

Ludington Board of Education

Public Meeting Notice

Please Post

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

**FINANCE COMMITTEE**

Date: March 15, 2023

Time: 5:00 p.m.

Place: Ludington Area School District Administration Office  
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
  - a) Juul Settlement
  - b) Furniture Selection and Bids
  - c) Bond Debt Review
  - d) Updates from other committees
- 5) OTHER ITEMS OF BUSINESS AND ANNOUNCEMENTS
- 6) ADJOURNMENT

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Dr. Kyle B. Corlett at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

# Memorandum - Office of the Superintendent

TO: Board of Education  
FROM: Dr. Kyle B. Corlett, Superintendent  
RE: Committee Meeting – Agenda Notes

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## CITIZEN PARTICIPATION

### Review Board Policy 0167.3: Public Participation at Board Meetings

The Board of Education recognizes the value of public comment on educational issues and the importance of allowing members of the public to express themselves on District matters.

To permit fair and orderly public expression, the Board shall provide a period for public participation at every regular meeting of the Board and publish rules to govern such participation in Board meetings. The rules shall be administered and enforced by the presiding officer of the meeting.

The presiding officer shall be guided by the following rules:

- A. Public participation shall be permitted as indicated on the order of business, or at the discretion of the presiding officer.
- B. Participants must be recognized by the presiding officer and will be requested to preface their comments by an announcement of their name, address, and group affiliation, if and when appropriate.
- C. Each statement made by a participant shall be limited to three (3) minutes duration.
- D. No participant may speak more than once.
- E. Participants shall direct all comments to the Board and not to staff or other participants.
- F. The presiding officer may:
  1. interrupt, warn, or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant;
  2. request any individual to leave the meeting when that person does not observe reasonable decorum;
  3. request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  4. call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action;
  5. waive these rules with the approval of the Board when necessary for the protection of privacy or the administration of the Board's business.
- G. The portion of the meeting during which the participation of the public is invited shall be limited to thirty (30) minutes, but the timeframe will be extended, if necessary, so that no one's right to address the Board will be denied.
- H. Tape or video recordings are permitted. The person operating the recorder should contact the Superintendent prior to the Board meeting to review possible placement of the equipment, and agrees to abide by the following conditions:
  1. No obstructions are created between the Board and the audience.
  2. No interviews are conducted in the meeting room while the Board is in session.
  3. No commentary, adjustment of equipment, or positioning of operators is made that would distract either the Board or members of the audience while the Board is in session.
- I. Each Board agenda will include the following statement, "Public participation shall be permitted only as indicated on the order of business."

Revised: January 21, 2019

Legal: M.C.L.A. 15.263(4)(5)(6), 380.1808

## **DISCUSSION ITEMS**

### **Juul Settlement**

We will review the recommendation from Thrun Law to approve the settlement of a class action lawsuit, with the amount to approve for Ludington Schools being \$37,499.

### **Furniture Selection and Bids**

We will discuss the furniture selection process and the proposal to approve \$1,243,642.52 in new furniture for the middle and high school. All of the products were quoted using consortium pricing, which satisfies the bidding requirement for the state of Michigan.

### **Bond Debt Review**

We will review the current status of the district's debt millage.

### **Updates from Other Committees**

We will review updates from each of the other committees in preparation for the Board meeting on Monday.



March 6, 2023

Dr. Kyle B. Corlett  
Superintendent of Schools  
Ludington Area School District  
809 E. Tinkham Ave.  
Ludington, MI 49431

**RE: Ludington Area Schools – Furniture for purchase off Cooperative Bidding Contracts at OJ DeJonge Middle School and Ludington High School.**

Dear Dr. Corlett,

OJ DeJonge Middle School and Ludington High School will be receiving new building-wide furnishings to be installed starting in August 2023. The intent is to have these rooms ready for use prior to the first day of school for Fall 2023.

It is the recommendation of GMB that the furniture for these buildings are purchased off cooperative bidding contracts, which contain pre-negotiated pricing for public institutions. This allows school districts to legally purchase furniture without preparing a formal bid.

Pricing has been solicited for all phases of furniture installation, including 2024 installations. However, certain manufacturers are only able to guarantee pricing for certain periods of time. Therefore, the recommended totals below encompass only guaranteed pricing for each phase as determined by vendor.

Page 2 includes an overall estimate of all furniture installation phases, based on current pricing and including an additional percentage for escalation. Pricing for future phases will be validated closer to the installation dates. The recommended award totals for March 2023 are as follows:

Vendor	Installation Phase 1 (August 2023)	Installation Phase 2 (December 2023)	Installation Phase 2A (June 2024)	Installation Phase 3 (August 2024)	Installation Phase 4 (December 2024)	Grand Total:
Great Lakes Furniture Supply	\$232,368.00	\$232,970.00	-	\$222,542.00	\$76,407.00	\$764,287.00
Custer	\$179,658.98	Combined with Phase 1	-	-	-	\$179,658.98
Interphase	\$97,709.05	-	-	-	-	\$97,709.05
Holland Desk and Chair	-	-	-	-	-	-
Wenger Corporation	\$28,931.83	-	-	-	-	\$28,931.83
Dew El Corporation	\$66,153.07	-	-	\$74,619.09	-	\$140,772.16
Meyer Music	\$7,898.35**	-	-	-	-	\$7,898.35
2% Contingency	\$12,254.39	\$4,659.40	-	\$5,943.22	\$1,825.14	\$24,385.15
<b>Grand Total:</b>	<b>\$624,973.67</b>	<b>\$237,629.40</b>	<b>-</b>	<b>\$303,104.31</b>	<b>\$77,935.14</b>	<b>\$1,243,642.52</b>

\*\*Items are not available from contract pricing. Total amount is lower than the current bid threshold of \$28,048.

Sincerely,

Emily Beuschel, NCIDQ  
Interior Designer  
GMB Architecture + Engineering