

Ludington Area Schools  
Board of Education  
Meeting Minutes March 21, 2022

*This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.*

Mission: Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

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REGULAR MEETING

- I. Call to Order & Roll Call ~ The meeting was held in the Administration Office Boardroom. The meeting was called to order by Steve Carlson, Board President at six o'clock p.m.  
Members Present: Steve Carlson, Bret Autrey, Mike Nagle, Stephanie Reed, Josh Snyder, and Scott Foster  
Members Absent: Leona Ashley
- II. Pledge of Allegiance.
- III. Special Presentation
  - A. Ludington Elementary Principals Brian Dotson and Katie Eisinger presented reading month activities, M-STEP and NWEA assessment data.
  - B. Randy Fountain presented the transition to the West Michigan Conference for middle and high school athletics.
- IV. Agenda Modification - None to report.
- V. Citizen Participation - One citizen addressed the board.
- VI. Consent Agenda
  - A. Ratification of Bill Payment Summary March 16, 2022 was approved by consent.
  - B. Minutes for the February 21, 2022 meeting were approved by consent.
  - C. Approvals for hiring: Haley Stakenas, Susan Moffitt, Paul Wonnacott, Jason Burns, Chazz Rhorer, Steve Forsberg; resignation acceptances for Jennifer Foote, Leslie Miller, Tangy Melonas, Dadrina Slater, Alexis Justice; and retirements for Annette Espinoza, Jim Klug, Julie Rickards, Heidi Urka were approved by consent as presented.  
Motion by Snyder, supported by Autrey, to approve the consent agenda as written and presented.  
Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Foster. Nays: None. Motion: Passes 6-0.
- VII. Superintendent Report
  - A. The Superintendent presented the March Soaring Oriole Award to Dan Soneral. Dr. Corlett gave an update on the Strategic Planning Process and discussed the middle school and high school design updates.
- VIII. Discussion Items
  - A. The board discussed the Elementary Bond Project Application and Certificate for Payment #23.
  - B. The West Shore Designation of Representative was discussed. Josh Snyder is unable to attend so Stephanie Reed will plan to attend the meeting.
  - C. Much of the Ludington Area School district's copier fleet is in need of replacement. There was money in the 2019 construction bond to pay for printers, and now that we're moved into the building it's time to make some purchases of copiers. All of the larger, high-volume machines are at the end of their useful life and keeping them will result in higher maintenance fees. The elementary copy center will allow for purchasing fewer of the more expensive machines. So we'll be purchasing 5 of the more expensive machines to replace the 7 that we have as well as 4 of the multi-function to replace 2 that are at the end of their life as well as 2 more to replace aging larger machines. Money was budgeted in the 2019 construction bond to pay for copiers. We are purchasing the machines off the REMC state bid website and they will work with our existing print servers. Lead times are long,

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but we hope to get the copiers this summer for the start of the 2022-2023 school year. The quote for the copier purchases are in the amount of \$75,234.84.

D. The Interconnected System Framework for School-Based Mental Health Services agreement was discussed. This agreement will allow Thrun Law, Inc. to represent all the school districts in Mason County.

E. The Pere Marquette Property Resolution authorized the district to relist the Pere Marquette building with an asking price of \$100,000 but also that we would consider any offer. We have to relist the property since FiveCap backed out of purchasing it.

F. Lawn maintenance equipment purchase was presented. We are looking at doing our own landscaping instead of contracting with Larsen's. We pay Larsen's between \$40,000-\$50,000 a year. We believe we can include these responsibilities to the regular schedules of our three maintenance workers without increasing hours. But we need to spend about \$43,000 in equipment, such as lawn mowers and weed wackers. An amount not to exceed \$50,000 for equipment was requested due to changing pricing.

G. Neola Policy Updates Volume 36 Number 2 were presented. We will have two readings of new policies before they are adopted. This month will count as the first reading and we'll approve these changes at the April meeting. Policy revisions reflect current changes in the law and should be adopted to maintain accurate policies.

Policy 1616- Staff Dress and Grooming (New)

Policy 3216 - Staff Dress and Grooming (Revised)

Policy 4216 - Staff Dress and Grooming (Revised)

Optional language has been added to state what is legally required with regard to enforcing the dress code in a nondiscriminatory/uniform manner and affirming an employee's right to dress in accordance with their gender identity (within the constraints of the adopted dress code). The added language is an option because there is no requirement to include such language in policy or administrative guidelines. Implementation of such measures is required in accordance with the stated principles, whether they are in writing or not, in order to comply with Title IX and Title VII.

