

Ludington Board of Education
Public Meeting Notice

Please Post

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

Personnel/Policy Committee Meeting

Date: September 14, 2018

Time: 7:30 a.m.

Place: Ludington Area School District Administration Office
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL
 Mike Nagle Stephanie Reed Josh Snyder
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
 - a) Grief Crisis Response Plan
 - b) New Teacher Contract
 - i. 2nd Grade Teacher at Franklin Elementary School
 - c) Non-Union Annual Contracts
 - d) Tenure and Probationary Staff List
 - e) Update on Facilities Planning
 - i. Next Community Forum: September 25, 2018 at 6:00 PM
 - f) Thrun Law Firm - Review of School Law Notes
 - i. Retainer Client Letter: Michigan Supreme Court Ruling
 - g) Updates from Other Committees
- 5) OTHER ITEMS OF BUSINESS AND ANNOUNCEMENTS
- 6) ADJOURNMENT

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education

FROM: Jason Kennedy, Superintendent

RE: Personnel/Policy Committee Meeting ~ Agenda Notes

Grief Crisis Response Plan

Amy Marsh, counselor at OJ DeJonge Middle School, will present the District's Grief Crisis Response Plan. This plan was developed during the 2017-2018 school year, and finalized in May 2018. The plan was developed by members of the entire K-12 counseling department, in consultation with members from Mason County Family Link, and the WSESD Social Work Department. The plan has been reviewed by the K-12 comprehensive counseling team, as well as the Administrative Team at LASD. The comprehensive plan addresses the District's response and procedures for dealing with grief and trauma in the school community. It is my recommendation that the Grief Crisis Response Plan be approved. A special thank you goes out to all members of the team who worked so hard to develop a strong plan for LASD in the event of trauma or grief.

New Teacher Contract

2nd Grade Teacher at Franklin Elementary School - Lindsey Delpiere

Due to the resignation of a 2nd grade teacher, we will need an action item to approve the hiring of Lindsey Delpiere. Miss Delpiere has taught at Reed City Schools for four years in first through third grades, with her most recent year being in second grade. She served as a facilitator for Classroom Learning Labs, and she expressed a desire to reach out to colleagues, instructional coaches, and administration to further grow as a teacher. She has demonstrated a strong base knowledge of literacy with practical strategies to support high achievement as well as the ability to differentiate instruction for all students. Additionally, she is a true believer that building relationships with students and creating a safe and respectful classroom is of the utmost importance. She has had experience implementing effective strategies to support student behavior. Our interview team felt that she conveyed a strong commitment to students and that she would be a great fit for Franklin, the second grade team, and our District.

Lindsey has a Bachelor's degree from Ferris State University in Elementary Education with Michigan Teacher Certification, and an endorsement in Early Childhood Education. It is my recommendation that the Board approve the hiring of Lindsey Delpiere as a teacher at LASD. All criminal history records background checks have already been completed and returned to the District.

Non-Union Annual Contracts

Through the consent agenda, the Board will be asked to approve the following non-union annual contracts. These position vacancies were created with the resignation of the employees in those

positions. It is my recommendation that the consent agenda be approved.

- Franklin/OJ Elementary School At-Risk Position ~ Beth Gunsell
- Foster Elementary School At-Risk Position ~ Trisha Forfinski

Tenure and Probationary Staff List

The Board will discuss the tenured and probationary staff list for the 2018-2019 school year.

Staffing and Enrollment Update

We will discuss staffing and enrollment projections for the opening week of school, in comparison to budgeted projections.

Update on Facilities Planning

- Review Draft Community Survey
 - We will review a draft community survey that has been developed and encourage Board of Education members to develop additional questions that they may have regarding important information that the Board would want to know prior to making any decisions about facilities.
- Reminder: Next Community Forum
 - The next community forum is scheduled for September 25, 2018 at 6:00 PM in the high school library.

Thrun Law Firm - Review of School Law Notes

We will discuss the most recent school law notes and a retainer client letter received by the District with the committee. This will provide the committee with the most recent developments in school law with regard to policy development.

Updates from Other Committees

We will discuss items from the other committee agendas so that all board members are aware of the topics covered in all meetings prior to the Board meeting Monday evening. The memorandum detail can be found for each of these items on the agendas for the other committee meetings.