

Ludington Area Schools  
Board of Education  
Minutes of Regular Meeting

May 20, 2024

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- I. Call to Order & Roll Call ~ The meeting was held in the Administration Office, 809 East Tinkham Avenue, Ludington, Michigan, 49431. The meeting was called to order by Board President Autrey at six o'clock p.m.  
Members Present: Dr. Bret Autrey, Steve Carlson, Mike Nagle, Stephanie Reed, Scott Foster, Sarah Lowman  
Members Absent: Leona Ashley
- II. Pledge of Allegiance
- III. Agenda Modification ~ The addition of hiring approval for Mike Hart for the position of Curriculum Director.
- IV. Special Presentation
- A. Student Government Update was presented by Jack Jubar
- B. Strategic Plan Update ~ Mike Hart, Principal, OJ DeJonge Middle School presented a detailed report of the District's progress in the strategic plan. The Board heard outlines and updates on short- and long-term goals in the areas of Finances, Facilities, Communication, Student Achievement, Curriculum & Instruction, and Instructional Support.
- V. Citizen Participation ~ Public comment was heard from one participant.
- VI. Consent Agenda
- A. Ratification of Bill Payment Per Summary Dated May 20, 2024 was approved by consent.
- B. Approval of Minutes Dated: April 15, 2024 were approved by consent.
- C. Hiring approvals were approved by consent for the following positions:
- Alan Albrecht - Varsity Baseball Coach
  - Cruz Beardslee - Food Service Aide
  - Lynne Bennett -Equestrian Coach (split)
  - Meghan Gillies - Equestrian Coach (split)
  - Sophie Brown - OJ ELA Teacher
  - Courtney Durvesh - LES Title I Reading Teacher
  - Nathaniel Forster - LHS ELA Teacher
  - Michelle Holtrust - LHS Social Studies Teacher
  - Andrew Smith - JV Boys Baseball coach
  - Kristina Sutton LHS Guidance Counselor
  - Loren Trute - LES Student Aide
  - Mike Hart, Curriculum Director
- Resignation acceptance was approved by consent for:
- Debiann Daniels DeCastillo
  - Rebecca Huffman
  - Joe Schneider
  - Meranda Stuart
- Dismissal Approval
- Nina Robertson
- Retirement announcements: None
- D. L4029 Tax Rate Request

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VII. Board Committee Reports

- A. Mike Nagle presented the Personnel/Policy Committee report.
- B. Stephanie Reed presented the Finance Committee report.
- C. Scott Foster presented the Building/Site Committee report.

Motion by Foster, supported by Reed, to approve the consent agenda as written and presented. Vote: Ayes: Autrey, Carlson, Nagle, Reed, Lowman, Foster. Nays: None. Motion: Carries 6-0.

VIII. Superintendent's Report and Comments

- A. Superintendent Dr. Kyle Corlett presented the monthly Soaring Oriole Award to Pam Collins, Head Cook at Ludington Elementary School.

IX. Discussion Items

- A. The Bond Project Application and Certification for Payment #49 in the amount of \$1,717,797.67 was presented.
- B. A quote for the purchase of furniture for the CBO was presented from Interphase Interiors in the amount of \$87,445.99.
- C. The district's professional development for the 2024-2025 school year will be planned by the Building Network Team in each building.
- D. The district requested custodial bids as the current contract with Enviroclean is set to expire. Three bids were received and reviewed.
- E. The purchase of Social Studies textbooks along with a six year subscription to an online platform for \$53,316 was discussed for OJ DeJonge Middle School.
- F. The district solicited several firms for financial auditor services. Only one firm is accepting new clients. A three-year contract with Vredeveld Haefner LLC was proposed.
- G. Neola Policy updates included in Volume 38 Number 2 received a first reading.

X. Action Items

- A. Motion by Carlson, supported by Foster, to approve the certificate for payment on the school bond project and to authorize the District to pay the certificate for payment in the amount of \$1,717,797.67 as certified by the architect and construction manager, and as outlined in the Certificate for Payment #49. Vote: Ayes: Autrey, Carlson, Nagle, Reed, Lowman, and Foster. Nays: None. Motion: Carries 6-0.
- B. Motion by Reed, supported by Lowman, to approve the purchase of furniture for the Central Business Office, including tables, desks and chairs from Interphase Interiors in the amount of \$87,445.99. Vote: Ayes: Autrey, Carlson, Nagle, Reed, Lowman, and Foster. Nays: None. Motion: Carries 6-0.
- C. Motion by Nagle, supported by Lowman, to approve the committee who plans professional development for the district. The committees who plan our professional development are the Building Network Teams in each building. Vote: Ayes: Autrey, Carlson, Nagle, Reed, Lowman, and Foster. Nays: None. Motion: Carries 6-0.
- D. Motion by Carlson, supported by Reed, to approve the bid from West Michigan Janitorial for a three year contract for services, as proposed. Vote: Ayes: Autrey, Carlson, Nagle, Reed, Lowman, and Foster. Nays: None. Motion: Carries 6-0.

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- E. Motion by Nagle, supported by Foster, to approve the purchase of US History, World History, and Exploring Geography books along with a six year subscription to the online platform from McGraw Hill for \$53,316. Vote: Ayes: Autrey, Carlson, Nagle, Reed, Lowman, and Foster. Nays: None. Motion: Carries 6-0.
- F. Motion by Reed, supported by Lowman, to accept the proposed agreement for financial auditor services from Vredevelde Heafner LLC, as presented. Vote: Ayes: Autrey, Carlson, Nagle, Reed, Lowman, and Foster. Nays: None. Motion: Carries 6-0.
- XI. Other Items of Business & Announcements ~ No other items of business or announcements were heard.
- XII. Adjournment ~ Motion by Carlson, supported by Reed, to adjourn the meeting at 6:48 p.m. Vote: Ayes: Autrey, Carlson, Nagle, Reed, Lowman, and Foster. Nays: None. Motion: Carries 6-0.

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Michael W. Nagle, Secretary, Board of Education

Approved on \_\_\_\_\_

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(Official minutes of the Ludington Board of Education are available for public inspection during normal business hours at the Board of Education's Administration Office, 809 E. Tinkham Avenue, Ludington, Michigan. Phone 231-845-7303.) *The Ludington Area School District is an equal opportunity employer and provider.*