

Ludington Board of Education
Public Meeting Notice

Please Post

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

Building & Site Committee Meeting

Date: April 13, 2018

Time: 8:30 a.m.

Place: Ludington Area School District Administration Office
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL
 Mike Nagle Stephanie Reed Mary Jo Pung
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
 - a) Competitive Bids for Tennis Court Resurfacing Project
 - b) Competitive Bids for Video Surveillance System Upgrades
 - c) School Safety Update
 - i) Access Control Intercoms
 - ii) Response to Questions at Community School Safety Forum
 - d) Next Steps: Facilities Improvement Plan / 21st Century Skills
 - e) Pledge of Allegiance at Board Meetings
 - f) Staff Satisfaction / School Safety / Discrimination Survey Results
 - g) Other
- 5) OTHER ITEMS OF BUSINESS AND ANNOUNCEMENTS
- 6) ADJOURNMENT

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education ☐
FROM: Jason Kennedy, Superintendent
RE: Building & Site Committee Meeting ~ Agenda Notes

Competitive Bids for Tennis Court Resurfacing Project

On March 9, 2018, we sent out a request for proposal (RFP) for the resurfacing of our nine tennis courts at the Schoenherr Tennis Complex. We advertised locally, and sent the RFP to the following vendors: Racquet Sports (the original installer); Callendar Coatings; Sport Court; Goddard Coatings; Star Trac Enterprises; and Pro Track and Tennis, Inc.

The District received one response, from Racquet Sports. Their bid for two coats of acrylic finish and two-color scheme is \$29,600. Their bid to paint all the net posts is \$1,500. This is well below what was originally projected as the total project cost. Also, they recommend an upgraded crack-filler component at the competition court. This application will contract and expand beneath the acrylic finish. This crack occurred because there is no expansion joint at the competition court. The proposal to accommodate this expansion and contraction in the future would cost \$1,440. The work includes leveling the courts, filling cracks, and all lines being re-done. The grass around the outside edges would also be edged.

I recommend that you accept the bid response above, inclusive of the crack-filler proposal at the competition court, and painting the net posts. The budget for this project is \$55,000, and the work will cost far less than this. The primary reason for the underage is due to the excellent shape of the courts, which were finished in 2009.

Total recommended outlay: \$32,540.

Competitive Bids for Video Surveillance System Upgrades

We have received the bid report summary form and recommendation to approve a bid for the video and surveillance monitoring upgrades from Communications by Design (CBD). CBD has reviewed provisions, specifications, requirements with various bidder representatives via direct telephone call, conference call and email communication, they have contacted bidder references and reviewed prior installation activity with references, conducted post bid interviews with low bidders on April 2, 2018 to review installation experience, product offerings, schedule, system materials and service procedures, and they have conducted a vendor software demonstration on April 6, 2018 to review user friendly interface capabilities. Andy Klevorn has worked closely with Carl Vanderzee from CBD and each of the vendors through this process. The District received three bids. Two of the three bids were incomplete. The bidders for this project were: ElectroMedia (\$73,892.00), Secant (\$68,452.00), and Knightwatch (\$74,065.69). The recommendation is to approve a contract with ElectroMedia of Spring Lake, Michigan in the amount of \$73,892.00 for the Video Monitoring System Upgrades to be paid with funds from technology bond proceeds, as their bid met all requirements.

School Safety Update - Access Control Intercoms

Access Control Intercoms - In response to concern expressed at the community safety forum, the District acted quickly to seek quotes from multiple companies who were able to work within the spring break time frame to complete this project. Windemuller (Wayland, MI) submitted a quote to LASD in the amount of \$15,570, Brooks Security (Baldwin, MI) submitted a quote to LASD in the amount of \$18,242.60 for the door stations and master station for the intercom system, plus an additional quote for \$26,440 which would add key card door access panels. The District also worked with West Coast Integration (Mears, MI); however, a quote was not received in the time frame that the District needed to act to complete the installation. The District used Windemuller to install six (6) Aiphone Intercom Door Access Control Systems, one at the main entrance to each of the instructional buildings in the District.

Response to Questions at Community School Safety Forum - A copy of the responses to each of the questions asked at the Community School Safety Forum have been provided to the Board. The responses were also posted to the District's web page for the community.

Next Steps: Facilities Improvement Plan / 21st Century Skills

A meeting has been scheduled between myself and Dan Lamore at Christman Construction and Jeff Hoag at GMB Architecture and Engineering to discuss the preliminary facilities study outline. The following scheduled outlines the remaining dates and times to complete the facilitation of the Think Tank process and development of the facilities assessment.

April 25, 2018	4:00 PM - 5:30 PM	LHS Library	Update community on facilities study progress; Present draft recommendations and begin developing facilities plan.
May 9, 2018	4:00 PM - 5:30 PM	LHS Library	Refine draft recommendations into a plan that can be presented to the Board and the community.
Week of May 14, 2018	7:00 AM	CBO Board Room	Presentations to the Board of Education Committees; Refine plan with Board input.
May 21, 2018	6:00 PM	CBO Board Room	Presentation of the plan and recommendations to the Board.

Pledge of Allegiance at Board Meetings

At the last Board of Education meeting, a comment during the public comment section of the agenda was made. The community member asked if the Board of Education recited the Pledge of Allegiance to the Flag prior to the Board meeting. I would like to discuss this with the policy committee and determine the committee's stance on this issue.

Staff Satisfaction / School Safety / Discrimination Survey Results

The school conducted a staff satisfaction survey. The survey is similar to last year's survey, but added questions about school safety and discrimination. The survey was 44 questions long, took an average of 15 minutes and 10 seconds to complete, and there were 115 responses. The survey closed at 4:00 PM on April 9, 2018.

Other

We will briefly review items from the other committee agendas so that all board members are aware of the topics covered in all meetings prior to the Board meeting Monday evening.