement between Spectrum Health and Ludington Area Schools for athletic training services.

Update from Other Committees

We will review updates from each of the other committees in preparation for the Board meeting on Monday, April 15, 2019.