Policy 5511- Staff Dress and Grooming (Revised)

Optional language has been added to state what is legally required with regard to enforcing the dress code in a nondiscriminatory/uniform manner and affirming a student's right to dress in accordance with their gender identity (within the constraints of the adopted dress code). The added language is an option because there is no requirement to include such language in policy or administrative guidelines. Implementation of such measures is required in accordance with the stated principles, whether they are in writing or not, in order to comply with Title IX and Title VII.

Policy 6110 - Grant Funds (Revised)

This policy has been revised to include the latest changes to the Education Department General Administrative Regulations (EDGAR). Specific requirements for Maintenance of Effort (MOE) and Maintenance of Equity (MOEquity) will need to be documented and provided at the time of audit of specific funded programs (ESSER, GEER, etc.) This revised policy reflects current EDGAR provisions and should be adopted to maintain accurate policies.

Policy 6114 - Cost Principles - Spending Federal Funds (Revised)

Policy 6325 - Procurement - Federal Grants/Funds (Revised)

These policies have been revised to include the latest changes to the Education Department General Administrative Regulations (EDGAR). Specific prohibitions regarding costs incurred for

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telecommunications and video surveillance services or equipment are included, along with the Davis-Bacon prevailing wage provisions for contracts in excess of \$2,000 related to construction, alteration, repairs, etc. These revisions reflect current EDGAR provisions and should be adopted to maintain accurate policies.

H. MDHHS & DHD updates were shared. Contact tracing and testing are no longer required. We are thankful for the services of the Michigan National Guard for testing the past few months.

I. The Emergency Operations Plan has been updated. This is a living document and should be updated periodically. Thank you to Liz Reimink, Mason County Emergency Manager for her work with the district on the plan review. It is appreciated. By adopting this new plan, we will have updates included for our new building and can qualify for safety grants.

IX. Action

A. Motion by Autrey, supported by Reed, to approve the certificate for payment #23 on the elementary school bond project and to authorize the District to pay the certificate for payment as certified by the architect and construction manager, and as outlined in the Certificate for Payment in the amount of \$762,373.89 as presented. Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Foster. Nays: None. Motion: Passes 6-0.

B. Motion by Nagle, supported by Autrey, to designate Stephanie Reed to serve as our representative to attend the West Shore Educational Service District 2022-2023 General Fund Budget Hearing. Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Foster. Nays: None. Motion: Passes 6-0.

C. Motion by Autrey, supported by Foster, to approve the technology copier replacement purchases in the amount of \$75,234.84 as presented. Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Foster. Nays: None. Motion: Passes 6-0.

D. Motion by Nagle, supported by Reed, to approve the Conflict of Interest Waiver for the Interconnected System Framework as presented. Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Foster. Nays: None. Motion: Passes 6-0.

E. Motion by Autrey, supported by Nagle, to approve the United Way Mason County Family Link Support Agreement Renewal in the amount of \$20,000 as presented.

Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Foster. Nays: None. Abstain: Snyder. Motion: Passes 5-0-1.

F. Motion by Snyder, supported by Reed, to approve the Pere Marquette Property Resolution prepared by Thrun Law, Inc. as written and presented. Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Foster. Nays: None. Motion: Passes 6-0.

G. Motion by Foster, supported by Autrey, to approve the purchase of lawn maintenance equipment in an amount not to exceed \$50,000. Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Foster. Nays: None. Motion: Passes 6-0.

H. Motion by Nagle, supported by Reed, to approve the Emergency Operations Plan Update. Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Foster. Nays: None. Motion: Passes 6-0.

X. Other Items of Business and Announcements ~ Mike Nagle commended the leadership of the extra-curricular activities on outstanding performance. There are a lot of great things going on outside of the classroom. Steve Carlson thanked Brian Dotson for his service to the District.

XI. Adjournment ~ Motion by Autrey, supported by Snyder, to adjourn the meeting at 6:55 p.m. Ayes: Carlson, Autrey, Nagle, Reed, Snyder, Foster. Nays: None. Motion: Passes 6-0.

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Michael W. Nagle, Secretary, Board of Education

Approved \_\_\_\_\_

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(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's central business office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*