

Ludington Board of Education
Public Meeting Notice

Please Post

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

Finance Committee Meeting

Date: April 11, 2018

Time: 7:00 a.m.

Place: Ludington Area School District Administration Office
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL
 Kelly Thomsen Steve Carlson Bret Autrey
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
 - a) WSESD 2018/2019 General Fund Budget Resolution
 - b) Annual Audit - Year Ending June 30, 2018
 - c) Staff Satisfaction / School Safety / Discrimination Survey Results
- 5) OTHER ITEMS OF BUSINESS AND ANNOUNCEMENTS
- 6) ADJOURNMENT

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education ☐
FROM: Jason Kennedy, Superintendent
RE: Finance Committee Meeting ~ Agenda Notes

WSESD 2018 - 2019 General Fund Budget Resolution

The 2018 - 2019 General Fund Budget for West Shore Educational Service District (WSESD) will be discussed. Constituent districts must approve the ESD budget each year. It is my recommendation that the Board of Education approve the 2018 -2019 General Fund Budget for WSESD.

Timeline for Annual Audit - Year Ending June 30, 2018

We will review the letter of understanding between Ludington Area Schools and Hungerford Nichols, the District's Auditing Firm. The Board Treasurer will be required to sign the letter of understanding to move the process forward. The audit will take place according to the following timeline:

Pre-Audit Meetings: May 17 and May 18, 2018

Final Audit Meetings: August 6 and 7, 2018

The engagement administration, costs, and fees are outlined within the letter of understanding provided by Hungerford Nichols. It is my recommendation that Treasurer Autrey be authorized to sign the letter of engagement on behalf of the Board of Education.

Staff Satisfaction / School Safety / Discrimination Survey Results

The survey is similar to last year's survey, but added questions about school safety and discrimination. The survey was 44 questions long, took an average of 15 minutes and 10 seconds to complete, and there were 113 responses (as of 12:00 PM on April 9, 2018). The survey closes at 4:00 PM on April 9, 2018.