

Ludington Board of Education
Public Meeting Notice

Please Post

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

Finance Committee Meeting

Date: September 12, 2018

Time: 7:00 a.m.

Place: Ludington Area School District Administration Office
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL
 Kelly Thomsen Steve Carlson Bret Autrey
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
 - a) South Hamlin Building Roof Replacement
 - b) Milk Cooler Purchase - Foster Elementary
 - c) Sports Medicine and MedNow Nursing Contract - Spectrum Health
 - d) Staffing and Enrollment Update
 - e) Update on Facilities Planning
 - i. Review Draft Community Survey
 - ii. Reminder: Next Community Forum: September 25, 2018 at 6:00 PM
- 5) OTHER ITEMS OF BUSINESS AND ANNOUNCEMENTS
- 6) ADJOURNMENT

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education

FROM: Jason Kennedy, Superintendent

RE: Finance Committee Meeting ~ Agenda Notes

South Hamlin Building Roof Replacement

After the most recent storm, the South Hamlin Building sustained damage to the roof. This led to water damage in the building. We have received a request from the tenant renting the building space to consider repair or replacement of the roof. The original sinking fund plan called for the replacement of the roof in 2019-2020. The roof replacement is estimated to cost between \$80,000 and \$100,000 (\$4-\$5 per square foot x 20,000 square feet). We will discuss prioritizing this repair and the potential to move this project up a year within our original sinking fund plan.

Milk Cooler Purchase - Foster Elementary

The District has received three (3) bids for a new milk cooler at Foster Elementary School. While below the threshold required for Board approval, I am making the Board aware of the process and the recommendation to purchase a new milk cooler for Foster Elementary. The District received bids from Stafford-Smith, Inc., Central Restaurant Products, and HPS: Furniture, Finishes, and Equipment. The recommendation from Donna Garrow is to award the milk cooler bid to Stafford-Smith in the amount of \$3,329.17, as they were the lowest bidder. This includes freight. This purchase will be made from the Food Service Fund.

Sports Medicine and MedNow Nursing Contracts - Spectrum Health

We will discuss the renewal of the contract for Sports Medicine Services and MedNow nursing services with Spectrum Health. The contract for sports medicine services is \$15,000 for the 2018-2019 school year, and the contract for MedNow nursing services is \$9,000. It is my recommendation that these contracts be continued and approved.

Staffing and Enrollment Update

We will review staffing and enrollment projections for the opening week of school, in comparison to budgeted projections.

Update on Facilities Planning

- Review Draft Community Survey
 - We will review a draft community survey that has been developed and encourage Board of Education members to develop additional questions that

they may have regarding important information that the Board would want to know prior to making any decisions about facilities.

- Reminder: Next Community Forum
 - The next community forum is scheduled for September 25, 2018 at 6:00 PM in the high school library.