

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

In-Person Meeting: Finance Committee

Date: June 24, 2021

Time: 5:30 p.m.

Place: Ludington Area School District Administration Office
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL
 Josh Snyder Steve Carlson Scott Foster
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) MEETING PARTICIPANT CONTROLS
- 5) DISCUSSION ITEMS
 - a) Budget Amendment for Fiscal Year Ending June 30, 2021
 - b) Proposed Budget for 2021-2022 and Public Budget Hearing
 - c) Authorizing Resolution of Summer 2022 Tax Levy
 - d) Review of Elementary Classroom Audio Visual Bids Received
 - e) Sports Medicine Services Renewal
 - f) Updates from Other Committees
- 6) OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
- 7) ADJOURNMENT

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

CITIZEN PARTICIPATION

Review Board Policy 0167.3: Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, or at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. The presiding officer may:
 1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
 2. request any individual to leave the meeting when that person does not observe reasonable decorum;
 3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
 4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
 5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- G. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
 1. No obstructions are created between the Board and the audience.
 2. No interviews are conducted in the meeting room while the Board is in session.
 3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- I. Each Board agenda will include the following statement, "Public participation shall be permitted only as indicated on the order of business."

Revised: January 21, 2019

Legal: M.C.L.A. 15.263(4)(5)(6), 380.1808

DISCUSSION ITEMS

Budget Amendment for Fiscal Year Ending June 30, 2021

Jesse Rickard will discuss the final budget amendment for the year ending June 30, 2021 with the Finance Committee of the Board. The Board of Education will be asked to approve the final budget amendment for the year ending June 30, 2021 at the Board of Education on June 28, 2021.

Proposed Budget for 2021-2022 and Public Budget Hearing

Jesse Rickard will present the 2021 - 2022 fiscal year budget in the public budget hearing to the Board on Monday, June 28, 2021. The Board is required to approve a budget prior to June 30, 2021. The committee will review the assumptions used to build the budget, as well as the preliminary budget build for the 2021 - 2022 fiscal year prior to the meeting on Monday.

Authorizing Resolution of Summer 2022 Tax Levy

We will discuss the annual authorizing resolution that the Board needs to consider to levy a summer tax collection. The Board has already approved the resolution to levy a summer 2021 tax collection, and will need to consider adopting the authorizing resolution to levy the summer of 2022 tax collection.

Review of Elementary Classroom Audio Visual Bids Received

Communications by Design solicited pricing for classroom audio visual equipment for the new elementary school. This solicitation provides for the purchase and installation of classroom projectors, voice lift/audio systems, classroom wireless presentation systems, digital signage, and conference room audio visual equipment in select locations. The District has received seven (7) bid proposals from various bidders. Bridges AV provided the lowest bid overall, and is a vendor that the District has worked with on multiple occasions for similar scopes of work. It is the recommendation of Communications by Design that the District proceed with awarding the elementary classroom audio visual project to Bridges AV in the amount of \$435,854.00.

Sports Medicine Services Renewal

We will review the renewal agreement between Spectrum Health and Ludington Area Schools for athletic training services that are provided to the District. The renewal keeps the cost of the service at \$20,000 for the 2021-2022 school year, and includes a 3% annual increase for future years. I recommend that the Board approve the agreement between Spectrum Health and Ludington Area Schools for athletic training services.

Updates from Other Committees

We will review updates from each of the other committees in preparation for the Board meeting on June 28, 2021.