

Ludington Board of Education
Public Meeting Notice

Please Post

Mission: The Ludington Area School District, in partnership with parents and community, will educate and empower students to adapt and succeed in their future.

Personnel/Policy Committee Meeting

Date: July 14, 2017

Time: 7:30 a.m.

Place: Ludington Area School District Administration Office
809 East Tinkham Avenue, Ludington, Michigan

- 1) CALL TO ORDER & ROLL CALL
 Nagle Reed Snyder
- 2) CITIZEN PARTICIPATION
- 3) AGENDA MODIFICATION
- 4) DISCUSSION ITEMS
 - a) NEOLA Policy Update Review
 - b) Staff Recommendations
 - c) Non-Union Contracts & Service Agreements
 - d) NWEA Presentation
 - e) Third Grade Reading Legislation
 - f) 2017 / 2018 Student Handbooks
 - g) Negotiations - LEA Collective Bargaining Agreement
 - h) Strategic Plan - Facilities Improvement Planning
- 5) OTHER ITEMS OF BUSINESS AND ANNOUNCEMENTS
- 6) ADJOURNMENT

This is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Central Business Office, 809 E. Tinkham Avenue, Ludington, Michigan, 231-845-7303. The Ludington Area School District is an equal opportunity employer and provider. If you are an individual with a disability who is in need of special accommodations to attend or participate in a public meeting please contact Superintendent Jason J. Kennedy at 231-845-7303 at least 24 hours prior to the meeting or as soon as possible.

Memorandum - Office of the Superintendent

TO: Board of Education ☐
FROM: Jason Kennedy, Superintendent
RE: Personnel/Policy Committee Meeting ~ Agenda Notes

NEOLA Policy Update Review

We will discuss and review NEOLA policies from Volume 31, Number 2 to make recommendations for policy adoption at the July Board meeting.

Staff Recommendations

Staffing/New Hire

Carl Lindenau - OJ PE/Health

Mr. Lindenau is a graduate of Grand Valley State University, where he received a Bachelor's of Science with a K-12 major in physical education and a minor in school health education. Mr. Lindenau completed his student teaching with Cliff Perez and is currently employed as a Children's Care Manager at West Michigan Community Mental Health (CMH). He has served as an assistant JV football coach at Mason County Central Schools, and has served as a long-term substitute at Baldwin Community Schools. LASD has had a positive and productive working relationship with Mr. Lindenau in his role at CMH, and we believe that he has talents that will serve our school and district well in his new role as a health and physical education teacher.

Non-Union Contracts & Service Agreements

We will review the following list of non-union contracts and service agreements prior to the recommendation for approval at the July 2017 Board meeting.

- Mark Boon, LHS Student Enhancement Intervention Specialist, annual contract, 6 hours per day, salary not to exceed \$27,447
- Kirk Walden, LHS At-Risk Coordinator, 6 hours/day, salary not to exceed \$17,836
- Michelle Holtrust, LHS Student Success Coordinator, \$29,795 annual contract (plus full benefit package)
- Dennis Genson, LHS At-Risk, hourly contract \$21.02/hour, 2 hours/day, 3 days/week
- Becky Erickson, OJ At-Risk Behavioral Support Specialist, hourly contract, \$17.17/hour, 4 hours/day
- Michelle Kiessel, Foster At-Risk Specialist, annual salary \$34,131
- Brent Gillett, Foster Dean of Students, full-time, 8 hrs/day, annual salary \$50,500
- Jennifer Shaw, Lakeview At-Risk Specialist, full-time annual contract \$34,814

- Deb Stephens - Franklin At Risk Specialist 2.5 days/week \$26.76/hour, 15 hours/week [\$16,362 per year]
- Susan Bogart, 2 days/week \$20.20/hour/ up to 15 hours/week (11,742 per year)
- Tricia Hale, PMECC 4 Yr P. Teacher, hourly contract, \$14.57/hour, 7 ½ hours/day, M-TH
- Courtney Walters, PMECC 3 Yr P. Teacher, hourly contract, \$14.57/hour, 4 hours/day M-Th
- Julie Marshall, PMECC Director, hourly contract, \$25.25/hour, 20 hours/week

NWEA Presentation

We will discuss the 2016 - 2017 academic year NWEA student growth data summary and the trends associated with each grade level and student cohort that has taken the assessment.

Third Grade Reading Legislation

We will review the requirements of the 3rd grade reading legislation for the 2017 - 2018 school year:

Grade 3 programs must include:

- More intervention time than the previous school year
- Daily small-group, one-to-one instruction
- Ongoing progress monitoring assessments
- Intervention by a teacher, tutor, or volunteer outside of the regular English Language Arts classroom time with specialized reading training
- Parent "Read-At-Home" plans with training workshops

Districts must:

- Assess K-3 reading skills three times per year, the first within 30 days of school starting
- Provide written notice to parents of a deficiency
- Provide an Individual Reading plan developed by the teacher, principal, parents, and other pertinent school personnel, for any deficient students within 30 days after identification
- Target specific areas of professional development for teachers
- Differentiate and intensify professional development for teachers
- Utilize a literacy coach from the ISD or in-house

Literacy Coaches shall support teachers in:

- Each of the five major reading components
- Administering and analyzing assessments
- Diagnosing reading deficiencies
- Using progress monitoring
- Modeling effective teaching strategies
- Facilitating study groups
- Data analysis
- Evidence-based practices

2017 / 2018 Student Handbooks

We will discuss the student handbooks for the 2017 - 2018 school year for each of the buildings. We will highlight recommended changes prior to approval of the handbooks at the July 2017 Board meeting.

Negotiations - LEA Collective Bargaining Agreement

We have reached a tentative agreement with the Ludington Education Association (LEA). The LEA will meet to review the tentative Agreement with the negotiating team on Wednesday, July 12th, they will vote to ratify the contract on Friday, July 14th, and the Board will be asked to take action at the next Board meeting on Monday, July 17th, pending the approval of the Agreement by the LEA on July 14th.

Strategic Plan - Facilities Improvement Plan

We will discuss the District's process for developing a facilities improvement plan. We will discuss the steps necessary to create a committee of administrators, teachers, school personnel, and community leaders that will focus on the development of the long range facilities plan.