

NOTICE OF PUBLIC MEETING

LUDINGTON BOARD OF EDUCATION - LUDINGTON AREA SCHOOL DISTRICT
809 E. Tinkham Avenue, Ludington, Michigan 49431 – Phone 231-845-7303

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Mission: The Ludington Area Schools, in partnership with the community, will achieve excellence in a positive environment where motivation and quality instruction ensure learning and equip students for success in society.

MEETING: Regular Meeting
DATE: January 20, 2020
TIME: 6:00 p.m.
PLACE: Ludington Area Schools Administration/Central Office, 809 E. Tinkham Avenue, Ludington

ORGANIZATIONAL MEETING

1. CALL TO ORDER & ROLL CALL: TEMPORARY CHAIRPERSON (SUPERINTENDENT)
☑ Steve Carlson ☑ Bret Autrey ☑ Josh Snyder ☑ Mike Nagle ☑ Stephanie Reed ☑ Leona Ashley ☑ Scott Foster
2. ELECTION OF BOARD PRESIDENT; SEATING OF BOARD PRESIDENT
3. ELECTION OF VICE PRESIDENT
4. ELECTION OF SECRETARY
5. ELECTION OF TREASURER
6. APPOINTMENT BY BOARD SECRETARY & SECRETARY DESIGNEE
7. APPOINTMENT OF BOARD MEMBERS REPRESENTATIVES TO ESD, MASB, RECREATION BOARD
8. COMMITTEE APPOINTMENTS (Direction Given to Members by President)
9. ADJOURNMENT OF ORGANIZATIONAL MEETING

REGULAR MEETING (Following Adjournment of Organizational Meeting)

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. SPECIAL PRESENTATIONS
 - a. Recognition of Martin Luther King, Jr. Birthday
 - b. District Recognition - Communications by Design: Sara Easter
 - c. Board of Education Recognition Month
 - d. All-State Student Athlete Recognition
 - e. PMECC Presentation by Sarah Cooper
4. AGENDA MODIFICATION
5. CITIZEN PARTICIPATION
6. CONSENT AGENDA
 - a. Ratification of Bill Payment - Per Summary Dated January 20, 2020
 - b. Approval of Regular, Special and Closed Meeting Minutes December 9, 2019
7. BOARD COMMITTEE REPORTS
 - a. Personnel Committee Report: January 15, 2020
 - b. Finance Committee Report: January 16, 2020
 - c. Building & Site Committee Report: January 17, 2020
8. BUSINESS MANAGER REPORT
 - a. General Fund Budget Amendment 2019/2020
9. SUPERINTENDENT'S REPORT & COMMENTS
 - a. Mid-Year Report on Superintendent's Goals / Evaluation
 - b. Section 35(a)5 - Additional Instructional Time and Interventions Grant Award
 - c. Section 35(a)9 - Summer School Reading Program Grant Application
10. DISCUSSION ITEMS
 - a. School Design Updates: Food Service, Draft Graphical Renderings, and Bid Package #1 and #2 Updates
 - b. Elementary School Site Timber Sale Update
 - c. Update on Forest Stewardship Management Plan
 - d. Elementary Groundbreaking Ceremony
 - e. South Hamlin Roof Update and Bid Process
11. ACTION ITEMS
 - a. General Fund Budget Amendment 2019/2020
 - b. Retainer Fee Agreement - Appointment of Thrun Law Firm, P.C.
 - c. Recreation Board Appointment
12. OTHER ITEMS OF BUSINESS & ANNOUNCEMENTS
13. ADJOURNMENT

Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education
FROM: Jason Kennedy, Superintendent
RE: Organizational & Regular Meeting Agenda Notes

ORGANIZATIONAL MEETING FORMAT

REGULAR MEETING

SPECIAL PRESENTATIONS

Martin Luther King, Jr Birthday - Our district will be in session on Monday, January 20, 2020, which is Martin Luther King, Jr. Day. The District uses this day as an opportunity to honor and teach students about Martin Luther King, Jr. and the Civil Rights leader's life and legacy.

District Recognition - Communications by Design

Sara Easter, President of Communications by Design, will present the District with a special award.

Board of Education Recognition Month

Governor Gretchen Whitmer has proclaimed January 2020 as School Board Recognition month. We will take a moment to recognize and honor our Board members for their commitment and dedication to the students and families of our community. Our Board is committed to leadership and accountability of all to ensure that all children have the opportunity to succeed. We will honor and recognize the tireless effort that is put forth by our Board in the pursuit of excellence in education on behalf of the students and families of our community.

All-State Student Athlete Recognition

The District will honor its all-state student athletes from the fall 2019 sports season.

