

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

**In-Person Meeting: Finance Committee**

Date: July 15, 2021

Time: 5:30 p.m.

Place: Ludington Area School District Administration Office  
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL  
Iosh Snyder Steve Carlson Scott Foster
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) MEETING PARTICIPANT CONTROLS
- 5) DISCUSSION ITEMS
  - a) School District Depositories & Authorized Signatories Designated
  - b) School District Electronic Transfer Officer Designees
  - c) Elementary Bond Project Application and Certificate for Payment #15
  - d) Elementary School Furniture Bid Awards
  - e) School Lunch Prices
  - f) Approval and Ratification of the LEA Contract
  - g) Updates from Other Committees
- 6) OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
- 7) ADJOURNMENT

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.*

## **CITIZEN PARTICIPATION**

### **Review Board Policy 0167.3: Public Participation at Board Meetings**

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, or at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. The presiding officer may:
  1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- G. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
  1. No obstructions are created between the Board and the audience.
  2. No interviews are conducted in the meeting room while the Board is in session.
  3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- I. Each Board agenda will include the following statement, "Public participation shall be permitted only as indicated on the order of business."

**Revised:** January 21, 2019

Legal: M.C.L.A. 15.263(4)(5)(6), 380.1808

## **DISCUSSION ITEMS**

### **School District Depositories & Authorized Signatories Designated**

We will need a motion to designate West Shore Bank as official depository of the school district and, further, to designate the Superintendent and Director of Business Services (Jason Kennedy, Jesse Rickard) to act as officials on behalf of the school district and as official signatories authorized to sign checks, contracts, agreements, purchase orders, and other appropriate documents, and/or authorize transfers in accounts.

### **School District Electronic Transfer Officer Designees**

We will need a motion to recommend the Superintendent and Director of Business Services (Jason Kennedy, Jesse Rickard) as authorized agents of the District to complete such transactions on behalf of the Board, through Automatic Clearing House (ACH) process, be designated as the District's Electronic Transfer Officers (ETO) in accordance with the provisions of Board Policy #6144.

### **Elementary Bond Project Application and Certificate for Payment #15**

We will need an action item at the Board meeting to approve the certificate for payment on the elementary school bond project and to authorize the District to pay \$1,974,759.18, as certified by the architect and construction manager, and as outlined in the Certificate for Payment. The certified pay application has been shared with the Board.

### **Elementary School Furniture Bid Awards**

We will need an action item to approve the following purchasing contracts, totaling \$1,259,081.08, as discussed:

- Custer, Inc. \$541,829.50
- Dew-El \$366,496.28
- Great Lakes Furniture Supply \$46,380.00
- Holland Desk & Chair \$135,663.05
- Interphase Interiors \$149,090.95
- Lakeshore Learning \$19,621.30

GMB recommends that we hold our not to exceed costs for furniture at \$1,304,475.00 through the first ninety (90) days of occupancy to capture metal shelving, minor fluctuations in unit costs due to finish selections, and to hold contingency for any missed items or needs that arise post occupancy.

### **School Lunch Prices**

It is recommended that we increase meal prices by \$0.10 cents per meal for food service breakfasts, lunches, and milk, for the upcoming school year. We are required to charge our full-pay students the federal reimbursement rate for meals by 2021. I recommend that you accept the recommendation to increase current prices by \$0.10 cents per meal.

### **Approval and Ratification of the LEA Contract**

We will need an action item to approve and ratify the collective bargaining agreement between the Board of Education and the Ludington Education Association (LEA). The LEA will vote to ratify

the contract on Wednesday, July 14, 2021. Highlights of the contract include:

- Two (2) year agreement expiring on August 1, 2023.
- 2% on schedule salary increase in both years of the agreement.
- 5% off schedule payment in year one and a 3% off schedule payment in year two.
- Additional language tied to fund balance and our board's goal of 10% in the event that additional funding drives our fund balance significantly higher than 10% as a good faith gesture to ensure that we balance the financial stability of the district with the need to also compensate our staff accordingly.
- Class size language to accommodate the addition of the Young 5's program.
- Changing our elementary electives to include STEAM, Technology, and Exploratory (PE, vocal music, and art).
- Adding Schedule B coaching stipends to make men's and women's bowling a varsity sport
- Improving the compensation for the quiz bowl director and robotics coaches, as these positions were significantly under funded for the time that is required of them at events all over the state.
- Adding a Schedule B coaching stipend for Equestrian and Esports. We have not provided financial support to the coach for the sport of equestrian in the long storied state championship history of our program. This is a good faith effort to provide support to ALL of our programs.
- Miscellaneous insurance and health savings account language that helps streamline the business office.

### **Updates from Other Committees**

We will review updates from each of the other committees in preparation for the Board meeting on July 19, 2021.