PMECC Presentation by Sarah Cooper

As is customary each month, the Board hears a report from one of the building directors or principals. This month, Sara Cooper, Director of PMECC, will provide a building and program update to the Board.

BUSINESS MANAGER REPORT

General Fund Budget Amendment 2019/2020

An oral presentation to the Board of Education will be made highlighting the updated financial position of the District. We will discuss the changes in revenue, expenditures, and fund balance since the original budget was adopted in June 2019.

SUPERINTENDENT REPORT

Mid-Year Report on Superintendent's Goals / Evaluation

An overview of the superintendent's goals and mid-year progress will be discussed during the superintendent's report at the regular board meeting.

Additional Instructional Time and Interventions Grant

The District received confirmation and a grant award from State Superintendent Rice indicating that we have been awarded an initial grant of \$31,601 for the Additional Instructional Time and Interventions grant. Funding for the Additional Instructional Time and Interventions grant has been authorized by Section 35a(5) of the State School Aid Act, P.A. of 2019. This grant has been awarded to assist districts with the cost of additional instructional time to those pupils in grades K-3 who have been identified by using Michigan Department of Education-approved screening and diagnostic tools as needing additional supports and interventions in order to be reading at grade level by the end of grade 3.

Section 35(a)9 - Summer School Reading Program Grant Application

The District has submitted a summer school reading program grant in the amount of \$29,080 to support providing certified teachers this summer to tutor and provide reading intervention support to students in grades 3 or below who scored less than proficient on the ELA portion of the grade 3 M-STEP, or for any pupil in grades K to 2 who is not reading at grade level. The grant will also cover the cost of transportation using the Ludington Mass Transit Authority. The deadline to submit the grant to the Michigan Department of Education was January 15, 2020. The District received confirmation from the Michigan Department of Education that it has received our application. We will update the Board after determining whether a grant award will be issued to the District.

DISCUSSION ITEMS

School Design Updates: Food Service, Draft Graphical Renderings, and Bid Package #1 and #2

We will discuss design updates to the new elementary school since our last Board meeting. We will review the food service design plan and the preliminary graphical renderings that have been provided to the District. The Board will also discuss Bid Package #1 and #2 architectural documents in preparation for release of the competitive bids for the project on January 24, 2020. The District's web page continues to be updated with all updated information as we receive it from GMB and Christman.

Elementary School Site Timber Sale Update

The District has received preliminary information from Jack Boss, Ecosystems Management, LLC., that the sale of all timber products from the site have been marketed with the total value of the sale being \$19,285. The District has already received \$7,000 of this total sale and will be working with Mapleridge Hardwoods to review mill receipts and close on the sale of timber products from the site within the next few weeks.

Update on Forest Stewardship Management Plan

We will discuss a forest stewardship management plan that has been developed by Ecosystems Management, LLC that was paid for using a grant from the Michigan Department of Natural Resources. This plan is available on the District's website.

Elementary School Groundbreaking Ceremony

We are planning a groundbreaking ceremony to be held on Friday, March 6, 2020. The time is to be determined yet; however, it is a half day of school on that day. We plan to hold opening remarks in the auditorium, have buses available to take people to the site where we will "break ground" on the site, and then transport people back to the auditorium where we will have cookies, coffee, and refreshments available for those in attendance. Final details are being worked out yet. Pending winter and early spring weather, we are hopeful to begin as soon as we can with the site preparation and foundation work.

South Hamlin Roof Update and Bid Process

G. Freeland Roofing from Ludington has provided the District an estimate to replace the roof at the South Hamlin Building. While we have received an outstanding price estimate from a local contractor, policy and statute (due to cost) require that the project be competitively bid. We will discuss this process and its timing.

ACTION ITEMS

General Fund Budget Amendment 2019/2020

It is recommended the Board approve the January 2020 budget amendment, as presented. The budget amendment will be discussed with the Board of Education at the meeting.

Retainer Fee Agreement - Appointment of Thrun Law Firm, P.C.

The District has established an attorney-client relationship with Thrun Law, P.C. and has worked with the firm for many years. The annual retainer fee agreement amount covering the 2020 calendar year is \$2,400 and provides the District counsel in the following areas: Board counsel, business contracts, general school law, labor and employment law, litigation, administrative law, and appeals, municipal law, public finance and elections, among many other areas outlined within the retainer fee statement. It is my recommendation that the Board approve the retainer fee agreement in the amount of \$2,400 with Thrun Law, P.C. for the 2020 calendar year.

Recreation Board Appointment

It is recommended that the Board appoint Randy Fountain to the Ludington Recreation Board for a new two year term. He is one of three representatives for our district that has served on that board.

OTHER ITEMS

The LEA is planning to have pizza delivered for you at the conclusion of the meeting for Board Appreciation. Thank you for all you do for students and the community of Ludington.